

ST. CHARLES PARISH PUBLIC NOTICES



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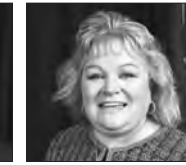
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Public Notice

PUBLIC NOTICE

(NOTICE OF INTENTION TO INTRODUCE BILL – SLS 26RS-15)

Public notice is hereby given that there may be introduced at the session of the Legislature to be convened on March 9, 2026, a bill relative to the homestead exemption in St. Charles Parish; to provide relative to permanent registration for the benefits of a homestead exemption; to provide for an effective date; and to provide for related matters.

Publish: December 18 & 25, 2025

Public Notice

Public Notice

Notice is hereby given that the River Parishes Workforce Development Board (LWDB#14) has issued a Request for Proposal for a qualified operator to coordinate the service delivery of required one-stop partners and service providers. Proposals are due by January 26, 2026, at 4:00 pm and should be submitted via email to: Tommy Scott, Director, at tscott@stcharlesgov.net. For any information concerning the submission of proposal documents, call the Louisiana Workforce Commission, 737 Paul Maillard Rd., Suite 1A, Luling, La 70070, (985) 783-5030, or email Tommy Scott at tscott@stcharlesgov.net. Please visit the Let's Work! River Parishes Center (WIOA) web page at <http://www.letsworkriverparishes.com> to obtain a copy of Request for Proposals. The River Parishes Workforce Development Board reserves the right to reject any or all offerors' proposals, to waive any or all formalities or technicalities, and to make such awards of contract as may be deemed to be the best interest of the River Parishes Workforce Development Board.

Louisiana Workforce Development Board
Tommy Scott, Director

Publish: December 4, 11, 18, & 25, 2025

Public Notice



The St. Charles Parish Housing Authority is requesting proposals (RFP# 004-2025) from qualified lawn maintenance contractors to provide all labor, equipment, materials and performance of operation in connection with the Lawn Care of St. Charles Parish Housing Authority properties. The closing date is December 29, 2025, at 4:00 p.m. CST. All proposals shall be submitted electronically to:

Email address: jjackson@scphousingauthority.com

AND

To the St. Charles Parish Housing Agency Marketplace online portal at this web address (must register as a vendor).

https://ha.internationalprocurement.com/requests.html?company_id=77991

All questions regarding this RFP should be directed to the Executive Director, Jediah Jackson in the email above, or in the Housing Agency Marketplace online portal within the respective solicitation.

Publish: December 4, 11, 18 & 25, 2025

Public Notice



St. Charles Parish Housing Authority Board Meeting Schedule

All Meetings to start at 6:00 p.m.

All Meetings to be held at:

St. Charles Parish Court House, Council Chambers

15045 River Road #189, Hahnville, LA 70057

(unless otherwise noticed/advertised)

2026

- TUESDAY, JANUARY 27, 2026
- TUESDAY, FEBRUARY 24, 2026
- TUESDAY, MARCH 24, 2026
- WEDNESDAY, APRIL 29, 2026
- TUESDAY, MAY 26, 2026
- TUESDAY, JUNE 23, 2026
- WEDNESDAY, JULY 28, 2026
- TUESDAY, AUGUST 25, 2026
- TUESDAY, SEPTEMBER 22, 2026
- TUESDAY, OCTOBER 27, 2026
- TUESDAY, NOVEMBER 24, 2026
- TUESDAY, DECEMBER 22, 2026

Publish: December 18, 25, 2025 & January 1, 2026

Public Notice

**ST. CHARLES PARISH PUBLIC SCHOOLS
BUDGET REVIEW COMMITTEE MEETING**

MEETING MINUTES

The Budget Review Committee met on December 15, 2025 in the School Board Meeting Room in the Central Office. Members present were Karen Boudreaux, Al Suffrin and Ray Gregson. Others present were Scott Cody, Ellis Alexander, Dr. Ken Oertling, Angelle Babin, Ronald White, Dr. David Schexnaydre and Paula Jeansonne.

Ms. Boudreaux called the meeting to order at 9:00 a.m.

The first item on the agenda was a discussion by Dr. Ken Oertling, Superintendent, of the agenda for the meeting.

The next item on the agenda was an update on sales tax collections by Paula Jeansonne, Director of Tax Collections.

The next item was a discussion by Ronald White, Chief Financial Officer, of major future industrial projects in the parish and an estimate of the related additional sales tax revenue during the construction period of the projects.

The next item was an update by Mr. White, Chief Financial Officer, of the District's investments.

The next item was a discussion of possible future Committee meeting topics. The next meeting is scheduled for February 23, 2026 at 9:00 a.m.

There being no further business, Ms. Boudreaux adjourned the meeting at 9:50 a.m.

Publish: December 25, 2025

Public Notice

ADVERTISEMENT FOR BIDS

A. PROJECT IDENTIFICATION

Sealed bids are requested by the St. Charles Parish Sheriff's Office from general contractors for construction of:

ST. CHARLES PARISH SHERIFF'S OFFICE
EXTERIOR IMPROVEMENTS

Bids will be received at the St. Charles Parish Sheriff's Office, 260 Judge Edward Dufresne Parkway, Luling, LA 70070 at **2:00 P.M., LOCAL TIME, JANUARY 13, 2026** at which time the bids will be publicly opened and read aloud in the conference room.

B. BID DOCUMENTS AND DEPOSITS

Complete Bid Documents for this project are available in electronic form. They may be obtained without charge and without deposit by visiting the public projects area at www.cityblueprint.com. Printed copies are not available from the Designer, but arrangements can be made to obtain them through City Blueprint & Supply or most other reprographic firms. Please note that Plan holders are responsible for their own reproduction costs. Questions about this procedure shall be directed to:

City Blueprint & Supply Co.
1904 Poydras Street
New Orleans, LA 70112
Phone: 504-522-0387

Email: planroom@cityblueprint.com

All other questions regarding the scope of work of the project should be directed to the Project Architect in writing via email only: iabb@murrayarchitects.net.

C. BID SECURITY AND PERFORMANCE AND PAYMENT BONDS

Bids must be accompanied by a bid security at least equal to five percent (5%) of the base bid and all additive alternates in the form of a certified check, cashier's check or bid bond. The successful bidder will be required to furnish a performance bond and a payment bond, each in an amount equal to one hundred percent (100%) of the contract amount.

Contract, if awarded, will be on the basis of the lowest responsive and responsible bidder, if within the budget. No bid may be withdrawn for a period of 45 days after bid opening, except as provided by law.

Bidders must meet the requirements of the State of Louisiana Contractor's Licensing Law, R.S. 37:2151 et seq.

D. REJECTION OF BIDS

St. Charles Sheriff Sheriff's Office reserves the right to award the project on whatever basis is in the interest of the Owner and to accept or reject any or all bids and to waive technicalities and informalities as allowed by law.

E. PRE-BID CONFERENCE

A **PRE-BID CONFERENCE** will be held at the project site, 260 Judge Edward Dufresne Parkway, Luling, LA 70070 on **JANUARY 6, 2026 at 10:00 a.m.** Attendance at this pre-bid conference is **MANDATORY**.

F. ADVERTISEMENT DATES

LEGAL AD TO RUN:
December 11, 2025
December 18, 2025
December 25, 2025

St. Charles Parish Sheriff's Office
Sheriff Greg Champagne
260 Judge Edward Dufresne Parkway
Luling, LA 70070

Public Notice

"Anyone knowing the whereabouts of a certain Promissory Note payable to ASSURANCE FINANCIAL GROUP, LLC, executed by DAVID L. ERWIN, and dated March 26, 2009, from dated until paid, and providing reasonable attorneyfees, and all charges associated with the collection of same. Please contact Herschel . Adcock, Jr., Attorney at Law, at P.O. Box 87379, Baton Rouge, LA 70879-8379, (225) 756-0373."

Publish: December 11, 18, & 25, 2025

Public Notice

Anyone knowing the whereabouts of DWIGHT BROWDER, please contact Attorney Caitlyn Mayer at (504) 468-1100 or email caitlyn@bohannanlaw.com.

Publish: December 18 & 25, 2025

Public Notice**PUBLIC NOTICE****REMOVAL OF WEEDS, GRASS & OTHER NOXIOUS MATTER**

If the following violations are not rectified within (5) days of this published notice, the parish will proceed in bringing the properties listed in compliance with Chapter 16, Article III Sec. 16-24 through Sec. 16-28. (As amended). The fee for performing these services shall be at a rate of 0.037 per square foot of the lot cleaned. The contractor's fee for performing these services shall be at the rate of 0.029 per square foot of the lot cleaned. In the event a mini-clean up is required prior to performing the above services, a fee of \$58.61 per mini clean up plus actual disposal fees will be assessed, not to exceed then (10) mini-cleanups per property in violation. On property where trash and/or debris accumulation is such that it requires heavy equipment, bulldozer, front-end loaders, etc. a fee of forty-three dollars and ninety six cents (\$43.96) per cubic yard will be assessed. An administration fee of \$36.63 may be assessed on each invoice. The fees in this section shall be increased or decreased on February first of each year by a change in CIP applicable to the US cities average group, all urban consumers, all items published by the US Department of Labor, Bureau of Labor Statistics, for the preceding twelve-month period ending each November. The change shall become effective beginning with the period ending November 30, 2000. The department of finance shall notify the department of planning and zoning in writing annually of the revised fees.

The following lots are in violation of parish ordinance Chapter 16, Article III Sec. 16-24 through Sec. 16-33:

Gore-St. Charles L.L.C.
14226 River RD, Destrehan, LA 70047
Lot 3106
Block
Subdivision: Victoria PLTN.
Nature of violation: Grass cutting & removal of debris

PUBLISH: December 25, 2025

Public Notice

**ORDINANCES AND RESOLUTIONS
INTRODUCED FOR PUBLIC HEARING
BY THE ST. CHARLES PARISH COUNCIL,
ON MONDAY, JANUARY 12, 2026,
6:00 P.M., COUNCIL CHAMBERS, PARISH
COURTHOUSE, 15045 RIVER ROAD,
HAHNVILLE:**

2025-0377 (12/15/25, Jewell, M. Bingham)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), to decrease the contract amount by \$18,262.50.

2025-0391 (12/15/25, Jewell)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the St. Charles Public Defenders Office (a/k/a 29TH Judicial District Indigent Defender) for funding from the settlement of the Louisiana State-Local Government Opioid Litigation in the amount of \$80,000.00 per year to the St. Charles Parish Public Defenders Office to pay the office to provide services for a Drug Court Attorney/Legal Representative for the Drug Court Program.

2025-0392 (12/15/25, Jewell, M. Bingham)

An ordinance approving and authorizing the execution of a Contract with Cycle Construction Company, LLC, for the Ormond Center Drainage Improvements (Project No. P190505), in the amount of \$3,097,730.00.

2025-0393 (12/15/25, Jewell, M. Bingham)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Barowka and Bonura Engineers & Consultants (BBEC), LLC, to perform engineering services for the Ormond CN Railway Culverts (Project No. P200801), in the not to exceed amount of \$1,097,231.00.

2025-0394 (12/15/25, Jewell, D. Foret)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for East Bank Bridge Park Improvements (Project No. RECEB123), to increase the contract amount by \$63,294.80 and increase the contract time by one hundred thirty-four (134) days.

2025-0395 (12/15/25, Jewell, D. deGeneres)

An ordinance approving and authorizing the execution of a Contract with Hard Rock Construction, LLC for the Kinler Lift Station Replacement (Project No. S220801), in the amount of \$624,712.60.

2025-0396 (12/15/25, Jewell, M. Bingham)

An ordinance approving and authorizing the execution of a Professional Services Agreement with C. H. Fenstermaker & Associates, LLC, to perform engineering services for Primrose Canal Cleaning and Improvements - Phase 1B (Project No. P210202), in the amount not to exceed \$56,926.83.

2025-0398 (12/15/25, Jewell, M. Bingham)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance 25-2-13, which approved the Professional Services Agreement with Alpha Testing and Inspection, Inc., for testing and inspection services for Capital Project Testing and Inspection (Project No. P250107), in the amount not to exceed \$250,000.00, increasing the overall contract value to \$500,000.00.

2025-0399 (12/15/25, Jewell, C. Oubre)

An ordinance to approve and authorize the execution of a Consulting Agreement between Adams and Reese, LLP and St. Charles Parish for federal governmental affairs representation.

2025-0400 (12/15/25, Jewell, C. Oubre)

An ordinance to approve and authorize the execution of a Consulting Agreement between Connick and Associates, LLC and St. Charles Parish for state governmental affairs representation.

**PUBLISH: December 18, 25, 2025
January 1, 8, 2026**

Public Notice**PLANNING & ZONING COMMISSION**

THE ST. CHARLES PARISH PLANNING & ZONING COMMISSION WILL MEET ON JANUARY 8, 2026 AT 6:00 P.M. IN THE COUNCIL CHAMBER OF THE PARISH COURTHOUSE LOCATED AT 15045 RIVER ROAD, HAHNVILLE TO HEAR:

2025-15-MIN requested by Laurie Delaune for a resubdivision of one lot into two, **113 Verdin Lane, Paradis**, Zoning District R-1A(M), Council District 4

2025-16-MIN requested by Simoneaux Family Land, LLC for a resubdivision of undivided land into one lot, **3551 Bayou Gauche Road, Bayou Gauche**, Zoning District R-1A(M), Council District 4.

2025-17-MIN requested by Priscilla Rivet & Maranda Najolia for a resubdivision of one lot into three, **197 Kerry's Pointe Lane, Bayou Gauche**, Zoning District R-1A(M), Council District 4.

2025-13-R requested by Brennan Frloux for a change of zoning from R-3 to C-3 on Lot 15-A, Block 6, Mosella Subdivision, **14183 and 14189 Hwy 90, Boutte**, Council District 4.

**ALTERNATE DATE: None
PUBLISH: 12/25, 1/1, 1/8**

Sheriff's Sale**SHERIFF'S SALE****SHERIFF'S OFFICE**

Suit No: (45) 92294-X

Date: Thursday, November 06, 2025

KEPPNER ENTERPRISES INC.
D/B/A

PUROCLEAN OF METAIRIE
VS

JUANITA MARINO AND
RUCHE MARINO
GREG CHAMPAGNE, SHERIFF
P.O. Box 426
HAHNVILLE, LA 70057
Parish of ST. CHARLES
29th Judicial District Court
State of Louisiana

By virtue of and in obedience to a Writ of FIERI FACIAS directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST. CHARLES, State of Louisiana, dated:

THURSDAY, OCTOBER 23, 2025, in the above entitled and numbered cause, I shall proceed to sell at public auction at the principal front door of the Courthouse of which the Civil District Court of the Parish of St. Charles is held on WEDNESDAY, JANUARY 28, 2026, at 10:00 A.M., to the last and highest bidder for cash, the following described property, to wit:
FOUR CERAIN LOTS OR PORTIONS OF GROUND, together with all improvements thereon, all rights, ways, privileges, servitudes, and advantages, thereunto belonging or in anywise appertaining, situated in the State of Louisiana, Parish of SL Charles, on the left descending bank of the Mississippi River, in what is known as Subdivision of a portion of the East Half (E/2) of Lot "B", as per survey of E.M. Collier, C.E., dated October, 1952, a copy of which said plan is on file in the office of the Clerk of Court and Register of Conveyances for this Parish for reference:

And according to said map or survey of the Four (4) certain lots of portions of ground are designated as Lots Nos. Sixteen (16), Seventeen (17), Eighteen (18) and Nineteen (19) of Block Three (3) which adjoin each other and are situated adjacent to a body of water. Each lot measures fifty (50') feet front on a forty (40") foot road, by a depth between equal and parallel lines of Eighty-four and 4/10 (84.4') feet. Improvements thereon bear the Municipal No. 821 Marino Drive, Norco, LA 70079.

Being the same property acquired by the mortgagors herein by Cash Sale from Ascension Savings and Loan Association, by act before George T. Oubre, Notary Public, on May 19, 1967 and recorded in COB 67, folio 160.

The above described property is subject to the following:

1. Oil, gas and mineral lease with waiver of surface rights dated July 3, 1968, recorded at COB 82, folio 535, Parish of St. Charles, State of Louisiana.
2. Any outstanding mineral conveyances, mineral reservations, mineral releases, mineral servitudes and any existing easements, servitudes, rights of ways, and leases of any nature or kind whatsoever, of record and in existence.
3. Encroachments, boundary disputes, overlaps, rights of parties in possession, servitudes and other adverse matters, if any, as would disclosed on a current, accurate survey and inspection of the subject property.

And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of:

SEVENTY-ONE THOUSAND EIGHT HUNDRED AND SEV-

ENTY-FOUR AND FIFTY-FOUR (\$71,874.54) DOLLARS, along with interest and attorney's fees and all other costs including my own costs and charges.

TERMS AND CONDITIONS OF SALE: CASH IN THE FORM OF A CASHIER'S CHECK DUE BY 2:00 P.M. DAY OF THE SALE. PUBLISH ON: December 25, 2025

January 22, 2026
GREG CHAMPAGNE-SHERIFF
& EX-OFFICIO TAX COLLECTOR
ST. CHARLES PARISH
ATTORNEY FOR PLAINTIFF:
Jason T Olivier
281 Highland Dr.
Mandeville, LA 70471
504-871-8172
SCSO-CIV-209-0402

Sheriff's Sale**SHERIFF'S SALE****SHERIFF'S OFFICE**

Suit No: (45) 96609-E

Date: Friday, November 21, 2025
GITSIT SOLUTIONS, LLC, NOT

IN ITS

INDIVIDUAL CAPACITY BUT
SOLELY IN ITS

CAPACITY AS SEPARATE

TRUSTEE OF GV

TRUST 2025-1

vs

YOLANDA B. SMITH A/K/A

YOLANDA

BACCHETTA SMITH

GREG CHAMPAGNE, SHERIFF

P.O. Box 426

HAHNVILLE, LA 70057

Parish of ST. CHARLES

29th Judicial District Court

State of Louisiana

By virtue of and in obedience to a Writ of SEIZURE AND SALE directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST. CHARLES, State of Louisiana, dated:

MONDAY, NOVEMBER 10, 2025, in the above entitled and numbered cause, I shall proceed to sell at public auction at the principal front door of the Courthouse of which the Civil District Court of the Parish of St. Charles is held on WEDNESDAY, JANUARY 28, 2026, at 10:00 A.M. to the last and highest bidder for cash, the following described property, to wit:

A CERTAIN TRACT OF LAND OR PARCEL OF GROUND, TOGETHER WITH AJLL OF THE BUILDINGS AND IMPROVEMENTS THEREON, AND ALL OF THE RIGHTS, WAYS, PRIVILEGES, SERVITUDES, ADVANTAGES AND APPURTENANCES, AND PRESCRIPTIONS AND PRESCRIPTIVE RIGHTS, BOTH LIBERTIVE AND ACQUISITIVE, THEREUNTO BELONGING OR IN ANYWISE APPERTAINING, SITUATED IN BOUTTE, PARISH OF ST. CHARLES, STATE OF LOUISIANA, IN WHAT IS KNOWN AS CORONADO PARK WEST SUBDIVISION, A SUBDIVISION OF FARM LOTS 21, 22, AND 23 OF ELLINGTON PLANTATION, ALL IN SECTION 48, 50 AND 57, T13S, R21E, AND SECTION 6, T14S, R21E, ACCORDING TO A SURVEY OF CORONADO PARK WEST BY R.L. SCHUMANN AND ASSOCIATES, LAND SURVEYORS, DATED MARCH 21, 1977, THE LOT CONVEYED HEREIN IS DESIGNATED AS LOT NO. 2 OF SQUARE I-A (FORMERLY PARCEL A) LOT NO. 2 OF SQUARE I-A, (FORMERLY PARCEL A), HAS A WIDTH FRONTING ON CORONADO DRIVE OF 70.00 FEET, SAME WIDTH IN THE REAR, BY A DEPTH BETWEEN EQUAL AND PARALLEL LINES OF 115.0 FEET; subject to restrictions, servitudes, right-of-way and outstanding mineral rights of record affecting the property.

And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of:

TWO HUNDRED AND SEVENTY-EIGHT THOUSAND AND FIFTY-TWO AND EIGHTY-SIX (\$278,052.86) DOLLARS, along with interest and attorney's fees and all other costs including my own costs and charges.

