

ST. CHARLES PARISH PUBLIC NOTICES



Matthew Jewell
Parish President
985-783-5000
president@stcharlesgov.net



La Sandra D. Wilson
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985-240-0213
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Michael A. Mobley
Councilman-At-Large,
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985-603-4111
mmobley@stcharlesgov.net



Holly Fonseca
Councilwoman-At-Large,
Division B
985-240-0031
hfonseca@stcharlesgov.net

Public Notice



St. Charles Parish
PROCUREMENT

MATTHEW JEWELL
PARISH PRESIDENT
BRENDA J. CAMPOS
PROCUREMENT OFFICER

SEALED BIDS WILL BE RECEIVED BY ST. CHARLES PARISH UNTIL:
11:00 A.M., THURSDAY, APRIL 11, 2024

BIDS WILL BE RECEIVED UNTIL 11:00 A.M., THURSDAY, APRIL 11, 2024, VIA ONLINE AT <https://www.centralbidding.com>, OR BY HAND DELIVERY, USPS MAIL OR OTHER COURIER SERVICE TO THE ST. CHARLES PARISH COURTHOUSE, 15045 RIVER ROAD, 3RD FLOOR, PARISH PRESIDENT'S OFFICE, HAHNVILLE, LA 70057. SHORTLY THEREAFTER BID(S) WILL BE PUBLICLY OPENED AND READ ALOUD IN THE PARISH COUNCIL CHAMBERS, 2ND FLOOR OF THE ST. CHARLES PARISH COURTHOUSE FOR THE:

HOME REHABILITATION PROGRAM

According to the Home Rehabilitation Guidelines, Contractors that wish to participate in the Program must complete a Contractor's Application prior to bidding. Contractors who meet the eligibility criteria will be added to the approved Contractors List and invited to Bid. Approved Contractors must pick up a bid package in order to bid. Contractor's Application and detailed specification may be picked up at the office or mailed from Courtney Saucier, Community Service Housing Rehab Specialist, (call before coming): 985-764-7944, Monday - Friday 8:30 am to 4:00 pm. Bid related documents may be viewed online at: <https://www.centralbidding.com>.

BID MUST BE PLAINLY MARKED ON THE OUTSIDE OF THE ENVELOPE:
"DENOTING APPROPRIATE BID ITEM"

St. Charles Parish Department of Community Services reserves the right to reject any and all bids. These Bid Specifications have been prepared by our office, setting forth those items deemed necessary by our office personnel. They are not intended to be restrictive or discriminatory in any manner whatsoever.

St. Charles Parish Department of Community Services
Allen Arterbury Building
14564 River Road
New Sarpy, LA 70078

BID ADVERTISED:
ST. CHARLES HERALD GUIDE:
MARCH 21, 2024
MARCH 28, 2024

Public Notice

SECTION 00010

ADVERTISEMENT FOR BIDS

The Parish of St. Charles, hereby advertises bids for construction of St. Charles Parish Parks and Recreation Bethune Park Renovations as follows:

Owner: **St. Charles Parish**

Project Title: St. Charles Parish Parks and Recreation Bethune Park Renovations

Project No.: RECBP523

Principal Work Location: 301 Bethune Street, Norco, LA 70079

Description of Basic Work: Park Renovations

Bids: Separate sealed Bids will be received by the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3rd Floor, Hahnville, Louisiana, 70057, either by registered or certified mail with return receipt requested, or hand delivered, or electronically submitted at www.centralbidding.com, **no later than 2:00 p.m. local time on April 16, 2024**. Promptly thereafter, the bids will be publicly opened and read aloud in the Council Chambers of the St. Charles Parish Court House. The Owner reserves the right to reject any and all Bids in accordance with the Public Bid Law, and to disregard all nonconforming, nonresponsive, unbalanced or conditional Bids.

Bidding Documents: The Bidding Documents (Contract Documents, Specifications and Drawings) are available to Contractors who are properly licensed in Louisiana or to bona fide suppliers of materials and equipment for purchase and/or review at the office of the Architect for the contract, Murray Architects, Inc., 13760 River Road, Destrehan, LA 70047.

A payment of \$ 50.00 in cash or check payable to the Architect will be required for each complete set of the Bidding Documents. This payment is refundable as provided in the La.R.S.38:2212(D).

Pre-Bid Conference: A Pre-Bid Conference to discuss the scope of the project and the requirements of the Bidding and Contract Documents will be held on **April 9, 2024 at 10:00 a.m.** the St. Charles Parish Department of Parks and Recreation, **274 Judge Edward Dufresne Parkway, Luling, Louisiana**. Attendance of the Pre-Bid Conference is **Mandatory**.

Each bidder must deposit with his/her bid, security in the amount equal to five percent (5%) of the total bid in the form of a certified check, cashier's check or bid bond. If the bid is submitted electronically and a certified or cashier's check is used for bid bond, then the actual check shall be delivered to the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3rd Floor, Hahnville, Louisiana, 70057. Electronic bids shall contain all the same documents that are required in a physically delivered bid. The outside of the bid envelope must contain the submitting firm's name, Louisiana Contractors License Number, the St. Charles Parish Project Number, and the St. Charles Parish Project Title.

St. Charles Parish is an Equal Opportunity Employer. We encourage all small and minority-owned firms and women's business enterprises to participate in this solicitation.

Any person with disabilities requiring special accommodations must contact the St. Charles Parish Council Office at 985-783-5000 no later than seven (7) days prior to bid opening.

St. Charles Parish Council
Matthew Jewell, Parish President

Advertisement Source and Dates:

St. Charles Herald Guide
St. Charles Parish Website
Central Auction House
The Daily Journal of Commerce
The Times-Picayune/The New Orleans Advocate
The Advocate (Baton Rouge)
McGraw-Hill Dodge of Hot Springs
Construct Connect

Thursday, March 21, 2024
Thursday, March 28, 2024
Thursday, April 04, 2024

Public Notice

PLANNING & ZONING COMMISSION

THE ST. CHARLES PARISH PLANNING & ZONING COMMISSION WILL MEET ON APRIL 4, 2024 AT 6:00 P.M. IN THE COUNCIL CHAMBER OF THE PARISH COURTHOUSE LOCATED AT 15045 RIVER ROAD, HAHNVILLE TO HEAR:

POSTPONED CASES:
2024-2-MIN requested by **Seth and Christine Matherne** for a resubdivision of one lot into three, **584 Magnolia Ridge Road, Boutte**. Zoning District O-L. Council District 4.

NEW CASES:
2024-4-MIN requested by **Theodore Rhodes** for a resubdivision of one lot into two, **101 Pats Court, Ama**. Zoning District R-1A. Council District 2.
2024-5-R requested by **Richard D. Whitney Jr. for Whitney Properties XII, LLC** for a change of zoning from R-1A to R-2 on Lots 6A, 6B, 6C, and 6D. Being a Resubdivision of Lot 6, Gassen Estate, **near the intersection of Antoine Lane and Luling Avenue, Luling**. Council District 2.
2024-6-R requested by **Darryle and Kristi C. Lott for Keith Lott's Plumbing, LLC** for a change of zoning from R-1A to C-3 on Lots 3 and 4, Block 1A1, Good Hope Plantation Subdivision, **878 Marino Drive, Norco**. Council District 6.
2023-5-MAJ requested by **Louis M. Andolsek, Jr. for Ashton Plantation Estates, LLC** for Preliminary Plat approval of ASHTON PLANTATION PHASE 2-B ADDENDUM NO. 1, a 4 lot residential subdivision, **near the intersection of Cove Pointe Drive and Moonlight Cove Lane, Luling**. Zoning District R-1A. Council District 7.

ALTERNATE DATE: 4/11
PUBLISH: 3/21, 3/28, 4/4

Public Notice



St. Charles Parish
PROCUREMENT

MATTHEW JEWELL
PARISH PRESIDENT
BRENDA J. CAMPOS
PROCUREMENT OFFICER

SEALED BIDS WILL BE RECEIVED BY ST. CHARLES PARISH UNTIL:
11:00 A.M. - Friday, April 5, 2024

BIDS WILL BE RECEIVED UNTIL 11:00AM, FRIDAY, APRIL 5, 2024 VIA ONLINE AT www.centralbidding.com OR BY HAND DELIVERY, USPS MAIL OR OTHER COURIER SERVICE TO THE ST. CHARLES PARISH PROCUREMENT OFFICE LOCATED IN THE ST CHARLES PARISH COURTHOUSE, 15045 RIVER ROAD, 3RD FLOOR, PARISH PRESIDENT'S OFFICE, HAHNVILLE, LOUISIANA, 70057. SHORTLY THEREAFTER BID(S) WILL BE PUBLICLY OPENED AND READ ALOUD IN THE PARISH COUNCIL CHAMBERS, 2ND FLOOR OF THE ST. CHARLES PARISH COURTHOUSE FOR THE FOLLOWING BIDS:

- X-24-482 – AUXILIARY ENGINE FOR KOBELCO 250LC EXCAVATOR

BID SPECIFICATIONS MAY BE OBTAINED BY CONTACTING THE PROCUREMENT OFFICE VIA PHONE AT 985-783-5000 OR AN EMAIL REQUESTED TO SPEARCE@stcharlesgov.net. BID DOCUMENTS MAY ALSO BE OBTAINED ONLINE AT www.centralbidding.com.

ST. CHARLES PARISH RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, IN WHOLE OR IN PART, PURSUANT TO THE LAW.

ST. CHARLES PARISH PROCUREMENT OFFICE
15045 RIVER ROAD, SUITE 3400
HAHNVILLE, LA 70057

BID ADVERTISED:
ST. CHARLES HERALD GUIDE
March 21st, 2024
March 28th, 2024

Public Notice

PUBLIC NOTICE
ST. CHARLES PARISH
REQUEST FOR STATEMENTS OF QUALIFICATIONS (RFQ) FOR
CATERING SERVICES

St. Charles Parish is interested in procuring the services of 3 qualified caterers to provide full-service **catering services** at the Edward A. Dufresne Community Center, located at 274 Judge Edward Dufresne Parkway, Luling, Louisiana. Selection as an authorized caterer is non-exclusive and only indicates that the caterer will be placed on the approved in-house catering list at the Edward A. Dufresne Community Center.

The selection of the caterers will involve a two-tiered evaluation process. Under the Tier 1 evaluation, all responses to this RFQ will be evaluated according to the criteria and corresponding point system in the RFQ package. Based on the results of the Tier 1 evaluation, finalists will be selected and invited to complete the Tier 2 evaluation which will involve interview(s) based on evaluation criteria that will be provided at the time of the invitation. The award will be made to the most qualified respondents whose qualifications statements and interviews are deemed most advantageous to St. Charles Parish and all factors are considered.

Interested parties are invited to secure a RFQ package from Anedra Coleman, Assistant Director-St. Charles Parish Parks and Recreation 274 Judge Edward A. Dufresne Parkway, Luling, LA 70070. Phone 985-783-5090. The RFQ package may also be obtained by emailing a request to acoleman@stcharlesgov.net

Responses must be hand-delivered or mailed to Anedra Coleman, Assistant Director-St. Charles Parish Parks and Recreation at the Edward A. Dufresne Community Center 274 Judge Edward A. Dufresne Parkway, Luling, LA 70070 in such a manner that it is received no later than **10:00 A.M., April 19, 2024**.

St. Charles Parish Government is an Equal Opportunity Employer. We encourage all small and minority-owned firms and women's business enterprises to apply. Persons requiring reasonable accommodation to respond to this solicitation are requested to contact Anedra Coleman at 985-783-5090 to discuss their particular needs.

Advertisement Sources and Dates:

St. Charles Parish Website
St. Charles Parish Herald Guide
The Advocate

Thursday, March 21, 2024
Thursday, March 28, 2024
Thursday, April 4, 2024
Thursday, April 11, 2024
Thursday, April 18, 2024

Public Notice

Anyone knowing the whereabouts of **THE RELATIVES OR HEIRS OF CAROLYN L. BOURGEOIS**, please contact Attorney ALLISON B. COSTANZA, 225-664-4335 acostanzalaw@gmail.com.

Publish: March 14, 21, & 28, 2024

Public Notice

Anyone knowing the whereabouts of **Sergio E. Requena-Ruiz**, who has at one time resided in Luling, Louisiana, please contact attorney Joseph Landry, Jr. at 3015 19th St., Metairie, LA 70002; phone: 504-332-2220; email: joe@jblandrylaw.com.

Publish: March 21, 28 & April 4, 2024

Public Notice

TA Operating LLC d/b/a TravelCenters of America is applying to the Louisiana Office of Alcohol & Tobacco Control for a permit to sell beverages of **high and low alcohol content** at retail in the Parish of St. Charles at the following address:

10405 E. Airline Hwy, St. Rose, LA 70087

Members: Gregory Franks, Mark Young, Dennis King, Jason Alvarado, Mayrena Castillo Cheng

PUBLISH: March 21 & 28, 2024

Public Notice



I, **John Joseph All**, have been convicted of Aggravated Incest, Date of Conviction: July 15, 1998. My address is: 131 Riverwood Drive, St. Rose, LA.

RACE: White
SEX: Male
DOB: 11/19/1966
HGT: 6'2"
WGT: 275
HAIR COLOR: Brown
EYE COLOR: Blue

PUBLISH: March 28 and April 4, 2024

Public Notice**PUBLIC NOTICE**

On Wednesday, December 13, 2023, a public hearing was held in the Office of the District Attorney of the Twenty-Ninth Judicial District in Hahnville, Louisiana at 9:30 A.M.

After the public hearing, the 2023 budget was adopted as amended and the 2024 budget was adopted.

Present: Joel T. Chaisson, II
Regina Cyrus
Cynthia Aucoin

Publish: March 28, 2024

Public Notice

The Port of South Louisiana Executive Regional Airport (APS) plans to construct approximately 11,000 linear feet of 8 foot high chain link fence, with 3-strand barbed wire atop. The purpose of the fencing is to fully enclose the airfield for wildlife control and safety purposes. The project was recommended in a recent Wildlife Study undertaken by LADOTD. The proposal includes the following component:

- Construction of approximately 11,000 linear feet of chain link fence

The proposed project is located on Airport Road in Reserve, Louisiana.

The environmental review, consultation, and other actions required by applicable federal environmental laws for this project are being, or have been, carried out by FAA Order 1050.1F. Per Executive Order 11988, Floodplain Management, the Airport, and the FAA have determined the proposed project components are located within the 100-year floodplain. The Airport and the FAA are presently identifying and evaluating the potential impacts, if any, on the floodplain. The project's impact on the floodplain is anticipated to be negligible; therefore, would not result in an adverse impact on the floodplain's natural and beneficial floodplain values. The encroachment would not impact existing infrastructure, would not have adverse impacts to the floodplain's natural and beneficial values, would not have a substantial probability of loss of human life, safe airport operations will not be affected, and aircraft services will not be interrupted.

If requested, a Public Meeting to review the project and provide comments will be granted in conjunction with FAA policy and floodplain review. If you would like to request a meeting, please contact Mr. Brian Cox, Chief Operating Officer, Port of South Louisiana, by phone at (985) 652-9278 or e-mail at bcox@portsl.com; or provide written comments through April 12, 2024, or 15 days from the start of the Notice Publication. Written comments may be submitted by mail to Port of South Louisiana, Attention: Mr. Brian Cox, 1720 Louisiana Highway 44, P.O. Box AE, Reserve, LA 70084. Written comments from the public will become part of the project documentation.

