

ST. CHARLES PARISH PUBLIC NOTICES



Matthew Jewell  
Parish President  
985-783-5000  
[president@stcharlesgov.net](mailto:president@stcharlesgov.net)



La Sandra Darensbourg  
Gordon  
Councilwoman, District I  
985-240-0213  
[lgordon@stcharlesgov.net](mailto:lgordon@stcharlesgov.net)



Mary K. Clulee  
Councilwoman, District II  
504-330-3237  
[mclulee@stcharlesgov.net](mailto:mclulee@stcharlesgov.net)



Dick Gibbs  
Councilman, District III  
504-330-4262  
[dgibbs@stcharlesgov.net](mailto:dgibbs@stcharlesgov.net)



Nicky Dufrene  
Councilman, District IV  
504-512-3355  
[ndufrene@stcharlesgov.net](mailto:ndufrene@stcharlesgov.net)



Marilyn B. Bellock  
Councilwoman, District V  
504-360-2025  
[mbellock@stcharlesgov.net](mailto:mbellock@stcharlesgov.net)



Bob Fisher  
Councilman, District VI  
985-240-0172  
[bfisher@stcharlesgov.net](mailto:bfisher@stcharlesgov.net)



Julia Fisher-Cormier  
Councilwoman, District VII  
985-308-0366  
[jcormier@stcharlesgov.net](mailto:jcormier@stcharlesgov.net)



Beth Billings  
Councilwoman, Division A  
985-603-4068  
[bbillings@stcharlesgov.net](mailto:bbillings@stcharlesgov.net)



Holly Fonseca  
Councilwoman-At-Large,  
Division B  
985-240-0031  
[hfonseca@stcharlesgov.net](mailto:hfonseca@stcharlesgov.net)

Public Notice

A PUBLIC AUCTION  
THURSDAY, DECEMBER 7, 2023 AT 1:00PM  
SURPLUS FROM ST CHARLES PARISH SHERIFF'S OFFICE

LOCATION: Manheim Lafayette  
1611 St. Mary Street  
Scott, LA 70583

**LISTING:** [www.stcharlessheriff.org](http://www.stcharlessheriff.org) & <https://www.manheim.com/publicauctions/sales.do>  
**INSPECTION:** Public Buyers can inspect the inventory beginning the morning of the sale up until sale time.  
**TERMS:** Cash, Cashier's Checks, Money Order. No personal or company checks without a Bank Letter of Guarantee valid for 15 banking days after the auction

For more information, contact Lt. Andy Cimino, Fleet Manager @ (985) 783-1340.

Auction conducted by: MANHEIM LAFAYETTE (RENEE TORINA)  
1611 St. Mary Street, Scott, LA 70583 (337) 237-5620

PUBLISH: November 23 & 30, 2023

Public Notice

**PLANNING & ZONING COMMISSION**

THE ST. CHARLES PARISH PLANNING & ZONING COMMISSION WILL MEET ON DECEMBER 7, 2023 AT 6:00 P.M. IN THE COUNCIL CHAMBER OF THE PARISH COURTHOUSE LOCATED AT 15045 RIVER ROAD, HAHNVILLE TO HEAR:

**NEW CASES:**  
**2023-22-HOP** requested by **Diandray Martin** for a home occupation – "D-Luxe Builders" – at **84 Dunleith Court, Destrehan**, Council District 3.  
**2023-23-HOP** requested by **Alexis Pradat** for a home occupation – "The Shading Lounge" – at **408 South Fashion Boulevard, Hahnville**, Council District 1.  
**2023-5-SPU** requested by **Jordan Petit** for an Accessory Dwelling Unit in an R-1A zoning district at **219 Bernard Avenue, Ama**, Council District 2.