TERMS AND CONDITIONS OF SALE: CASH IN THE FORM OF A CASHIER'S CHECK DUE BY 2:00 P.M. DAY OF THE SALE. PUBLISH ON: December 25, 2025

January 22, 2026

GREG CHAMPAGNE-SHERIFF
& EX-OFFICIO TAX COLLECTOR

ST. CHARLES PARISH

ATTORNEY FOR PLAINTIFF:

Zachary G. Young

1505 North 19th Street P.O. Box

2867

Monroe, LA 71207

SCSO-CIV-209-0402

Sheriff's Sale

SHERIFF'S SALE
SHERIFF'S OFFICE
 Suit No: (45) 93568-E
Date: Monday, November 10, 2025
U.S. BANK TRUST NATIONAL ASSOCIATION,
NOT IN ITS INDIVIDUAL CAPACITY BUT SOLELY AS OWNER TRUSTEE FOR RCF 2 ACQUISITION TRUST
VS
STACEY M MERRICK A/KIA STACEY
MONTE CI NO MERRICK A/K/A STACEY
MONTECINO GRYCH MERRICK A/KIA STACEY M. MERRICK AND WAYNE A. MERRICK, II
GREG CHAMPAGNE, SHERIFF
P.O. Box 426
HAHNVILLE, LA 70057
Parish of ST. CHARLES
29th Judicial District Court
State of Louisiana

By virtue of and in obedience to a Writ of FIERI FACIAS directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST. CHARLES, State of Louisiana, dated:

FRIDAY, OCTOBER 31, 2025, in the above entitled and numbered cause, I shall proceed to sell at public auction at the principal front door of the Courthouse of which the Civil District Court of the Parish of St. Charles is held on WEDNESDAY, JANUARY 28, 2026, at 10:00 A.M., to the last and highest bidder for cash, the following described property, to wit:

A certain lot of ground, together with all the improvements thereon, rights, ways, privileges, servitudes, and advantages thereunto belonging or in anywise appertaining, situated in the Parish of ST. CHARLES, State of Louisiana, on the right bank of the Mississippi River, designated as LOT 4, BLOCK "B", in what is known as SELLERS VILLAGE located at Ama, St. Charles Parish, Louisiana, in Sections 34 and 35, T 13 S, R 21 E, which is a subdivision of Lots 1 and 2 and a 48-foot strip adjoining Lot 1 of Allice Plantation at Arna, St. Charles Parish, Louisiana, being in Sections 34 and 35, T 13 S, R 21 E, as per plan of survey by E. M. Collier, Surveyor, dated October 8, 1953; according to said survey the lot has the following dimensions: LOT 4, SQUARE "B", has a width of 75 feet front on Bernard Avenue, by a depth between equal and parallel lines of 100 feet. All as more fully shown on survey by Lucien C. Gassen, Land Surveyor, dated May 22, 1979. Said lot commences at a distance of 234.03 feet from the corner of La. Hwy. No. 18 River Road and Bernard Avenue; subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property.

And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of: **ONE HUNDRED AND TWO THOUSAND EIGHT HUNDRED AND THIRTY-THREE AND NINETYSEVEN (\$102,833.97) DOLLARS**, along with interest and attorney's fees and all other costs including my own costs and charges.

TERMS AND CONDITIONS OF SALE: CASH IN THE FORM OF A CASHIER'S CHECK DUE BY 2:00 P.M. DAY OF THE SALE. PUBLISH ON: December 25, 2025 January 22, 2026
GREG CHAMPAGNE-SHERIFF & EX-OFFICIO TAX COLLECTOR
ST. CHARLES PARISH ATTORNEY FOR PLAINTIFF: Zachary G. Young
1505 North 19th Street P.O. Box 2867
Monroe, LA 71207
SCSO-CIV-209-0402

Public Notice

IN RE: DRAWING OF JURY PANEL **29TH JUDICIAL DISTRICT COURT**
PARISH OF ST. CHARLES

FILED: _____ Dy. Clerk: _____

PER CURIAM- JURY TRIALS

IT IS ORDERED BY THE COURT, that the Clerk of the 29th Judicial District Court in and in his capacity of Jury Commissioner in and for the Parish of St. Charles at the Clerk's Office at the Courthouse in Hahnville, Louisiana, Parish of St. Charles on December 19, 2025 and then and there, draw with the aid of a properly programmed computer the following:

One jury panel consisting of 200 persons, for the upcoming CRIMINAL jury trial for the session of Court beginning on January 20, 2026

Said Petit Jury Venire to report as requested by future orders of the court.

The Jury Venire drawn as ordered above shall be placed in an envelope, sealed and properly marked and identified in accordance with law.

No Petit and Civil Juror shall be summoned nor notified for Jury Duty until so ordered by the Court.

Granted this 19th day of December, in the year of our Lord Two Thousand and TWENTY-FIVE

Lauren Dauby Rogers
 JUDGE

The names of the following persons were drawn to serve as Petit Jurors for Jury Number 4B, for the session of said Court beginning Tuesday, January 20, 2026 at 9:00 a.m. - Division "E"

- | | |
|-----------------------------------|-------------------------------------|
| 1 ADAM, JOYCE S | 101 KIMBALL, JASON PRESTON |
| 2 ADAMS, COREY | 102 KRAUSE, KAREN MURPHY |
| 3 ADAMS, KELLY SANDERSON | 103 LAFOURCADE III, EMILE PIERRE |
| 4 ADKINS, CLIFFORD BROWN | 104 LARIVE, PATSY P |
| 5 ALEXANDER, LORETTA ANN BAPTISTE | 105 LEA, DAVID RHIAN |
| 6 ALIZADEH, SUEMARIE BURGERT | 106 LEBLANC, JULIE ANNE |
| 7 ALLEN SR, TIMOTHY ROBERT | 107 LEBLANC, LARRY JAMES |
| 8 ANGRISANO, JENNIFER ROTOLO | 108 LEE, CHERYL ANN |
| 9 AUGILLARD JR, OLIVER JAMES | 109 LEGAUX JR, CLYDE RENE |
| 10 AUSTIN, KEVIN MARVIN | 110 LEWIS, KIMANI TERRELL |
| 11 AYLES, CHRISTOPHER MICHAEL | 111 LINN, TIFFANIE V |
| 12 BAILEY, REON RAYMOND | 112 LOUP, CHRIS JOSEPH |
| 13 BANDRES, DIANA MARIE | 113 LUCAS, JERRICK |
| 14 BANTA, DEION ALEXANDER | 114 MACK, CHRISTOPHER JONATHON |
| 15 BARBARA, REMY VINCENT | 115 MADERE, BRYAN ANTOINE |
| 16 BARRACO JR, PETER RAYMOND | 116 MAHLIE, BRICE IAN |
| 17 BATE, HARLEY RAYNA | 117 MAISURIA, RINA PIYUSH |
| 18 BATSON, JOHN DANIEL | 118 MARCEL, TIMOTHY S |
| 19 BELLOCK, KRISTI | 119 MARINO, JACOB LANCE |
| 20 BENNETT, MARJORIE ANN | 120 MARROQUIN JR, ROBERT |
| 21 BERGERON, BRYAN KEITH | 121 MARSHALL, KIM MARIE |
| 22 BERGERON, TARAH AMY | 122 MARTIN, AMANDA LYNN |
| 23 BOATWRIGHT, ANASTASIA D | 123 MATAYA JR, GERALD EDWIN |
| 24 BON, JANET HURST | 124 MATHERNE, JEAN PHILIP NATHANIEL |
| 25 BONSTAFF JR, JOEY JOHN | 125 MAXON JR, LIONEL |
| 26 BOQUET, BLAIR | 126 MAY, MICHELLE ANN |
| 27 BOSCO, JOHN C | 127 MCCALL, PHIONE DENISE |
| 28 BOURQUE, CARLA NAQUIN | 128 MCCLINTON, JOSEPH EDWARD |
| 29 BOWMAN, SHAWN MICHAEL | 129 MCCOY III, ADAM |
| 30 BRADLEY, JANAY | 130 MEDINA, COURTNEY MARIE |
| 31 BROWN, ASHTON LOUIS | 131 MEYER II, MICHAEL |
| 32 BROWN, BRITTANY MARIE | 132 MILAZZO, JOAN BOURGOGNE |
| 33 BROWN, MARISSA JANA | 133 MILLER, KEVIN RAPHAEL |
| 34 BROWN, SEAN MATTHEW | 134 MILLER, KRISTA CARMEN FAITH |
| 35 CABRAL, CONNIE A | 135 MILLS, RUSSELL A |
| 36 CARRUTH, JOELLE MARIE | 136 MIRE, EMILY FRANCESCA |
| 37 CATALANOTTO, KAREN SCONTRINO | 137 MIRE, PAUL CHRISTIAN |
| 38 CELISTAN, JAMARA MARIE | 138 MITCHELL, TERENCE TREVON |
| 39 CLARK, ROBERT LEE | 139 MORRIS, MARILYN BARRACO |
| 40 COLLINS, JERMAINE MARQUIS | 140 NICHOLS, DUANE K |
| 41 COLOGNE, JAMIE LYNN | 141 NIXDORFF, CYNTHIA ROBICHAUX |
| 42 CORTEZ, FERGIE JAMES | 142 NORFLEET JR, BRADFORD WELLS |
| 43 CRENSHAW, JANICE MARIE | 143 OCKMAN, NINA ALLEMAN |
| 44 DANOVE, JACQUILINE MARILEE | 144 OSTROWSKI, CARL ALOISE |
| 45 DAVIS, KATHY JO | 145 PAEZ, KRISTIN J |
| 46 DEMOUCHE, DANIEL PATRICK | 146 PARQUET, KAREN GREEN |
| 47 DICKINSON, LEONA J | 147 PAYTON, MABLEAN BENDER |
| 48 DIECEDUE, KRISTEN RAE | 148 PERKINS, JESSICA M |
| 49 DONALDSON, TAYLOR NICOLE | 149 PFEFFER, THOMAS MARTIN |
| 50 DOWDEN, DONNA BIENVENU | 150 PORCHE, ALYSSA MICHELLE |
| 51 DRAGNA, SEAN MATTHEW | 151 PORTER, TABATHA |
| 52 DUFRENE, LAURIE DUHE | 152 PRICE, KYLE MATTHEW |
| 53 DUPONT, RICHARD GERARD | 153 RANATZA, CHRISTELLE GARRETT |
| 54 DUPRE, BRANDT JOSEPH | 154 RATCLIFF, AJAYSIA AKIRA |
| 55 DUVERNAY, CASI LEE | 155 REYNAUD, JARRETT |
| 56 ELDREDGE, KRIZIA ABIGAIL | 156 RIEDER, MELISSA DAVIS |
| 57 ELLIOTT, KATHRYN DIANE SINGLE | 157 RISING, JAMOND MARCUS |
| 58 ELLIS, DOUGLAS J | 158 RITTELL, CALLI VANLANGENDONCK |
| 59 ELLIS, GAYNELL DESIREE | 159 ROBERTSON, BRYCE EVERETT |
| 60 ENTREMONT, AUGUSTA RUTH | 160 ROCHELLE, BRYCE ALTON |
| 61 EVANS SR, PERRY LEROY | 161 ROME, PAUL MARSHALL |
| 62 FABRE, BRANDIE LYNN | 162 ROSTETTER, KEVIN P |
| 63 FAUCHEAUX, MELISSA TRIDICO | 163 RUSSELL, TODD D |
| 64 FAUCHEUX, KATE ELIZABETH | 164 SAYRE, TERRY LEWIS |
| 65 FEDRICK, KAREN MATHERNE | 165 SCOGNAMILLO, JOHN JOSEPH |
| 66 FISHER, ZACHARY FREMOND | 166 SCOTT BERRY, CAVAHNA D |
| 67 FLOWERS, RUFUS WELLINGTON | 167 SIMON, TARA HEARON |
| 68 FOLSE, ALANA MIGNON | 168 SIMON, BRAD JONATHAN |
| 69 FONSECA SR, CLARK JOSEPH | 169 SIMONEAUX, GAYLE L |
| 70 FONTE, ALEXIS ELIZABETH | 170 SINGLETON JR, BEN |
| 71 FREDERICK, JACQUELYN KRISTINE | 171 SMITH, BRENDA SARVER |
| 72 FREMEN, CHANTELL ANNE | 172 SMITH, JEREMIAH PRESTON |
| 73 FRICKEY, DALE JOSEPH | 173 SMITH, JEREMY SIMEON |
| 74 GASPARD, JANICE Z | 174 SOSA, KARLA NICOLE |
| 75 GEORGEFF, JAIDEN ELIZABETH | 175 STEWART, TRACY EDWARD |
| 76 GREEN, DERRICK EULIS | 176 STOUTE, LAYNE MATTHEW |
| 77 GREENLEAF, JASON JOSEPH | 177 STOUTE, LESLIE M |
| 78 GRIESHOP, KYLE JORDAN | 178 STROHMAYER, ISABELLA ANNE |
| 79 HABIS, MARRION Y | 179 TARULLO, BRANDON JACOB |
| 80 HACKMAN, TAYLER KING | 180 TATE, OLIVIA BAKER |
| 81 HAMILTON, PATRICIA CUTI | 181 TELANO, KATHY L |
| 82 HARDING, VIKKI TISDALE | 182 THERIOT, KENNETH J |
| 83 HARRIS, DANASHA | 183 THOMAS, GLADYS JACKSON |
| 84 HARRIS JR, MARK JOSEPH | 184 TRAUB, JULIE MICHELE |
| 85 HART, CASSIE COMARDELLE | 185 TROXLER, CALLI ANN |
| 86 HARVEY, ALLISON KAYE | 186 VERRER III, WILLIE MARTIN |
| 87 HAYES, LENNY PAUL | 187 WAGNER, KYLE MICHAEL |
| 88 HEBERT, KOLBY MICHAEL | 188 WALCOTT, RAQUEL KELLEY |
| 89 HERMANN, DANTE JAMES | 189 WASHINGTON, KEITH |
| 90 HEWETT, SHALEE DAY | 190 WASHINGTON, SHAWN LESLIE |
| 91 HINGLE JR, EDMOND JOHN | 191 WATERMAN, ERIK JAMES |
| 92 HOGAN, JOYCELYN MAISE | 192 WEAVER, MICHELLE ANNE |
| 93 HOMER, CARSEN ELIZABETH | 193 WILKERSON, ALLISON LADREY |
| 94 HOWIE, DYLAN MICHAEL | 194 WILLETT, JEFFERY ALLEN |
| 95 HUFFMAN, BOBBY JAMES | 195 WILLIAMS, EBONI KEOSHA |
| 96 HURLBUT, ROBERT VIRGIL | 196 WILLIAMS, GREGORY |
| 97 JONES, DAHNARI ANDREW | 197 WILLIAMS, ROLAND ANDREW |
| 98 JONES, SHANELL MARKWAN | 198 WILSON, MELINDA M |
| 99 JORDAN, SABRINA M | 199 WRIGHT, JEAN MOSBEY |
| 100 KHNEMANN, AMANDA PETITFILS | 200 WRIGHT, SHAUN TROY |

Publish: December 25, 2025

Public Notice

ORDINANCES AND RESOLUTIONS ADOPTED AT THE MEETING OF DECEMBER 1, 2025, COURTHOUSE, HAHNVILLE, HAVE BEEN PUBLISHED AS AN OFFICIAL EXTRACT OF THE MINUTES IN A PREVIOUS EDITION OF THE OFFICIAL JOURNAL



St. Charles Parish

Meeting Minutes

Parish Council

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willis Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, December 1, 2025 8:00 PM Council Chambers, Courthouse

ATTENDANCE

Present 7 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Walter Pilié, Willis Comardelle, Michelle O'Daniels, and Michele deBruler
Absent 2 - Heather Skiba, and Bob Fisher

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darin Duha, Finance Director Grant Duseon, Public Works Director Mike Bingham, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gordon, Economic Development & Tourism Director Patrick Beard, Michelle Impastato, Council Secretary

CALL TO ORDER

PRAYER / PLEDGE

Pastor John Ponder
 Life Church Assembly of God, Boute

APPROVAL OF MINUTES

A motion was made by Councilmember Comardelle, seconded by Councilmember deBruler, to approve the minutes from the regular meeting of November 17, 2025. The motion carried by the following vote:

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

2025-0361

Proclamation: Toy and Gift Fund Day

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2025-0364

River Parishes Transit Authority

Chairman Fonseca stated a request was received from the River Parishes Transit Authority to defer their 2025 report to the Monday, January 12, 2026 parish council meeting.

Deferred

2025-0365

Department of Economic Development & Tourism

Economic Development & Tourism Director Patrick Beard reported.

Councilwoman deBruler spoke on the matter.

Mr. Beard spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Councilman Pilié spoke on the matter.

Councilwoman O'Daniels spoke on the matter.

Chairman Fonseca spoke on the matter.

Reported

2025-0366

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 15, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2025-0366

An ordinance approving and authorizing the execution of Change Order No. 1 for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), to decrease the contract amount by \$30,990.93.

Sponsors: Mr. Jewell and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0367

An ordinance authorizing the issuance by the Parish of St. Charles, State of Louisiana of its Limited Tax Bond (ARC) in the amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000) and providing for other matters in connection therewith.

Sponsors: Mr. Jewell, Bond Counsel, Foley & Judge LLP

Chairman Fonseca stated that Administration requested that File No. 2025-0367 be postponed indefinitely from introduction.

A motion was made by Councilmember Pilié, seconded by Councilmember O'Daniels, to Postpone Indefinitely from Intro. The motion carried by the following vote:

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Postponed Indefinitely from Intro.

2025-0368

An ordinance to amend the 2025 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0369

An ordinance approving and authorizing the execution of Change Order No. 1 for the East Bank Bridge Park Improvements, Lighting Rebid (Project No. RECEB23), to increase the contract time by 181 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0371

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Ama Volunteer Fire Department, for the use as a polling place for District 2, Precinct 4, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0372

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Bayou Gauche Volunteer Fire

Department, for the use as a polling place for District 4, Precinct 2, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0373

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Killona Volunteer Fire Department, for the use as a polling place for District 1, Precinct 1, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0374

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Luling Volunteer Fire Department, for the use as a polling place of Luling Central Fire Station, 1603 Paul Mallard Road, Luling, Louisiana, for District 1, Precinct 5, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0375

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Norco Volunteer Fire Department, for the use as a polling place of Zaphirin L. Perrilloux Fire House, 17830 River Road, Montz, Louisiana, for District 6, Precinct 1, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0376

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with United Steel Workers Local 750, for the use as a polling place of 601 Goodhope Street, Norco, Louisiana, for District 8, Precinct 4, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0359

An ordinance to amend the St. Charles Parish Code of Ordinance, Chapter 2, Administration, Article I, In General, Section 2-2, Fees of copies of documents, (a), (b), and adding (d).

Sponsors: Ms. O'Daniels and Mr. Pilié

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

2025-0367

An ordinance authorizing the issuance by the Parish of St. Charles, State of Louisiana of its Limited Tax Bond (ARC) in the amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000) and providing for other matters in connection therewith.

Sponsors: Mr. Jewell, Bond Counsel, Foley & Judeil and LLP

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

PLANNING AND ZONING PETITIONS

2025-0358

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to M-1 on property designated as Lot G, Block 11, Almedia Plantation, 180 Almedia Road, St. Rose as requested by Karen Abata.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:
P & Z Department Recommended: Denial
Planning Commission Recommended: Denial
Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied
Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yes: 0
Nay: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Absent: 2 - Skiba and Fisher

Failed

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

2025-0341

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Phase 3 Water Main Replacement in Bonnet Carre Spillway (Project No. WWKS 105), to decrease the contract amount by \$35,294.00.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:
Waterworks Department Recommended: Approval
Waterworks Director Gregory Gordon spoke on the matter.
Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher
Enactment No: 25-12-1

2025-0342

An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2026 through 2028 in accordance with the Parish Transportation Act.

Sponsors: Mr. Jewell and Department of Finance

Reported:
Finance Department Recommended: Approval
Finance Director Grant Dussan spoke on the matter.
Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher
Enactment No: 25-12-2

2025-0351

An ordinance to provide for the installation of an "ALL-WAY STOP" sign at the end of Pitre Street in the Fairfield Oaks Plantation Subdivision, in St. Rose.

Sponsors: Ms. O'Daniels

Reported:
Councilwoman O'Daniels Recommended: Approval
Councilwoman O'Daniels spoke on the matter.
Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher
Enactment No: 25-12-3

APPOINTMENTS

2025-0329

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District II Representative.

Chairman Fonseca stated that File No. 2025-0329 will be deferred to the December 15, 2025 council meeting.

Deferred

2025-0330

A resolution appointing Mr. Clyde H. Maddox to the St. Charles Parish Board of Adjustment as the District IV Representative.

VOTE ON THE APPOINTMENT OF MR. CLYDE H. MADDOX

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher
Enactment No: 5876

2025-0331

A resolution appointing Mr. John T. Lambert to the St. Charles Parish Board of Adjustment as the District V Representative.

VOTE ON THE APPOINTMENT OF MR. JOHN T. LAMBERT

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher
Enactment No: 5977

2025-0332

A resolution appointing Mr. David P. Bleakley to the St. Charles Parish Board of Adjustment as the District VI Representative.

VOTE ON THE APPOINTMENT OF MR. DAVID P. BLEAKLEY

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher
Enactment No: 6078

2025-0352

Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

Nominee:
Councilman Comardelle nominated Councilwoman Michele deBruler

Nomination(s) Accepted

A motion was made by Councilmember Pilié, seconded by Councilmember O'Daniels, to Close Nomination(s) for File No. 2025-0352. The motion carried by the following vote:

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher
Nomination(s) Closed

2025-0360

A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

Vacancy Announced

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

2025-0353

Adopt 2026 Parish Council Meeting Schedule

Council Discussion

Amendment: to amend the proposed St. Charles Parish Council Meeting Schedule to change Monday, January 5th meeting to Monday, January 12th

Public comment opened; no public comment

A motion was made by Councilmember Comardelle, seconded by Councilmember O'Daniels, to Amend the proposed Parish Council Meeting Schedule. The motion carried by the following vote:

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher

Amended

Public comment opened; no public comment

VOTE TO ADOPT THE 2026 PARISH COUNCIL MEETING SCHEDULE AS AMENDED

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher

Adopted

2025-0354

Councilman Walter Pilié - Presiding Officer for 2026; Chairman, St. Charles Parish Council

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF COUNCILMAN WALTER PILIÉ

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher

Confirmed

2025-0355

Councilwoman Michele deBruler - Presiding Officer for 2026; Vice-Chairman, St. Charles Parish Council

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF COUNCILWOMAN MICHELE DEBRULER

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 2 - Skiba and Fisher

Confirmed

ADJOURNMENT

A motion was made by Councilmember Comardelle, seconded by Councilmember Wilson, to adjourn the meeting at approximately 7:00 pm. The motion carried by the following vote:

Yes: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler
Nay: 0
Absent: 1 - Skiba and Fisher

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Michelle Impastato
Council Secretary

Publish: December 25, 2025

Public Notice

THE FOLLOWING ORDINANCES AND RESOLUTIONS ARE AN OFFICIAL EXTRACT FROM THE MINUTES OF THE MEETING OF THE PARISH COUNCIL OF THE PARISH OF ST. CHARLES HELD MONDAY, DECEMBER 15, 2025, COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, LOUISIANA. THE COMPLETE TEXT OF THE ATTACHMENTS TO THESE DOCUMENTS IS AVAILABLE FOR PUBLIC REVIEW AT THE PARISH COUNCIL OFFICE, COURTHOUSE, HAHNVILLE.