Publish: March 28, April 4 and April 11, 2024

Public Notice

ORDINANCES AND RESOLUTIONS INTRODUCED FOR PUBLIC HEARING BY THE ST. CHARLES PARISH COUNCIL, ON MONDAY, APRIL 1, 2024, 6:00 P.M., COUNCIL CHAMBERS, PARISH COURTHOUSE, 15045 RIVER ROAD, HAHNVILLE:

2024-0117 (3/18/24, Fonseca, Wilson, Fisher)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Administration, Article I. In General, Section 2-12. Procedures for procurement of architects and engineers. I. Special Provisions., (a) and (b), to increase the contract fee threshold amount for consulting engineers and architectural services handled administratively to \$50,000.00 and to revise the required notice to the Parish Council of the award of contracts handled administratively.

2023-0326 (3/18/24, Jewell, M. Albert)

An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement between Bunge North America, Inc., Bunge Chevron AG Renewables LLC and the Parish of St. Charles providing for the construction of a road connecting Jonathan Street to Lorraine Street.

2023-0328 (3/18/24, Jewell, M. Albert)

An ordinance to revoke and abandon Modoc Street, and portions of Jonathan Street, Pelican Street, Amie Street, Jean Street, and Destrehan Park Subdivision, as shown on the map by Michael P. Blanchard, PLS, signed and dated February 5, 2024.

2024-0119 (3/18/24, Jewell, M. Bingham)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Destrehan Pump Station (P.S.) No. 2 Conveyance Improvements, (Project No. P181101), to increase the contract amount by \$66,500.00 and increase contract time by eight (8) calendar days.

2024-0120 (3/18/24, Jewell, M. Albert)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot X-5-A, Sunset Drainage District, 15396 Highway 90, Paradis as requested by Bobby Gorman Sr. for St. Charles Recycling, LLC.

2024-0121 (3/18/24, Jewell, D. deGeneres)

An ordinance to rescind Ordinance No. 23-3-6 and to approve a purchase and/or expropriation of a 1,482 sq. ft. perpetual sewer servitude, a 2,223 sq. ft. temporary construction servitude, and a 1,767 sq. ft. perpetual access servitude over property owned by John T. Lambert, Jr. and Michael C. Melancon designated as Lot 1A of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

PUBLISH: March 21, 28, 2024

Public Notice**ADVERTISEMENT FOR BIDS****A. PROJECT IDENTIFICATION**

Sealed bids are requested by the St. Charles Parish Sheriff's Office from general contractors for construction of:

ST. CHARLES PARISH SHERIFF'S OFFICE
EAST BANK STATION

Bids will be received at the St. Charles Parish Sheriff's Office, 260 Judge Edward Dufresne Parkway, Luling, LA 70070 at 2:00 P.M., LOCAL TIME, April 25, 2024 at which time the bids will be publicly opened and read aloud in the conference room.

B. BID DOCUMENTS AND DEPOSITS

Complete Bid Documents for this project are available in electronic form. They may be obtained without charge and without deposit by visiting the public projects area at www.cityblueprint.com. Printed copies are not available from the Designer, but arrangements can be made to obtain them through City Blueprint & Supply or most other reprographic firms. Please note that Plan holders are responsible for their own reproduction costs. Questions about this procedure shall be directed to:

City Blueprint & Supply Co.
1904 Poydras Street
New Orleans, LA 70112
Phone: 504-522-0387

Email: planroom@cityblueprint.com

All other questions regarding the scope of work of the project should be directed to the Project Architect in writing via email only.tabbb@murrayarchitects.net.

C. BID SECURITY AND PERFORMANCE AND PAYMENT BONDS

Bids must be accompanied by a bid security at least equal to five percent (5%) of the base bid and all additive alternates in the form of a certified check, cashier's check or bid bond. The successful bidder will be required to furnish a performance bond and a payment bond, each in an amount equal to one hundred percent (100%) of the contract amount.

Contract, if awarded, will be on the basis of the lowest responsive and responsible bidder, if within the budget. No bid may be withdrawn for a period of 45 days after bid opening except as provided by law.

Bidders must meet the requirements of the State of Louisiana Contractor's Licensing Law, R.S. 37:2151 et seq.

D. REJECTION OF BIDS

St. Charles Sheriff Sheriff's Office reserves the right to award the project on whatever basis is in the interest of the Owner and to accept or reject any or all bids and to waive technicalities and informalities as allowed by law.

E. PRE-BID CONFERENCE

A PRE-BID CONFERENCE will be held at the project site, 14558 River Road, New Sarpy, LA 70047 on April 16, 2024 at 10:00 a.m. Attendance at this pre-bid conference is MANDATORY.

F. ADVERTISEMENT DATES

LEGAL AD TO RUN: Thursday, March 28, 2024
Thursday, April 4, 2024
Thursday, April 11, 2024

St. Charles Parish Sheriff's Office
Sheriff Greg Champagne
260 Judge Edward Dufresne Parkway
Luling, LA 70070

Public Notice**NOTICE OF APPLICATION FOR AUTHORITY TO MAKE DATIEN EN PAIEMENT**

Notice is hereby given that Rhiannon Marie Ford, executrix of the Successions of Joyce Chism Sellers, wife of and Hicks Youngs Sellers, Case No. P12,200, Division "E," 29th Judicial District Court for the Parish of St. Charles, State of Louisiana, has applied for authority to make a datien en paiement of a portion of the property described below in satisfaction of succession fees and costs in the amount of \$14,910.50:

A CERTAIN LOT OR PORTION OF GROUND, situated in the Parish of St. Charles, near Boutte Station, in the Northeast Quarter (NE-1/4) of Section Two (2), Township Fourteen (14) South, Range Twenty (20) East, in the Southeastern Land District of Louisiana, West of the Mississippi River, and designated on a plan of Subdivision of the Northeast quarter (NE-1/4) of Section Two (2), Township Fourteen (14), South, Range Twenty (20) East, by E. M. Collier, Surveyor, dated June 6, 1941, copy of which is annexed to an act of partition between Mrs. Edwina Habans Youngs et al., dated July 8, 1943, as LOT "E," and a measures in front four hundred and forty and 76/100 (440.76) feet, along the northern boundary line of said Northeast quarter (NE-1/4) of Section Two (2), Township Fourteen (14) South, Range Twenty (20) East, and extends in depth, between parallel lines, the full depth of said quarter section, the eastern side line of said Lot "E" measuring Twenty six hundred fifty five and 9/10 feet and the western side line of said Lot "E" measuring Twenty six hundred sixty 05/100 (2660.05) feet and measures four hundred thirty nine and 33/100 (439.33) feet in the rear along the southern boundary line of aforesaid quarter section.

Acquired by act of sale dated June 27, 1951, registered in COB VVV, folio 76, Entry No. 8549, St. Charles Parish, Louisiana.

LESS AND EXCEPT:

- Right of way granted in favor of the Southern Pacific Railroad;
- Right of way granted in favor of Louisiana Power & Light Company;
- Right of way of U.S. 90 Highway, now LA 631, (adjacent to right of way of Southern Pacific Railroad right of way);
- Right of way of one hundred fifty feet (150') granted to Louisiana Highway Commission dated October 24, 1931, registered in COB HH, folio 155 and COB HH, folio 203, St. Charles Parish, Louisiana;
- That portion acquired by State of Louisiana, Department of Transportation and Development, State Highway Project No. 450-38-03, dated February 25, 1983, registered in COB 295, folio 57, Entry No. 93770, St. Charles Parish, Louisiana, and more fully described as follows:

One certain tract or parcel of land together with all the improvements situated thereon, and all of the rights, ways privileges, servitudes, and advantages thereunto belonging or in anywise appertaining, situated in Section 2, Township 14 South, Range 20 East, Southeastern Land District West of the River, St. Charles Parish, Louisiana, identified as PARCEL NO. 7-7, on the property map for STATE PROJECT NO. 450-38-03, F.A.P. NO. I-410-4(46)223, LaPLACE-BOUTTE HIGHWAY (SOUTH APPROACH TO THE MISSISSIPPI RIVER BRIDGE, LULING) ROUTE LA 410, ST. CHARLES PARISH, LOUISIANA, prepared by W. Ray Ortego, Registered Land Surveyor, dated April 15, 1982, said map being on file in the office of the Department of Transportation and Development, Office of Highways, in the City of Baton Rouge, Louisiana, which property is more particularly described as follows:

PARCEL NO. 7-7:

Beginning at a point located on Vendor's southwest property corner said point being located 108.46 feet North 1 18'36" West of approximate Highway Survey Station 25+31.71 to the left or northerly side of the centerline of LA-US 90, St. Charles Parish, Louisiana, said point being co-existent with the northerly existing right of way of LA-US 90; thence proceed along the southern property line of Vendor's property and the northerly existing right of way of LA-US 90 North 72 08'24" East a distance of 33.09 feet; thence continue to proceed North 72 08'24" East a distance of 426.11 feet to point of beginning; thence proceed North 1 19'42" West a distance of 125.72 feet, thence proceed along the northerly existing right of way of LA-US 90, South 72 08'24" West a distance of 459.11 feet to point of beginning, said parcel of land contains an area of 0.764 of an acre.

All those whom it may concern (including heirs and legatees) are required to file any opposition that they may have to the granting of the application within seven (7) days from the date of publication of this notice.

Publish: March 28, 2024

Public Notice

We are applying to the St. Charles Parish Sheriff's Office for a permit to conduct The 42nd Annual Little Red Church Food & Fun Festival at St. Charles Borromeo Church in Destrehan, Louisiana on May 3rd, 4th & 5th, 2024 in the Parish of St. Charles on 13396 River Road, Destrehan. We will be selling beer and wine at this event.

The times of the festival are:

Friday, May 3rd, 6:00 p.m. till 10:00 p.m.
Saturday, May 4th, 11:00 a.m. till 10:00 p.m.
Sunday, May 5th, 11:00 a.m. till 9:00 p.m.

Publish: March 21 & 28, 2024

Sheriff's Sale

**SHERIFF'S SALE
SHERIFF'S OFFICE
Suit No: (45) 93693-C**

**Date: Thursday, February 15, 2024
GMFS LLC**

vs

**CAMERON CALVIN BORDELON, ET AL
GREG CHAMPAGNE, SHERIFF
P.O. Box 426**

**HAHNVILLE, LA 70057
Parish of St. Charles
29th Judicial District Court
State of Louisiana**

By virtue of and in obedience to a Writ of SEIZURE AND SALE directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST. CHARLES, State of Louisiana, dated:

TUESDAY, JANUARY 30, 2024, in the above entitled and numbered cause, I shall proceed to sell at public auction at the principal front door of the Courthouse of which the Civil District Court of the Parish of St. Charles is held on WEDNESDAY, APRIL 3, 2024, at 10:00 A.M., to the last and highest bidder for cash, the following described property, to wit:

ALL THAT CERTAIN LOT OR PARCEL OF GROUND, situated in the Parish of St. Charles, State of Louisiana, being a portion of Ormond Plantation, Section 11, Township 12 South, Range 8 East, designated as a portion of what was formerly Lot No. 3 and more fully described on a plan of subdivision designated as RIVER POINT SUBDIVISION, of J.J. Krebs & Sons, Inc., C.E.&S., approved by the St. Charles Parish Police Jury in June of 1979, said lot is more fully described as follows, to-wit:

LOT NO. 62, in a square bounded by Y. & M.V.R.R.R.IW (side) now or formerly A.A. Schexnaydre Property, Cedar Lane and River Point Drive, Lot 62 commences thence one thousand twenty and no/100 (1,020.00) feet from the corner of Cedar Lane and River Poin_t_D_rive. Lot 62 measures-thence60 feet front on River Point Drive, same width across the rear by the following depths of one hundred eighteen and 87/100 (118.87) feet along the South Westerly sideline and on the opposite sideline of One Hundred Nineteen and 19/100 (119.19) feet; subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property. And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of:

ONE HUNDRED NINETY THOUSAND SIXTY-ONE AND 61 / 100 (\$190,061.61) DOLLARS, along with interest and attorney's fees and all other costs including my own costs and charges.

**TERMS AND CONDITIONS OF SALE: CASH IN THE FORM OF A CASHIER'S CHECK DUE BY 2:00 P.M. DAY OF THE SALE.
GREG CHAMPAGNE-SHERIFF &**

**EX-OFFICIO TAX COLLECTOR
ST. CHARLES PARISH
PUBLISH ON: February 29, 2024
March 28, 2024**

**ATTORNEY FOR PLAINTIFF:
Zachary G. Young
1505 North 19th Street P.O. Box 2867**

**Monroe, LA 71207
SCSO-CIV-209-0402**

Sheriff's Sale

SHERIFF'S SALE
SHERIFF'S OFFICE
 Suit No: (45) 87343-E
Date: Monday, February 19, 2024
WILMINGTON SAVINGS FUND SOCIETY, FSB,
AS TRUSTEE OF STANWICH MORTGAGE LOAN TRUST F
 VS
ALISON GASSEN CAZAUBON, DIVORCED WIFE
BY FIRST MARRIAGE OF DANE ROME, JR., NOW WIFE OF/AND DANIEL FRANCOIS CAZAUBON, III
GREG CHAMPAGNE, SHERIFF
 P.O. Box 426
 HAHNVILLE, LA 70057
 Parish of St. Charles
 29th Judicial District Court
 State of Louisiana

By virtue of and in obedience to a Writ of SEIZURE AND SALE directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST CHARLES, State of Louisiana, dated: FRIDAY, JANUARY 3, 2020, in the above entitled and numbered cause, I shall proceed to sell at public auction at the principal front door of the Courthouse of which the Civil District Court of the Parish of St Charles is seated on WEDNESDAY, APRIL 3, 2024, at 10:00 AM., to the last and highest bidder for cash, the following described property, to wit:
 TWO (2) CERTAIN LOTS OF GROUND, situated in the Parish of St. Charles; State of Louisiana, in or near the Town of Luling, in that subdivision known as "Addition to Gassen Subdivision -which is a subdivision of part of Sections 9 and 10, Township 13 South, Range 21 East, as more fully shown on map of E. M. Collier, Surveyor, dated November 12, 1955, and revised September 20, 1956, a copy of which is on file in the Office of the Clerk of Court for the Parish of St. Charles State of Louisiana, and according thereto said lots of ground are designated as Lots 37 and 38 of Block 3, and are more fully described as follows:
 Lots 37 and 38 of Block 3 measure each Sixty (60) feet front on Gassen Street, by a depth of One Hundred Five and 5/10 (105.5) feet between equal and parallel lines, and a width in the rear of Sixty (60) feet, together with all buildings and improvements situated thereon.
 And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of:
ONE HUNDRED FIFTY-THREE THOUSAND FOUR HUNDRED FORTY-FOUR AND 57 / 100 (\$153,444.57) DOLLARS, along with interest and attorney's fees and all other costs including my own costs and charges.
TERMS AND CONDITIONS OF SALE CASH IN THE FORM OF A CASHIER'S CHECK DUE BY 2:00 P.M. DAY OF THE SALE.
GREG CHAMPAGNE-SHERIFF & EX-OFFICIO TAX COLLECTOR ST. CHARLES PARISH
PUBLISH ON: February 29, 2024
March 28, 2024
ATTORNEY FOR PLAINTIFF: FOERSTNER GRAHAM MEYER
639 LOYOLA AVENUE, SUITE 1800
NEW ORLEANS, LA 70113
504-552-8256
SCSO-CIV-209-0402

Public Notice

St. Charles Parish Public Schools
March 21, 2024

Advertisement for Request for Proposals for Hardware Repair Services

Interested firms are invited to submit proposals to St. Charles Parish School Board (SCPSB) electronically via the Central Auction House website located at the "Online Bids & RFPs" link under the Resources tab on the SCPSB website <https://www.stcharles.k12.la.us/> for **Hardware Repair Services**.