**NEW BUSINESS:**  
Comprehensive Plan Implementation Annual Report (deferred to later meeting)  
Election of Presiding Officers

**ALTERNATE DATE: 12/14**  
**PUBLISH: 11/23, 11/30, 12/7**

Public Notice


**PUBLIC MEETING NOTICE**

The Metropolitan District Law Enforcement Planning and Action Commission (METLEC) Board will hold a public meeting on Tuesday, January 16, 2024 at 11:00 a.m. The meeting will be held in the Joseph S. Yenni Bldg., 1221 Elmwood Park Blvd., Council Chambers, 2<sup>nd</sup> Floor, Jefferson, LA 70123. The purpose of the meeting will be to approve the allocations for FY2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funds and any other business that comes before the board.

In accordance with provisions of the American with Disabilities Act Amendments Act of 2008, as amended, Jefferson Parish shall not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you require auxiliary aids or devices, or other reasonable accommodation under the ADA Amendments Act, please submit your request to the ADA Coordinator at least forty-eight (48) hours in advance or as soon as practical. A seventy-two (72) hour advanced notice is required to request Certified ASL Interpreters. ADA Coordinator/Office of Citizens with Disabilities, 1221 Elmwood Park Blvd., Suite 403, Jefferson, LA 70123 (504) 736-6086, [ADA@jeffparish.net](mailto:ADA@jeffparish.net).

PUBLISH: November 30, 2023

Public Notice

**St. CHARLES PARISH**  
PROCUREMENT

SEAAED BIDS WILL BE RECEIVED BY ST. CHARLES PARISH UP TO :  
11:00 A.M., THURSDAY, DECEMBER 21, 2023

AT THE ST. CHARLES PARISH PROCUREMENT OFFICE, ROOM 3402, P.O. BOX 302, 15045 RIVER ROAD, PARISH COURTHOUSE, 3<sup>RD</sup> FLOOR PRESIDENT'S OFFICE, HAHNVILLE, LOUISIANA 70057, EITHER BY MAIL, HAND DELIVERED OR ON-LINE AT: <https://www.centralbidding.com>. PROMPTLY THEREAFTER, THE BID(S) WILL BE PUBLICLY OPENED AND READ ALOUD IN THE CONFERENCE ROOM ON THE THIRD FLOOR OF THE ST. CHARLES PARISH COURTHOUSE. FOR:

**HOME REHABILITATION PROGRAM**

According to the Home Rehabilitation Guidelines, Contractors that wish to participate in the Program must complete a Contractor's Application prior to bidding. Contractors who meet the eligibility criteria will be added to the approved Contractors List and invited to Bid. Approved Contractors must pick up a bid package in order to bid. Contractor's Application and detailed specification may be picked up at the office or mailed from Courtney Saucier, Community Service Housing Rehab Specialist, (call before coming, 985-764-7944, Monday – Friday 8:30 am to 4:00 pm. Bid related documents may be viewed online at: <https://www.centralbidding.com>.

**BID MUST BE PLAINLY MARKED ON THE OUTSIDE OF THE ENVELOPE:  
"DENOTING APPROPRIATE BID ITEM"**

St. Charles Parish reserves the right to reject any and all bids. These Bid Specifications have been prepared by our offices. Setting forth those items deemed necessary by our Office Personnel. They are not intended to be restrictive or discriminatory in any manner whatsoever. Please notify the Procurement Office in writing prior to opening of any deviation from the Policy.

St. Charles Parish Procurement Office  
P.O. Box 302  
Hahnville, LA 70057

BID ADVERTISED:  
ST. CHARLES HERALD GUIDE:  
NOVEMBER 30, 2023  
DECEMBER 7, 2023

Public Notice

**ORDINANCES AND RESOLUTIONS INTRODUCED FOR PUBLIC HEARING BY THE ST. CHARLES PARISH COUNCIL, ON MONDAY, DECEMBER 4, 2023, 6:00 P.M., COUNCIL CHAMBERS, PARISH COURTHOUSE, 15045 RIVER ROAD, HAHNVILLE:**

**2023-0314** (11/20/23, Jewell, M. Albert)  
An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to M-2 on approximately 317 acres across portions of Lots B-1, "A", and Parcels H-3 and L-3, Killona as requested by Louis G. Authement and Harry R. Coleman, III for 3C Riverside Properties, LLC.