2025-0367

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(BOND COUNSEL)

ORDINANCE 25-12-4

An ordinance authorizing the issuance by the Parish of St. Charles, State of Louisiana of its Limited Tax Bond (ARC) in the amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000) and providing for other matters in connection therewith.

WHEREAS, the St. Charles Parish Council (the "Parish Council"), acting as the governing authority of the Parish of St. Charles, State of Louisiana (the "Parish") is authorized to levy and collect an ad valorem tax of 0.66 mills authorized at an election held on October 14, 2023 (such rate being subject to adjustment from time to time due to reassessment), which the Parish is authorized to impose and collect through 2034 (the "Tax"), pursuant to the following proposition:

MILLAGE PROPOSITION

Shall the Parish of St. Charles, State of Louisiana (the "Parish"), continue to levy a special tax of .66 mills on all the property subject to taxation in the Parish (an estimated \$1,208,700 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2025 and ending with the year 2034, for the purpose of operating, maintaining and constructing facilities and for providing services associated with the ARC of St. Charles for all people with intellectual and developmental disabilities in St. Charles Parish?

WHEREAS, the proceeds of the Tax that the Parish expects to receive in calendar year 2025 totals approximately \$1,500,000; and,

WHEREAS, this Parish Council desires to issue a \$3,735,000 Limited Tax Bond (ARC) of the Parish (the "Bond"), payable from and secured by an irrevocable pledge and dedication of the revenues of the Tax, under the authority conferred by Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "Act"), for the purpose of constructing facilities associated with The ARC of St. Charles for all people with intellectual and developmental disabilities in the Parish and paying the costs of issuance thereof; and,

WHEREAS, the Bonds will be payable as to principal and interest solely from the proceeds of the Tax as set forth herein; and,

WHEREAS, the Parish has no outstanding indebtedness of any kind payable from a pledge or dedication of the proceeds of the Tax; and,

WHEREAS, the Parish desires to fix the details necessary with respect to the issuance, sale and delivery of the Bond, and to provide for the authorization and issuance thereof, as hereinafter provided;

NOW, THEREFORE, BE IT ORDAINED by the St. Charles Parish Council, acting as the governing authority of the Parish, that:

SECTION 1. Definitions. As used herein, the following terms shall have the following meanings, unless the context otherwise requires:

"Act" means Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority.

"Additional Parity Bonds" shall mean any pari passu additional bonds that may hereafter be issued pursuant to Section 15 hereof on a parity with the Bonds.

"Agreement" means the agreement to be entered into between the Parish and the Paying Agent pursuant to this Bond Ordinance, if required.

"Bond" or "Bonds" means the Parish's Limited Tax Bond (ARC) authorized by this Bond Ordinance in the total aggregate principal amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000), and any bond or all bonds of said issue, whether initially delivered or issued in exchange for, upon transfer of, or in lieu of any previously issued.

"Bond Ordinance" means this ordinance authorizing the issuance of the Bonds.

"Bond Register" means the registration books of the Paying Agent, in which registration of the Bonds and transfers of the Bonds shall be made as provided herein.

"Bond Year" means the one-year period ending on each Principal Payment Date.

"Business Day" means a day of the year on which banks located in the City of New Orleans are not required or authorized to remain closed and on which the New York Stock Exchange is not closed.

"Code" shall mean the Internal Revenue Code of 1986, as amended.

"Executive Officers" means, collectively, the Parish President and Council Secretary, or such other person or persons authorized pursuant to a resolution or ordinance of the Parish Council to act as an authorized officer of the Parish to perform any act or execute any document relating to the Bonds.

"Fiscal Year" means the Parish's one-year accounting period determined from time to time by the Parish Council as the fiscal year of the Parish, currently being the year ending each December 31st.

"Government Securities" means direct obligations of, or obligations the timely payment of the principal of and interest on which are fully and unconditionally guaranteed by the United States of America, which are non-callable prior to their maturity and may be United States Treasury Obligations such as the State and Local Government Series and may be in book entry form.

"Interest Payment Date" means each March 1 and September 1, commencing March 1, 2026.

"Outstanding" when used with respect to Bonds means, as of the date of determination, all Bonds or portions thereof theretofore issued and delivered under this Bond Ordinance, except:

- Bonds theretofore canceled by the Paying Agent or delivered to the Paying Agent for cancellation;
- Bonds for whose payment or redemption sufficient funds have been theretofore paid to or deposited in trust for the Owners of such Bonds as provided in Section 19 herein;
- Bonds in exchange for or in lieu of which other Bonds have been registered and delivered pursuant to this Bond Ordinance; and
- Bonds alleged to have been mutilated, destroyed, lost or stolen which have been paid as provided in this Bond Ordinance.

"Owner" or "Owners" when used with respect to any Bond means the Person in whose name such Bond is registered in the Bond Register.

"Parish" means the Parish of St. Charles, State of Louisiana, a political subdivision of the State of Louisiana, and its successors or assigns.

"Parish Council" means the St. Charles Parish Council.

"Paying Agent" shall mean the Chief Financial Officer of the Parish, as paying agent and registrar hereunder, until a successor Paying Agent shall have become such pursuant to the applicable provisions of the Bond Ordinance, and thereafter "Paying Agent" shall mean such successor Paying Agent.

"Person" means any individual, corporation, partnership, joint venture, association, joint stock company, trust, unincorporated organization, or government or any agency or political subdivision thereof.

"Purchaser" means Capital One Public Funding, LLC of Jericho, New York, being the original purchaser of the Bonds.

"Project" means constructing facilities associated with The ARC of St. Charles for all people with intellectual and developmental disabilities in the Parish.

"Record Date" for the interest payable on any Interest Payment Date means the 15th calendar day of the month next preceding such Interest Payment Date, whether or not such day is a Business Day.

"State" shall mean the State of Louisiana.

"Tax" means the Parishwide ad valorem tax of 0.58 mills authorized at an election held on October 14, 2023 (such rate being subject to adjustment from time to time due to reassessment), which the Parish is authorized to impose and collect through 2034.

"Term Sheet" means the Term Sheet of the Purchaser attached hereto as Exhibit A.

"The ARC" means The ARC of St. Charles, a nonprofit corporation organized under the laws of the State.

SECTION 2. Authorization of Bonds. In compliance with and under the authority of the Act, and subject to the approval of the Louisiana State Bond Commission, there is hereby authorized the incurring of an indebtedness of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000) for, on behalf of and in the name of the Parish, for the purpose of financing all or a portion of the Project and for paying costs of issuance of the Bonds. To represent the said indebtedness, the Parish does hereby authorize the issuance of its Limited Tax Bond (ARC) in the amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000). The Executive Officers may approve a series designation for the Bonds in their sole discretion.

The Bonds shall be issued in the form of a single, fully registered bond numbered R-1 and shall be dated the date of delivery thereof. The unpaid principal of the Bonds shall bear interest from the date thereof or from the most recent Interest Payment Date to which interest has been paid or duly provided for, payable semiannually on March 1 and September 1 of each year, commencing March 1, 2026, shall bear interest at the rate of 3.99% per annum calculated on the basis of a 360-day year consisting of twelve 30-day months, and shall mature in installments on March 1 of each year as follows:

| Year (March 1) | Principal Amount |
|-------------------|---------------------|
| 2026 | \$350,000 |
| 2027 | 320,000 |
| 2028 | 330,000 |
| 2029 | 345,000 |
| 2030 | 360,000 |

| | |
|-------|---------|
| 2031 | 375,000 |
| 2032 | 390,000 |
| 2033 | 405,000 |
| 2034 | 420,000 |
| 2035* | 440,000 |

The principal installments of and interest on the Bond shall be payable by check of the Paying Agent or the Parish mailed to the Owner (determined as of the close of business on the Record Date) at the address shown on the Bond Register or, in the discretion of the Paying Agent, by wire from the Paying Agent or the Parish delivered to the Owner (determined as of the close of business on the Record Date) in accordance with wiring instructions provided by the Owner, provided, however, that principal of any Bond at maturity or earlier redemption in whole (but not in part) shall be payable at the designated office of the Paying Agent upon presentation and surrender thereof. Each Bond delivered under this Resolution upon transfer of, in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond, and each such Bond shall bear interest (as herein set forth) so neither gain nor loss in interest shall result from such transfer, exchange or substitution.

SECTION 3. Prepayment. The unpaid principal of the Bond is subject to prepayment at the option of the Parish in full at the prepayment price as calculated below, plus accrued interest on such amount to the date of redemption on or after:

03/01/28 - 02/28/30: 102% of the outstanding principal

03/01/30 - 02/29/32: 101% of the outstanding principal

03/01/32 and thereafter: 100% of the outstanding principal

Partial prepayment is allowed on any Interest Payment Date from proceeds other than refunding sources: (i) once per calendar year per transaction; (ii) in a maximum amount of \$250,000; and (iii) provided that any such prepayment is applied to outstanding Bond principal in inverse order of maturity.

Official notice of such prepayment of all or any portion of the Bonds will be given by first class mail, postage prepaid, by notice deposited in the United States mails, or by accepted means of electronic communication, not less than thirty (30) days prior to the redemption date addressed to the registered owner of each bond to be redeemed at his address as shown on the registration books of the Paying Agent. The notice provided for any optional redemption may provide that such optional redemption is conditioned upon the availability of funds therefor.

SECTION 4. Security for Payment of Bonds. The Bonds shall be secured by and payable from a pledge and dedication of the avails or proceeds of the Tax. This Parish Council does hereby obligate itself and its successors in office to continue to impose and collect the Tax annually in each year through 2034 and does hereby irrevocably and irrepealably dedicate, appropriate and pledge the revenues derived and to be derived from the assessment, levy and collection of the Tax to the payment of the Bonds.

The Parish is authorized to enter into one or more agreements with The ARC and the Parish Tax Collector to direct the receipt and distribution of the proceeds of the Tax to ensure the full and timely payment of debt service on the Bond.

SECTION 5. Bond Ordinance a Contract. The provisions of this Bond Ordinance shall constitute a contract between the Parish and the Owner or Owners from time to time of the Bonds, and any Owner may either at law or in equity, by suit, action, mandamus or other proceedings, enforce and compel the performance of all duties required to be performed by the Parish as a result of issuing the Bonds.

SECTION 6. Award of Bonds. The Parish hereby accepts the Term Sheet of the Purchaser, which offer is attached as Exhibit A hereto and is subject to the revised principal amount and installment payments set forth herein. Any Executive Officer is hereby authorized to execute said offer on behalf of the Parish. As a condition to the delivery of the Bonds to the Purchaser, the Purchaser will execute a standard letter, acceptable to it and the Parish, indicating it has conducted its own analysis with respect to the Bonds and is extending credit in the form of the Bonds as a vehicle for making a commercial loan to the Parish. The form of such letter is attached to the Term Sheet and approved as forth therein.

SECTION 7. Manner of Payment. The principal and interest on the Bonds will be payable by check mailed to the Owner (determined as of the Interest Payment Date) at the address shown on the registration books kept by the Paying Agent for such purpose, provided that payment of the final installment of principal on the Bonds shall be made only upon presentation and surrender of the Bonds to the Paying Agent.

SECTION 8. Execution of Bonds and Documents. In connection with the issuance and sale of the Bonds, the Executive Officers are each authorized, empowered and directed to execute on behalf of the Parish such documents, certificates and instruments as they may deem necessary, upon the advice of bond counsel, to effect the transactions contemplated by this Bond Ordinance, the signatures of the Executive Officers on such documents, certificates and instruments to be conclusive evidence of the due exercise of the authority granted hereunder.

SECTION 9. Registration. The Parish shall cause the Bond Register to be kept at the principal office of the Paying Agent in which registration of the Bonds and transfers of the Bonds shall be made as provided herein. The Bonds may be transferred, registered and assigned only on the Bond Register, and such registration shall be at the expense of the Parish. The Bonds may be assigned by the execution of an assignment form on the Bonds or by other instruments of transfer and assignment acceptable to the Paying Agent. A new Bond will be delivered by the Paying Agent to the last assignee (the new Owner) in exchange for such transferred and assigned Bond after receipt of the Bond to be transferred in proper form.

SECTION 10. Effect of Registration. The Parish, the Paying Agent, and any agent of either of them may treat the Owner in whose name any Bond is registered as the Owner of such Bond for the purpose of receiving payment of the principal (and redemption price) of and interest on such Bond and for all other purposes whatsoever, and to the extent permitted by law, neither the Parish, the Paying Agent, nor any agent of either of them shall be affected by notice to the contrary.

SECTION 11. Recital of Regularity. This Parish Council, having investigated the regularity of the proceedings had in connection with this issue of Bonds, and having determined the same to be regular, the Bonds shall contain the following recital, authorized by and having the effect set forth in R.S. 39:507, to wit:

"It is certified that this indebtedness is authorized by and is issued in conformity with the requirements of the Constitution and statutes of Louisiana."

SECTION 12. Deposit of Bond Proceeds. The Executive Officers are hereby empowered, authorized and directed to do any and all things necessary and incidental to carry out the provisions of this Bond Ordinance; to cause the necessary Bonds to be printed; to issue, execute and seal the Bonds; and to effect delivery thereof as herein provided. The proceeds derived from the sale of the Bonds shall be deposited by the Parish with its fiscal agent bank or banks to be used only for the purposes for which the Bonds are issued.

The Parish is further authorized to enter into a cooperative endeavor or other grant agreement with The Arc pursuant to which the Parish shall grant the proceeds of the Bonds for the Project to The Arc, which shall be solely responsible for the expenditure of the proceeds of the Bonds in accordance with the terms of this Bond Ordinance, said agreement, and applicable State and federal statutes, regulations, and other laws.

SECTION 13. Sinking Fund. (a) For the payment of the principal of and the interest on the Bonds and any Additional Parity Bonds, there has been created a special fund known as "Limited Tax Bonds (ARC) Sinking Fund" (the "Sinking Fund"), said Sinking Fund having been established and maintained with the regularly designated fiscal agent bank of the Parish. The Parish shall deposit in the Sinking Fund the first revenues received each year from the levy of the Tax and shall continue to deposit all revenues of the Tax into the Sinking Fund until such time as the Sinking Fund contains sufficient funds to pay all principal and interest payments due on the Bonds and any Additional Parity Bonds in the calendar year immediately following the applicable tax roll year (for example, 2025 taxes will be accumulated and used to pay debt service due in calendar year 2026). Said fiscal agent bank or banks shall make available from the Sinking Fund to the Paying Agent at least one (1) day in advance of each Interest Payment Date fully sufficient to pay promptly the principal and/or interest falling due on such date.

(b) It shall be specifically understood and agreed, however, and this provision shall be a part of this contract, that after funds have actually been set aside out of the revenues of the Tax for each tax roll year sufficient to pay the principal and interest on the Bonds and any Additional Parity Bonds for the ensuing calendar year, and all required amounts have been deposited in the aforesaid Sinking Fund, then any excess of annual revenues of the Tax remaining for that tax roll year shall be free for expenditure by the Parish for the purposes for which the Tax was authorized by the voters.

(c) All moneys deposited with the regularly designated fiscal agent bank or banks of the Parish or the Paying Agent under the terms of this Bond Ordinance shall be held for the benefit of the Owner of the Bonds and shall be secured by said fiduciaries at all times to the full extent thereof in the manner required by law for the securing of deposits of public funds.

(d) All or any part of the moneys in the Sinking Fund shall, at the written request of the Parish, be invested in accordance with the provisions of the laws of the State of Louisiana, and any interest earnings on the Sinking Fund shall be credited to the Sinking Fund.

SECTION 14. Form of Bonds. The Bonds and the endorsements to appear thereon shall be in substantially the form attached hereto as Exhibit B.

SECTION 15. Issuance of Refunding and Additional Parity Bonds. The Bonds shall enjoy complete parity of lien on the Tax revenues and moneys in the Sinking Fund. The Parish, acting through the Parish Council, hereby covenants that it will issue no other bonds or obligations of any kind or nature payable from or enjoying a lien on the Tax revenues or moneys in the Sinking Fund having priority over or parity with the Bonds, except that Additional Parity Bonds may hereafter be issued on a parity with the Bonds under the following conditions:

- The Bonds or any part thereof, including interest, may be refunded, and the refunding bonds so issued shall enjoy complete equality of lien with the portion of the Bonds which is not refunded, if there be any, and the refunding bonds shall continue to enjoy whatever priority of lien over subsequent issues may have been enjoyed by the Bonds refunded; provided, however, that if only a portion of the Bonds outstanding is so refunded and the refunding bonds require total principal and interest payments during any Bond Year in excess of the principal and interest which would have been

required in such year to pay the Bonds refunded thereby, then such Bonds may not be refunded without the consent of the owners of the unrefunded portion of the Bonds.

- (b) Additional Parity Bonds may also be issued on parity with the Bonds and any outstanding Additional Parity Bonds if all of the following conditions are met: (i) The anticipated avails or proceeds of the Tax in the calendar year in which the additional bonds are to be issued must be at least 1.35 times the combined principal and interest requirements for any future calendar year on the Bonds, any outstanding Additional Parity Bonds and the Additional Parity Bonds to be issued. (ii) There must be no delinquencies in the payments required to be made into the Sinking Fund established in Section 13 hereof. (iii) The existence of the facts required by paragraphs (i) and (ii) above must be determined and certified to by the chief financial officer of the Parish, or by an independent firm of certified public accountants. (iv) The proceeds of the Additional Parity Bonds must be used solely for the making of one or more of the capital improvements permitted by the proposition(s) authorizing the levy and collection of the Tax, or for refunding prior bonds issued for such purposes.

SECTION 16. Rights of Bondholders; Appointment of Receiver in Event of Default. The Owners from time to time shall be entitled to exercise all rights and powers for which provision is made in the laws of the State of Louisiana. Any Owners or any trustee acting for such Owners in the manner hereinafter provided, may, either at law or in equity, by suit, action, mandamus or other proceeding in any court of competent jurisdiction, protect and enforce any and all rights under the laws of the State of Louisiana, or granted and contained in this Bond Ordinance, and may enforce and compel the performance of all duties required by this Bond Ordinance, or by any applicable statutes to be performed by the Parish or by any agency, board or officer thereof, and in general to take any action necessary to most effectively protect the right of the Owners.

SECTION 17. Budget; Annual Financial Statements. As long as any of the Bonds are Outstanding, the Parish shall prepare and adopt a budget prior to the beginning of each Fiscal Year and shall furnish a copy of such budget to any Owner upon request. While any portion of the Bonds is Outstanding, the Parish shall make available to any Owner, upon request, its annual audited financial statements upon completion and acceptance by the Louisiana Legislative Auditor.

SECTION 18. Discharge of Bond Ordinance. If the Parish shall pay or cause to be paid, or there shall be paid to the Owners, the principal of and interest on the Bonds, at the times and in the manner stipulated in this Bond Ordinance in full for all amounts due and owing, then the pledge of the Tax revenues or any other money, securities, and funds pledged under this Bond Ordinance and all covenants, agreements, and other obligations of the Parish to the Owners shall thereupon cease, terminate, and become void and be discharged and satisfied.

SECTION 19. Defeasance. Bonds or interest installments for the payment or redemption of which money shall have been set aside and shall be held in trust (through deposit by the Parish of funds for such payment or redemption or otherwise) at the maturity or redemption date thereof shall be deemed to have been paid within the meaning and with the effect expressed above in this Section, if they have been defeased pursuant to Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, or any successor provisions thereto.

SECTION 20. Cancellation of Bonds. All Bonds paid or prepaid either at or before maturity, together with all bonds purchased by the Parish, shall thereupon be promptly cancelled by the Paying Agent. The Paying Agent shall thereupon promptly furnish to the Chief Financial Officer of the Parish an appropriate certificate of cancellation.