Questions should be submitted electronically via the online site no later than April 12, 2024. Firms are responsible for checking the website above periodically for any updates or revisions to the Request for Proposals (RFP).

All proposals will be accepted until 12:00pm local time (Central Standard/Daylight Savings Time) on Monday, April 22, 2024. All proposals received will be taken under advisement as submitted by the assigned date and time to SCPSB. All requirements must be addressed in your proposal. Non-responsive proposals will not be considered. Failure to follow these instructions could result in disqualification of the proposal. SCPSB reserves the right to reject any and all proposals.

Advertising dates in the Herald-Guide, official journal of SCPSB, shall be:

Thursday, March 28, 2024
 Thursday, April 4, 2024
 Thursday, April 11, 2024

The St. Charles Parish School Board reserves the right to reject any and all proposals.

St. Charles Parish School Board
 Ellis Alexander, School Board President
 Ken Oertling, Superintendent
 13855 River Road
 Luling, LA 70070

Public Notice

ORDINANCES AND RESOLUTION ADOPTED AT THE MEETING OF MARCH 4, 2024, COURTHOUSE, HAHNVILLE, HAVE BEEN PUBLISHED AS AN OFFICIAL EXTRACT OF THE MINUTES IN A PREVIOUS EDITION OF THE OFFICIAL JOURNAL.



St. Charles Parish
Meeting Minutes
Parish Council

St. Charles Parish
 Courthouse
 15045 Highway 18
 P.O. Box 302
 Hahnville, LA 70057
 985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruier

Monday, March 4, 2024 6:00 PM Council Chambers, Courthouse

ATTENDANCE

Present 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamona, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Finance Director Grant Dussom, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, Eric Zurcher, Public Information Office, Blaine Fauchaux, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Thomas Hines
 Hope Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Wilson, seconded by Councilmember Comardelle, to approve the minutes from the regular meeting of February 19, 2024. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruier
 Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

2024-0094

In Recognition: Creative Family Solutions, 25th Anniversary

Sponsors: Ms. Fonseca and Ms. Skiba

Read

2024-0095

Proclamation: "AmeriCorps Week in St. Charles Parish"

Sponsors: Mr. Jewell

Read

2024-0096

Proclamation: "National Kidney Month" and "World Kidney Day" in St. Charles Parish

Sponsors: Mr. Fisher

Read

2024-0097

Proclamation: "National Nutrition Month"

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2024-0098

Department of Parks & Recreation/Edward A. Dufresne Community Center
 Parks and Recreation Director Duane Foret reported.

Mr. Foret invited Ms. Alesia Cavaretta, Assistant Director of St. Charles Parish Parks and Recreation, Public Relations, to the podium to introduce the new Parks and Recreation website.
 Councilwoman Wilson spoke on the matter.
 Mr. Foret spoke on the matter.

Reported

2024-0099

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MARCH 18, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2024-0100

An ordinance approving and authorizing the execution of Amendment No. 1, which approved the Professional Services Agreement with All South Consulting Engineers, LLC, for the 2023 Wastewater Rate Study (Project No. S230601), in the not to exceed amount of \$7,500.00, bringing the overall contract amount to \$22,500.00.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on March 18, 2024

2024-0101

An ordinance approving and authorizing the execution of an Act of Donation and Transfer by and between Chevron U.S.A. Inc. ("Chevron") and St. Charles Parish for certain parcels of land comprising approximately 32.392 acres for the purpose of operating and maintaining the Sunset Pump Station.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on March 18, 2024

2024-0103

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance 22-5-8, which approved the Professional Services Agreement with Principal Engineering, Inc., to perform A/E Services for Department of Waterworks East and West Bank Generators and Structure (Project No. WWKS 111), in the amount of \$135,259.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on March 18, 2024

2024-0104

An ordinance to approve a purchase and/or expropriate a 1.501 acre servitude designated as Parcel B-3 and a 8,687 square foot servitude designated as P-106 over property owned by Kristi Gerstner Smith, for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on March 18, 2024

2024-0105

An ordinance approving and authorizing the execution of Change Order No. 1 for the West Bank Bridge Park Improvements, Phase I, (Project No. RECWB12) to increase the contract amount by \$198,096.00 and increase the contract time by 50 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on March 18, 2024

PLANNING AND ZONING PETITIONS

2024-0086

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-2 on Lots 47, 48, 49, 50, 51, and 52, Square D, Oak Ridge Park, 1014, 1018, and 1028 Paul Frederick Street, Luling, as requested by Alvin Gordon, III.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:
 P & Z Department Recommended: Approval
 Planning Commission Recommended: Approval
 Planning & Zoning Director Michael Albert spoke on the matter.
Public Hearing Requirements Satisfied
 Councilwoman Wilson stated her reason for abstaining.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruier

Nay: 0

Abstain: 1 - Wilson

Enactment No: 24-3-1

2024-0087

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-3 on Lots D-1 and D-2, Square 14, 315-317 Smith Street and 212 Highway 3160, Hahnville as requested by Troy A. Bailey.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:
 P & Z Department Recommended: Denial
 Planning Commission Recommended: Approval
 Planning & Zoning Director Michael Albert spoke on the matter.
Public Hearing Requirements Satisfied

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruier

Nay: 0

Enactment No: 24-3-2

2024-0088

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to R-1M and M-1 on Lot 19, Pecan Grove Plantation Subdivision, 12320 River Road, Destrehan as requested by Anna Nelson for DNA Real Estate, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:
 P & Z Department Recommended: Approval
 Planning Commission Recommended: Approval
 Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:
 Mr. Allen Bryant, Destrehan

Public Hearing Requirements Satisfied

Council Discussion

Councilwoman deBruier invited Mr. Danny Hebert, Civil & Environmental Consulting Engineers, to the podium to speak on the matter.
 Mr. Hebert spoke on the matter.
 Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Fonseca, Wilson, Skiba, Pilié, Comardelle, Fisher and deBruier

Nay: 2 - Mobley and O'Daniels

Enactment No: 24-3-3

2024-0089

An Ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from O-L and R-1A(M) to R-1A on Lots P-1, 1B-1-A, 1A-1, and those properties designated as the Roussel Tract and Lot 3605A, approximately 42.5 acres between Dixieland and Country Cottage Subdivisions, 17956 and 17962 River Road, Montz as requested by Denver Perilloux, Terry & Dana Perilloux, Robert Oubre, and Chris M. Trepagnier for OT Properties, LLC & Three 4 Three, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:
 P & Z Department Recommended: Approval
 Planning Commission Recommended: Approval
 Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:
 Mr. David Moyer, Luling
 Mr. Robert Gonsoulin, Montz
 Ms. Melanie Schexnayder, Montz
 Mr. Amner Irizarry, Montz
 Ms. Marcia Culver, Montz
 Mr. Jared Burford, Montz
 Ms. Stephanie Kropog, Montz

A motion was made by Councilmember Wilson, seconded by Councilmember Skiba, to extend Ms. Kropog's time an additional three minutes. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruier

Nay: 0

Time Extended

Speakers:
 Mr. Scott Laiche, Montz

Public Hearing Requirements Satisfied

Council Discussion

Councilwoman Skiba invited Mr. Moyer to the podium to speak on the matter.
 Mr. Moyer spoke on the matter.
 Mr. Albert spoke on the matter.
 Parish President Matthew Jewell spoke on the matter.

Proposed ordinance failed for lack of a majority by the following vote:

Yea: 2 - Fonseca and Comardelle
Nay: 7 - Mobley, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Failed
Chairman Fisher announced there will be a five minute recess.

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

2024-0085

An ordinance approving and authorizing the execution of an Agreement between Adams and Reese, LLP, and St. Charles Parish for governmental affairs representation.

Sponsors: Mr. Jewell and Department of Legal Services
Reported: Legal Services Department Recommended: Approval
Public Hearing Requirements Satisfied

Council Discussion
President Jewell spoke on the matter.
VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler
Nay: 0
Enactment No: 24-3-4

2024-0090

An ordinance approving and authorizing the execution of Change Order No. One (1) for the Barber Road Bank Stabilization, (Project No. P210702), to increase the contract amount by \$64,659.69 and increase the contract time by 7 calendar days.

Sponsors: Mr. Jewell and Department of Public Works
Reported: Public Works Department Recommended: Approval
Public Hearing Requirements Satisfied

Council Discussion
Mr. Bingham spoke on the matter.
VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler
Nay: 0
Enactment No: 24-3-5

2024-0091

An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Stuart Consulting Group, Inc., for engineering services for the Eastbank Lift Stations Rehabilitation (Project No. S211203), in the amount not to exceed \$46,090.50.

Sponsors: Mr. Jewell and Department of Wastewater
Reported: Wastewater Department Recommended: Approval
Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler
Nay: 0
Enactment No: 24-3-6

2024-0092

An ordinance approving and authorizing the execution of a Professional Services Agreement with G.E.C., Inc., to perform engineering services for the Hahnville WWTP Capacity Upgrades (Project No. S240201), in the amount not to exceed \$107,500.00.

Sponsors: Mr. Jewell and Department of Wastewater
Reported: Wastewater Department Recommended: Approval
Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler
Nay: 0
Enactment No: 24-3-7

2024-0093

An ordinance approving and authorizing the Parish President to execute a Lease Agreement with Jackie Bee Investments, LLC, to temporarily house the Clerk of Court, Tax Collections and Licenses offices.

Sponsors: Mr. Jewell and General Government Buildings
Reported: General Government Buildings Recommended: Approval
Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler
Nay: 0
Enactment No: 24-3-8

APPOINTMENTS

2024-0071

A resolution appointing a member to the St. Charles Parish Library Board of Control as the District V Representative.

Nominee: Councilwoman O'Daniels nominated Ms. Stephanie Mire
Nomination(s) Accepted

A motion was made by Councilmember Fonseca, seconded by Councilmember Skiba, to Close Nomination(s) for File No. 2024-0071. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler
Nay: 0
Nomination(s) Closed

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

2024-0102

A resolution of the St. Charles Parish Council, acting as governing authority of the Sunset Drainage District, supporting the proposed Act of Donation and Transfer by Chevron U.S.A. to St. Charles Parish authorizing the Sunset Drainage District to appear as Intervenor.

Sponsors: Mr. Jewell, Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Comardelle, Ms. O'Daniels, Mr. Fisher and Ms. deBruler
Chairman Fisher stated that the St. Charles Parish Council is now sitting as the governing authority of the Sunset Drainage District:

Reported: Parish President Recommended: Approval
St. Charles Parish Council Recommended: Approval
Public comment opened, no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler
Nay: 0
Enactment No: 6758

ADJOURNMENT

A motion was made by Councilmember deBruler, seconded by Councilmember Skiba, to adjourn the meeting at approximately 8:02 pm. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler
Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary

Publish: March 28, 2024

Public Notice

THE FOLLOWING ORDINANCES AND RESOLUTIONS ARE AN OFFICIAL EXTRACT FROM THE MINUTES OF THE MEETING OF THE PARISH COUNCIL OF THE PARISH OF ST. CHARLES HELD MONDAY, MARCH 18, 2024, COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, LOUISIANA. THE COMPLETE TEXT OF THE ATTACHMENTS TO THESE DOCUMENTS IS AVAILABLE FOR PUBLIC REVIEW AT THE PARISH COUNCIL OFFICE, COURTHOUSE, HAHNVILLE.

2024-0100
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT (DEPARTMENT OF WASTEWATER)

ORDINANCE NO. 24-3-9
An ordinance approving and authorizing the execution of Amendment No. 1, which approved the Professional Services Agreement with All South Consulting Engineers, LLC, for the 2023 Wastewater Rate Study (Project No. S230601), in the not to exceed amount of \$7,500.00, bringing the overall contract amount to \$22,500.00.

WHEREAS, on July 20, 2023, St. Charles Parish entered into a Professional Services Agreement with All South Consulting Engineers, LLC, to provide consulting services for the 2023 Wastewater Rate Study (Project No. S230601), in the not to exceed amount of \$15,000.00; and,

WHEREAS, St. Charles Parish wants All South Consulting Engineers, LLC, to evaluate three additional rate structures in order to finalize the study; and,

WHEREAS, St. Charles Parish and All South Consulting Engineers, LLC, have mutually agreed to an additional fee of \$7,500.00 to complete the work, bringing the overall contract value to \$22,500.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and All South Consulting Engineers, LLC, for additional consulting services for the 2023 Wastewater Rate Study (Project No. S230601), in the total amount of \$7,500.00, to increase the overall contract value to \$22,500.00, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: WILSON

And the ordinance was declared adopted this 18th day of March, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]
SECRETARY: Michelle Impastato
DLVD/PARISH PRESIDENT: March 19, 2024
APPROVED: [Signature] DISAPPROVED:

PARISH PRESIDENT: [Signature]
RETD/SECRETARY: March 21, 2024
AT: 2:50 pm RECD BY: [Signature]

AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT FOR 2023 WASTEWATER RATE STUDY

THIS AMENDMENT NO. 1 is made and entered into on this ___ day of ___, 2024;

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

ALL SOUTH CONSULTING ENGINEERS, LLC, represented herein by Stephen C. Smith, its Partner, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "CONSULTANT");

WHEREAS, on July 20, 2023, St. Charles Parish entered into a Professional Services Agreement with All South Consulting Engineers, LLC to provide consulting services for the 2023 Wastewater Rate Study project (Project No. S230601); and,

WHEREAS, St. Charles Parish is requesting All South Consulting Engineers, LLC evaluate three additional rate structures as described in the revised Attachment A to this Amendment No. 1; and

WHEREAS, St. Charles Parish and All South Consulting Engineers, LLC have mutually agreed to an additional fee of \$7,500.00 to complete this work, bringing the overall contract value to \$22,500.00; and,

Delete Attachment A in its entirety and replace with the attached revised section.

Delete Attachment B in its entirety and replace with the attached revised section.

Delete Attachment C in its entirety and replace with the attached revised section.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this ___ day of ___, 2024.

Witnesses: [Signatures]

ST. CHARLES PARISH
By: [Signature]
Matthew Jewell
Parish President
Date: 3/21/24

ALL SOUTH CONSULTING ENGINEERS, LLC
By: Stephen C. Smith
Partner
Date:

ATTACHMENT "A" - AMENDMENT NO. 1 PROJECT SCOPE

2023 WASTEWATER RATE STUDY
Project No. (S230601)

The Scope of Work is as follows:

Complete a rate study for the St. Charles Parish Department of Wastewater based on the following parameters:

- Compilation of ten years of financial data from past audits, 2022 estimates, and 2023 budget;
- Projections for customer growth, revenue, and expenses for the department for the next six years (2024-2029);
- Development of a mathematical model to calculate sales revenues for future years which will be verified against the last 12 months of billings;
- Analysis of the current rates against projected expenses and capital improvements;
- Development of rates to meet the projected expenses, capital improvements, and desired surplus (including rates for 0%, 10%, or 15% of sales revenues).
- The OWNER shall provide pertinent input data for the study.
- The CONSULTANT and OWNER shall meet once to discuss findings from the study.