**2023-0318** (11/20/23, Fonseca, Billings, Darensbourg Gordon, Clulee, Gibbs, Fisher)  
An ordinance to rescind Ordinance No. 90-12-16, which approved and authorized the adjustment of the annual compensation of the Parish President of St. Charles Parish, and Ordinance No. 98-11-1, which approved and authorized the adjustment of the annual compensation of the members of the St. Charles Parish Council effective January 10, 2000.

**2023-0319** (11/20/23, Jewell, M. Bingham)  
An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-4-2 which approved a Professional Services Agreement with Stuart Consulting Group, Inc., for the Ormond Center Drainage Improvements (Project No. P190505), in the not to exceed amount of \$171,763.00.

**2023-0323** (11/20/23, Jewell, M. Bingham)  
An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform surveying services for the Crescent Engineering Boundary Surveys Master Contract (Project No. P231101), in the not to exceed amount of \$150,000.00.

**2023-0324** (11/20/23, Jewell, C. Oubre)  
An ordinance approving and authorizing the execution of an Agreement for Adjudicated and/or Land Banked Property Sale Services with Archon Information Systems, L.L.C. d/b/a Civic Source to provide marketing services and to conduct multi-property real estate auctions of adjudicated properties.

**2023-0325** (11/20/23, Jewell, M. Bingham)  
An ordinance approving and authorizing the execution of Change Order No. 1 and Final for the Ama Drainage Improvements Rebid, Project No. P150801-2, to increase the contract amount by \$80,971.85 and increase the contract time by 218 calendar days.

**2023-0326** (11/20/23, Jewell, M. Albert)  
An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement between Bunge Chevron AG Renewables, LLC and St. Charles Parish relative to the design, development, construction, expansion and/or extension of Noel Street from Lorraine Street to Jonathan Street (the "Project").

**2023-0327** (11/20/23, Jewell, C. Oubre)  
An ordinance approving and authorizing the execution of a Cancellation of Lease and an Act of Conveyance of a certain piece of property with Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana, for the improvements located thereon at 145 Angus Drive in Luling, Louisiana.

**2023-0328** (11/20/23, Jewell, M. Albert)  
An ordinance to revoke and abandon Modoc Street, and portions of Jonathan Street, Pelican Street, Amie Street, and Jean Street, Destrehan Park and Gabriel Heights Subdivisions, as shown on the map by Michael P. Blanchard, PLS, signed and dated October 24, 2023.

**PUBLISH: November 23, 30, 2023**

Public Notice

Anyone knowing the whereabouts of the heirs and descendants of MELVIN HONOR and SARAH HILLS HONOR, Please contact Don Paul Landry, APLC, Attorneys, at 1308 Paul Maillard Road/PO Box 21 70070 or by calling 985-785-5494.

Publish: November 30 & December 7, 2023

Sheriff's Sale

**SHERIFF'S SALE  
SHERIFF'S OFFICE  
Suit No: (45) 86556-E  
Date: Thursday, October 19, 2023  
HANCOCK WHITNEY BANK  
vs  
STEPHEN D KEYS  
GREG CHAMPAGNE, SHERIFF  
P.O. Box 426  
HAHNVILLE, LA 70057  
Parish of St. Charles  
29th Judicial District Court  
State of Louisiana**

By virtue of and in obedience to a Writ of FIERI FACIAS directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST. CHARLES, State of Louisiana, dated: WEDNESDAY, OCTOBER 4, 2023, in the above entitled and numbered cause, I shall proceed to sell at public auction at the front door of the Courthouse of which the Civil District Court of the Parish of St. Charles is held on WEDNESDAY, NOVEMBER 15, 2023, at 10:00 AM, to the last and highest bidder for cash, the following described property, to wit:  
2016 CHEVROLET COR-VETTE BEARING VEHICLE IDENTIFICATION NUMBER 1G1YM2D7365111089  
And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of:  
**SIXTY-TWO THOUSAND SIX HUNDRED EIGHTY-FIVE AND 24 / 100 (\$62,685.24) DOLLARS**, along with interest and attorney's fees and all other costs including my own costs and charges.  
**Terms and conditions of sale:**  
**CASH IN THE FORM OF A CASHIER'S CHECK DUE BY 2:00 P.M. DAY OF THE SALE.**  
**GREG CHAMPAGNE, SHERIFF & EX-OFFICIO TAX COLLECTOR ST. CHARLES PARISH**  
**PUBLISH ON: November 02, 2023**  
**ATTORNEY FOR PLAINTIFF:**  
**Charles F Dismukes, II**  
**3501 North Causeway Blvd., Ste. 800**  
**Metairie, LA 70002**  
**504-838-7747**  
**SCSO-CIV-209-0402**