SECTION 21. Mutilated, Destroyed, Lost or Stolen Bonds. If (1) any mutilated Bond is surrendered to the Paying Agent, or the Parish and the Paying Agent receive evidence to their satisfaction of the destruction, loss or theft of any Bond, and (2) there is delivered to the Parish and the Paying Agent such security or indemnity as may be required by them to save each of them harmless, then, in the absence of notice to the Parish or the Paying Agent that such Bond has been acquired by a bona fide purchaser, the Parish shall execute, and upon its request the Paying Agent shall register and deliver, in exchange for or in lieu of any such mutilated, destroyed, lost, or stolen Bond, a new Bond of the same maturity and of like tenor, interest rate and principal amount, bearing a number not contemporaneously outstanding. In case any such mutilated, destroyed, lost or stolen Bond has become or is about to become due and payable, the Parish in its discretion may, instead of issuing a new Bond, pay such Bond. Upon the issuance of any new Bond under this Paragraph, the Parish may require the payment by the Owner of a sum sufficient to cover any tax or other governmental charge that may be imposed in relation thereto and any other expenses (including the fees and expenses of the Paying Agent) connected therewith. Every new Bond issued pursuant to this Paragraph in lieu of any mutilated, destroyed, lost or stolen bond shall constitute a replacement of the prior obligation of the Parish, whether or not the mutilated, destroyed, lost or stolen Bond shall be at any time enforceable by anyone and shall be entitled to all the benefits of the Bond Ordinance. Any additional procedures set forth in the Agreement authorized in the Bond Ordinance, shall also be available with respect to mutilated, destroyed, lost or stolen Bonds. The provisions of this Paragraph are exclusive and shall preclude (to the extent lawful) all other rights and remedies with respect to the replacement and payment of mutilated, destroyed, lost or stolen Bonds.

SECTION 22. Successor Paying Agent; Paying Agent Agreement. The original Paying Agent shall be the Chief Financial Officer of the Parish. The Parish will at all times maintain a Paying Agent meeting the qualifications hereinafter described for the performance of the duties hereunder for the Bonds. The Parish reserves the right to appoint a successor Paying Agent by (a) filing with the Person then performing such function a certified copy of a resolution or ordinance giving notice of the termination of the Agreement and appointing a successor and (b) causing notice to be given to each Owner. Any successor Paying Agent appointed hereunder shall at all times be a bank or trust company organized and doing business under the laws of the United States of America or of any state, authorized under such laws to exercise trust powers, and subject to supervision or examination by Federal or State authority. If required, the Executive Officers are hereby authorized and directed to execute an appropriate Agreement with the Paying Agent for and on behalf of the Parish in such form as may be satisfactory to said officers, the signatures of said officers on such Agreement to be conclusive evidence of the due exercise of the authority granted hereunder.

SECTION 23. Notices to Owners. Whenever this Bond Ordinance provides for notice to Owners of any event, such notice shall be sufficiently given (unless otherwise herein expressly provided) if in writing and mailed, first class postage prepaid, to each Owner of such Bonds, at the address of such Owner as it appears in the Bond Register. In any case where notice to Owners is given by mail, neither the failure to mail such notice to any particular Owner, nor any defect in any notice so mailed, shall affect the sufficiency of such notice with respect to all other Bonds. Where this Bond Ordinance provides for notice in any manner, such notice may be waived in writing by the Owner entitled to receive such notice, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice by Owners shall be filed with the Paying Agent, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver.

SECTION 24. Appointment of Underwriter/Placement Agent. D.A. Davidson & Company, of Destrehan, Louisiana, is hereby appointed as placement agent/underwriter in connection with the Bonds, any compensation to be subsequently approved by the Parish and to be paid from the proceeds of the Bonds and contingent upon the issuance of the Bonds; provided that no compensation shall be due to said placement agent/underwriter unless the Bonds are actually sold and delivered.

SECTION 25. Publication; Peremption. This Bond Ordinance shall be published one time in the official journal of the Parish, or if there is none, in a newspaper having general circulation in the Parish. It shall not be necessary to publish the exhibits to this Bond Ordinance but such exhibits shall be made available for public inspection at the offices of the Parish Council at reasonable times and such fact must be stated in the publication within the official journal. For a period of thirty days after the date of such publication any persons in interest may contest the legality of this Bond Ordinance and any provisions herein made for the security and payment of the Bonds. After such thirty day period no one shall have any cause or right of action to contest the regularity, formality, legality, or effectiveness of this Bond Ordinance and the provisions hereof or of the Bonds authorized hereby for any cause whatsoever. If no suit, action, or proceeding is begun contesting the validity of the Bonds authorized pursuant to this Bond Ordinance within the thirty days herein prescribed, the authority to issue the Bonds or to provide for the payment thereof, and the legality thereof, and all of the provisions of this Bond Ordinance and such Bonds shall be conclusively presumed, and no court shall have authority or jurisdiction to inquire into any such matter.

SECTION 26. Disclosure Under SEC Rule 15c2-12. The Parish is not required at this time to comply with the continuing disclosure requirements described in the Rule 15c2-12(b) of the Securities and Exchange Commission [17 CFR '240.15c2-12(b)].

SECTION 27. Arbitrage. The Parish covenants and agrees that, to the extent permitted by the laws of the State, it will comply with the requirements of the Code in order to establish, maintain and preserve the exclusion from "gross income" of interest on the Bonds under the Code. The Parish further covenants and agrees that it will not take any action, fail to take any action, or permit any action within its control to be taken, or permit at any time or times any of the proceeds of the Bonds or any other funds of the Parish to be used directly or indirectly in any manner, the effect of which would be to cause the Bonds to be "arbitrage bonds" or would result in the inclusion of the interest on any of the Bonds in gross income under the Code, including, without limitation, (i) the failure to comply with the limitation on investment of Bond proceeds or (ii) the failure to pay any required rebate of arbitrage earnings to the United States of America or (iii) the use of the proceeds of the Bonds in a manner which would cause the Bonds to be "private activity bonds."

The Executive Officers are hereby empowered, authorized and directed to take any and all action and to execute and deliver any instrument, document or bond necessary to effectuate the purposes of this Paragraph.

SECTION 28. Small Issuer Exception. The Bonds are designated as "qualified tax-exempt obligations" pursuant to Section 265(b)(3)(B) of the Code.

SECTION 29. Severability. In case any one or more of the provisions of this Bond Ordinance or of the Bonds issued hereunder shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Bond Ordinance or of the Bonds, but this Bond Ordinance and the Bonds shall be construed and enforced as if such illegal or invalid provisions had not been contained therein. Any constitutional or statutory provision enacted after the date of this Bond Ordinance which validates or makes legal any provision of this Bond Ordinance or the Bonds which would not otherwise be valid or legal shall be deemed to apply to this Bond Ordinance and to the Bonds.

SECTION 30. Post-Issuance Compliance. The Executive Officers and/or their designees are directed to establish, continue, and/or amend, as applicable, written procedures to assist the Parish in complying with various State and Federal statutes, rules and regulations applicable to the Bonds and are further authorized to take any and all actions as may be required by said written procedures to ensure continued compliance with such statutes, rules and regulations throughout the term of the Bonds.

SECTION 31. Default. Upon an event of default, the Owner may pursue any and all remedies, including but not limited to an action for mandamus, that may exist at law or in equity pursuant to the law of the State at the time of such event of default.

SECTION 32. Section Headings. The headings of the various sections hereof are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the provisions hereof.

SECTION 33. Effective Date. This Bond Ordinance shall become effective on the earliest date allowed by the Parish's Home Rule Charter.

(Remainder of page intentionally left blank)

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted on this, the 15th day of December, 2025, to become effective five (5) days after publication in the Office Journal.

CHAIRMAN: [Signature]
SECRETARY: [Signature]
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: [Signature] DISAPPROVED:

PARISH PRESIDENT: [Signature]
RET'D/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY: [Signature]

2025-0356
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(GENERAL GOVERNMENT BUILDINGS)

ORDINANCE NO. 25-12-5
An ordinance approving and authorizing the execution of Change Order No. 1 for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), to decrease the contract amount by \$30,990.93.

WHEREAS, Ordinance No. 24-7-16 adopted on July 22, 2024, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Huseman & Associates, L.L.C., to perform engineering services for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), in the not to exceed amount of \$58,420.00; and,

WHEREAS, Ordinance No. 25-4-8 adopted on April 21, 2025, by the St. Charles Parish Council, approved and authorized the execution of a Contract with ARC Mechanical Contractors, Inc. for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), in the amount of \$1,007,800.00; and,

WHEREAS, St. Charles Parish and ARC Mechanical Contractors, Inc. have mutually agreed to decrease the contract amount of \$30,990.93.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Change Order No. 1 for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), to decrease the contract amount by \$30,990.93 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]
SECRETARY: [Signature]
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: [Signature] DISAPPROVED:

PARISH PRESIDENT: [Signature]
RET'D/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY: [Signature]

SECTION 00806

CHANGE ORDER

No. 01 (Final)

DATE OF ISSUANCE: November 13, 2025 EFFECTIVE DATE: November 13, 2025

OWNER: St. Charles Parish
CONTRACTOR: ARC Mechanical Contractors, Inc.
Contract: SCP - Edward A. Dufresne Community Center Chiller Replacement/Upgrade
Project: Edward A. Dufresne Community Center Chiller Replacement/Upgrade
OWNER'S Contract No.: GB240701 ENGINEER'S Contract No.: 2401502
ENGINEER: Huseman & Associates, L.L.C.

You are directed to make the following changes in the Contract Documents:

- Description: See attached example on how to fill in this information
1. Revise the Following Work Item Quantities:
a. Contract Item #1: Credit for Scope revisions related to RFI #01 and revised S103 dated 8/13/2025. Piles reduced from (13) piles to (7) piles and reduction in concrete scope. Drill and epoxy new fence post anchor bolts at existing slab pockets. Additional days for delays. The quantity is to be changed to define quantity and units. (-\$30,990.93)

Reason for Change Order: List a reason for each Line Item listed above. See attached example on how to fill in this information.

- 1. Revise Work Item Quantities
a. Concrete and piles scope of work was reduced due to location of existing underground pipe to allow for better access for future repairs as needed.

Attachments: (List documents supporting change)
Work Change Directive #01

| CHANGE IN CONTRACT PRICE: | CHANGE IN CONTRACT TIMES: |
|---|--|
| Original Contract Price: \$1,007,800.00 | Original Contract Times: Substantial Completion: Ready for final payment: (days or dates) |
| Net Increase (Decrease) from previous Change Orders No. ___ to ___: \$ 0.00 | Net change from previous Change Orders No. ___ to No. ___: Substantial Completion: Ready for final payment: (days) |
| Contract Price prior to this Change Order: \$1,007,800.00 | Contract Times prior to this Change Order: Substantial Completion: Ready for final payment: (days or dates) |
| Net increase (decrease) of this Change Order: \$30,990.93 | Net increase (decrease) this Change Order: Substantial Completion: Ready for final payment: (days) |
| Contract Price with all approved Change Orders: \$976,809.07 | Contract Times with all approved Change Orders: Substantial Completion: Ready for final payment: (days or dates) |

RECOMMENDED: [Signature] APPROVED: [Signature] ACCEPTED: [Signature]
By: [Signature] ENGINEER (Authorized Signature) By: [Signature] OWNER (Authorized Signature) By: [Signature] CONTRACTOR (Authorized Signature)
Date: 11-14-2025 Date: 12-17-25 Date: 11/18/2025

2025-0363

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT (DEPARTMENT OF FINANCE) 25-12-6

ORDINANCE NO. 25-12-6

An ordinance to amend the 2025 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

WHEREAS, the 2025 St. Charles Parish Consolidated Operating and Capital Budget was adopted on November 4, 2024 by Ordinance No. 24-11-2; and amended on January 6, 2025 by Executive Order No. 2025-01; February 4, 2025 by Executive Order No. 2025-02; February 12, 2025 by Executive Order No. 2025-03; March 17, 2025 by Executive Order No. 2025-04; March 21, 2025 by Executive Order No. 2025-05; March 21, 2025 by Executive Order No. 2025-06; May 1, 2025 by Executive Order No. 2025-07; May 3, 2025 by Executive Order No. 2025-08; May 3, 2025 by Executive Order No. 2025-09; June 2, 2025 by Ordinance No. 25-6-6; June 4, 2025 by Executive Order No. 2025-10; June 4, 2025 by Executive Order No. 2025-11; August 5, 2025 by Executive Order No. 2025-12; September 12, 2025 by Executive Order No. 2025-13; October 6, 2025 by Executive Order No. 2025-14; and,

WHEREAS, the Council has taken under consideration the study of the amendment to the St. Charles Parish Consolidated Operating and Capital Budget for fiscal year 2025 as shown by the Revision Schedule.

NOW, THEREFORE, in accordance with the provisions of Article V, Sections D, E, and F of the St. Charles Parish Home Rule Charter and with the Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.), the St. Charles Parish Council does hereby ordain to adopt the 2025 St. Charles Parish Consolidated Operating and Capital Budget as amended, and that it be attached hereto and made a part hereof and identified as "Exhibit A" and "Exhibit B".

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca
SECRETARY: Michelle Saporata
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell
RET/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY:

ST. CHARLES PARISH GOVERNMENTAL FUNDS CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT FISCAL YEAR ENDING DECEMBER 31, 2025

Table with columns: Description, Original Budget, Last Adopted Budget, Actual Year-to-Date, Balance Remaining for Year, Financial Actual Through Year End, Over or Under 2025. Rows include Beginning Fund Balance, Current Year Revenues, Total Means of Financing, Expenditures & Other Financing Uses, etc.

Exhibit A

ST. CHARLES PARISH PROPRIETARY FUNDS CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT FISCAL YEAR ENDING DECEMBER 31, 2025

Table with columns: Description, Original Budget, Last Adopted Budget, Actual Year-to-Date, Balance Remaining for Year, Financial Actual Through Year End, Over or Under 2025. Rows include Beginning Net Assets, Current Year Revenues, Expenditures, etc.

Exhibit B

2025-0369

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT (DEPARTMENT OF PARKS AND RECREATION) 25-12-7

ORDINANCE NO. 25-12-7

An ordinance approving and authorizing the execution of Change Order No. 1 for the East Bank Bridge Park Improvements, Lighting Rebid (Project No. RECEB123), to increase the contract time by 161 days.

WHEREAS, Ordinance No. 23-7-3 adopted on July 10, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Danny J. Hebert, P.E., L.L.C. d.b.a. Civil & Environmental Consulting Engineers, to perform engineering services for the East Bank Bridge Park Improvements (Project No. RECEB123), in the not to exceed amount of \$293,500.00; and,

WHEREAS, Ordinance No. 24-12-13 adopted on December 16, 2024, by the St. Charles Parish Council, approved and authorized the execution of a Contract between Jones Construction Solutions, LLC, for construction services for the East Bank Bridge Park Improvements, Lighting Rebid (Project No. RECEB123), in the amount of \$1,067,000.00; and,

WHEREAS, Change Order No. 1 (Final) will increase the contract time by 161 days; and,

WHEREAS, St. Charles Parish and Jones Construction Solutions, LLC, have mutually agreed to increase the contract time by 161 days.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Change Order No. 1 for the East Bank Bridge Park Improvements, Lighting Rebid (Project No. RECEB123), to increase the contract time by 161 days is hereby approved and accepted.
SECTION II. That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca
SECRETARY: Michelle Saporata
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell
RET/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY:

SECTION 00806

CHANGE ORDER

No. 1 (FINAL)

DATE OF ISSUANCE: October 30, 2025

EFFECTIVE DATE: 12/17/25

Owner: St. Charles Parish
Contractor: Jones Construction Solutions, LLC
Contract: Jones Construction Solutions, LLC
Project: East Bank Bridge Park Improvements, Lighting Rebid
Owner's Contract No.: RECEB123 Engineer's Contract No.: N/A
ENGINEER: Civil & Environmental Consulting Engineers, Danny J. Hebert, P.E., LLC

You are directed to make the following changes in the Contract Documents:
Description: Add 53 days for weather delays, 107 days for river stages above 11', and 1 day for Entergy coordination.

- 1. Delete the Following Work Items: N/A
2. Add the Following Work Items: N/A

Reason for Change Order: List a reason for each Line Item listed above.

Add additional days per below:
The original substantial completion was May 22, 2025. The actual substantial completion date due to weather delays, river delays, and Entergy coordination is October 30, 2025.

- 1. 53 days - Weather delays
2. 107 days - River stages above 11'
3. 1 day - Entergy coordination
161 Days

Attachments: Tabulation of Additional Days
Rain and Weather delays documentation

CHANGE IN CONTRACT PRICE: Original Contract Price \$1,067,000.00, Net Increase (Decrease) from previous Change Orders N/A, Contract Price prior to this Change Order \$1,067,000.00, Net increase of this Change Order \$/A, Contract Price with all approved Change Orders \$1,067,000.00

CHANGE IN CONTRACT TIMES: Original Contract Times: Substantial Completion: May 22, 2025, Ready for final payment: (days or dates), Net change from previous Change Orders No. to No. N/A, Contract Times prior to this Change Order: Substantial Completion: May 22, 2025, Ready for final payment: (days or dates), Net increase of this Change Order: Substantial Completion: 161 days, Ready for final payment: Upon receipt of lien free certificate, Contract Times with all approved Change Orders: Substantial Completion: October 30, 2025, Ready for final payment: Upon receipt of lien free certificate

RECOMMENDED: APPROVED: ACCEPTED
By: [Signatures] ENGINEER (Authorized Signature) By: [Signatures] OWNER (Authorized Signature) By: [Signatures] CONTRACTOR (Authorized Signature)

Date: 11/6/2025 Date: 12-17-25 Date: 11/5/2025

2025-0371
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
ORDINANCE NO. 25-12-8

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Luling Volunteer Fire Department, for the use as a polling place for District 2, Precinct 4, of St. Charles Parish.

WHEREAS, the Parish seeks to enter into a Lease Agreement with Luling Volunteer Fire Department for the use as a polling place located at 104 Ellen Street, Ama, Louisiana; and,

WHEREAS, the Lease Agreement between Luling Volunteer Fire Department and St. Charles Parish shall be for a four (4) year term with an automatic renewal for a like term of one (1) year.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:
SECTION I. That the Lease Agreement between Luling Volunteer Fire Department and St. Charles Parish for the use as a polling place for District 2, Precinct 4, commencing on January 1, 2026 and ending on December 31, 2029, with an automatic renewal for a like term of one (1) year is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Lease Agreement and other documents necessary on behalf of St. Charles Parish to complete said Lease Agreement.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca
SECRETARY: Michelle Saporata
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell
RET/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY:

POLLING PLACE LEASE AGREEMENT

STATE OF LOUISIANA

PARISH OF ST. CHARLES

THIS AGREEMENT made this ___ day of ___, 20___, by and between Luling Volunteer Fire Department, ("OWNER/LESSOR") and/or the agent of OWNER/LESSOR and the Parish of St. Charles, ("PARISH") hereby agrees that OWNER/LESSOR will lease the following premises ("LEASED POLLING PLACE PREMISES") located at 104 Ellen Street, Ama, Louisiana for use as a polling place in accordance with Title 18, section 533 of the Louisiana Revised Statutes.

1. TERM
This lease agreement is for a term commencing on 1st day of January, 2026 and ending on December 31, 2029.

2. AUTOMATIC RENEWAL
This agreement shall automatically renew for a like term of one (1) year at the same rental rate, unless one of the parties to this agreement notifies the other, at least thirty (30) days prior in writing of the desire not to renew the lease agreement at least thirty (30) days prior to the expiration date of this agreement.

3. PAYMENT OF RENT
This agreement was made for and in consideration of a rental rate of \$150.00 per election in accordance of the terms of this agreement. All rental payments shall be mailed to the following address: Luling Volunteer Fire Department, 67 St. Anthony Street, Luling, Louisiana 70070.

4. TERMINATION OF AGREEMENT
Either party may terminate this agreement upon written notice to the other party at any time, except during the period commencing two (2) days before the date that qualifications open for an election.

5. LEASED POLLING PLACE PREMISES REQUIREMENTS
The LESSOR/OWNER shall give the PARISH the exclusive use of the leased premises for each election held in and involving Ward/district/precinct 2-4 or any parts thereof. The PARISH is authorized to use and occupy the LEASED POLLING PLACE PREMISES on such election days. Additionally, the OWNER/LESSOR agrees that the LEASED POLLING PLACE PREMISES

SHALL BE EQUIPPED WITH THE FOLLOWING:

- (i) sanitary facilities
- (ii) proper electric current, fixtures, and outlets necessary to Voting Machines and conduct the election; and
- (iii) meet the requirements for accessibility for individuals with disabilities.

6. LEASE AGREEMENT CONTINGENT UPON POLLING PLACE BEING IN FULL COMPLIANCE WITH THE ADA AND VOTING RIGHTS ACCESSIBILITY FOR THE ELDERLY AND HANDICAPPED ACT

OWNER/LESSOR AGREES that the LEASED POLLING PLACE PREMISES shall be in full compliance with the Americans with Disabilities Act and Voting Rights Accessibility for the Elderly and Handicapped Act. In the event said LEASED POLLING PLACE PREMISES fails to be in compliance with the Americans with Disabilities Act and the Voting Rights Accessibility for the Elderly and Handicapped Act, the Parish shall immediately give written notice to the OWNER/LESSOR within seven (7) days of the noncompliance and thereafter OWNER/LESSOR will have Thirty (30) days to rectify and/or remedy those defects which cause the LEASED POLLING PLACE PREMISES to fail to be in compliance. Moreover, in the event OWNER/LESSOR fails to rectify and/or remedy those conditions within thirty (30) days of notice of noncompliance, the PARISH has the sole and exclusive right to immediately terminate this agreement.