Evaluate three additional rate structures as listed below:

- Review the current rate structure and determine the impact on revenue if the first tier of billing was changed to 8,000 gallons/month from 6,000 gallons/month.
- Revenue required to maintain current operating/capital/bond revenue requirements if current rates were reduced by 50% (to arrive at a figure that would be generated by a new/dedicated milage).
- Revenue required to maintain current operating/capital/bond revenue requirements if rates were reduced to 2021 rate structure (to arrive at a figure that would be generated by a new/dedicated milage).

**ATTACHMENT "B" – AMENDMENT NO. 1
PROJECT SCHEDULE**

2023 WASTEWATER RATE STUDY
Project No. (S230601)

The CONSULTANT shall complete the following phases of the project within the number of days shown after Notices to Proceed:

	<u>Number of Days to Complete</u>
Rate Study	90

Time for Completion

1. If, through no fault of CONSULTANT, such periods of time or dates are changed, or the orderly and continuous progress of CONSULTANT's services is impaired, or CONSULTANT's services are delayed or suspended, then the time for completion of CONSULTANT's services shall be adjusted equitably.
2. If OWNER authorizes changes in the scope, extent, or character of the Project or CONSULTANT's services, then the time for completion of CONSULTANT's services shall be adjusted equitably.
3. If CONSULTANT fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then OWNER shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

**ATTACHMENT "C" – AMENDMENT NO. 1
PROJECT COMPENSATION**

2023 WASTEWATER RATE STUDY
Project No. (S230601)

OWNER shall pay CONSULTANT on a Lump Sum basis for Basic Services set forth in Attachment A as follows:

- a. The total compensation for basic services as described in Attachment A is estimated to be \$22,500.00.
- a. The amounts billed for CONSULTANT's services under this Agreement will be based on the cumulative hours charged to the Project during the billing period, plus CONSULTANT's SUBCONSULTANT's charges.
- b. The charges of the CONSULTANT constitute full and complete compensation for CONSULTANT's services, including labor costs, overhead, and profit.

**2024-0101
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
ORDINANCE NO. 24-3-10**

An ordinance approving and authorizing the execution of an Act of Donation and Transfer by and between Chevron U.S.A. Inc. ("Chevron") and St. Charles Parish for certain parcels of land comprising approximately 32.392 acres for the purpose of operating and maintaining the Sunset Pump Station.

WHEREAS, St. Charles Parish has identified enhancements to the Sunset Pump Station that will improve drainage in the Sunset Drainage District; and,
WHEREAS, these enhancements include the project to widen the Crawford Canal to create a larger sump area and install trash screens to reduce the impacts of trash and debris on the Sunset Pump Station operations; and,
WHEREAS, St. Charles Parish and Chevron U.S.A. have reached an agreement that benefits the residents of St. Charles Parish; and,
WHEREAS, Chevron U.S.A. has agreed to donate the real estate necessary to construct the project to St. Charles Parish, more particularly described in detail in the attached Act of Donation and Transfer.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Act of Donation and Transfer attached hereto made by Chevron U.S.A., Inc. to St. Charles Parish for those certain parcels of land identified as Parcels 1-1-R-2 and 1-2 as more fully shown on the Right of Way Map entitled "Crawford Canal Widening Project, Bayou Gauche, St. Charles Parish, Louisiana", dated November 16, 2022, last revised January 16, 2024, prepared by Stephen P. Flynn, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Act of Donation and Transfer on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, SKIBA, PILLE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
 NAYS: NONE
 ABSENT: WILSON

And the ordinance was declared adopted the 18th day of March, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fisher
 SECRETARY: Michelle Depantab
 DLVD/PARISH PRESIDENT: March 19, 2024
 APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
 RETD/SECRETARY: March 21, 2024
 AT: 2:50 pm RECD BY: [Signature]

UNITED STATES OF AMERICA }
 STATE OF LOUISIANA }
 PARISH OF ST. CHARLES }

ACT OF DONATION AND TRANSFER

BE IT KNOWN, that on the dates set forth below, but effective as of the date of acceptance as evidenced by execution of the document by St. Charles Parish (the "Effective Date"), before the undersigned Notaries Public, duly commissioned and qualified in and for the States and Parish/County as set forth above, and in the presence of the undersigned witnesses;

PERSONALLY, CAME AND APPEARED:

CHEVRON U.S.A. INC., a Pennsylvania corporation, having an address of 100 Northpark Blvd, Covington, LA 70433, (the "Donor") represented herein by its Land Management Officer, Ryan Schneider duly authorized by Certificate of Assistant Secretary attached hereto and made a part hereof; and

ST. CHARLES PARISH, a political subdivision of the State of Louisiana, (the "Donee") herein represented by Matthew Jewell, its Parish President, whose mailing address is 15045 River Road, 3rd Floor, P.O. Box 302, Hahnville, LA 70057, and duly authorized pursuant to Ordinance No. 24-3-10 adopted by the St. Charles Parish Council on March 18, 2024, a copy of which is attached hereto and made a part hereof (Donor and Donee sometimes also herein referred to individually as "Party" and collectively as "Parties");

who declared the following:

Donor does by these presents give, grant, donate, set over, transfer, and assign unto Donee, here present and accepting for itself, its successors and assigns, and acknowledging due delivery and possession thereof, all and singular, all of Donor's right, title and interest in, on, under and to the land depicted and described as Parcel 1-1-R-2 and Parcel 1-2 on Exhibit A and further described on Exhibit A-1, both attached hereto and made a part hereof (collectively, the "Land"), together with, if any presently exists on the land, all of the buildings, structures, facilities, improvements and moveable and immovable properties of every nature and character whatsoever, whether similar or dissimilar, situated or erected wholly or partially thereon, together with all of Donor's right, title and interest in, on, under and to all surface and other agreements, servitudes, roads, easements, privileges, advantages, rights-of-way and other rights, estates, and interests belonging to or in any wise appertaining to the ownership, and/or use of the Land, all of which are sometimes hereinafter referred to individually and collectively in the singular as the "Property."

TO HAVE AND TO HOLD the Property unto the said Donee, its successors and assigns forever, pursuant to and subject to all of the terms and conditions set forth in this Act of Donation and Transfer (this "Donation"). This Donation is made and accepted subject to the following stipulations, conditions, encumbrances, agreements and reservations:

- 1) All restrictions, servitudes, easements, rights-of-way, covenants, conditions, grants, leases, agreements of every nature and kind, governmental laws, ordinances, restrictive covenants, liens, and other encumbrances affecting the use of and/or encumbering the Land and Property and other matters (including, not by way of limitation, encroachments and protrusions) that would be revealed by a public records search or a current on the ground survey and inspection of the Property or otherwise.
- 2) The following matters, whether or not evidenced by any instrument of record, but only to the extent each is valid and subsisting, remains in effect pursuant to the terms of any governing document, and continues to affect the Property:
 - a. restrictive covenants, boundary and common party wall agreements, building codes, zoning regulations and ordinances, and other laws, regulations, and ordinances of any governmental authority covering the use or occupancy of any part of the Property, and any violation thereof, regardless of when asserted;
 - b. any discrepancies, conflicts, or shortages in area or boundary lines, any encroachments or protrusions, overlapping of improvements, and other matters that would be revealed by a current survey on the ground or inspection of the Property;
 - c. the rights of any tenants or other parties in possession of any part of the Property; and
 - d. Any assessment or lien for ad valorem taxes for the current year and for subsequent years, and any assessments and/or liens for special assessments which are not yet due and payable and subsequent ad valorem tax assessments for prior years due to a change in land usage or ownership.
- 3) **No Warranty.** This Donation of Property is made by Donor and accepted by Donee without any warranty whatsoever, either express or implied and even as to title.
- 4) **Disclaimer, Waiver, and Release.** THE PROPERTY IS CONVEYED IN AN "AS IS" "WHERE IS" CONDITION, WITH ALL FAULTS, LIABILITIES AND DEFECTS, LATENT OR OTHERWISE, KNOWN OR UNKNOWN, AND WITH NO RIGHT OF SET-OFF OR REDUCTION IN CONSIDERATION. DONEE EXPRESSLY WAIVES THE WARRANTY OF FITNESS AND WARRANTY AGAINST REDHIBITORY VICES AND DEFECTS, WHETHER APPARENT OR LATENT, IMPOSED BY LOUISIANA CIVIL CODE ARTICLES 2475 AND 2500, ANY OTHER APPLICABLE STATE OR FEDERAL LAW, AND THE JURISPRUDENCE THEREUNDER. BUYER ALSO WAIVES ANY RIGHTS IT MAY HAVE IN REDHIBITION OR TO A REDUCTION OF CONSIDERATION PURSUANT TO LOUISIANA CIVIL CODE ARTICLES 2520 THROUGH 2548, INCLUSIVE, IN CONNECTION WITH THE PROPERTY. IN FURTHERANCE OF THE FOREGOING WAIVERS, DONEE HEREBY RELIEVES AND RELEASES DONOR FROM ANY AND ALL CLAIMS AND ANY AND ALL LOSSES RELATING TO OR ARISING OUT OF ANY VICES OR DEFECTS IN: ALL OR ANY PORTION OF THE PROPERTY, WHETHER OBVIOUS OR LATENT, KNOWN OR UNKNOWN, EASILY DISCOVERABLE OR HIDDEN, AND PARTICULARLY FOR ANY CLAIMS, RIGHTS OR CAUSE OF ACTION FOR REDHIBITION PURSUANT TO LOUISIANA CIVIL CODE ARTICLES 2520, ET SEQ., AND ARTICLE 2541, ET SEQ. DONEE FURTHER ACCEPTS SAID PROPERTY (INCLUDING, BUT NOT LIMITED TO, ANY TIMBER LOCATED THEREON AND ANY MINERAL RESERVES THEREUNDER) AS IS, WHERE IS, IN ITS PRESENT CONDITION AND STATE OF REPAIR, AND WITHOUT ANY WARRANTY, AND DONOR MAKES NO REPRESENTATIONS, GUARANTEES, OR WARRANTIES, EXPRESS OR IMPLIED AS TO THE PROPERTY'S TITLE, QUALITY, MERCHANTABILITY, ENVIRONMENTAL CONDITIONS, OR ITS SUITABILITY OR FITNESS FOR DONEE'S INTENDED USE, OR FOR ANY USES OR PURPOSES WHATSOEVER, OR THAT SAID PROPERTY HAS BEEN RENDERED FREE FROM ANY DEFECTS, HAZARDS, CONTAMINATION, OR DANGEROUS CONDITIONS. BY ITS SIGNATURE BELOW, DONEE EXPRESSLY ACKNOWLEDGES THAT ALL SUCH WAIVERS AND ITS EXERCISE OF DONEE'S RIGHT TO WAIVE WARRANTY PURSUANT TO LOUISIANA CIVIL CODE ARTICLES 2503 AND 2548.
- 5) **Inspection by Donee.** Donee further certifies that the Property (including, but not limited to, any timber located thereon or any oil, gas or other mineral reserves thereunder) has been carefully inspected by Donee and that Donee is familiar with its condition and value thereof, and the improvements (including plumbing, electric wiring and equipment, debris, trash, farm equipment, and machinery installed thereon) located on the Property, inclusive of any hydrocarbons, other contaminants or waste substances that may be present in the soil, water and groundwater, and assumes all risks and liabilities associated therewith. DONEE ACKNOWLEDGES THAT THE PROPERTY HAS BEEN OR MAY HAVE BEEN USED IN CONNECTION WITH OIL, GAS AND OTHER MINERAL EXPLORATION, DEVELOPMENT, PRODUCTION, TRANSPORTATION AND OPERATIONS (INCLUDING, BUT NOT LIMITED TO, THE TWO (2) INCH PIPELINE TRAVERSING THE PROPERTY BEING FURTHER IDENTIFIED IN THAT CERTAIN RIGHT-OF-WAY AGREEMENT FROM TEXACO INC. TO THE SUNSET DRAINAGE DISTRICT RECORDED ON JULY 24, 1989, IN COB 408 AT FOLIO 316 BEARING INSTRUMENT NO. 144994, IN THE CONVEYANCE RECORDS OF ST. CHARLES PARISH, LA, DEPICTED ON EXHIBIT A) AND THAT SUCH USAGE COULD HAVE RESULTED IN CONTAMINATION OF OR ON THE PROPERTY OR IMPROVEMENTS THEREON. DONEE ALSO ACKNOWLEDGES THAT, AS PART OF ITS OPERATIONS OF THE SUNSET PUMP STATION, IT HAS BEEN USING, OCCUPYING AND OPERATING ON A PORTION OF THE PROPERTY AT ITS SOUTHERN EDGE FOR AN UNKNOWN NUMBER OF YEARS, WHICH OCCUPANCY AND USE HAS INCLUDED, WITHOUT LIMITATION, THE STORAGE AND USE OF PETROLEUM PRODUCTS, HYDRAULIC FLUID AND OTHER HAZARDOUS SUBSTANCES, THE STORAGE AND USE OF VEHICLES AND OTHER EQUIPMENT OR DEBRIS, AND THE STORAGE AND USE OF DRUMS AND OTHER STORAGE CONTAINERS OF UNKNOWN CONTENTS.
- 6) **Prohibited Activities and Security.** Donee acknowledges that the Property is directly adjacent to lands owned by Donor, which land is described and depicted as "Conservation Lands" on Exhibit A attached hereto and made a part hereof (the "Conservation Lands") which are subject to that certain Mitigation Banking Instrument dated June 9, 2005 by and between Chevron U.S.A. Inc. and the United States Army Corps of Engineers, et al (the "MBI") and / or Conservation Servitude and Easement dated August 2, 2005 between Chevron U.S.A. Inc. and the Mississippi River Trust recorded in the Conveyance Records of St. Charles Parish, Louisiana on August 11, 2005 as COB 655 folio 339 bearing Entry No. 310788 (the "Conservation Servitude"), both of which contain specific prohibitions against certain activities on the Conservation Lands (the "Prohibited Activities"). Donee agrees that it will not conduct the Prohibited Activities on the Conservation Lands. Donee further agrees to cooperate with and assist Donor in preventing trespassing, or any other act inconsistent with this Donation, the MBI and the Conservation Servitude, on Donor's adjacent property, including on the Conservation Lands. Donee agrees to, at Donee's sole cost and promptly after Donor's request, install and maintain in good condition 4' tall, 6" diameter, concrete filled steel pipe bollards at an interval of not more than 350' around the perimeter of the Property abutting the Conservation Lands.
- 7) **Right of Access.** Donor retains and reserves to itself, its successors and assigns, the right of access over the Property, including rights of ingress and egress from the Property to the Conservation Lands and other property of Donor in the vicinity (including the right to use the existing roads and bridges at the Sunset Pump Station and over the bridge to be constructed across the Crawford Canal to the extent such road or bridges are located or will be located on the Property) for any and all purposes, including, but not limited to, construction, management and / or maintenance of the Conservation Lands. Further, Donee grants to Donor the rights of access and ingress and egress to that property as described on Exhibit B ("Pump Station Property"), attached hereto and made a part hereof (including the right to use the existing road and bridge at the Sunset Pump Station and over the bridge to be constructed across the Crawford Canal to the extent such road or bridges are located on the Pump Station Property) for any and all purposes, including, but not limited to, construction, management and / or maintenance of the Conservation Lands. Donor agrees that it will use its best efforts to not unreasonably interfere with the Donee's use of the Property or the Pump Station Property. Donor shall provide email notice to Donee 72 hours prior to exercising rights of access and ingress and egress involving heavy duty trucks or construction equipment to the St. Charles Parish Director of Public Works (mbingham@stcharlesgov.net), Assistant Superintendent - Drainage (ctregre@stcharlesgov.net) and Field Superintendent of the Sunset Drainage District, Toby Schmill (tschmill@stcharlesgov.net), as well as via mail courier to St. Charles Parish, Parish President, 15045 River Road, Hahnville, Louisiana 70057 with copies of said notice to the Director of Public Works, 100 River Oaks Dr., Destrehan,

Louisiana, 70047 and the Department of Legal Services, 15058 River Road, Hahnville, Louisiana 70057. In instances when Donor's access involves heavy duty trucks or construction equipment, Donee may require Donor at Donor's sole expense to secure a flagger to ensure traffic does not interfere with Donee's activities on site. For all other types of ingress and egress involving incidental traffic using light duty passenger type vehicles and/or all terrain vehicles, verbal notice or notice via text message to the Field Superintendent of the Sunset Pump Station will be given within 24 hours of said access.