Public Notice

NOTICE OF REQUEST FOR PROPOSALS (RFP)  
Cybersecurity Enhancements Phase II – Purchase, Install and Configure a Firewall (“Project”)

The PORT of South Louisiana (“**PORT**”) is soliciting competitive request for proposals from qualified responsible Proposers for Cybersecurity Enhancements Phase II to Purchase, Install and Configure a Firewall. PORT will receive sealed proposals for that purpose, until **January 22, 2024, at 10:00 a.m. Central Standard Time (CST), (“Submission Deadline”)**. Proposals not received by PORT as of the Submission Deadline will not be considered responsive and will not be opened. Proposals not meeting specified delivery and methods of submittal will not be considered responsive and will not be opened. Proposals received via facsimile (fax), or electronic mail (e-mail) shall not be considered. PORT reserves the right to extend the Submission Deadline by issuing an Addendum. Proposers shall refer to the RFP documents for detailed deliverables.

The purpose of this RFP is to solicit competitive proposals for qualified Proposers to Purchase, Install and Configure a Firewall, for the PORT. It includes the following:

- Purchase, Installation and Configuration of a Firewall.
- 3 years of Maintenance License, Warranty and Support of the Firewall
- Cyber Technicians’ services required to install and configure the Firewall

Port of South Louisiana has been awarded Port Security Grant Number EMW-2023-PU-00135 from the Department of Homeland Security (“DHS”) Federal Emergency Management Agency (“FEMA”) Port Security Grant Program (“PSGP”) for FY2023 which will partially be funding the products and services to be provided by Proposer to PORT pursuant to this RFP. Proposer will comply with all applicable local, state and federal law, regulations, executive orders, FEMA policies, procedures, directives and the following:

- [2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,](#)
- [Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#)
- [FEMA Procurement Disaster Assistance Team \(PDAT\) FIELD MANUAL](#)
- [The Department of Homeland Security \(DHS\) Notice of Funding Opportunity \(NOFO\) Fiscal Year 2023 Port Security Grant Program | FEMA.gov](#)
- [Fiscal Year 2023 Preparedness Grants Manual \(fema.gov\)](#)
- [GPD IB No. 400 FEMA’s Implementation of 2 C.F.R. Part 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards \(“Super Circular” or “Omni Circular”](#)
- Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018), as implemented through 2 C.F.R. § 200.216 and FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim) applies to this RFP.
- [List of Equipment and Services Covered by Section 2 of the Security and Trusted Communications Network Act](#)

Proposals are subject to all terms, conditions, and provisions of this document, including Affirmative Action, Equal Employment Opportunity and Build America Buy America Act (BABAA) regulations. Proposers shall read and understand the requirements of this RFP.

The information contained in this proposal contains Sensitive Security Information as identified in 49 CFR Part 15 – Protection of Sensitive Security Information. Therefore, the PORT requires, a Mutual Non-Disclosure Agreement (MNDA) be executed prior to receiving the RFP. Proposer’s may pick up a copy of the MNDA at the PORT’s Administrative Office at 1720 Louisiana Highway 44, Reserve, LA 70084, download the MNDA from [www.centralbidding.com](http://www.centralbidding.com) or request a copy at [bids@portsl.com](mailto:bids@portsl.com) on or before **December 21, 2023, at 4:00 p.m. CST.**

The Port will forward the RFP and any Addendums upon receipt of fully executed MNDA. PORT reserves the right to modify all or any of the same at any time prior to the Submission Deadline through an Addendum.