7. LIABILITY

OWNER/LESSOR of the premises to be used by any person as a polling place on any election day shall not be liable to such person for injury to person or property which occurs on the premises while it is being used as a polling place on any election day, but does not exclude any liability which would otherwise exist for willful or malicious injury to persons or property or liability imposed on the owner, lessee, or occupant of the premises pursuant to Civil Code Articles 2317 or 2322. Nothing shall be construed to relieve any person using the premises of another as a polling place from any obligation which he may have in the absence of these provisions to exercise care in his use of such premises or from the legal consequences of failure to employ such care.

8. TRANSFERABILITY

The OWNER/LESSOR may not assign either this lease agreement and any of its rights, interest or obligations hereunder without the prior written approval of the PARISH. All terms and conditions of this lease shall be binding and enure to the benefit of and be enforceable by the respective successors and permitted assigns of the OWNER/LESSOR. Notwithstanding and foregoing, this lease shall not be sold nor the payments due or to become due hereunder assigned without the prior written consent of the other party.

9. OWNERSHIP OF THE LEASED POLLING PLACE PREMISES

The OWNER/LESSOR affirms that the LEASED POLLING PLACE PREMISES is not owned, occupied, or leased by a candidate in an election, or is a spouse of any such candidate, or an officer or employee of the state, city, or any of its political subdivisions.

10. TAXES

The OWNER/LESSOR agrees to be fully responsible for the payment of any state and/or federal taxes due under this Agreement. The federal identification number or social security number of the OWNER/LESSOR is 72-0928454.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____, 20__.

WITNESSES: PARISH OF ST. CHARLES
By: Matthew Jewell
MATTHEW JEWELL

Title: PARISH PRESIDENT

WITNESSES: OWNER/LESSOR
By: _____
LULING VOLUNTEER FIRE DEPARTMENT

Title: _____

5. LEASED POLLING PLACE PREMISES REQUIREMENTS

The LESSOR/OWNER shall give the PARISH the exclusive use of the leased premises for each election held in and involving Ward/district/precinct 4-2 or any parts thereof. The PARISH is authorized to use and occupy the LEASED POLLING PLACE PREMISES on such election days. Additionally, the OWNER/LESSOR agrees that the LEASED POLLING PLACE PREMISES SHALL BE EQUIPPED WITH THE FOLLOWING:

- (i) sanitary facilities
- (ii) proper electric current, fixtures, and outlets necessary to Voting Machines and conduct the election; and
- (iii) meet the requirements for accessibility for individuals with disabilities.

6. LEASE AGREEMENT CONTINGENT UPON POLLING PLACE BEING IN FULL COMPLIANCE WITH THE ADA AND VOTING RIGHTS ACCESSIBILITY FOR THE ELDERLY AND HANDICAPPED ACT

OWNER/LESSOR AGREES that the LEASED POLLING PLACE PREMISES shall be in full compliance with the Americans with Disabilities Act and Voting Rights Accessibility for the Elderly and Handicapped Act. In the event said LEASED POLLING PLACE PREMISES fails to be in compliance with the Americans with Disabilities Act and the Voting Rights Accessibility for the Elderly and Handicapped Act, the Parish shall immediately give written notice to the OWNER/LESSOR within seven (7) days of the noncompliance and thereafter OWNER/LESSOR will have Thirty (30) days to rectify and/or remedy those defects which cause the LEASED POLLING PLACE PREMISES to fail to be in compliance. Moreover, in the event OWNER/LESSOR fails to rectify and/or remedy those conditions within thirty (30) days of notice of noncompliance, the PARISH has the sole and exclusive right to immediately terminate this agreement.

7. LIABILITY

OWNER/LESSOR of the premises to be used by any person as a polling place on any election day shall not be liable to such person for injury to person or property which occurs on the premises while it is being used as a polling place on any election day, but does not exclude any liability which would otherwise exist for willful or malicious injury to persons or property or liability imposed on the owner, lessee, or occupant of the premises pursuant to Civil Code Articles 2317 or 2322. Nothing shall be construed to relieve any person using the premises of another as a polling place from any obligation which he may have in the absence of these provisions to exercise care in his use of such premises or from the legal consequences of failure to employ such care.

8. TRANSFERABILITY

The OWNER/LESSOR may not assign either this lease agreement and any of its rights, interest or obligations hereunder without the prior written approval of the PARISH. All terms and conditions of this lease shall be binding and enure to the benefit of and be enforceable by the respective successors and permitted assigns of the OWNER/LESSOR. Notwithstanding and foregoing, this lease shall not be sold nor the payments due or to become due hereunder assigned without the prior written consent of the other party.

9. OWNERSHIP OF THE LEASED POLLING PLACE PREMISES

The OWNER/LESSOR affirms that the LEASED POLLING PLACE PREMISES is not owned, occupied, or leased by a candidate in an election, or is a spouse of any such candidate, or an officer or employee of the state, city, or any of its political subdivisions.

10. TAXES

The OWNER/LESSOR agrees to be fully responsible for the payment of any state and/or federal taxes due under this Agreement. The federal identification number or social security number of the OWNER/LESSOR is 72-1085945.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____, 20__.

WITNESSES: PARISH OF ST. CHARLES
By: Matthew Jewell
MATTHEW JEWELL

Title: PARISH PRESIDENT

WITNESSES: OWNER/LESSOR
By: _____
BAYOU GAUCHE VOLUNTEER FIRE DEPARTMENT

Title: _____

2025-0372 INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT ORDINANCE NO. 25-12-9

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Bayou Gauche Volunteer Fire Department, for the use as a polling place for District 4, Precinct 2, of St. Charles Parish.

WHEREAS, the Parish seeks to enter into a Lease Agreement with Bayou Gauche Volunteer Fire Department for the use as a polling place located at 410 First Street, Bayou Gauche, Louisiana; and,

WHEREAS, the Lease Agreement between Bayou Gauche Volunteer Fire Department and St. Charles Parish shall be for a four (4) year term with an automatic renewal for a like term of one (1) year.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Lease Agreement between Bayou Gauche Volunteer Fire Department and St. Charles Parish for the use as a polling place for District 4, Precinct 2, commencing on January 1, 2026 and ending on December 31, 2029, with an automatic renewal for a like term of one (1) year is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Lease Agreement and other documents necessary on behalf of St. Charles Parish to complete said Lease Agreement.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

- YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
- NAYS: NONE
- ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Shelly Yonson
SECRETARY: Nichelle Spadala
DLVD/PARISH PRESIDENT: December 16, 2025

APPROVED: _____ DISAPPROVED: _____
PARISH PRESIDENT: Matthew Jewell
RET/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY: _____

POLLING PLACE LEASE AGREEMENT

STATE OF LOUISIANA

PARISH OF ST. CHARLES

THIS AGREEMENT made this _____ day of _____, 20__, by and between Bayou Gauche Volunteer Fire Department, ("OWNER/LESSOR") and/or the agent of OWNER/LESSOR and the Parish of St. Charles, ("PARISH") hereby agrees that OWNER/LESSOR will lease the following premises ("LEASED POLLING PLACE PREMISES") located at 410 First Street, Bayou Gauche, Louisiana for use as a polling place in accordance with Title 18, section 533 of the Louisiana Revised Statutes.

1. TERM

This lease agreement is for a term commencing on 1st day of January, 2026 and ending on December 31, 2029.

2. AUTOMATIC RENEWAL

This agreement shall automatically renew for a like term of one (1) year at the same rental rate, unless one of the parties to this agreement notifies the other, at least thirty (30) days prior in writing of the desire not to renew the lease agreement at least thirty (30) days prior to the expiration date of this agreement.

3. PAYMENT OF RENT

This agreement was made for and in consideration of a rental rate of \$150.00 per election in accordance of the terms of this agreement. All rental payments shall be mailed to the following address: Bayou Gauche Volunteer Fire Department, 103 Lake Drive, Des Allemands, Louisiana, 70030.

4. TERMINATION OF AGREEMENT

Either party may terminate this agreement upon written notice to the other party at any time, except during the period commencing two (2) days before the date that qualifications open for an election.

2025-0373 INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT ORDINANCE NO. 25-12-10

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Killona Volunteer Fire Department, for the use as a polling place for District 1, Precinct 1, of St. Charles Parish.

WHEREAS, the Parish seeks to enter into a Lease Agreement with Killona Volunteer Fire Department for the use as a polling place located at 216 Adams Street, Killona, Louisiana; and,

WHEREAS, the Lease Agreement between Killona Volunteer Fire Department and St. Charles Parish shall be for a four (4) year term with an automatic renewal for a like term of one (1) year.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Lease Agreement between Killona Volunteer Fire Department and St. Charles Parish for the use as a polling place for District 1 Precinct 1, commencing on January 1, 2026 and ending on December 31, 2029, with an automatic renewal for a like term of one (1) year is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Lease Agreement and other documents necessary on behalf of St. Charles Parish to complete said Lease Agreement.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

- YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
- NAYS: NONE
- ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Shelly Yonson
SECRETARY: Nichelle Spadala
DLVD/PARISH PRESIDENT: December 16, 2025

APPROVED: _____ DISAPPROVED: _____
PARISH PRESIDENT: Matthew Jewell
RET/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY: _____

POLLING PLACE LEASE AGREEMENT

STATE OF LOUISIANA

PARISH OF ST. CHARLES

THIS AGREEMENT made this _____ day of _____, 20__, by and between Killona Volunteer Fire Department and the Parish of St. Charles, ("PARISH") hereby agrees that OWNER/LESSOR will lease the following premises ("LEASED POLLING PLACE PREMISES") located at Killona Fire House, 216 Adams Street, Killona, Louisiana for use as a polling place in accordance with Title 18, section 533 of the Louisiana Revised Statutes.

1. TERM

This lease agreement is for a term commencing on 1st day of January, 2026 and ending on December 31, 2029.

2. AUTOMATIC RENEWAL

This agreement shall automatically renew for a like term of one (1) year at the same rental rate, unless one of the parties to this agreement notifies the other, at least thirty (30) days prior in writing of the desire not to renew the lease agreement at least thirty (30) days prior to the expiration date of this agreement.

3. PAYMENT OF RENT

This agreement was made for and in consideration of a rental rate of \$150.00 per election in accordance of the terms of this agreement. All rental payments shall be mailed to the following

address: Killona Volunteer Fire Department, P. O. Box 443, Hahnville, Louisiana, 70057

4. TERMINATION OF AGREEMENT

Either party may terminate this agreement upon written notice to the other party at any time, except during the period commencing two (2) days before the date that qualifications open for an election.

5. LEASED POLLING PLACE PREMISES REQUIREMENTS

The LESSOR/OWNER shall give the PARISH the exclusive use of the leased premises for each election held in and involving Ward/district/precinct 1-1 or any parts thereof. The PARISH is authorized to use and occupy the LEASED POLLING PLACE PREMISES on such election days. Additionally, the OWNER/LESSOR agrees that the LEASED POLLING PLACE PREMISES SHALL BE EQUIPPED WITH THE FOLLOWING:

- (i) sanitary facilities
(ii) proper electric current, fixtures, and outlets necessary to Voting Machines and conduct the election; and
(iii) meet the requirements for accessibility for individuals with disabilities.

6. LEASE AGREEMENT CONTINGENT UPON POLLING PLACE BEING IN FULL COMPLIANCE WITH THE ADA AND VOTING RIGHTS ACCESSIBILITY FOR THE ELDERLY AND HANDICAPPED ACT

OWNER/LESSOR AGREES that the LEASED POLLING PLACE PREMISES shall be in full compliance with the Americans with Disabilities Act and Voting Rights Accessibility for the Elderly and Handicapped Act. In the event said LEASED POLLING PLACE PREMISES fails to be in compliance with the Americans with Disabilities Act and the Voting Rights Accessibility for the Elderly and Handicapped Act, the Parish shall immediately give written notice to the OWNER/LESSOR within seven (7) days of the noncompliance and thereafter OWNER/LESSOR will have Thirty (30) days to rectify and/or remedy those defects which cause the LEASED POLLING PLACE PREMISES to fail to be in compliance. Moreover, in the event OWNER/LESSOR fails to rectify and/or remedy those conditions within thirty (30) days of notice of noncompliance, the PARISH has the sole and exclusive right to immediately terminate this agreement.

7. LIABILITY

OWNER/LESSOR of the premises to be used by any person as a polling place on any election day shall not be liable to such person for injury to person or property which occurs on the premises while it is being used as a polling place on any election day, but does not exclude any liability which would otherwise exist for willful or malicious injury to persons or property or liability imposed on the owner, lessee, or occupant of the premises pursuant to Civil Code Articles 2317 or 2322. Nothing shall be construed to relieve any person using the premises of another as a polling place from any obligation which he may have in the absence of these provisions to exercise care in his use of such premises or from the legal consequences of failure to employ such care.

8. TRANSFERABILITY

The OWNER/LESSOR may not assign either this lease agreement and any of its rights, interest or obligations hereunder without the prior written approval of the PARISH. All terms and conditions of this lease shall be binding and entire to the benefit of and be enforceable by the respective successors and permitted assigns of the OWNER/LESSOR. Notwithstanding and foregoing, this lease shall not be sold nor the payments due or to become due hereunder assigned without the prior written consent of the other party.

9. OWNERSHIP OF THE LEASED POLLING PLACE PREMISES

The OWNER/LESSOR affirms that the LEASED POLLING PLACE PREMISES is not owned, occupied, or leased by a candidate in an election, or is a spouse of any such candidate, or an officer or employee of the state, city, or any of its political subdivisions.

10. TAXES

The OWNER/LESSOR agrees to be fully responsible for the payment of any state and/or federal taxes due under this Agreement. The federal identification number or social security number of the OWNER/LESSOR is 72-1073041.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____, 20__.

WITNESSES: PARISH OF ST. CHARLES
By: [Signature]
MATTHEW JEWELL
Title: PARISH PRESIDENT
WITNESSES: OWNER/LESSOR
By: [Signature]
KILLONA VOLUNTEER FIRE DEPARTMENT
Title: _____

2. AUTOMATIC RENEWAL

This agreement shall automatically renew for a like term of one (1) year at the same rental rate, unless one of the parties to this agreement notifies the other, at least thirty (30) days prior in writing of the desire not to renew the lease agreement at least thirty (30) days prior to the expiration date of this agreement.

3. PAYMENT OF RENT

This agreement was made for and in consideration of a rental rate of \$150.00 per election in accordance of the terms of this agreement. All rental payments shall be mailed to the following address: Luling Volunteer Fire Department, 67 St. Anthony Street, Luling, Louisiana, 70070

4. TERMINATION OF AGREEMENT

Either party may terminate this agreement upon written notice to the other party at any time, except during the period commencing two (2) days before the date that qualifications open for an election.

5. LEASED POLLING PLACE PREMISES REQUIREMENTS

The LESSOR/OWNER shall give the PARISH the exclusive use of the leased premises for each election held in and involving Ward/district/precinct 1-5 or any parts thereof. The PARISH is authorized to use and occupy the LEASED POLLING PLACE PREMISES on such election days. Additionally, the OWNER/LESSOR agrees that the LEASED POLLING PLACE PREMISES SHALL BE EQUIPPED WITH THE FOLLOWING:

- (i) sanitary facilities
(ii) proper electric current, fixtures, and outlets necessary to Voting Machines and conduct the election; and
(iii) meet the requirements for accessibility for individuals with disabilities.

6. LEASE AGREEMENT CONTINGENT UPON POLLING PLACE BEING IN FULL COMPLIANCE WITH THE ADA AND VOTING RIGHTS ACCESSIBILITY FOR THE ELDERLY AND HANDICAPPED ACT

OWNER/LESSOR AGREES that the LEASED POLLING PLACE PREMISES shall be in full compliance with the Americans with Disabilities Act and Voting Rights Accessibility for the Elderly and Handicapped Act. In the event said LEASED POLLING PLACE PREMISES fails to be in compliance with the Americans with Disabilities Act and the Voting Rights Accessibility for the Elderly and Handicapped Act, the Parish shall immediately give written notice to the OWNER/LESSOR within seven (7) days of the noncompliance and thereafter OWNER/LESSOR will have Thirty (30) days to rectify and/or remedy those defects which cause the LEASED POLLING PLACE PREMISES to fail to be in compliance. Moreover, in the event OWNER/LESSOR fails to rectify and/or remedy those conditions within thirty (30) days of notice of noncompliance, the PARISH has the sole and exclusive right to immediately terminate this agreement.

7. LIABILITY

OWNER/LESSOR of the premises to be used by any person as a polling place on any election day shall not be liable to such person for injury to person or property which occurs on the premises while it is being used as a polling place on any election day, but does not exclude any liability which would otherwise exist for willful or malicious injury to persons or property or liability imposed on the owner, lessee, or occupant of the premises pursuant to Civil Code Articles 2317 or 2322. Nothing shall be construed to relieve any person using the premises of another as a polling place from any obligation which he may have in the absence of these provisions to exercise care in his use of such premises or from the legal consequences of failure to employ such care.

8. TRANSFERABILITY

The OWNER/LESSOR may not assign either this lease agreement and any of its rights, interest or obligations hereunder without the prior written approval of the PARISH. All terms and conditions of this lease shall be binding and entire to the benefit of and be enforceable by the respective successors and permitted assigns of the OWNER/LESSOR. Notwithstanding and foregoing, this lease shall not be sold nor the payments due or to become due hereunder assigned without the prior written consent of the other party.

9. OWNERSHIP OF THE LEASED POLLING PLACE PREMISES

The OWNER/LESSOR affirms that the LEASED POLLING PLACE PREMISES is not owned, occupied, or leased by a candidate in an election, or is a spouse of any such candidate, or an officer or employee of the state, city, or any of its political subdivisions.

10. TAXES

The OWNER/LESSOR agrees to be fully responsible for the payment of any state and/or federal taxes due under this Agreement. The federal identification number or social security number of the OWNER/LESSOR is 72-0928454.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____, 20__.

WITNESSES: PARISH OF ST. CHARLES
By: [Signature]
MATTHEW JEWELL
Title: PARISH PRESIDENT
WITNESSES: OWNER/LESSOR
By: [Signature]
LULING VOLUNTEER FIRE DEPARTMENT
Title: _____

2025-0374
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
ORDINANCE NO. 25-12-11

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Luling Volunteer Fire Department, for the use as a polling place of Luling Central Fire Station, 1603 Paul Maillard Road, Luling, Louisiana, for District 1, Precinct 5, of St. Charles Parish.

WHEREAS, the Parish seeks to enter into a Lease Agreement with Luling Volunteer Fire Department for the use as a polling place located at 1603 Paul Maillard Road, Luling, Louisiana; and,

WHEREAS, the Lease Agreement between Luling Volunteer Fire Department and St. Charles Parish shall be for a four (4) year term with an automatic renewal for a like term of one (1) year.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Lease Agreement between Luling Volunteer Fire Department and St. Charles Parish for the use as a polling place of Luling Central Fire Station, 1603 Paul Maillard Road, Luling, Louisiana, for District 1, Precinct 5, commencing on January 1, 2026 and ending on December 31, 2029, with an automatic renewal for a like term of one (1) year is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Lease Agreement and other documents necessary on behalf of St. Charles Parish to complete said Lease Agreement.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]
SECRETARY: [Signature]
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: [Signature]
DISAPPROVED:
PARISH PRESIDENT: [Signature]
RET/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY: [Signature]

POLLING PLACE LEASE AGREEMENT

STATE OF LOUISIANA

PARISH OF ST. CHARLES

THIS AGREEMENT made this _____ day of _____, 20__, by and between Luling Volunteer Fire Department and the Parish of St. Charles, ("PARISH") hereby agrees that OWNER/LESSOR will lease the following premises ("LEASED POLLING PLACE PREMISES") located at Luling Central Fire Station, 1603 Paul Maillard Road, Luling, Louisiana for use as a polling place in accordance with Title 18, section 533 of the Louisiana Revised Statutes.

1. TERM

This lease agreement is for a term commencing on 1st day of January, 2026 and ending on December 31, 2029.

2025-0375
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
ORDINANCE NO. 25-12-12

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Norco Volunteer Fire Department, for the use as a polling place of Zephirin L. Perilloux Fire House, 17830 River Road, Montz, Louisiana, for District 6, Precinct 1, of St. Charles Parish.

WHEREAS, the Parish seeks to enter into a Lease Agreement with Norco Volunteer Fire Department for the use as a polling place located at 17830 River Road, Montz, Louisiana; and,

WHEREAS, the Lease Agreement between Norco Volunteer Fire Department and St. Charles Parish shall be for a four (4) year term with an automatic renewal for a like term of one (1) year.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Lease Agreement between Norco Volunteer Fire Department and St. Charles Parish for the use as a polling place of Zephirin L. Perilloux Fire House, 17830 River Road, Luling, Louisiana, for District 6, Precinct 1, commencing on January 1, 2026 and ending on December 31, 2029, with an automatic renewal for a like term of one (1) year is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Lease Agreement and other documents necessary on behalf of St. Charles Parish to complete said Lease Agreement.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]
SECRETARY: [Signature]
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: [Signature]
DISAPPROVED:
PARISH PRESIDENT: [Signature]
RET/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY: [Signature]

POLLING PLACE LEASE AGREEMENT

STATE OF LOUISIANA

PARISH OF ST. CHARLES

THIS AGREEMENT made this _____ day of _____, 20____, by and between Norco Volunteer Fire Department and the Parish of St. Charles, ("PARISH") hereby agrees that OWNER/LESSOR will lease the following premises ("LEASED POLLING PLACE PREMISES") located at Zephirin L. Perilloux Fire Station, 17830 River Road, Montz, Louisiana for use as a polling place in accordance with Title 18, section 533 of the Louisiana Revised Statutes.