NOW UNTO THESE PRESENTS comes the St. Charles Parish Council, acting as the governing authority of the SUNSET DRAINAGE DISTRICT, appearing herein through its duly authorized representative, Matthew Jewell, St. Charles Parish President, pursuant to Resolution No. 1756, adopted on March 27, 2024, as Intervenor, appearing herein to affirm the rights of access and ingress and egress described above in all of its terms and conditions. Intervenor herein does hereby accept, ratify, and affirm the rights of access and ingress and egress granted by Donee over 2 acre lot identified as Tract D of Pump Station Property in Exhibit B.

- 8) Prohibited Uses of the Property. Donee agrees that the Property (i) will only be used for public purposes, primarily for flood protection and drainage purposes; (ii) will not and will never be used for any commercial or residential purposes; and (iii) will not be subdivided (collectively, the "Prohibited Uses"). In furtherance thereof, the Property, as the servient estate, will be burdened and encumbered by, and subject to, the Prohibited Uses as a negative predial servitude for the express benefit of the Conservation Lands, as the dominant estate, which shall run in favor of Donor as the current owner of the Conservation Lands and in favor of all future owners of the Conservation Lands for the benefit of the Conservation Lands.
9) Wetlands. Donee acknowledges that there may be wetlands present on the Property. Donee agrees that it will be responsible for obtaining all necessary regulatory permits for its use of the Property, including, but not limited to, an Army Corps of Engineers permit, and that it will comply with all laws, rules and regulations governing the Property, and Donee's use of the Property.
10) Waiver of Rights Under La. Rev. Stat. 38:113. Specifically related to the area within and adjacent to Parcel 1-1-R-2, which is depicted and described on Exhibit A and further described on Exhibit A-1, should the Crawford Canal be expanded to within one hundred feet (100') of any portion of the Conservation Lands, Donee, to the full extent allowed by law, hereby expressly waives, surrenders, releases, and relinquishes all rights of access granted to it by Louisiana Revised Statute 38:113 but only to the extent such rights would or do include access to any portion of the Conservation Lands adjacent to Parcel 1-1-R-2. Donee acknowledges and agrees that the waiver of rights provided for herein is not adverse to the public interests and will leave the Donee with sufficient and satisfactory rights to access and maintain the efficient function of the Crawford Canal as contemplated by Louisiana Revised Statute 38:113. Upon Donor's request, the Donee agrees to execute a waiver of the rights described in this Section 10 in a form reasonably acceptable to Donor and Donee for recordation in the public records of the Louisiana Parish in which the Conservation Lands are located.
11) Restriction on Transfers. Without Donor's express written consent, which consent can be withheld for any reason, Donee may not sell, transfer, convey, donate or assign the Property to any third party. Notwithstanding the forgoing, Donee may transfer the Property to a successor governmental authority upon providing written notice thereof to Donor, addressed to Chevron U.S.A. Inc. Attn: Land Manager, 100 Northpark Blvd. Covington, LA 70433.
12) Covenants Running with the Land. It is further understood and agreed by the Parties hereto that the covenants and agreements set forth in this Donation shall be covenants running with the land and shall be binding upon Donee and Donee's successors and assigns forever.
13) Waiver of Damages. DONOR AND DONEE ACKNOWLEDGE AND AGREE THAT, NOTWITHSTANDING ANYTHING IN THIS DONATION TO THE CONTRARY, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO CLAIMS MADE FOR LOSS OF USE, RENTS, ANTICIPATED PROFIT OR BUSINESS OPPORTUNITY, OR BUSINESS INTERRUPTION, DIMINUTION IN VALUE, OR MENTAL OR EMOTIONAL DISTRESS OR FEAR OF INJURY OR DISEASE BY THE PARTIES OR ANY THIRD PARTY.
14) Release and Indemnity.
a) BY ACCEPTING TITLE TO THE PROPERTY, DONEE RELEASES THE DONOR AND ITS AFFILIATES, AND THE OFFICERS, DIRECTORS, MANAGERS, AGENTS, AND EMPLOYEES OF EITHER OR BOTH OF THEM (COLLECTIVELY, THE "DONOR GROUP") FROM ANY CLAIM MADE OR ANY LOSS SUSTAINED BY THE DONEE RELATED IN ANY MANNER TO THE PROPERTY, INCLUDING WITHOUT LIMITATION, ALL CLAIMS MADE AND LOSSES INCURRED RELATED TO THE ENVIRONMENTAL CONDITION OF THE PROPERTY. DONEE RECOGNIZES THAT THERE IS A RISK THAT, AFTER THE EFFECTIVE DATE OF THIS DONATION, A CLAIM MAY BE MADE AGAINST DONEE OR DONEE MAY SUFFER A LOSS WHICH IS IN SOME WAY CAUSED BY THE MATTERS WHICH ARE THE SUBJECT OF THIS RELEASE, AND DONEE AGREES THAT DONEE ASSUMES THIS RISK AND THAT THIS RELEASE SHALL APPLY TO ANY AND ALL SUCH UNKNOWN OR UNANTICIPATED LOSS OR CLAIM. IN THE EVENT THIS RELEASE IS JUDICIALLY DETERMINED TO EXCEED THAT PERMITTED BY APPLICABLE LAW, THEN SUCH RELEASE SHALL BE CONSTRUED SO AS TO PRESERVE THE MAXIMUM RELEASE PERMITTED THEREBY.
b) DONEE, FOR ITSELF AND ALL MEMBERS OF THE DONEE GROUP, SHALL INDEMNIFY, DEFEND, SAVE AND HOLD HARMLESS ALL MEMBERS OF THE DONOR GROUP FROM (A) ANY CLAIM MADE OR ANY LOSS INCURRED (INCLUDING REASONABLE ATTORNEYS' FEES) ARISING FROM OR IN CONNECTION WITH DONEE'S OWNERSHIP, USE OR OCCUPANCY OF THE PROPERTY BEFORE, ON, OR AFTER THE EFFECTIVE DATE (B) ANY CLAIM MADE OR ANY LOSS INCURRED (INCLUDING REASONABLE ATTORNEYS' FEES) ARISING OUT OF THE ENVIRONMENTAL CONDITION OF THE PROPERTY, WHETHER SUCH ENVIRONMENTAL CONDITION EXISTED BEFORE, ON, OR AFTER THE EFFECTIVE DATE.
DONEE'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 14(b) SHALL APPLY REGARDLESS OF THE FAULT OR NEGLIGENCE OF ANY MEMBER OF THE DONOR GROUP, INCLUDING STRICT OR STATUTORY LIABILITY OF DONOR GROUP UNDER ANY APPLICABLE LAW.
c) IT IS EXPRESSLY RECOGNIZED BY DONEE THAT THE PROPERTY, LAND AND THE IMPROVEMENTS, HAVING BEEN USED HISTORICALLY FOR OIL AND GAS ACTIVITIES AND BY DONEE IN CONNECTION WITH CONSTRUCTING, OPERATING AND MAINTAINING A TANK FARM AS WELL AS A PUMP STATION, TANK FACILITY AND APPURTENANT BUILDINGS AND FIXTURES, MAY CONTAIN NORM, ASBESTOS AND OTHER HAZARDOUS MATERIALS AS A RESULT OF THESE OPERATIONS. ANY CONVEYANCE, TRANSFER OR ASSIGNMENT OF ALL OR PART OF THE PROPERTY BY DONEE, ITS SUCCESSORS OR ASSIGNS, IN WHICH THE GRANTEE, TRANSFEREE OR ASSIGNEE FAILS TO EXPRESSLY ASSUME THE OBLIGATIONS OF DONEE UNDER THIS DONATION, INCLUDING BUT NOT LIMITED TO THIS SECTION 14, SHALL BE DEEMED NULL AND VOID. DONEE FURTHER AGREES TO CAUSE THE PROVISIONS OF THIS SECTION 14 TO BE INCLUDED IN ALL SUBSEQUENT SALES OR TRANSFERS OF ANY INTEREST IN THE PROPERTY, AND TO CAUSE ALL PURCHASERS OR TRANSFEREES OF THE PROPERTY TO EXPRESSLY ACKNOWLEDGE AND ASSUME ALL SUCH OBLIGATIONS. SUBSEQUENT ASSIGNMENTS BY DONEE SHALL NOT ALTER DONEE'S INDEMNIFICATION OBLIGATIONS TO DONOR GROUP AS AGREED HEREIN.
d) DONEE ACKNOWLEDGES THAT DONEE HAS CAREFULLY REVIEWED THE WAIVERS, RELEASES, AND INDEMNITIES CONTAINED IN THIS DONATION AND THAT THE SAME ARE A MATERIAL PART OF THIS DONATION.
15) Consideration. This Donation is made in consideration of the mutual promises set out in this Donation, and other valuable consideration, the receipt and sufficiency of which are acknowledged. Donee waives the right to just compensation for donation of Property granted herein.
16) Notice to Tenants. Donor acknowledges and ratifies that all surface leases of the Land have been terminated, amended, or modified to remove Parcels 1-1-R-2 and 1-2, that the tenant(s) have received notice as required by law and in accordance with any requirements of those surface leases related to said termination, amendment, or modification, and that personal property, including all drums within or adjacent to the cattle pen, have been removed and properly disposed of, and all livestock has been relocated.
17) Entire Agreement. This Donation, together with the Exhibits attached hereto, all of which are incorporated by reference, is the entire agreement between the Parties with respect to the subject matter hereof, and no alteration, modification or interpretation hereof shall be binding unless in writing and signed by authorized representatives of both Parties.
18) Severability. If any provision of this Donation or its application to any Party or circumstances shall be determined by any court of competent jurisdiction to be invalid and unenforceable to any extent, the remainder of this Donation or the application of such provision to such person or circumstances, other than those as to which it is so determined invalid or unenforceable, shall not be affected thereby, and each provision hereof shall be valid and shall be enforced to the fullest extent permitted by law.
19) No Public Disclosure. Donee shall not issue any public announcement or statement concerning this Donation (except as required by law) or make any use of Donor's names, image, logos, or trademarks without obtaining Donor's prior written consent.
20) Counterparts. This Donation may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument.
21) Recordation. Donee shall record this Donation in the conveyance records of St. Charles Parish and provide Donor with a filed-stamped copy within ten (10) days of the Effective Date.
22) Proper Authority and Execution. Donor and Donee represent and warrant that they are authorized to enter into this Donation and execute the same without further authority. This Donation shall have no binding force and effect on either Party unless and until both Donor and Donee shall have executed and delivered this Donation.

- 23) Conflicts of Interest relating to this Donation are strictly prohibited. Except as otherwise expressly provided herein, neither Donee, nor any director, employee, or agent of Donee shall give to or receive from any director, employee, or agent of Donor any gift, entertainment, or other favor of significant value, or any commission, fee, or rebate. Likewise, neither Donee nor any director, employee, or agent of Donee shall, without prior written notification thereof to Donor, enter into any business relationship with any director, employee, or agent of Donor or any affiliate thereof, unless such individual is acting for and on behalf of Donor. Donee shall promptly notify Donor of any violation of this Section and any consideration received as a result of such violation shall be paid over or credited to Donor. Additionally, in the event of any violation of this Section, including any violation occurring prior to the Effective Date of this Donation, resulting directly or indirectly in Donor's consent to enter into this Donation, Donor may, at Donor's sole option, terminate this Donation at any time. Any representatives authorized by Donor may audit any and all records of Donee for the sole purpose of determining whether there has been compliance with this Section.
24) Taxes. Any and all taxes due related to the Property, including ad valorem, property, or other real estate taxes or special assessments, whether arising from periods before or after the Effective Date, shall be the responsibility of Donee, and in no event will Donee seek reimbursement from Donor for payment of such taxes and/or special assessments.
25) Further Assurances. From time to time after the Effective Date, and without any further consideration, the parties hereto will execute and deliver such instruments and take such other actions as the parties hereto may reasonably request in order to consummate the transactions contemplated by this Donation.
26) Successors and Assigns. This Donation shall inure to the benefit of and be binding upon the parties hereto and, where applicable, their successors and permitted assigns.
27) Dispute Resolution. This Donation is governed by and interpreted in accordance with the laws of the State of Louisiana. Any dispute arising out of or related to this Donation that may result in litigation shall be litigated in the 29th Judicial District Court for the Parish of St. Charles, State of Louisiana.

IN WITNESS WHEREOF, Donor and Donee have executed this Donation on the dates set forth below, but effective as of the Effective Date.

(SIGNATURE PAGES AND EXHIBITS FOLLOW)

THUS done and passed in St. Tammany Parish, State of Louisiana, in the presence of undersigned competent witnesses who have hereunto signed their names with the parties and me, said Notary, on this ___ day of _____, 2024 after a reading of the whole

WITNESSES: DONOR: CHEVRON U.S.A. INC.
By:
Print Name: Printed Name: Ryan Schneider
Its: Land Management Officer
Print Name:

NOTARY PUBLIC

Notary Name:
Notary I.D. No.:

THUS done and passed in St. Charles Parish, State of Louisiana, in the presence of undersigned competent witnesses who have hereunto signed their names with the parties and me, said Notary, on this ___ day of _____, 2024 after a reading of the whole

WITNESSES: DONEE: ST. CHARLES PARISH
By:
Print Name: Printed Name: Matthew Jewell
Its: Parish President
Print Name:

NOTARY PUBLIC

Notary Name:
Notary I.D. No.:

THUS done and passed in St. Charles Parish, State of Louisiana, in the presence of undersigned competent witnesses who have hereunto signed their names with the parties and me, said Notary, on this ___ day of _____, 2024 after a reading of the whole

WITNESSES: INTERVENOR: SUNSET DRAINAGE DISTRICT
By:
Print Name: Printed Name: Matthew Jewell
Its: Duly Authorized Representative
Print Name:

NOTARY PUBLIC

Notary Name:
Notary I.D. No.:

- being used and which motors operate in sequence or simultaneously.
- 3. Evaluation of existing automatic transfer switch.
- 4. Evaluation of existing main electrical service switchgear.
- 5. Replacement or Upgrade of existing ATS. The existing ATS appears to be in satisfactory condition. However, if paralleled generators are installed, the ATS lineup may have to be replaced with 2-ATS's.
- 6. Sizing of generators to properly operate the plant under "real" load conditions.
- 7. An alternative consideration will be to size two generators to operate individually or in parallel when needed. This will allow the greater variance in required generator capacity and allow for generator maintenance if required to be offline.

- time for electrical cut over of each feeder and ATS.
- 8. Phasing and installations are extremely difficult without having sustained outages.
- 9. It has been determined the existing underground feeders to the existing MCC's are all encased in concrete below grade.

The original conceptual opinion of probable construction cost is:

(2) 500KW Generators & ATS's	\$ 700,000
Wire/Misc. Materials	\$ 100,000
Building Structure	\$ 200,000
Labor	\$ 25,000
+/-15% contingency	\$ 153,750
Subtotal	\$1,178,750
OH (15%)	\$ 176,812.50
Subtotal	\$1,355,562.50
Profit (10%)	\$ 135,556.25
Total Estimate	\$1,491,118.75

The revised, final design opinion of probable construction cost is now:

(2) 500KW Generators & ATS's	\$1,300,000
Wire/Misc. Materials	\$ 95,000
Building Structure	\$ 200,000
Labor	\$ 90,000
+/-15% contingency	\$ 252,750
Subtotal	\$1,937,750
OH (15%)	\$ 290,662.50
Subtotal	\$2,228,412.50
Profit (10%)	\$ 222,841.25
Total Estimate	\$2,451,253.75

WEST BANK

The original scope for the West Bank Plant was to replace the existing generator with 1 or 2 generators with more appropriately sized units. The scope included the following:

- 1. Electrical service and all relative panels, MCCs, and motors will be reviewed for a load study.
- 2. Coordination will be required with plant operators to determine which motors are no longer being used and which motors operate in sequence or simultaneously.
- 3. Evaluation of existing automatic transfer switches.
- 4. Evaluation of existing main electrical service switchgear.
- 5. Reuse of existing 2-ATS's. Existing ATS's appear to be in satisfactory condition.
- 6. Sizing of generator to properly operate the plant under "real" load conditions.

After meetings and discussions on site, the design scope has changed to the following:

- 1. Electrical review, evaluation, and coordination with plant operators has remained the same.
- 2. The single oversized generator will be replaced with 2-500 KW units.
- 3. The existing ATS's will be removed and replaced with new ATS's.
- 4. Each MCC feeder will be reconnected to the new ATS's.
- 5. It has been requested to keep the plant on-line (as feasible as possible) with minimal down time for electrical cutover of each feeder and ATS.
- 6. Phasing and installations are extremely difficult without having sustained outages.
- 7. The existing feeders are overhead, so it helps with installation and cut over, however, the generators feeders are approximately 180-200 linear feet which will result in additional costs.

The original conceptual opinion of probable construction cost is:

(2) 350KW Generators & ATS's	\$ 600,000
Wire/Misc. Materials	\$ 100,000
Building Structure	\$ 150,000
Labor	\$ 20,000
+/-15% contingency	\$ 130,500
Subtotal	\$1,000,500
OH (15%)	\$ 150,075
Subtotal	\$1,150,575
Profit (10%)	\$ 115,057
Total Estimate	\$1,265,632

The revised, final design opinion of probable construction cost is now:

(2) 500KW Generators & ATS's	\$1,050,000
Wire/Misc. Materials	\$ 100,000
Building Structure	\$ 200,000
Labor	\$ 75,000
+/-15% contingency	\$ 213,750
Subtotal	\$1,638,750
OH (15%)	\$ 245,812.50
Subtotal	\$1,884,562.50
Profit (10%)	\$ 188,456.25
Total Estimate	\$2,073,018.75

III. PROPOSED FEE

A. BASIC FEE

The new Opinion of Probable Construction Cost for both plants is \$4,524,272.50. Using the LA FP&C fee curve (Exhibit A), the fee percentage is 7.8%. Therefore, the Basic Services Fee is 7.8% of \$4,524,272.50 which is equal to \$352,609.

B. SUPPLEMENTAL SERVICES

No additional supplemental services are requested in this proposal.

C. TOTAL ENGINEERING FEE

The anticipated total engineering basic services fee for this new scope of services is \$352,609.

Proposed Basic Services Fee	\$352,609.00
Less Present Fee	\$217,500.00
Proposed Additional Basic Services Fee	\$135,109.00

The Basic Services Fee is proportioned as follows:

Preliminary Design Phase (25%)	-	\$ 88,152.25 (LS)
Design Phase (45%)	-	\$158,674.05 (LS)
Bidding Phase (5%)	-	\$ 17,630.45 (LS)
Construction Phase (20%)	-	\$ 70,521.80 (LS)
Record Drawing Phase (5%)	-	\$ 17,630.45 (LS)

After meetings and discussions on site, the design scope has changed to the following:

- 1. Electrical review, evaluation, and coordination with plant operators has remained the same.
- 2. The single oversized generator will be replaced with 2-500KW units.
- 3. The existing ATS will be abandoned in place and used as a "main disconnect".
- 4. Installation of 4-ATS's vs. 2-ATS's.
- 5. Each MCC feeder will require a separate ATS.
- 6. Feeders of each MCC must be intercepted and rerouted over to new ATS locations near the main switchgear house.
- 7. It has been requested to keep the plant on-line (as feasible as possible) with minimal down time for electrical cut over of each feeder and ATS.
- 8. Phasing and installations are extremely difficult without having sustained outages.
- 9. It has been determined the existing underground feeders to the existing MCC's are all encased in concrete below grade.

WEST BANK

The original scope for the West Bank Plant was to replace the existing generator with 1 or 2 generators with more appropriately sized units. The scope included the following:

- 1. Electrical service and all relative panels, MCCs, and motors will be reviewed for a load study.
- 2. Coordination will be required with plant operators to determine which motors are no longer being used and which motors operate in sequence or simultaneously.
- 3. Evaluation of existing automatic transfer switches.
- 4. Evaluation of existing main electrical service switchgear.
- 5. Reuse of existing 2-ATS's. Existing ATS's appear to be in satisfactory condition.
- 6. Sizing of generator to properly operate the plant under "real" load conditions.

After meetings and discussions on site, the design scope has changed to the following:

- 1. Electrical review, evaluation, and coordination with plant operators has remained the same.
- 2. The single oversized generator will be replaced with 2-500 KW units.
- 3. The existing ATS's will be removed and replaced with new ATS's.
- 4. Each MCC feeder will be reconnected to the new ATS's.
- 5. It has been requested to keep the plant on-line (as feasible as possible) with minimal down time for electrical cutover of each feeder and ATS.
- 6. Phasing and installations are extremely difficult without having sustained outages.
- 7. The existing feeders are overhead, so it helps with installation and cut over, however, the generators feeders are approximately 180-200 linear feet which will result in additional costs.

IN ATTACHMENT "C"

Replace the following verbiage in Attachment "C".

BASIC SERVICES:

Basic Service A/E Fees are established utilizing the State of Louisiana Facility Planning and Control (FP&C) 2021 Fee Formula/Curve, Attached as Attachment C-1. The new Opinion of Probable Construction Cost for both plants is \$4,524,272.50. Using the LA FP&C fee curve, the fee percentage is 7.8%. Therefore, the Basic Services Fee is 7.8% of \$4,524,272.50 which is equal to \$352,609. The Basic Services Fee is a Lump Sum (LS) fee payable upon a percentage complete of each phase of the project through construction.

FP&C Curve Fee (100%) - \$352,609.00 (LS)

The Basic Services Fee is proportioned as follows:

Preliminary Design Phase (25%)	-	\$ 88,152.25
(LS) Design Phase (45%)	-	\$158,674.05
(LS) Bidding Phase (5%)	-	\$ 17,630.45 (LS)
Construction Phase (20%)	-	\$ 70,521.80
(LS) Record Drawing Phase (5%)	-	\$ 17,630.45 (LS)

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this _____ day of _____, 2024.

Witnesses: ST. CHARLES PARISH
 By: Matthew Jewell
 Matthew Jewell
 Parish President
 Date: 3/21/24

 PRINCIPAL ENGINEERING, INC.
 By: _____
 Henry I. DiFranco, Jr., P.E.
 President
 Date: _____

ATTACHMENT E

ENGINEERING SERVICES AMENDMENT REQUEST FOR:

**EAST and WEST BANK WTP GENERATORS & BUILDING STRUCTURES
 MODIFIED SCOPE OF SERVICES
 ST. CHARLES PARISH, LOUISIANA
 December 20, 2023**

I. INTRODUCTION

The original scope of the project was to replace the existing generators at the East and West bank WTP's with smaller generators. The scope of the project has evolved greatly since the scope was first established. Follow up meetings, site visits, plan reviews, and discussions have taken place since this first scope was developed. Below is an outline of the scope of work for each site explaining the original design intent versus the latest design intent.

II. SCOPE OF SERVICES

EAST BANK

The original scope for the East Bank Plant was to replace the existing generator with 1 or 2 generators with more appropriately sized units. The scope included the following:

- 1. Electrical service and all relative panels, MCCs, and motors will be reviewed for a load study.
- 2. Coordination will be required with plant operators to determine which motors are no longer being used and which motors operate in sequence or simultaneously.
- 3. Evaluation of existing automatic transfer switch.
- 4. Evaluation of existing main electrical service switchgear.
- 5. Replacement or Upgrade of existing ATS. The existing ATS appears to be in satisfactory condition. However, if paralleled generators are installed, the ATS lineup may have to be replaced with 2-ATS's.
- 6. Sizing of generators to properly operate the plant under "real" load conditions.
- 7. An alternative consideration will be to size two generators to operate individually or in parallel when needed. This will allow the greater variance in required generator capacity and allow for generator maintenance if required to be offline.

After meetings and discussions on site, the design scope has changed to the following:

- 1. Electrical review, evaluation, and coordination with plant operators has remained the same.
- 2. The single oversized generator will be replaced with 2-500KW units.
- 3. The existing ATS will be abandoned in place and used as a "main disconnect".
- 4. Installation of 4-ATS's vs. 2-ATS's.
- 5. Each MCC feeder will require a separate ATS.
- 6. Feeders of each MCC must be intercepted and rerouted over to new ATS locations near the main switchgear house.
- 7. It has been requested to keep the plant on-line (as feasible as possible) with minimal down

ATTACHMENT E-1



1011 N Causeway Blvd, Suite 19 • Mandeville, Louisiana 70471 • Phone: 985.624.5091 • Fax: 985.624.5303

**EXHIBIT C
CY 2021 RATES AND DIRECT EXPENSE SCHEDULE**

BILLABLE RATES PER EMPLOYEE CLASSIFICATION

CLASSIFICATION	BILLABLE RATE
Principal Architect/Engineer (Licensed)	\$210.00
Engineer IV (Senior - Licensed PE)	\$180.00
Engineer III (Mid - Licensed PE)	\$170.00
Engineer II (Junior - Licensed PE)	\$140.00
Engineer I (Graduate Engineer/EI)	\$110.00
Senior Architect (Licensed Architect)	\$170.00
Project Architect (Licensed Architect)	\$150.00
Construction Manager (BS)	\$140.00
Engineering Technician III (BS)	\$130.00
Engineering Technician II (BS)	\$120.00
Engineering Technician I	\$115.00
CAD Technician IV	\$110.00
CAD Technician III	\$95.00
CAD Technician II	\$80.00
CAD Technician I	\$70.00
Resident Inspector	\$72.00
Office/Business Manager	\$80.00
Clerical/Administrative	\$60.00



Page 2 of 2

DIRECT EXPENSE

ITEMS	BILLABLE RATE
Mileage	\$.56 per Mile
In-House Bond Plots 24x36	\$1.00 per sheet
Outsourced Printing & Binding	Actual Cost
In-House B&W Printing 8.5x11	\$.10 per sheet
In-House Color Printing 8.5x11	\$.40 per sheet
In-House B&W Printing 11x17	\$.15 per sheet
In-House Color Printing 11x17	\$.60 per sheet
Parking	Actual Cost
Tolls	Actual Cost
Binding w/ comb, clear cover and vinyl backing (printing not included)	\$5.00 per set
Card Stock Printing 8.5x11	\$.50 per sheet
Postage	Actual Cost

ATTACHMENT E-2

EXHIBIT "A"

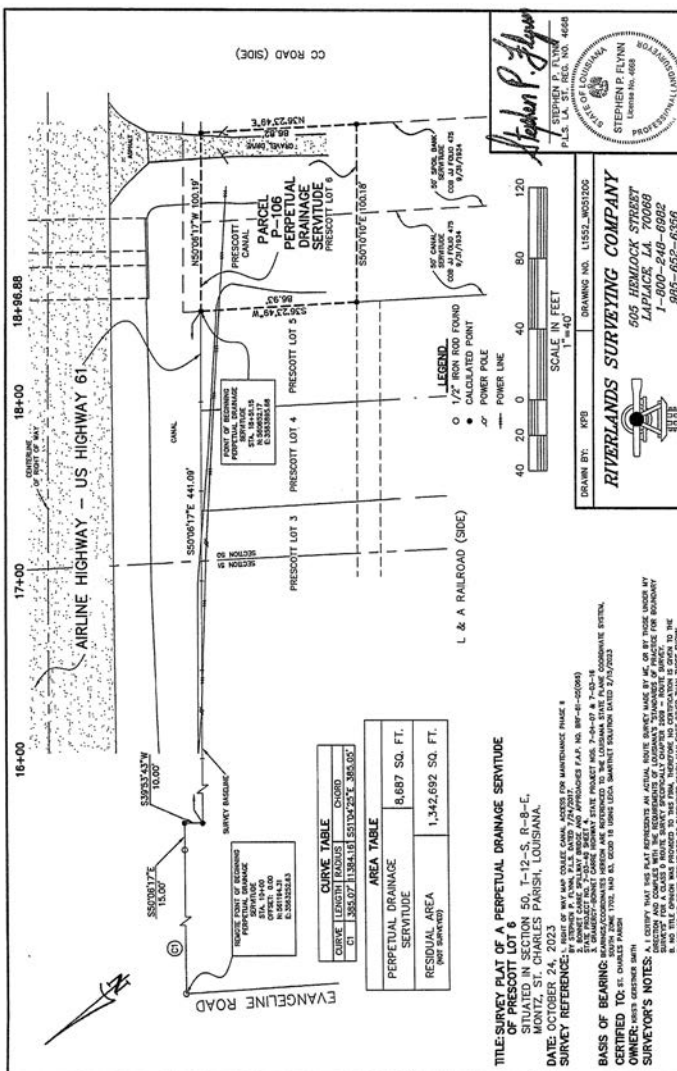
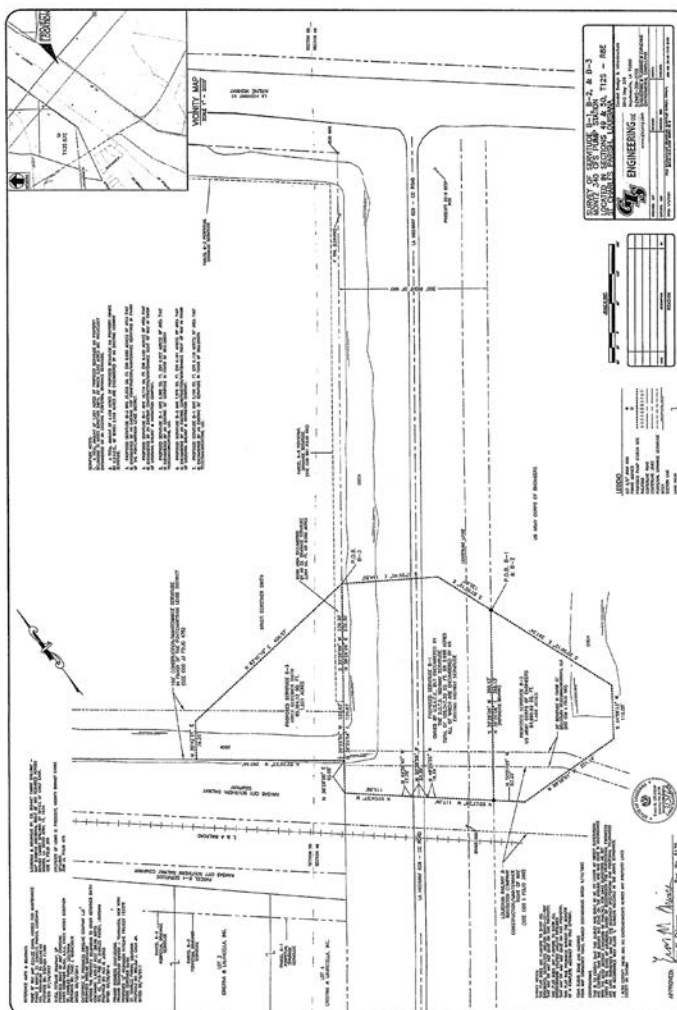
State of Louisiana - Facility Planning and Control Fee Calculation