1. TERM This lease agreement is for a term commencing on 1st day of January, 2026 and ending on December 31, 2029.

2. AUTOMATIC RENEWAL This agreement shall automatically renew for a like term of one (1) year at the same rental rate, unless one of the parties to this agreement notifies the other, at least thirty (30) days prior in writing of the desire not to renew the lease agreement at least thirty (30) days prior to the expiration date of this agreement.

3. PAYMENT OF RENT This agreement was made for and in consideration of a rental rate of \$150.00 per election in accordance of the terms of this agreement. All rental payments shall be mailed to the following address: Norco Volunteer Fire Department, P. O. Box 321, Norco, Louisiana, 70079.

4. TERMINATION OF AGREEMENT Either party may terminate this agreement upon written notice to the other party at any time, except during the period commencing two (2) days before the date that qualifications open for an election.

5. LEASED POLLING PLACE PREMISES REQUIRMENTS The LESSOR/OWNER shall give the PARISH the exclusive use of the leased premises for each election held in and involving Ward/district/precinct 6-1 or any parts thereof. The PARISH is authorized to use and occupy the LEASED POLLING PLACE PREMISES on such election days. Additionally, the OWNER/LESSOR agrees that the LEASED POLLING PLACE PREMISES SHALL BE EQUIPPED WITH THE FOLLOWING:

- (i) sanitary facilities
(ii) proper electric current, fixtures, and outlets necessary to Voting Machines and conduct the election; and
(iii) meet the requirements for accessibility for individuals with disabilities.

6. LEASE AGREEMENT CONTINGENT UPON POLLING PLACE BEING IN FULL COMPLIANCE WITH THE ADA AND VOTING RIGHTS ACCESSIBILITY FOR THE ELDERLY AND HANDICAPPED ACT

OWNER/LESSOR AGREES that the LEASED POLLING PLACE PREMISES shall be in full compliance with the Americans with Disabilities Act and Voting Rights Accessibility for the Elderly and Handicapped Act. In the event said LEASED POLLING PLACE PREMISES fails to be in compliance with the Americans with Disabilities Act and the Voting Rights Accessibility for the Elderly and Handicapped Act, the Parish shall immediately give written notice to the OWNER/LESSOR within seven (7) days of the noncompliance and thereafter OWNER/LESSOR will have Thirty (30) days to rectify and/or remedy those defects which cause the LEASED POLLING PLACE PREMISES to fail to be in compliance. Moreover, in the event OWNER/LESSOR fails to rectify and/or remedy those conditions within thirty (30) days of notice of noncompliance, the PARISH has the sole and exclusive right to immediately terminate this agreement.

7. LIABILITY OWNER/LESSOR of the premises to be used by any person as a polling place on any election day shall not be liable to such person for injury to person or property which occurs on the premises while it is being used as a polling place on any election day, but does not exclude any liability which would otherwise exist for willful or malicious injury to persons or property or liability imposed on the owner, lessee, or occupant of the premises pursuant to Civil Code Articles 2317 or 2322. Nothing shall be construed to relieve any person using the premises of another as a polling place from any obligation which he may have in the absence of these provisions to exercise care in his use of such premises or from the legal consequences of failure to employ such care.

8. TRANSFERABILITY The OWNER/LESSOR may not assign either this lease agreement and any of its rights, interest or obligations hereunder without the prior written approval of the PARISH. All terms and conditions of this lease shall be binding and enure to the benefit of and be enforceable by the respective successors and permitted assigns of the OWNER/LESSOR. Notwithstanding and foregoing, this lease shall not be sold nor the payments due or to become due hereunder assigned without the prior written consent of the other party.

9. OWNERSHIP OF THE LEASED POLLING PLACE PREMISES The OWNER/LESSOR affirms that the LEASED POLLING PLACE PREMISES is not owned, occupied, or leased by a candidate in an election, or is a spouse of any such candidate, or an officer or employee of the state, city, or any of its political subdivisions.

10. TAXES The OWNER/LESSOR agrees to be fully responsible for the payment of any state and/or federal taxes due under this Agreement. The federal identification number or social security number of the OWNER/LESSOR is 72-1073445.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____, 20____.

WITNESSES: PARISH OF ST. CHARLES
By: [Signature]
MATTHEW JEWELL
Title: PARISH PRESIDENT

WITNESSES: OWNER/LESSOR
By: _____
NORCO VOLUNTEER FIRE DEPARTMENT
Title: _____

2025-0376
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
ORDINANCE NO. 25-12-13

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with United Steel Workers Local 750, for the use as a polling place of 601 Goodhope Street, Norco, Louisiana, for District 6, Precinct 4, of St. Charles Parish.

WHEREAS, the Parish seeks to enter into a Lease Agreement with United Steel Workers Local 750, for the use as a polling place located at 601 Goodhope Street, Norco, Louisiana; and,

WHEREAS, the Lease Agreement between United Steeler Workers Local 750 and St. Charles Parish shall be for a four (4) year term with an automatic renewal for a like term of one (1) year.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Lease Agreement between United Steel Workers Local 750 and St. Charles Parish for the use as a polling place of 601 Goodhope Street, Norco, Louisiana, for District 6, Precinct 4, commencing on January 1, 2026 and ending on December 31, 2029, with an automatic renewal for a like term of one (1) year is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Lease Agreement and other documents necessary on behalf of St. Charles Parish to complete said Lease Agreement.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, D'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]
SECRETARY: [Signature]
DLVO/PARISH PRESIDENT: December 19, 2025
APPROVED: [Signature] DISAPPROVED:

PARISH PRESIDENT: [Signature]
RETO/SECRETARY: December 19, 2025
AT: 8:45 am RECD BY: [Signature]

POLLING PLACE LEASE AGREEMENT

STATE OF LOUISIANA

PARISH OF ST. CHARLES

THIS AGREEMENT made this _____ day of _____, 20____, by and between United Steel Workers Local 750 and the Parish of St. Charles, ("PARISH") hereby agrees that OWNER/LESSOR will lease the following premises ("LEASED POLLING PLACE PREMISES") located at 601 Goodhope Street, Norco, Louisiana for use as a polling place in accordance with Title 18, section 533 of the Louisiana Revised Statutes.

1. TERM This lease agreement is for a term commencing on 1st day of January, 2026 and ending on December 31, 2029.

2. AUTOMATIC RENEWAL This agreement shall automatically renew for a like term of one (1) year at the same rental rate, unless one of the parties to this agreement notifies the other, at least thirty (30) days prior in writing of the desire not to renew the lease agreement at least thirty (30) days prior to the expiration date of this agreement.

3. PAYMENT OF RENT This agreement was made for and in consideration of a rental rate of \$150.00 per election in accordance of the terms of this agreement. All rental payments shall be mailed to the following address: United Steel Workers Local 750, 601 Goodhope Street, Norco, Louisiana, 70079.

4. TERMINATION OF AGREEMENT Either party may terminate this agreement upon written notice to the other party at any time, except during the period commencing two (2) days before the date that qualifications open for an election.

5. LEASED POLLING PLACE PREMISES REQUIRMENTS The LESSOR/OWNER shall give the PARISH the exclusive use of the leased premises for each election held in and involving Ward/district/precinct 6-4 or any parts thereof. The PARISH is authorized to use and occupy the LEASED POLLING PLACE PREMISES on such election days. Additionally, the OWNER/LESSOR agrees that the LEASED POLLING PLACE PREMISES SHALL BE EQUIPPED WITH THE FOLLOWING:

- (i) sanitary facilities
(ii) proper electric current, fixtures, and outlets necessary to Voting Machines and conduct the election; and
(iii) meet the requirements for accessibility for individuals with disabilities.

6. LEASE AGREEMENT CONTINGENT UPON POLLING PLACE BEING IN FULL COMPLIANCE WITH THE ADA AND VOTING RIGHTS ACCESSIBILITY FOR THE ELDERLY AND HANDICAPPED ACT

OWNER/LESSOR AGREES that the LEASED POLLING PLACE PREMISES shall be in full compliance with the Americans with Disabilities Act and Voting Rights Accessibility for the Elderly and Handicapped Act. In the event said LEASED POLLING PLACE PREMISES fails to be in compliance with the Americans with Disabilities Act and the Voting Rights Accessibility for the Elderly and Handicapped Act, the Parish shall immediately give written notice to the OWNER/LESSOR within seven (7) days of the noncompliance and thereafter OWNER/LESSOR will have Thirty (30) days to rectify and/or remedy those defects which cause the LEASED POLLING PLACE PREMISES to fail to be in compliance. Moreover, in the event OWNER/LESSOR fails to rectify and/or remedy those conditions within thirty (30) days of notice of noncompliance, the PARISH has the sole and exclusive right to immediately terminate this agreement.

7. LIABILITY OWNER/LESSOR of the premises to be used by any person as a polling place on any election day shall not be liable to such person for injury to person or property which occurs on the premises while it is being used as a polling place on any election day, but does not exclude any liability which would otherwise exist for willful or malicious injury to persons or property or liability imposed on the owner, lessee, or occupant of the premises pursuant to Civil Code Articles 2317 or 2322. Nothing shall be construed to relieve any person using the premises of another as a polling place from any obligation which he may have in the absence of these provisions to exercise care in his use of such premises or from the legal consequences of failure to employ such care.

8. TRANSFERABILITY The OWNER/LESSOR may not assign either this lease agreement and any of its rights, interest or obligations hereunder without the prior written approval of the PARISH. All terms and conditions of this lease shall be binding and enure to the benefit of and be enforceable by the respective successors and permitted assigns of the OWNER/LESSOR. Notwithstanding and foregoing, this lease shall not be sold nor the payments due or to become due hereunder assigned without the prior written consent of the other party.

9. OWNERSHIP OF THE LEASED POLLING PLACE PREMISES The OWNER/LESSOR affirms that the LEASED POLLING PLACE PREMISES is not owned, occupied, or leased by a candidate in an election, or is a spouse of any such candidate, or an officer or employee of the state, city, or any of its political subdivisions.

10. TAXES The OWNER/LESSOR agrees to be fully responsible for the payment of any state and/or federal taxes due under this Agreement. The federal identification number or social security number of the OWNER/LESSOR is 72-0471585.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____, 20____.

WITNESSES: PARISH OF ST. CHARLES
By: [Signature]
MATTHEW JEWELL
Title: PARISH PRESIDENT

WITNESSES: OWNER/LESSOR
By: _____
UNITED STEEL WORKERS LOCAL 750
Title: _____

2025-0359
INTRODUCED BY: MICHELLE O'DANIELS, COUNCILWOMAN, DISTRICT V
WALTER PILIE, COUNCILMAN, DISTRICT III
ORDINANCE NO. 25-12-14

An ordinance to amend the St. Charles Parish Code of Ordinance, Chapter 2, Administration, Article I. In General, Section 2-2. Fees of copies of documents. (a), (b), and adding (d).

WHEREAS, in keeping up with the volume of work involved in fulfilling public record requests, it is the desire of St. Charles Parish to revise and add fees to more clearly reflect the actual cost of reproduction of documents.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Code of Ordinances, Chapter 2, Administration, Article I. In General, Section 2-2. Fees of the copies of documents. (a) is hereby amended with current fee chart deleted in its entirety and replacing with new fee chart below.

Table with 3 columns: Document Type, Paper Documents (Includes paper copy, printed photocopy, photostatic copy, etc.), Electronic Documents. Rows include Viewing documents, Code of Ordinances, Code of Ordinances-Supplements, Zoning Ordinance of 1981 - Code Book-Appendix A, Subdivision Regulations of 1981-Code Book-Appendix C, Bid specification packet, Bid Results, Any adopted long range plan, Budget book, Unaudited financial statements, Audited financial statements.

| | | |
|---|------------|--|
| Miscellaneous documents | \$0.50/pg. | Public Portal / 1-10/pgs - Free |
| Miscellaneous documents | \$0.50/pg. | Public Portal / 11-100/pgs - \$5.00 (\$5.00 per 100/pgs thereafter, Maximum Charge \$5,000.00) |
| Miscellaneous council records generated on plotter printer, per sheet | \$5.00 | N/A |
| E-mail Requests (terms, names and date parameters must be furnished by the requester) | \$0.50/pg. | 0.25/pg. |
| Hardware & Other | Fee | |
| DVD / DVD-R 4.7 GB - per DVD | \$0.50 | |
| DVD duplication of video recording | \$5.00 | \$5.00 |
| USB Flash Drive 8 GB - per Flash Drive | \$9.00 | |
| USB Flash Drive 16 GB - per Flash Drive | \$10.00 | |
| Non-sufficient fund check fee | \$30.00 | |

| GIS MAPS | | | |
|--|---------|---------|--|
| Size | Matte | Glossy | Laminated |
| 8.5 x 11 | \$2.00 | \$3.00 | \$4.00 |
| 8.5 x 14 | \$3.00 | \$4.00 | \$5.00 |
| 11 x 17 | \$4.00 | \$5.00 | \$8.00 |
| 18 x 24 | \$8.00 | \$11.00 | \$17.00 |
| 26 x 39 | \$16.00 | \$25.00 | \$39.00 |
| 42 x 60 | \$44.00 | \$62.00 | \$97.00 |
| Data—CD/DVD (general data, streets, parcels, etc.) | | | \$20.00 |
| Custom—CD/DVD (data, extents, tables, etc.) | | | \$40.00 |
| Imagery—DVD/hard drive (hi resolution aerial photos) | | | \$75.00 per grid |
| | | | \$500.00 whole parish on provided hard drive |

The actual costs for postage shall be added to all documents which are mailed.

CHAIRMAN: Holly Fonseca
 SECRETARY: Nichelle Supodak
 DLVD/PARISH PRESIDENT: December 16, 2025
 APPROVED: DISAPPROVED:
 PARISH PRESIDENT: Matthew Jewell
 RETD/SECRETARY: December 19, 2025
 AT: 8:45am RECD BY: [Signature]

2025-0378
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(GRANTS OFFICE)
RESOLUTION NO. 6880

A resolution approving and authorizing the execution of an Entity/State Agreement between the Louisiana Department of Transportation and Development (DOTD) and St. Charles Parish for the LA 52 (PH2): US 90 - Blueberry Hill State Project No. H.013495, Federal Aid Project No. H013495.

WHEREAS, it is the desire of the St. Charles Parish and Administration to further the revitalization of LA 52 (Paul Maillard Rd.) in Luling by partnering with other agencies; and,

WHEREAS, a main goal of the Paul Maillard Road (LA 52) Corridor Revitalization Plan is to provide for a variety of safe transportation options (Transportation Goal 1, p12); and,

WHEREAS, Phase 1 of the project extending from Blueberry Hill to Angus Drive was completed in 2025; and,

WHEREAS, Phase 2 of the project to be undertaken under this agreement is to construct sidewalks, install a subsurface drainage system and to widen, mill, patch, and overlay the existing roadway in Boutte and Luling; and,

WHEREAS, the project is part of a Transportation Improvements Program (TIP), serving to implement the area-wide transportation plan held currently valid by appropriate local officials and the Metropolitan Planning Organization (MPO), and developed as required by Section 134 of Title 23, U.S.C.; and,

WHEREAS, the Entity/State Agreement appropriates Federal Funds to finance approximately 80% of the estimated project cost; with St. Charles Parish providing the 20% local share.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL, do hereby approve and authorize the execution of an Entity/State Agreement between the Louisiana Department of Transportation and Development and St. Charles Parish for the LA 52 (PH2): US 90 - Blueberry Hill State Project No. H.013495, Federal Aid Project No. H013495.

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to execute said Agreement and to act on behalf of St. Charles Parish in all matters pertaining to this agreement.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SRIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
 NAYS: NONE
 ABSENT: NONE

And the resolution was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca
 SECRETARY: Nichelle Supodak
 DLVD/PARISH PRESIDENT: December 16, 2025
 APPROVED: DISAPPROVED:
 PARISH PRESIDENT: Matthew Jewell
 RETD/SECRETARY: December 19, 2025
 AT: 8:45am RECD BY: [Signature]

STATE OF LOUISIANA
 LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
 ENTITY/STATE AGREEMENT
 STATE PROJECT NO. H.013495
 FEDERAL AID PROJECT NO. H013495
 LA 52 (PH2): US 90 - BLUEBERRY HILL
 LA 52
 ST. CHARLES PARISH

THIS AGREEMENT is made and executed on this 15th day of December, 2025, by and between the Louisiana Department of Transportation and Development, through its Secretary, hereinafter referred to as "DOTD," and St. Charles Parish, a political subdivision of the State of Louisiana, hereinafter referred to as "Entity."

WITNESSETH: That the parties hereto agree as follows:

WHEREAS, the Entity and DOTD desire to cooperate in the financing and delivery of the Project as described herein; and

WHEREAS, the Entity understands that funding for this project is not a grant, but reimbursement/disbursement of eligible expenditures as provided herein; and

WHEREAS, if applicable, the Project is part of a Transportation Improvements Program ("TIP"), serving to implement the area-wide transportation plan held currently valid by appropriate local officials and the Metropolitan Planning Organization ("MPO"), and developed as required by Section 134 of Title 23, U.S.C.; and

WHEREAS, the Entity grants access within the project limits to DOTD and all necessary parties required to complete the project; and

WHEREAS, DOTD is agreeable to the implementation of the Project and desires to cooperate with the Entity as hereinafter provided; and

WHEREAS, the Entity is required to attend the mandatory Qualification Core Training and adhere to the Local Public Agency ("LPA") Manual; and

Entity/State Agreement
 S.P. No. H.013495
 F.A.P. No. H013495
 LA 52 (PH2): US 90 - Blueberry Hill
 St. Charles Parish
 Page 2 of 22

NOW, THEREFORE, in consideration of the premises and mutual dependent covenants herein contained, the parties hereto agree as follows:

The foregoing recitals are hereby incorporated by reference into this agreement.

ARTICLE I: PROJECT DESCRIPTION

The improvement, hereinafter referred to as "Project," that is to be undertaken under this Agreement is to construct sidewalks, install a subsurface drainage system and to widen, mill, patch, and overlay the existing roadway in Boutte and Luling, St. Charles Parish, Louisiana.

For purposes of identification and record keeping, State and Federal Aid Project Numbers have been assigned to this Project as follows: State Project No. H.013495 and Federal Aid Project No. H013495. All correspondence and other documents pertaining to this project shall be identified with these project numbers.

The table below defines who will perform the work involved with each item listed in their respective articles, either directly with in-house staff or through a consultant or contractor. This table does not address funding.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

Entity/State Agreement
 S.P. No. H.013495
 F.A.P. No. H013495
 LA 52 (PH2): US 90 - Blueberry Hill
 St. Charles Parish
 Page 3 of 22

SECTION II. That the Code of Ordinances, Chapter 2, Administration, Article I. In General, Section 2-2. Fees of the copies of documents. (b) is hereby amending with new text underlined and deleted text in ~~strikethrough~~:

(b) Either the parish council or the parish president may, whenever the council or the president shall deem it of public interest, waive the charge for any photostatic copy or copies of any ordinance, motion, resolution, or other record of any proceeding of the council. The council secretary may waive the charge for any such copy of copies requested by a governing body, a public official, or a parish board or agency, or public bidder.

(c) Such fees as are collected under this section shall be the property of the parish and shall be accounted for by the officer or employee receiving same. All employees providing documents to the public shall complete the required invoice for proper billing at the time services are rendered.

SECTION III. That the Code of Ordinances, Chapter 2, Administration, Article I. In General, Section 2-2. Fees of the copies of documents. to add (d) is hereby adding with new text underlined:

(d) Payments for documents using a credit card will be subject to processing fees.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
 NAYS: NONE
 ABSENT: NONE

And the ordinance was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca
 SECRETARY: Nichelle Supodak
 DLVD/PARISH PRESIDENT: December 16, 2025
 APPROVED: DISAPPROVED:
 PARISH PRESIDENT: Matthew Jewell
 RETD/SECRETARY: December 19, 2025
 AT: 8:45 am RECD BY: [Signature]

2025-0387
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(BOND COUNSEL)
RESOLUTION NO. 6879

A resolution approving the holding of an election by Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana, on Saturday, May 16, 2026, to authorize the renewal of a special tax therein.

WHEREAS, the Board of Commissioners of Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana (the "Governing Authority"), acting as the governing authority of Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana (the "District"), plans to adopt a resolution on January 7, 2026, calling a special election in the District on Saturday, May 16, 2026, to authorize the renewal of a special tax therein; and,

WHEREAS, the Governing Authority has requested that this Parish Council, acting as the governing authority of the Parish of St. Charles, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax provided for therein; and,

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Parish Council to approve the holding of said election and in the event that the election carries, to authorize the District to continue to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of St. Charles, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana, this Parish Council hereby approves the holding of an election in the District, on Saturday, May 16, 2026, at which election there will be submitted the following proposition, to-wit:

HOSPITAL DISTRICT PROPOSITION (MILLAGE RENEWAL)

Shall Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana (the "District"), continue to levy a 2.13 mills tax on all property subject to taxation in said District (an estimated \$5,400,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2026 and ending with the year 2035, for the purpose of constructing, operating and maintaining hospital facilities within said District, including ambulance service for both the east and west banks of St. Charles Parish?