Project Name **SCP East and West Generators**
Date **6/7/2023**

A. Enter the Available Funds for Construction	\$4,524,273	data entry
B. Enter the Renovation Factor (if not applicable, enter '1')	1.00	data entry
C. Enter the subject year for cost index data (prior year)	2019	data entry
D. The Building Cost Index for the subject year is	6136	from table
E. The Consumer Price Index for the subject year is	255.700	from table
F. The BCI for the reference year (1975) was	1306	constant
G. The CPI for the reference year (1975) was	53.8	constant
H. The BCI ratio is	0.212842	F / D
I. The CPI ratio is	4.752788	E / G
J. The adjusted AFC for the reference year (1975) is	\$682,956	A x H
K. Log [1975 AFC] =	5.983607	log [J]
L. The adjusted fee percentage using a numerator of 46.10 =	7.704384%	46.10 / K %
M. The adjusted fee amount for the reference year is	\$74,190	L x J
N. The adjusted base fee for the subject year is	\$352,609	M x I
O. TOTAL FEE (including Renovation factor, if any) =	\$352,609	N x B
P. Fee as a percentage of the AFC =	7.7937%	O / A %

Year	BCI	CPI	
1975	1306	53.8	4876881.1
2013	5278	233.000	
2014	6136	255.7	

CHAIRMAN: *Bob Fisher*
SECRETARY: *Michelle Dupont*
DLVD/PARISH PRESIDENT: *March 19, 2024*
APPROVED: _____ DISAPPROVED: _____
PARISH PRESIDENT: *Matthew Jewell*
RET/SECRETARY: *March 21, 2024*
AT: *2:50pm* RECD BY: _____



**2024-0105
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PARKS AND RECREATION)**

ORDINANCE NO. 24-3-13
An ordinance approving and authorizing the execution of Change Order No. 1 for the West Bank Bridge Park Improvements, Phase I, (Project No. RECWB122) to increase the contract amount by \$198,096.00 and increase the contract time by 50 days.

- WHEREAS,** Ordinance No. 22-5-12 adopted on May 16, 2022, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Danny J. Hebert, P.E., L.L.C., d.b.a. Civil & Environmental Consulting Engineers to perform engineering services for the Department of Recreation West Bank Bridge Park Improvements, in the amount not to exceed \$274,570.00; and,
- WHEREAS,** Ordinance No. 23-7-14 adopted on July 31, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Kort's Construction Services, Inc., for the West Bank Bridge Park Improvements, Phase I, (Project No. RECWB122), in the lump sum amount of \$1,984,500.00; and,
- WHEREAS,** the original scope of the project was to improve the overall experience for our residents when they visit and utilize the West Bank Bridge Park; and,
- WHEREAS,** this project will be done in a phased approach, addressing drainage throughout the park; and,
- WHEREAS,** updating park amenities such as fencing, back stops, dugouts, sunshades, bleacher covers, pavilion upgrades; and,
- WHEREAS,** fields one and two will be upgraded to turf infields with Bermuda grass outfields; and,
- WHEREAS,** it is necessary to issue a change order to add 50 working days and \$198,096.00 to the contract to continue the fencing along River Road and

**2024-0104
INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 24-3-12
An ordinance to approve a purchase and/or expropriate a 1.501 acre servitude designated as Parcel B-3 and a 8,687 square foot servitude designated as P-106 over property owned by Kristi Gerstner Smith, for the Montz Pump Station and Drainage Modification Project.
WHEREAS, the community of Montz, St. Charles Parish, Louisiana has a history of drainage problems; and,
WHEREAS, hydrology and engineering analyses were completed in the Montz watershed area, which produced recommendations to improve the drainage in said area by constructing pump stations, cleaning canals, modifying, and constructing additional drainage ditches and berms; and,
WHEREAS, it is necessary for St. Charles Parish to acquire the identified real estate interest from landowners in order for St. Charles Parish to construct, operate, and maintain the Montz Pump Station and Drainage Modification Project to protect the property owners in the Montz community; and,
WHEREAS, properties are more particularly described on the drawing by GIS Engineering, LLC dated January 3, 2023, and by Riverlands Surveying Company dated October 24, 2023, attached hereto and made a part hereof; and,
WHEREAS, the fair market value of the required real estate interest that needs to be acquired, as established by a licensed MAI appraiser, is \$2,896.38.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:
SECTION I. That the purchase and/or expropriation of a 1.501 acre servitude designated as Parcel B-3 and a 8,687 square foot servitude designated as P-106 is hereby approved and accepted in the not to exceed value of \$2,896.38.
SECTION II. That the Parish President is hereby authorized to execute any and all documents necessary to complete said purchase and/or expropriation on behalf of St. Charles Parish.
The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:
YEAS: MOBLEY, FONSECA, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: WILSON
And the ordinance was declared adopted the 18th day of March, 2024, to become effective five (5) days after publication in the Official Journal.

WHEREAS, to excavate the concrete behind the two backstop areas; and, both of these items were initially scheduled for phase two, but the Engineer recommends these be moved to phase one for both safety concerns as well as continuity of the project; and, WHEREAS, St. Charles Parish and Kort's Construction Services, Inc. have mutually agreed to increase the construction contract amount by \$198,096.00 for a total of \$2,182,596.00 to complete the work.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Change Order No. 1 for the West Bank Bridge Park Improvements, Phase I, (Project No. RECWB122), to increase the contract amount by \$198,096.00 and increase the contract time by 50 days is hereby approved and accepted. SECTION II. That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows: YEAS: MOBLEY, FONSECA, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER NAYS: NONE ABSENT: WILSON

And the ordinance was declared adopted this 18th day of March, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature] SECRETARY: [Signature] DLVD/PARISH PRESIDENT: [Signature] APPROVED: [Signature] DISAPPROVED: [Signature] PARISH PRESIDENT: [Signature] RETD/SECRETARY: [Signature] AT: 2:50pm RECD BY: [Signature]

SECTION 00806 CHANGE ORDER

No. One (1)

DATE OF ISSUANCE February 28, 2024 EFFECTIVE DATE 3/21/24

Owner: St. Charles Parish Contractor: Kort's Construction Services, Inc. Contract: West Bank Bridge Park Improvements, Phase I Project: West Bank Bridge Park Improvements, Phase I

You are directed to make the following changes in the Contract Documents: To increase the Contract Amount by \$198,096.00 and add an additional 50 work days for added scope.

- 1. Delete the Following Work Items: a. N/A 2. Add the Following Work Items: a. New Contract Item #: X-001 Remove and Replace 652' of Chain Link Fence with Ornamental Fence (Plus 32" Wide Double Gate) Addition of \$113,931.00 See attached Request for Change (RFC) #23-2008-003. b. New Contract Item #: X-002 Remove and Replace the Pavement behind the Backstops Addition of \$84,165.00. See attached Request for Change (RFC) #23-2008-004. Total of Added Work Items = ± \$198,096.00 3. Revise the Following Work Item Quantities: a. N/A

Reason for Change Order: List a reason for each Line Item listed above. See attached example on how to fill in this information

- 1. Deleted Work Items a. N/A 2. Add Work Items a. X-001: Value-Added Item was originally planned for future phases of the West Bank Bridge Park Improvements. b. X-002: Value-Added Item was originally planned for future phases of the West Bank Bridge Park Improvements. 3. Revise Work Item Quantities a. N/A

Attachments: RFC # 23-2008-003 RFC # 23-2008-004

Table with 2 columns: CHANGE IN CONTRACT PRICE and CHANGE IN CONTRACT TIMES. Rows include Original Contract Price, Net Increase (Decrease) from previous Change Orders, Contract Price prior to this Change Order, Net increase (decrease) of this Change Order, Contract Price with all approved Change Orders, Original Contract Times, Net change from previous Change Orders, Contract Times prior to this Change Order, Net increase (decrease) this Change Order, Contract Times with all approved Change Orders.

RECOMMENDED: [Signature] APPROVED: [Signature] ACCEPTED: [Signature] By: [Signature] ENGINEER (Authorized Signature) By: [Signature] OWNER (Authorized Signature) By: [Signature] CONTRACTOR (Authorized Signature) Date: 2/29/2024 Date: 3/21/24 Date: 2/29/2024

2024-0113 INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT (DEPARTMENT OF FINANCE)

RESOLUTION NO: 6759 A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish's annual financial and compliance audit.

WHEREAS, the Legislative Auditor requires that a Louisiana Compliance Questionnaire be completed by the Parish and adopted by the Parish Council; and,

WHEREAS, the questionnaire must be presented to the auditor at the beginning of the annual audit; and,

WHEREAS, the auditor will test the accuracy of the response to the questionnaire during the course of his audit.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL, do hereby resolve that the attached Louisiana Compliance Questionnaire for St. Charles Parish be and is hereby adopted.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER NAYS: NONE ABSENT: WILSON

And the resolution was declared adopted this 18th day of March, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature] SECRETARY: [Signature] DLVD/PARISH PRESIDENT: [Signature] APPROVED: [Signature] DISAPPROVED: [Signature] PARISH PRESIDENT: [Signature] RETD/SECRETARY: [Signature] AT: 2:50pm RECD BY: [Signature]

LOUISIANA COMPLIANCE QUESTIONNAIRE

February 1, 2024

Carr, Riggs & Ingram, LLC 3501 N. Causeway Blvd., Suite 810 Metairie, LA 70009-6952

In connection with your audit of our financial statements of the Parish of St Charles for the year ended December 31, 2023 for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our internal control structure as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of February 1, 2024.

PART I. AGENCY PROFILE

- 1. Name and address of the organization. Parish of St. Charles P. O. Box 302 Hahnville, LA 70057 2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information. Estimated Population: 50, 998 Source: South Central Planning & Development Commission 3. List names, addresses, and telephone numbers of entity officials. [Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.]

Table with 4 columns: NAME, TITLE, ADDRESS, PHONE NUMBER. Rows include Matthew Jewell (Parish President), Michael A. Mobley (Councilman at Large, Division A), Holly Fonseca (Councilwoman at Large, Division B), La Sandra D. Wilson (Councilwoman District I).

Table with 4 columns: NAME, TITLE, ADDRESS, PHONE NUMBER. Rows include Heather Skiba (Councilwoman District II), Walter Pilie (Councilman District III), Willie Comardelle (Councilman District IV), Michelle O'Daniels (Councilwoman District V), Bob Fisher (Councilman District VI), Michelle deBruier (Councilwoman District VII), Michelle Impastato (Council Secretary), Grant M. Dussom (Chief Financial Officer), Corey M. Oubre (Legal Director).

- 4. Period of time covered by this questionnaire: From January 1, 2023 to December 31, 2023 5. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances. Article VI of the Louisiana State Constitution 6. Briefly describe the public services provided: Local governmental services 7. Expiration date of current elected/appointed officials' terms. January 2028

LEGAL COMPLIANCE

PART II. PUBLIC BID LAW

- 8. The provisions of the public bid law, R.S. Title 38:2211-2296, and where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with. A. All public works purchases exceeding \$250,000 have been publicly bid. Yes [X] No [] B. All material and supply purchases exceeding \$30,000 have been publicly bid. Yes [X] No []

PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

- 9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, a loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124. Yes [X] No [] 10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980 under circumstances that would constitute a violation of R.S. 42:1119. Yes [X] No []

PART IV. LAWS AFFECTING BUDGETING

- 11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

A. Local Budget Act

- 1. We have adopted a budget for the General Fund and all special revenue funds (R.S. 39:1305). 2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the General Fund and each special revenue fund, and a budget adoption instrument that defined the authority of the chief executive and administrative officers to make budgetary amendments within various budget classifications without approval of the governing authority, as well as those powers reserved solely to the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305). 3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306). 4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307). 5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308. 6. All action necessary to adopt and finalize the budget was completed prior to the date required by state law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309). 7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309). 8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311). 9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven—primarily federal funds—from the requirement to amend revenues.) Yes [X] No []

B. State Budget Requirements

- 1. The state agency has complied with the budgetary requirements of R.S. 39:33. Yes [X] No []

C. Licensing Boards

- 1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342. Yes [X] No []

PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS

- 12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463. Yes [X] No [] 13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36. Yes [X] No [] 14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable. Yes [X] No [] 15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513. Yes [X] No [] 16. We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law). Yes [X] No [] N/A [] 17. We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer. Yes [X] No [] 18. We have remitted all fees, fines, and court costs collected on behalf of other entities, in compliance with applicable Louisiana Revised Statutes or other laws. Yes [X] No [] N/A [] 19. We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements. Yes [X] No [] N/A []

PART VI. MEETINGS

20. We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.
Yes No

PART VII. ASSET MANAGEMENT LAWS

21. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.
Yes No

PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS

22. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.
Yes No

PART IX. DEBT RESTRICTION LAWS

23. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.
Yes No

24. We have complied with the debt limitation requirements of state law (R.S. 39:562).
Yes No

25. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).
Yes No

PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS

26. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.
Yes No

27. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.
Yes No

28. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.
Yes No

PART XI. ISSUERS OF MUNICIPAL SECURITIES

29. It is true that we have complied with the requirements of R.S. 39:1438.C.
Yes No

PART XII. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS

Parish Governments

30. We have adopted a system of road administration that provides as follows:
- A. Approval of the governing authority of all expenditures, R.S. 48:755(A).
 - B. Development of a capital improvement program on a selective basis, R.S. 48:755.
 - C. Centralized purchasing of equipment and supplies, R.S. 48:755.
 - D. Centralized accounting, R.S. 48:755.
 - E. A construction program based on engineering plans and inspections, R.S. 48:755.
 - F. Selective maintenance program, R.S. 48:755.
 - G. Annual certification of compliance to the auditor, R.S. 48:758.
Yes No

Libraries

31. We have complied with the regulations of the Louisiana State Library.
Yes No

Sewerage Districts

32. We have complied with the statutory requirements of R.S. 33:3881-4159.10.
Yes No

Waterworks Districts

33. We have complied with the statutory requirements of R.S. 33:3811-3837.
Yes No

Drainage and Irrigation Districts

34. We have complied with the statutory requirements of R.S. 38:1601-1707 (Drainage Districts); R.S. 38:1751-1921 (Gravity Drainage Districts); R.S. 38:1991-2048 (Levee and Drainage Districts); or R.S. 38:2101-2123 (Irrigation Districts), as appropriate.
Yes No

Other Special Districts

35. We have complied with those specific statutory requirements of state law applicable to Communications Districts.
Yes No

The previous responses have been made to the best of our belief and knowledge. We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you and the Legislative Auditor any known noncompliance that may occur subsequent to the issuance of your report.

President: Matthew Jewell Date 3/21/24

Council Chairman: Bob Fidler Date 3/5/24

Chief Financial Officer: [Signature] Date 3/21/24

2024-0118 INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT ST. CHARLES PARISH COUNCIL

RESOLUTION NO. 6760
A resolution acknowledging that Watson Court, L.P., has notified the members of the St. Charles Council and the Parish President of their intent to submit an application for the Low Income Tax Credit Program for the development of Watson Court, L.P., located on three different sites in St. Charles Parish in Boutte, Des Allemands, and Hahnville.

WHEREAS, Watson Court, L.P., is applying for an allocation of a 4% tax credit provided by the Louisiana Housing Corporation and proposes to rehabilitate Watson Court, L.P., family rental complexes consisting of 129 family units and 1 office/community facility, located on three different sites in St. Charles Parish; and,

WHEREAS, the three different sites in St. Charles Parish are located at 200 Boutte Estates Drive, Boutte, 172 Norman Avenue, Des Allemands, and 200 Sunset Court, Hahnville; and,

WHEREAS, the proposal includes support services being offered at the three different sites tailored to the needs of single and large families, as well as individuals with special needs.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL AND THE PARISH PRESIDENT, do hereby acknowledge receipt of notification from Watson Court, L.P., of their intent to submit an application for the Low Income Tax Credit Program for the development of Watson Court, L.P.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: WILSON

And the resolution was declared adopted this 18th day of March, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fidler
SECRETARY: Michelle Impastato
DLVD/PARISH PRESIDENT: March 19, 2024
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RET/SECRETARY: March 21, 2024
AT: 2:50pm RECD BY: [Signature]

2024-0071

RESOLUTION NO. 6761

A resolution appointing a member to the St. Charles Parish Library Board of Control as the District V Representative.

WHEREAS, there exists a vacancy on the **ST. CHARLES PARISH LIBRARY BOARD OF CONTROL** due to the expiration of the term of Ms. Tammy Windmann on April 1, 2024; and,

WHEREAS, it is the desire of the Parish Council to fill this vacancy.

NOW, THEREFORE, BE IT RESOLVED, that Ms. Stephanie Mire
121 Opal Lane, St. Rose, LA 70087

is hereby appointed to the **ST. CHARLES PARISH LIBRARY BOARD OF CONTROL** as the District V Representative.

BE IT FURTHER RESOLVED, that said appointment shall be effective as of **APRIL 1, 2024** and shall expire **APRIL 1, 2029**.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: WILSON

And the resolution was declared adopted this 18th day of March, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fidler
SECRETARY: Michelle Impastato
DLVD/PARISH PRESIDENT: March 19, 2024
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RET/SECRETARY: March 21, 2024
AT: 2:50pm RECD BY: [Signature]

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
MICHELLE IMPASTATO
COUNCIL SECRETARY

Publish: March 28, 2024

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Public Notice

NOTICE OF REQUEST FOR PROPOSALS
Small Unmanned Aircraft System (sUAS)
("Project")

The Port of South Louisiana ("PORT") is requesting proposals from qualified responsible contractors for the performance of Work (as defined in this RFP) in conformity with the Contract Documents (as defined in the RFP). PORT will receive sealed proposals for that purpose, until **Monday, May 6, 2024, at 2:00 p.m.** Central Standard Time (CST), ("Submission Deadline"). Proposals not received by PORT as of the Submission Deadline will not be considered responsive and will not be opened. Proposal not meeting specified delivery and methods of submittal will not be considered responsive and will not be opened. PORT reserves the right to extend the Submission Deadline by issuing an Addendum.

The purpose of this RFP is to solicit competitive proposals to provide procurement, delivery and installation of two (2) Small Unmanned Aircraft System, complete with camera, battery and other associated equipment as detailed in this RFP. This RFP includes the system support, maintenance, and warranty for three (3) years, as well as parts for maintenance, repairs, and battery backup. This is for the PORT of South Louisiana Security Team and shall be delivered to 1720 Louisiana Hwy 44, Reserve, LA 70084. Proposers shall refer to the RFP documents for detailed deliverables.

The information contained in this proposal contains Sensitive Security Information as identified in 49 CFR Part 15 – Protection of Sensitive Security Information. Therefore, the PORT requires, a Mutual Non-Disclosure Agreement (MNDA) be executed prior to receiving the RFP. Proposer's may pick up a copy of the MNDA at the PORT's Administrative Office at 1720 Louisiana Highway 44, Reserve, LA 70084, download the MNDA from www.centralbidding.com or request a copy at bids@portsl.com. The MNDA must be fully executed before **April 15th, 2024, at 12:00 p.m.** CST in order to receive the RFP.

Port of South Louisiana has been awarded Port Security Grant Number EMW-2021-PU-00028 from the Department of Homeland Security ("DHS") Federal Emergency Management Agency ("FEMA") Port Security Grant Program ("PSGP") for FY2021 which will partially be funding the products and services to be provided by Proposer to PORT pursuant to this RFP. Proposer will comply with all applicable local, state and federal law, regulations, executive orders, FEMA policies, procedures, directives and the following:

- [2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#)
- [Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#)
- [FEMA Procurement Disaster Assistance Team \(PDAT\) FIELD MANUAL](#)
- [DHS Notice of Funding Opportunity \(NOFO\) Fiscal Year 2021 Port Security Grant Program \(PSGP\)](#)
- [FEMA Manual \(FM\) 207-22-0001 Fiscal Year 2021 Preparedness Grants Manual FEMA Grant Programs Directorate Version 3, February 2021](#)
- [GPD IB No. 400 FEMA's Implementation of 2 C.F.R. Part 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards \("Super Circular" or "Omni Circular"](#)
- Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018), as implemented through 2 C.F.R. § 200.216 and FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim) applies to this RFP.

All questions and inquiries shall be sent to bids@portsl.com.

The current forms of the RFP and all issued Addenda may be obtained from the PORT's Administrative Offices located at 1720 Louisiana Highway 44, Reserve, LA 70084, ("**Administrative Offices**") Monday, through Friday from 8:30 a.m. to 4:00 p.m. PORT reserves the right to modify all or any of the same at any time prior to the Submission Deadline through an Addendum.

Proposals are subject to all terms, conditions, and provisions of this document, including Affirmative Action and Equal Employment Opportunity regulations. Proposers shall read and understand the requirements of this RFP.

HSI in accordance with the provision of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contact entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

The requirements of 2 CFR Section 200.321 are to take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. It is the policy of HSI to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of the contract for the Project ("Contract"). HSI encourages participation under this solicitation by all qualifying and responsible firms regardless of business size or ownership, whether as the prime contractor or a subcontractor. There is no established Disadvantaged Business Enterprise ("DBE") participation goal for the Contract, but participation is highly encouraged.

Evaluation of submitted proposals will be based on the following criteria:

No.	Points	Criteria Description
1	20	Overall Experience of Company and Demonstrated Results Our evaluation will include an assessment of the history of your company, your experience as it relates to the requirements within this RFP, evidence of past performance, quality and relevance of past work, references, and related items.
2	20	Ability to meet PORTS schedule for expeditiously completing assignments. Time is of the essence to purchase and install this equipment.
3	30	Experience in Operating Small Unmanned Aircraft Systems (sUAS) Has your company provided sUAS to a Maritime Facility before?
4	15	Cost Effectiveness of Price Quotation Effective and efficient delivery of quality services is demonstrated in relation to the budget allocation. The allocation is reasonable and appropriate.
5	5	Completeness of Proposal and adherence to RFP Instructions
6	5	Value-add plan that includes additional products/services that are relevant to the current scope of work but are outside the current scope of work will be given considerations by the evaluation committee.
7	5	DBE/SBE Qualified small or minority-owned Proposers, women business enterprise or labor surplus area Proposers.

All proposals must be made in the form and on the forms (and contain all certificates, documentation, and information) required by the RFP documents. Any proposal that does not fully comply with any requirement of the RFP documents will be considered non-responsive, and PORT shall be entitled to reject. Port further reserves it's right to reject any and all proposals at any time. PORT reserves the right to waive any minor informality or mere irregularity contained in any proposal.

No proposal will be construed to be binding on PORT unless (i) a Contract first has been awarded by its Board of Commissioners at a public meeting, (ii) the Contract has been duly executed by each of the Contractor and PORT, and (iii) all conditions applicable to such award of the Contract and as otherwise may be set forth in the Contract Documents have been fully satisfied.

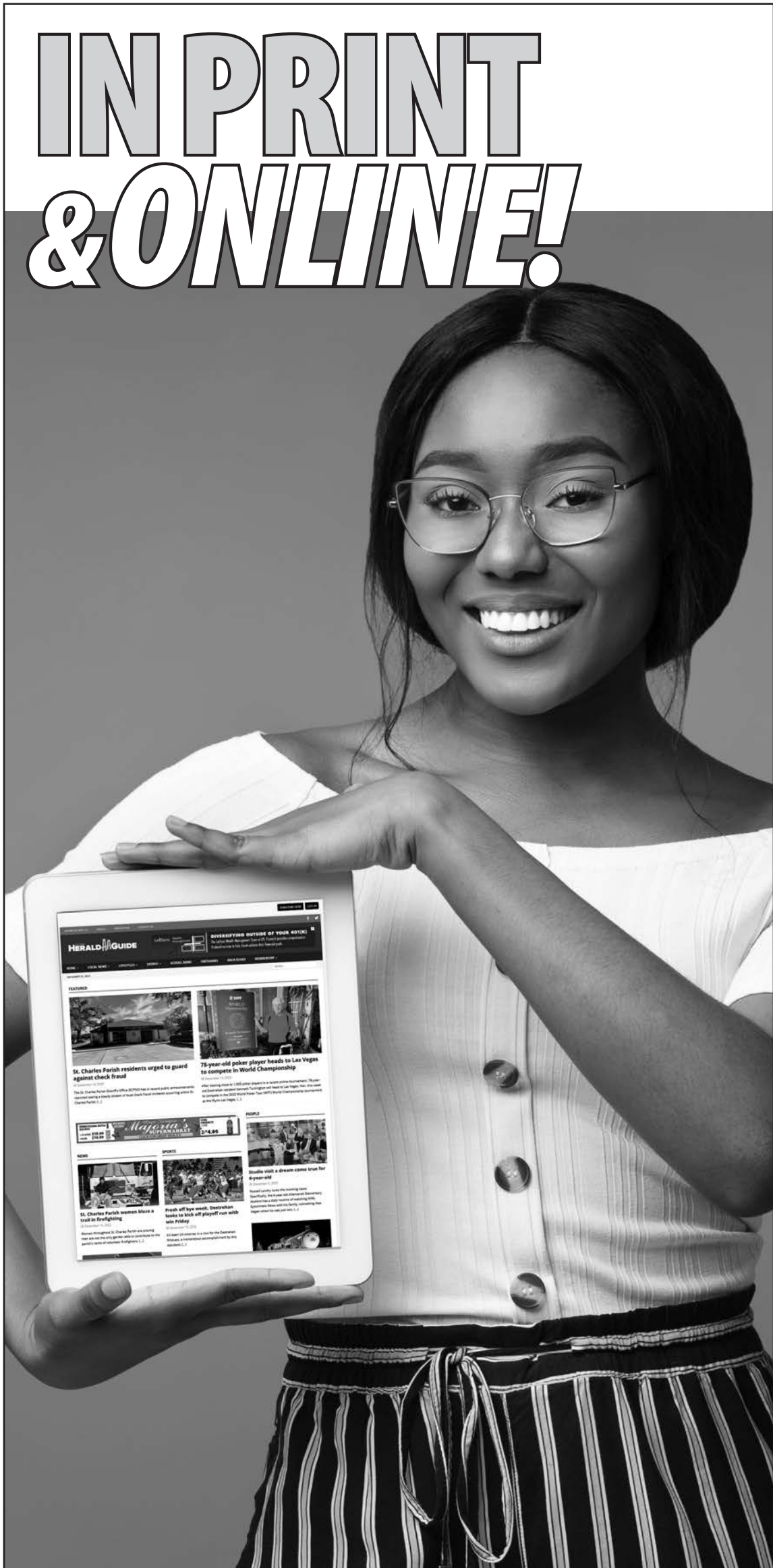
Proposals must be received with all required submittals as stated in the RFP, **no later than the Submission Deadline**. Proposals must be submitted to PORT in a sealed opaque envelope. Each Quote must clearly make reference to the Project by name and number in the upper left-hand corner and shall identify the contents of the envelope as a "RFP for Small Unmanned Aircraft system (sUAS) Project Number: "EMW-2021-PU-00028-4" and identify the name and address of the Proposer. Proposals may be delivered to 1720 Louisiana Highway 44, Reserve, Louisiana 70084 on or before the **Submission Deadline**. Proposer must submit three (3) copies of proposals and an electronic proposal via Flash Drive. Proposals may also be delivered to 1720 Louisiana Highway 44, Reserve, Louisiana 70084 or www.centralbidding.com on or before the **Submission Deadline**.

Proposals received after the time specified **Submission Deadline** shall not be considered for award. Proposals received via facsimile (fax), or electronic mail (e-mail) shall not be considered. Proposals not meeting specified delivery and method of submittal will not be opened nor considered responsive.

An executed MNDA must be on file with the PORT prior to receiving the RFP package. For Request for Information (RFI) regarding any questions or requests for clarifications regarding this proposal, Proposers must submit a written request for information on or before **Friday, April**

19, 2024, 4:00 p.m. CST to bids@portsl.com. The Port will provide a response to the RFI on or before **Friday, April 26, 2024, 4:00 p.m. CST**, in the form of an addendum.

By: Mr. Paul Mathews,
Executive Director/CEO
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03/28/2024
04/4/2024
04/11/2024



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