SECTION 2. In the event the election carries, this Parish Council does hereby further consent to and authorize the District to continue to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
 NAYS: NONE
 ABSENT: NONE

And the resolution was declared adopted on this, the 15th day of December, 2025.

| Responsibility Table Roadway Control Section 845-03 | | | |
|--|--------|------|---|
| | Entity | DOTD | Comments |
| Roadway Owner | No | Yes | |
| Environmental Process | Yes | No | Depending on type of environmental document, DOTD may prepare |
| Pre-Construction Engineering | Yes | No | |
| Rights-of-Way | | | |
| Appraisal/Valuation Services | Yes | No | |
| Appraisal Review | Yes | No | |
| Acquisition/Relocation Services | Yes | No | |
| Other Right of Way Services | Yes | No | |
| Permits Necessary for Project | Yes | No | |
| Utility Agreements (Clearance/Relocation) | Yes | No | |
| Utility Permits | Yes | No | |
| Construction | Yes | No | |
| Construction Engineering Administration and Inspection | Yes | No | |
| Construction Engineering Testing | Yes | No | DOTD's selection process will be used to obtain CE&I services |
| Non-Infrastructure Enhancements | Yes | No | DOTD's selection process will be used to obtain CE&I services |

ARTICLE II: FUNDING

Except for services hereinafter specifically listed to be furnished solely at DOTD's expense

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or solely at the Entity's expense, the cost of this Project will be a joint participation between DOTD and the Entity, with DOTD or the Entity contributing the local match of the participating approved project Stage/Phase and the Federal Highway Administration, hereinafter referred to as "FHWA," contributing Federal Funds through DOTD, as shown in the Funding Table. The Entity does, however, reserve the right to incorporate items of work into the construction contract not eligible for State or Federal participation if it so desires and at its own cost subject to prior DOTD and/or Federal approval.

| Funding Table ¹ Roadway Control Section 845-03 | | | |
|--|-----------------------------|---------------------------|-----------------------|
| Method of Payment | Disbursement | | Comments |
| | Percentage Funded By Entity | Percentage Funded By DOTD | |
| Environmental Process | 100% | 0% | |
| Pre-Construction Engineering | 100% | 0% | |
| Rights-of-Way | | | |
| Appraisal/Valuation Services | 100% | 0% | |
| Appraisal Review | 100% | 0% | |
| Acquisition/Relocation Services | 100% | 0% | |
| Other Right of Way Services | 100% | 0% | |
| Permits Necessary for Project | 100% | 0% | |
| Utility Agreements (Clearance/Relocation) ² | 100% | 0% | |
| Utility Permits | 100% | 0% | |
| Construction | 20% | 80% | 0% State; 80% Federal |
| Construction Engineering and Inspection | 20% | 80% | 0% State; 80% Federal |
| Construction Engineering Testing | 20% | 80% | 0% State; 80% Federal |
| Non-Infrastructure Enhancements | 100% | 0% | |

¹Percentages are to be applied to the amount shown in the most current approved

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Transportation Improvement Program ("TIP"), including subsequent modifications and amendments. If in a non-MPO area, a Funding Commitment Letter will be used to identify the available funds.

²Includes railroads.

The estimated percentage paid by the Entity, as shown in the Funding Table, is required to be remitted to DOTD prior to advertisement or commencement of any Stage/Phase for which DOTD is designated as being responsible, as per the Responsibility Table.

In addition, if DOTD manages a contract for an off-system (i.e., locally owned) route, the Entity will, in advance of DOTD entering into any contract for any Stage/Phase, be required to pay for DOTD's indirect costs associated with the administration of that contract, in proportion to the local share of the contract, as specified in the Funding Table. The amount of indirect costs will be calculated based on DOTD's most current Federally approved administrative cost rate, which shall be applied to the cost of the contract. Entity may request in writing from the DOTD Project Manager an exemption from the obligation to pay a share of DOTD's indirect costs.

For construction contracts, the Entity will be required to pay 1.2 times the amount described in the above paragraphs, with the additional amount to be held in reserve for change orders and claims. In the event the actual cost of the contract exceeds the preliminary cost estimate, the Entity shall reimburse DOTD in an amount equal to the matching funds of the actual final cost in excess of said preliminary cost estimate, which shall be payable within thirty (30) days of receipt of an invoice for same from DOTD. In the event that the actual cost of the contract is less than the said preliminary cost estimate (and the amount held in reserve, as applicable), DOTD shall return to Entity funds in excess of the amount required in proportionate matching funds, based on actual cost incurred, as provided in the Funding Table.

Regarding services for which the Entity is designated as being responsible, as per the Responsibility Table, and which will receive Federal funding, as per the Funding Table, the Entity agrees it will not incur or expend any funds or provide a written Notice To Proceed ("NTP") to any consultant or contractor prior to written notification from DOTD that they can begin work. Any costs incurred prior to such notification will not be compensable.

If Federal funding is indicated for a Stage/Phase for which the Entity is designated as being responsible and the *disbursement* method is chosen, as per the Funding Table, DOTD will pay to the Entity monthly the correct Federal ratio of the approved project costs after the Entity has rendered such invoices. The invoices shall be submitted with a DOTD Cost Disbursement Certification, executed by the properly designated Entity official. The Entity is required to tender payment for the invoiced cost to the vendor promptly upon receipt of

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each disbursement of funds. Within sixty (60) days from receipt of payment from DOTD, Entity shall provide proof to DOTD of said payment to vendor.

If Federal funding is indicated for a Stage/Phase for which the Entity is designated as being responsible and the *reimbursement* method is chosen, as per the Funding Table, the Entity will submit an invoice monthly to DOTD with a copy of the cancelled check, in accordance with DOTD's standards and methods. Upon receipt of each invoice, DOTD will reimburse the percentage shown in the Funding Table within thirty (30) days of determining it is correct. The Entity must bill within sixty (60) days of the incurrence of expense or receive a written waiver from its project manager extending the time of submittal.

All charges shall be subject to verification, adjustment, and/or settlement by DOTD's Audit Section. Before final payment is recommended by DOTD, all supporting documentation shall conform to DOTD policies and procedures. In the event of the Entity's noncompliance with applicable requirements, DOTD has the authority to impose such contract sanctions as it, or FHWA, may determine to be appropriate, including but not limited to withholding of payments to the Entity until the Entity complies with all requirements.

The Entity shall submit all final billings for all Stage/Phases of work within ninety (90) days after completion of the period of performance of this agreement. Failure to submit these billings within the specified ninety- (90-) day period shall result in the Project being closed on previously billed amounts and any unbilled cost shall be the responsibility of the Entity. The Entity shall reimburse DOTD any and all amounts for services which are cited by DOTD as being noncompliant with Federal/State laws and/or regulations. The cited amounts which are reimbursed by the Entity will be returned to the Entity upon clearance of the citation(s).

Should the Entity fail to reimburse DOTD the cited amounts within thirty (30) days after notification, all future payment requests from the Entity will be held until the cited amounts are exceeded, at which time only the amount over the cited amounts will be released for payment. Additionally, future Local Public Agency ("LPA") projects for the Entity may not be approved until such time as the cited amount is reimbursed to DOTD.

In the event of the Entity's failure to timely prepare and subject in the manner specified, any documentation with back up documentation required for project close-out, including, but not limited to Final estimates, Summary of Samples and Test Results Form ("Form 2059"), et cetera, DOTD will withhold a portion of or the entire payment to the Entity until the Entity submits the required project close-out documentation with backup documentation.

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ARTICLE III: PROJECT RESPONSIBLE CHARGE

23 CFR 635.105 requires a full-time employee of the Entity to be in "Responsible Charge" of the Project for the Stages/Phases for which the Entity is designated as being responsible, as per the Responsibility Table. The Entity, at the time of execution of this Agreement, shall complete, if not previously completed, the LPA Responsible Charge Form and submit it to the Project Manager. The Entity is responsible for keeping the form updated and submitting the updated form to the Project Manager. The LPA Responsible Charge need not be an engineer. DOTD will serve as the Responsible Charge for the construction engineering and inspection portion of the Project on State routes. The LPA Responsible Charge is expected to be accountable for the Project and to be able to perform the following duties and functions:

- Administer inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality, and scope of Federal-aid projects;
- Maintain familiarity of day-to-day project operations, including project safety issues;
- Make or participate in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- Visit and review the Project on a frequency that is commensurate with the magnitude and complexity of the Project;
- Review financial processes, transactions, and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;
- Direct project staff, agency or consultant, to carry out project administration and contract oversight, including proper documentation;
- Be aware of the qualifications, assignments, and on-the-job performance of the agency and consultant staff at all Stage/Phases of the Project; and
- Review QA/QC forms, Constructability/Biddability Review form, and all other current DOTD quality assurance documents.

The above duties do not restrict an Entity's organizational authority over the LPA Responsible Charge or preclude sharing of these duties and functions among a number of public Entity employees. It does not preclude one employee from having responsible charge of several projects and directing project managers assigned to specific projects.

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In accordance with 23 CFR 635.105, DOTD will provide a person in "responsible charge" that is a full-time employed State engineer for Stages/Phases for which DOTD is designated as being responsible, as per the Responsibility Table. For Stages/Phases for which DOTD is designated as being responsible, as per the Responsibility Table, the Entity will also provide an LPA Responsible Charge, but that person will have the following modified duties:

- Act as primary point of contact for the Entity with DOTD;
- Participate in decisions regarding cost, time and scope of the Project, including changed/unforeseen conditions or scope changes that require change orders or supplemental agreements;
- Visit and review the Project on a frequency that is appropriate in light of the magnitude and complexity of the Project, or as determined by the DOTD Responsible Charge;
- Provide assistance or clarification to DOTD and its consultants, as requested;
- Attend project meetings as determined by the DOTD Responsible Charge, and attend the Project's "Final Inspection";
- Be aware of the qualifications, assignments, and on-the-job performance of the agency and consultant staff at all Stage/Phases of the Project as requested by the DOTD Responsible Charge;
- Review QA/QC forms, Plan Constructability/Biddability Review form, and other current DOTD quality assurance documents as requested by the DOTD Responsible Charge.

ARTICLE IV: PERIOD OF PERFORMANCE

If the Tables indicate that State or Federal funds are used for an authorized Stage/Phase of the project, a period of performance is required for the authorized Stage/Phase. As per 2 CFR 200.309, the Period of Performance is a period when project costs can be incurred, specifically, a project Stage/Phase authorization start and end date. Any additional costs incurred after the end date are not eligible for reimbursement. The Project Manager will send the LPA a Period of Performance written notification which will provide begin and end dates for each authorized project Stage/Phase and any updates associated with the dates.

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ARTICLE V: CONSULTANT SELECTION

If the Funding Tables indicate that Federal funds are used for a Stage/Phase of the project in which consulting services will be performed, DOTD shall advertise and select a consulting firm for the performance of the services necessary to fulfill the scope of work unless the Entity has a selection process which has been previously approved by FHWA and DOTD for the designated Stage/Phase. Following the selection of the consulting firm by DOTD, if applicable, and if the Responsibility Table specifies that the Entity holds the contract, the Entity shall enter into a contract (prepared by DOTD) with the consulting firm for the performance of all services required for the Stage/Phase. The Entity may make a non-binding recommendation to the DOTD Secretary on the consultant shortlist. If the Entity makes a selection pursuant to its approved procedures, the Entity shall submit to DOTD the draft contract for approval prior to execution. No subconsultants shall be added to the Project without prior approval of the DOTD Consultant Contract Services Administrator. The specified services will be performed by the selected consultant under the direct supervision of the LPA Responsible Charge, who will have charge and control of the Project at all times.

Formal written notification from DOTD of Federal authorization is required prior to the issuance of an NTP by the Entity. Any costs which the Entity expects to be reimbursed prior to such authorization will not be compensable prior to the NTP date or if performed outside of the period of performance of this agreement.

The Entity shall be responsible for any contract costs attributable to the errors or omissions of its consultants or subconsultants.

If DOTD is designated as being responsible to complete the Stage/Phase, as per the Responsibility Table, DOTD will perform the specified services.

As per the Funding Table, if the Entity is responsible for all costs associated with a Stage/Phase, and the Responsibility Table indicates the Entity is the contract holder, the Entity shall either conduct the specified services or advertise and select a consulting firm (if not previously selected) for the performance of services necessary to fulfill the scope of work for the designated Stage/Phase. If a consulting firm is selected, the Entity shall enter into a contract with the selected firm for the performance of the services. The Entity is prohibited from selecting or approving any consultant or subconsultant who is on DOTD's disqualified list or who has been debarred pursuant to LSA-R.S. 48:295.1, *et seq.*

ARTICLE VI: ENVIRONMENTAL PROCESS

If it is specified in the Funding Table, the environmental process is eligible as a project cost.

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The Responsibility Table defines whether DOTD or the Entity shall be obligated to complete the work specified in this Article.

The Project will be developed in accordance with the National Environmental Policy Act ("NEPA"), as amended, and its associated regulations. Additionally, the Project will comply with all applicable State and Federal laws, regulations, rules, and guidelines, in particular 23 CFR Parts 771, 772, and 774, along with the latest version of DOTD's "Stage/Phase 1: Manual of Standard Practice" and "Environmental Manual of Standard Practice." All Stage/Phase 1 environmental documents and public involvement proposals prepared by or for the Entity shall be developed under these requirements and shall be submitted to DOTD for review and comment prior to submittal to any agency.

ARTICLE VII: PRE-CONSTRUCTION ENGINEERING

If it is specified in the Funding Table, pre-construction engineering is eligible as a project cost.

The Responsibility Table defines whether DOTD or the Entity shall be obligated to complete the work specified in this Article. In the event the Entity is obligated to complete this work and contracts with a third party to perform the work, and DOTD is obligated to complete any subsequent work, DOTD and the Entity agree that any rights the Entity may have to recover from the provider of pre-construction engineering services shall be transferred to DOTD.

The Engineer of Record shall make all necessary surveys, prepare plans, technical specifications and cost estimates, and complete any and all required documentation for the Project in accordance with the applicable requirements of the latest edition of the Louisiana Standard Specifications for Roads and Bridges, applicable requirements of 23 CFR Part 630 ("Preconstruction Procedures"), and the following specific requirements:

The design standards shall comply with the criteria prescribed in 23 CFR Part 625 ("Design Standards for Highways"), and State requirement(s) applicable to the roadway(s) that is/are the subject of this agreement. The format of the plans should conform to the latest standards used by DOTD in the preparation of its contract plans for items of work of similar character. The deliverables must incorporate all applicable *accessibility* codes and all related regulations including, but not limited to: ADAAG, 2010 ADA Standards for Accessible Design, MUTCD, PROWAG, Section 504 of the Rehabilitation Act of 1973, 23 CFR 450, State DOT Regulations, USDOT, 49 CFR Part 37. For information on acronyms, see the LPA Manual located on the DOTD website: (http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Administration/LPA/Pages/default.aspx).

For projects including lighting systems, the Entity will execute a lighting agreement. The

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Entity shall also provide DOTD with documentation of the utility/electrical service account in the Entity's name where projects are built on State rights-of-way.

ARTICLE VIII: RIGHT-OF-WAY APPRAISAL, ACQUISITION AND RELOCATION

If it is specified in the Funding Table, right-of-way services and acquisition are eligible as project costs.

The Responsibility Table defines whether DOTD or the Entity shall be obligated to complete the work specified in this Article.

If right-of-way is required for this Project, appraisal and acquisition of all real property and property rights required for this Project shall be in accordance with all applicable State and Federal laws, including Title 49 CFR, Part 24 as amended; Title 23 CFR, Part 710 as amended; DOTD's Right-of-Way Manual; DOTD's LPA Right-of-Way Manual; DOTD's Guide to Title Abstracting; and any additional written instructions as given by the DOTD Right-of-Way Section.

Design surveys, right-of-way surveys, and the preparation of right-of-way maps shall be performed in accordance with the requirements specified in the current edition of the "Location & Survey Manual."

The Entity shall sign and submit the LPA Assurance Letter to the DOTD Right-of-Way Section annually. As soon as it is known that the acquisition of right-of-way is required for this Project, the Entity shall contact the DOTD Right-of-Way Section for guidance.

DOTD or the Entity, as per the Responsibility Table, shall ensure that the design of the Project is constrained by the existing right-of-way or the right-of-way acquired for the Project, as shown on the construction plans. When applicable, the Entity will send to the Project Manager a letter certifying that the Project could be built within the right-of-way.

If right-of-way was acquired by the Entity, the letter should also state that the acquisition was performed according to State and Federal guidelines, as mentioned above, and it is understood that liability and any costs incurred due to insufficient right-of-way are the responsibility of the Entity.

ARTICLE IX: TRANSFER AND ACCEPTANCE OF RIGHT-OF-WAY

If the Responsibility Table indicates that parcels of land shall be acquired by DOTD as right-of-way for the Project and if the roadway shall not remain in the State Highway System after completion and acceptance of the Project, these parcels shall be transferred by DOTD, in full ownership, to the Entity, upon the Final Acceptance of the Project by the

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DOTD Chief Engineer. The consideration for this transfer of ownership is the incorporation of the property and its improvements, if any, into the Entity's road system and the assumption by the Entity of the obligations to maintain and operate the property and its improvements, if any, at its sole cost and expense.

If the Responsibility Table indicates that parcels of land shall be acquired by the Entity as right-of-way for the Project and the roadway shall not remain in the Entity's Highway System after completion and acceptance of the Project, these parcels shall be transferred by the Entity to DOTD, in full ownership, upon final inspection and acceptance of the Project by the DOTD. The consideration for this transfer of ownership is the incorporation of the property and its improvements, if any, into the State Highway System and the assumption by the State of the obligations to maintain and operate the property and its improvements, if any, at DOTD's sole cost and expense.

Furthermore, both DOTD and the Entity agree to hold harmless and indemnify and defend the other party against any claims of third persons for loss or damage to persons or property resulting from the failure to maintain or to properly sign or provide and maintain signals or other traffic control devices on the property acquired pursuant to this Agreement.

ARTICLE X: PERMITS

The Responsibility Table defines whether DOTD or the Entity shall be obligated to obtain the permits and the approvals necessary for the Project, whether from private or public individuals and pursuant to local, State or Federal rules, regulations, or laws.

ARTICLE XI: UTILITY RELOCATION/RAILROAD COORDINATION

If specified in the Funding Table, companies that have compensable interest and whose utilities must be relocated may be reimbursed relocation costs from project funds.

The responsible party, as defined in the Responsibility Table, shall be obligated to obtain from affected utility companies or railroads all agreements and designs of any required systems or relocations.

When the Entity is responsible for these activities on one or more control sections of the Project, the Entity will be required to submit a Utility Assurance Letter to the DOTD Project Manager prior to the letting of the Project.

If the Entity is the responsible party, then it shall comply with all utility relocation processes as specified in the LPA Manual.

The responsible party, as defined in the Responsibility Table, shall be obligated to issue any permits or otherwise authorize any utility companies or railroads that are relocating

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into project right-of-way in connection with the Project.

ARTICLE XII: BIDS FOR CONSTRUCTION

DOTD shall prepare construction proposals, advertise for and receive bids for the work, and award the contract to the lowest responsible bidder. Construction contracts will be prepared by DOTD after the award of the contract.

For Entity held contracts, DOTD will advertise and receive bids for the work in accordance with DOTD's standard procedures. All such bids will be properly tabulated, extended, and summarized to determine the official low bidder. DOTD will then submit copies of the official bid tabulations to the Entity for review and comment, while DOTD will concurrently analyze the bids. The award of the contract shall comply with all applicable State and Federal laws and the latest edition of the Louisiana Standard Specifications for Roads and Bridges. The Entity will be notified when the official low bid is greater than the estimated construction costs. When a decision is made to award the contract, the contract will be awarded by DOTD on behalf of the Entity following concurrence by the Federal Highway Administration ("FHWA") and the Entity. DOTD will transmit the construction contract to the Entity for its further handling toward execution. The Entity will be responsible for construction contract recordation with the Clerk of Court in the Project's parish. A receipt of filing shall be sent to the DOTD Financial Services Section. DOTD will, at the proper time, inform the Entity in writing to issue to the contractor an official NTP for construction.

ARTICLE XIII: CONSTRUCTION ENGINEERING AND INSPECTION

If it is specified in the Funding Table, construction engineering and inspection is eligible as a project cost.

The Responsibility Table defines whether DOTD or the Entity shall be obligated to complete the work specified in this Article.

If DOTD is obligated to complete the work specified in this Article, DOTD will perform the construction engineering and inspection using funds as specified in the Funding Table. If the Entity is obligated to complete the work specified in this Article, the Entity will either perform the construction engineering and inspection with in-house staff or will hire a consultant to perform the work. If Federal funds are specified in the Funding Table for construction engineering and inspection, the selection of any consultant will be as provided in Article V, above. The construction engineering and inspection must be performed by a professional licensed to perform the type of work being performed.

DOTD will assign a representative from a District Office to serve as the District Project Coordinator during project construction. The District Project Coordinator will make

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intermittent trips to the construction site to ensure that the construction contractor is following established construction procedures and that applicable Federal and State requirements are being enforced. The District Project Coordinator will advise the LPA Responsible Charge of any discrepancies noted. Failure to comply with such directives will result in the withholding of Federal funds by DOTD until corrective measures are taken by the Entity.

Except where a deviation has been mutually agreed to in writing by both DOTD and the Entity, the following specific requirements shall apply:

1. When it is stipulated in the latest edition of the Louisiana Standard Specifications for Roads and Bridges that approval by the Project Engineer or DOTD is required for equipment and/or construction procedures, such approval must be obtained through the DOTD Construction Section. All DOTD policies and procedures for obtaining such approval shall be followed.
2. All construction inspection personnel utilized by the Entity and/or the Entity's consultant must meet the same qualifications required of DOTD construction personnel. When certification in a specific area is required, these personnel must meet the certification requirements of DOTD. Construction inspection personnel shall be responsible for ensuring conformity with the plans and specifications.
3. All construction procedures must be in accordance with DOTD guidelines and policies established by the latest editions of the Construction Contract Administration Manual, the Engineering Directives and Standard Manual ("EDSM"), and any applicable memoranda. DOTD shall make these documents available to the Entity for use by project personnel.
4. Construction documentation shall be performed in HeadLight, and estimates and change orders in Site Manager by the Entity or the Entity's consultant. All documentation of pay quantities must conform to the requirements of DOTD as

outlined in the Construction Contract Administration Manual, latest edition. DOTD shall make these documents available to the Entity for use by project personnel.

5. Quality assurance personnel must follow appropriate quality assurance manuals for all materials to be tested and ensure that proper sampling and testing methods are used. Sampling shall be done in accordance with DOTD's Sampling Manual or as directed by DOTD through HeadLight Materials and Site Manager Materials.
6. If the Entity is obligated to perform testing, as per the Responsibility Table, the

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Entity will be responsible for all costs associated with the material testing, and any utilized laboratory must be accredited and approved by DOTD. Approved accreditation companies are listed on the Materials Lab website. DOTD may, in its sole discretion, if appropriate and if requested by the Entity, perform testing at its Material Testing Lab.

7. All laboratory personnel utilized by the Entity and/or the Entity's consultant must meet the same qualifications required of DOTD laboratory personnel. When certification in a specific area is required, these personnel must meet the certification requirements of DOTD.
8. The Entity or the Entity's consultant shall prepare and submit the final records to DOTD within a maximum of thirty (30) days from the date of recordation of the acceptance of the project for projects under \$2 million, and within a maximum of sixty (60) days for projects over \$2 million.

The Consultant and/or the Entity shall be required to comply with all parts of this section while performing duties as Project Engineer.

ARTICLE XIV: SUBCONTRACTING

Any subcontracting performed under this Project with State or Federal funds, either by consulting engineers engaged by the Entity or the construction contractor, must have the prior written consent of DOTD. In the event the consultant or contractor elects to subcontract any of the services required under this contract, it must take affirmative steps to utilize Disadvantaged Business Enterprises ("DBE") as sources of supplies, equipment, construction, and services. Affirmative steps shall include the following:

- a) Including qualified DBE on solicitation lists;
- b) Assuring that DBE are solicited whenever they are potential sources;
- c) When economically feasible, dividing total requirements into smaller tasks or quantities so as to permit maximum DBE participation;
- d) Where the requirement permits, establishing delivery schedules which will encourage participation by DBE; and/or
- e) Using the services and assistance of the Office of Disadvantaged Business Enterprise of the Department of Commerce and the Community Services Administration as required.

In addition, the Contractor is encouraged to procure goods and services from labor surplus

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areas.

ARTICLE XV: DBE REQUIREMENTS

It is the policy of DOTD that it shall not discriminate on the basis of race, color, national origin, or gender in the award of any United States Department of Transportation ("US DOT") financially assisted contracts or in the administration of its DBE program or the requirements of 49 CFR Part 26. Entity agrees to ensure that DBEs, as defined in 49 CFR Part 26, have a reasonable opportunity to participate in the performance of work under this agreement, and in any contracts related to this agreement. In this regard, Entity shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that DBEs have a reasonable opportunity to compete for and perform services relating to this agreement. Furthermore, Entity shall not discriminate on the basis of race, color, national origin, or sex in the performance of this agreement. Entity shall carry out applicable requirements of 49 CFR Part 26 in the performance and administration of this agreement and any related contracts.

The Entity or its consultant agrees to ensure that the "Required Contract Provisions for DBE Participation in Federal Aid Construction Contracts" are adhered to for the duration of this Project. These contract provisions shall apply to any project with a DBE goal and must be included in the requirements of any contract or subcontract. Failure to carry out the requirements set forth shall constitute a breach of this agreement and, after notification by DOTD, may result in DOTD withholding funds, termination of this agreement by DOTD, or other such remedy as DOTD deems appropriate.

If a DBE is subcontracted to perform services in connection with this agreement, Entity shall provide to DOTD a copy of the contracts between Entity, the prime contractor/consultant, and the DBE. Further, Entity will ensure that any contracts between its contractors/consultants and any DBE will require that the prime contractor/consultant pay the DBE in full for services satisfactorily performed, and such payment shall be made within thirty (30) calendar days of receipt of payment for those services by the prime contractor/consultant.

Regardless of whether or not a DBE goal has been assigned to this agreement, Entity, its employees, and its agents shall comply with all requirements of 2 CFR 200.321 regarding minority- and women-owned business enterprises.

Failure to carry out the above requirements shall constitute a breach of this agreement. After proper notification by DOTD, immediate remedial action shall be taken by Entity as deemed appropriate by DOTD or the agreement may be terminated. The option shall rest with DOTD.

The above requirements shall be included in all contracts and/or subcontracts entered into

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by the Entity or its contractor/consultant.

ARTICLE XVI: DIRECT AND INDIRECT COSTS

Any DOTD direct or indirect costs associated with this Project may be charged to this Project.

If the Entity is indicated in the Responsibility Table as being responsible for a Stage/Phase, the Entity may be eligible for reimbursement of direct and/or indirect costs incurred related to administration of the contract for such Stage/Phase. Per 2 CFR 200, an Entity must establish and maintain effective internal controls over Federal award to provide reasonable assurance that awards are being managed in compliance with Federal laws and regulations. The Entity must verify this to DOTD by completing all necessary steps in order to obtain a subrecipient risk assessment from DOTD. The Entity's failure to comply with these requirements may result in Agreement termination.

As per 2 CFR 200, the Entity may receive indirect costs if it has a financial tracking system that can track direct costs incurred by the project. An Entity that has never received a negotiated indirect cost rate may elect to charge a de minimis rate of ten (10%) percent of modified total direct costs as per 2 CFR 200.68 Modified Total Direct Cost ("MTDC"). If chosen, this methodology, once elected, must be used consistently for all Federal awards until such time as the Entity chooses to negotiate for a rate, which the Entity may apply to do at any time.

Allowable Direct and Indirect Costs: Determination of allowable direct and indirect costs will be made in accordance with the applicable Federal cost principles. e.g., 2 CFR

Part 200 Subpart E.

Disallowed Direct and Indirect Costs: Those charges determined to not be allowed in accordance with the applicable Federal cost principles or other conditions contained in this Agreement.

ARTICLE XVII: RECORD RETENTION

The Entity and all others employed by it in connection with this Project shall maintain all books, documents, papers, accounting records, and other evidence pertaining to this Project, including all records pertaining to costs incurred relative to the contracts initiated due to their participation Stage/Phases for this Project, and shall keep such material available at its offices at all reasonable times during the contract period and for five (5) years from the date of final payment under the Project for inspection by DOTD and/or the Legislative Auditor, the FHWA, or any authorized representative of the Federal Government under State and Federal Regulations, effective as of the date of this Agreement, and copies thereof shall be furnished if requested. If documents are not

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produced, the Entity will be required to refund the Federal Funds.

For all Stage/Phases for which the Entity is designated as being responsible, as per the Responsibility Table, the final invoice and audit shall be delivered to DOTD.

Record retention may extend beyond five (5) years if any of the following apply:

- a) If any litigation, claim, or audit is started before the expiration of the five- (5-) year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken;
- b) When the Entity is notified in writing by the FHWA, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or pass-through Entity to extend the retention period; and/or
- c) Records for real property and equipment acquired with Federal funds must be retained for three (3) years after final disposition.

ARTICLE XVIII: CANCELLATION

The terms of this Agreement shall be binding upon the parties hereto until the work has been completed and accepted and all payments required to be made have been made; however, this Agreement may be terminated under any or all of the following conditions:

1. By mutual agreement and consent of the parties hereto;
2. By the Entity should it desire to cancel the Project prior to the receipt of bids, provided any State/Federal costs that have been incurred for the development of the Project shall be repaid by the Entity;
3. By DOTD due to the withdrawal, reduction, or unavailability of State or Federal funding for the Project;
4. By DOTD due to failure by the Entity to progress the Project forward or follow the specific program guidelines (link found on the LPA website). The Program Manager will provide the Entity with written notice specifying such failure. If within sixty (60) days after receipt of such notice the Entity has not either corrected such failure, or in the event it cannot be corrected within sixty (60) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then DOTD shall terminate the Agreement on the date specified in such notice. Any State/Federal costs that have been incurred for the development of the Project shall be repaid by the Entity to DOTD. The Entity may be deemed

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ineligible for other LPA projects for a minimum of twelve (12) months or until any repayment is rendered;

5. If the project has not progressed to construction within the time periods provided under applicable Federal law, the Project will be cancelled and all expended Federal funds must be refunded to DOTD; and/or
6. Failure to comply with the requirements of State or Federal law, including 2 CFR 200 and Title 23 of the U.S. Code.

ARTICLE XIX: COMPLIANCE WITH CIVIL RIGHTS

The parties agree to abide by the requirements of the following, as applicable: Titles VI and VII of the Civil Rights Act of 1964, as amended; the Equal Opportunity Act of 1972, as amended; Federal Executive Order 11246, as amended; the Rehabilitation Act of 1973, as amended; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Americans with Disabilities Act of 1990, as amended; and Title II of the Genetic Information Nondiscrimination Act of 2008.

The parties agree not to discriminate in employment practices, and shall render services under the contract without regard to race, color, age, religion, sex, national origin, veteran status, genetic information, political affiliation, disability, or age.

Any act of discrimination committed by the Entity, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

ARTICLE XX: INDEMNIFICATION

The Entity shall indemnify, save harmless and defend DOTD against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of sums of money growing out of, resulting from, or by reason of any act or omission of the Entity, its agents, servants, independent contractors, or employees while engaged in, about, or in connection with the discharge or performance of the terms of this Agreement. Such indemnification shall include reasonable attorney's fees and court costs. The Entity shall provide and bear the expense of all personal and professional insurance related to its duties arising under this Agreement.

If the Project includes sidewalks, landscaping, shared use paths, lighting, or any other non-roadway enhancement, the Entity shall indemnify, save harmless and defend DOTD against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of sums of money growing out of the installation and the use of these items. Such indemnification shall include reasonable attorney's fees and court costs. The

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Entity shall provide and bear the expense of all personal and professional insurance related to its duties arising under this Agreement.

ARTICLE XXI: CONSTRUCTION, FINAL INSPECTION AND MAINTENANCE

Construction – DOTD

In the event DOTD is designated as being responsible to perform Construction, as per the Responsibility Table, the following provisions shall apply:

If DOTD is the roadway owner of any control section of the Project, as per the Responsibility Table, then upon the Final Acceptance of the Project by DOTD and delivery of the Final Acceptance to the Entity, DOTD shall assume the ownership and maintenance of the specified improvement at its expense in a manner satisfactory to FHWA. The Final Acceptance shall be recorded by DOTD in the appropriate parish. Before making the final inspection, DOTD shall notify the Entity so that they may have representatives present for such inspection.

If the Entity is the roadway owner of any control sections of the Project, as per the

Responsibility Table, then upon the Final Acceptance of the Project, the Entity shall assume the ownership and maintenance of the specified improvement at its expense in a manner satisfactory to FHWA. The Final Acceptance shall be provided to DOTD and recorded by DOTD in the appropriate parish. Before making the final inspection, DOTD shall notify Entity so that they may have representatives present for such inspection.

If the Project includes sidewalks, landscaping, shared use paths, lighting, or any other non-roadway enhancement, whether such improvements are located within right-of-way owned by DOTD or the Entity, upon the Final Acceptance of the Project, the Entity shall assume the ownership, maintenance, and operations of all such improvements at its expense in a manner satisfactory to FHWA.

If the Entity is the roadway owner of a control section, as per the Responsibility Table, title to that control section right-of-way shall be vested in the Entity but shall be subject to DOTD and FHWA requirements and regulations concerning abandonment, disposal, encroachments, and/or uses for non-highway purposes.

Construction- Entity

In the event the Entity is designated as being responsible to perform Construction, as per the Responsibility Table, the following provisions shall apply:

If DOTD is the roadway owner of any control section of the Project, as per the Responsibility Table, then before making the final inspection, the Entity shall notify

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DOTD's District Administrator and District Project Coordinator so that they may have representatives present for such inspection. Upon completion and Final Acceptance of the Project, the Entity will adopt a resolution granting a Final Acceptance to the contractor and record it with the Clerk of Court in the appropriate parish. The receipt of filing from the courthouse must be sent to the DOTD Construction Section. Upon delivery of the Final Acceptance to DOTD, DOTD shall assume the ownership and maintenance of the specified improvement at its expense in a manner satisfactory to FHWA. The Final Acceptance shall be recorded by the Entity in the appropriate parish. Before making the final inspection, the Entity shall notify DOTD so that it may have representatives present for such inspection.

If the Entity is the roadway owner of any control sections of the Project, as per the Responsibility Table, before making the final inspection, the Entity shall notify DOTD's District Administrator and District Project Coordinator so that they may have representatives present for such inspection. Upon completion and Final Acceptance of the Project, the Entity will adopt a resolution granting a Final Acceptance to the contractor and record it with the Clerk of Court in the appropriate parish. The receipt of filing from the courthouse must be sent to the DOTD Construction Section. Upon delivery of the Final Acceptance to DOTD, the Entity shall assume the ownership and maintenance of the specified improvement at its expense in a manner satisfactory to DOTD and FHWA.

If the Project includes sidewalks, landscaping, shared use paths, lighting, or any other non-roadway enhancement, then upon the Final Acceptance of the Project and delivery of the Final Acceptance to DOTD, the Entity shall assume the ownership, maintenance, and operations of all such improvements at its expense in a manner satisfactory to FHWA.

If the Entity is the roadway owner of a control section, as per the Responsibility Table, title to that control section right-of-way shall be vested in the Entity but shall be subject to DOTD and FHWA requirements and regulations concerning abandonment, disposal, encroachments and/or uses for non-highway purposes.

ARTICLE XXII: COMPLIANCE WITH LAWS

The parties shall comply with all applicable Federal, State, and local laws and regulations, including, specifically, the Louisiana Code of Government Ethics (LSA-R.S. 42:1101, et seq.), in carrying out the provisions of this Agreement.

ARTICLE XXIII: VENUE

The exclusive venue for any suit arising out of this Agreement shall be in the Nineteenth Judicial District Court for the Parish of East Baton Rouge, State of Louisiana.

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IN WITNESS THEREOF, the parties have caused these presents to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

ST. CHARLES PARISH

BY: Matthew Jewell
Matthew Jewell
Typed or Printed Name
Parish President
Title

Taxpayer Identification Number

Unique Entity ID Number

20.205

Assistance Listing Number (ALN)

**STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION
AND DEVELOPMENT**

BY: _____
Secretary

RECOMMENDED FOR APPROVAL:

BY: _____

local control over these projects.
NOW, THEREFORE, BE IT RESOLVED THAT THE ST. CHARLES PARISH COUNCIL, finds that the continued local regulation of solar farms is in the best interest of the Parish.
BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Secretary of the Department of Conservation and Energy, as required by law, to effectuate this opt-out.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:
YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIEL
NAYS: NONE
ABSENT: NONE

And the resolution was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca
SECRETARY: Michelle Impastato
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: DISAPPROVED: _____
PARISH PRESIDENT: Matthew Jewell
RET/SECRETARY: December 19, 2025
AT: 8:45am RECD BY: _____

2025-0389
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PLANNING & ZONING)

RESOLUTION NO. 6882
A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III, Geometric Standards, C. Lots, 1. Size, b. Width, as requested by John Winters.

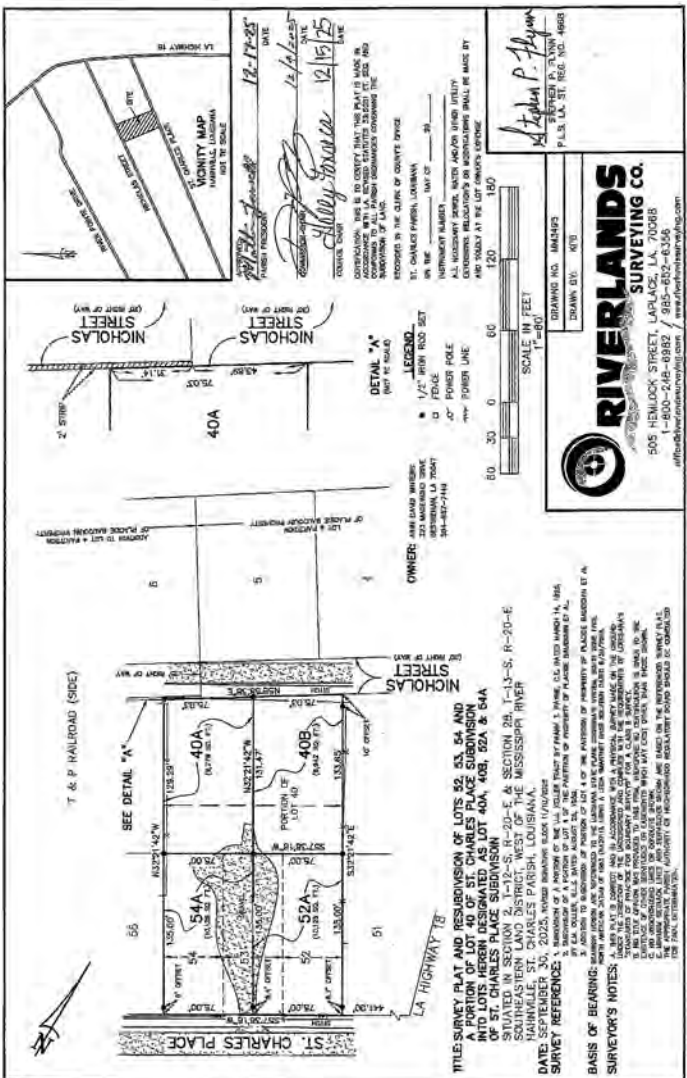
WHEREAS, the St. Charles Parish Subdivision Ordinance of 1981 requires that the Parish Council endorse waivers from Subdivision Regulations; and,
WHEREAS, the Subdivision Regulations require lots to conform with minimum width, depth, area, and setbacks as per the St. Charles Parish Zoning Ordinance; and,
WHEREAS, the applicant has requested a waiver from the minimum width requirement for Lot 40A as shown on the survey by Stephen P. Flynn, PLS, dated September 30, 2025, revised November 10, 2025; and,
WHEREAS, granting the waiver allows Lot 40A to measure 43.89 feet along its Nicholas Street frontage, below the minimum 60 feet required in the R-2 zoning district; and,
WHEREAS, the Planning and Zoning Commission approved the resubdivision with the waiver at its meeting on December 4, 2025.

NOW, THEREFORE, BE IT RESOLVED THAT THE ST. CHARLES PARISH COUNCIL, hereby provides this supporting authorization to endorse a waiver from the minimum width requirement to allow Lot 40A as shown on a survey by Stephen P. Flynn, PLS dated September 30, 2025, revised November 10, 2025, as requested by John Winters.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:
YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS,
FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the resolution was declared adopted this 15th day of December, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca
SECRETARY: Michelle Impastato
DLVD/PARISH PRESIDENT: December 16, 2025
APPROVED: DISAPPROVED: _____
PARISH PRESIDENT: Matthew Jewell
RET/SECRETARY: December 19, 2025
AT: 8:45am RECD BY: _____



I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.
Michelle Impastato
MICHELLE IMPASTATO
COUNCIL SECRETARY

Publish: December 25, 2025

2025-0390
INTRODUCED BY: HOLLY FONSECA, COUNCILWOMAN-AT-LARGE, DIVISION B
WALTER PILIE, COUNCILMAN, DISTRICT III
MICHELLE O'DANIELS, COUNCILWOMAN, DISTRICT V

RESOLUTION NO. 6881
A resolution opting out of state-level regulation of solar farms under Act 279 of the 2025 Regular Session of the Louisiana legislature.

WHEREAS, Act 279 of the 2025 Regular Session of the Louisiana Legislature enacted Section 1, Chapter 12 of Title 30 of the Louisiana Revised Statutes of 1950 and is codified at Louisiana R.S. 30:1131 through 1141 and 1145; and,
WHEREAS, Louisiana R.S. 30:1144 provides for state level regulation for the siting of Solar Power Generation Facilities, more commonly known as solar farms, effective after January 1, 2026; and,
WHEREAS, Louisiana R.S. 30:1142(B) allows any parish that has adopted solar ordinances to opt out of the state-law siting requirements, which would allow local ordinances to continue to govern solar farms; and,
WHEREAS, the St. Charles Parish Council has previously amended the St. Charles Zoning Ordinance of 1981, on March 13, 2023 with Ordinance No. 23-3-1 to provide for promotion and local regulation of Large Solar Energy Systems (LSES) and Small Solar Energy Systems (SSES); and,
WHEREAS, the Parish's Ordinance is more robust than the regulations provided for in the state statute and the interests of the parish are better served to retain