A Proposer will be selected through a qualification-based selection process. Proposers interested in providing services must submit a Statement of Qualifications (SOQ) that addresses the evaluation criteria defined in the RFP. Information included within the SOQ may be used to evaluate your firm as part of any criteria regardless of where that information is found within the SOQ. Information obtained from the SOQ and from any other relevant source may be used in the evaluation and selection process.

Evaluation of submitted proposals will be based on the following criteria:

No.	Points	Criteria Description
1	40	<b>Overall Experience of Company and Demonstrated Results</b> Our evaluation will include an assessment of the history of your company, your experience as it relates to the requirements within this RFP, evidence of past performance, quality and relevance of past work, references, and related items.
2	20	<b>Ability to meet PORTS schedule for expeditiously completing assignments.</b> Time is of the essence to purchase and install this equipment. <b>Is the Proposer able to order and supply equipment on or before 08/31/2026?</b>
3	15	<b>Cost Effectiveness of Price Quotation</b> Effective and efficient delivery of quality services is demonstrated in relation to the budget allocation. The allocation is reasonable and appropriate.
4	10	<b>Completeness of Proposal and adherence to RFP Instructions</b>
5	5	<b>Value-add plan that includes additional products/services that are relevant to the current scope of work but are outside the current scope of work will be given consideration by the evaluation committee.</b>
6	10	<b>DBE/SBE</b> Qualified small or minority-owned Proposers, women business enterprise or labor surplus area Proposers.

All proposals must be made in the form and on the forms (and contain all certificates, documentation, and information) required by the RFP Documents. Any proposal that does not fully comply with any requirement of the RFP Documents will be considered non-responsive, and PORT shall be entitled to reject. Port further reserves it’s right to reject any and all proposals at any time. PORT reserves the right to waive any minor informality or mere irregularity contained in any proposal.

No proposal will be construed to be binding on PORT unless (i) a Contract first has been awarded by its Board of Commissioners at a public meeting, (ii) the Contract has been duly executed by each of the Contractor and PORT, and (iii) all conditions applicable to such award of the Contract and as otherwise may be set forth in the Contract Documents have been fully satisfied.

Proposals must be received with all required submittals as stated in the RFP, no later than the Submission Deadline. Proposals may be delivered to 1720 Louisiana Highway Reserve, Louisiana 70084 or [www.centralbidding.com](http://www.centralbidding.com) on or before the Submission Deadline.

- The proposal package consists of two (2) sealed packages. Both sealed packages should be submitted online at [www.centralbidding.com](http://www.centralbidding.com) or delivered to the PORT’s Administrative Office.
- The first sealed package should contain an original and two (2) bound, full, complete, and exact copies of the Technical Proposal and an electronic proposal via a Flash Drive in a sealed opaque envelope. The package should be clearly labeled “Cybersecurity Enhancements Phase II – Purchase, Install, and Configure a Firewall” Project # EMW-2023-PU-00135-5” and identify the name and address of the Proposer.
- The second sealed package should contain an original and one (1) full, complete, and exact copies of the Cost Proposal. The package should be clearly labeled– “Cost Proposal for Cybersecurity Enhancements Phase II – Purchase, Install and Configure a Firewall” Project # EMW-2023-PU-00135-5” that all copies and all electronic media are identical to the Proposer’s hardcopy, original submission. In case of a discrepancy, the hard copy shall govern.

For Request for Information (RFI) regarding any questions or requests for clarifications regarding this proposal, Proposers must submit a written request for information on or before **December 28, 2023, 4:00 p.m. CST** to [bids@psl.com](mailto:bids@psl.com). The Port will provide a response to the Request for Information on or before **January 8, 2024, 4:00 p.m. CST**, in the form of an addendum.

By: Mr. Paul Mathews, Executive Director/CEO  
Dates of Publication:  
11/30/2023  
12/07/2023  
12/14/2023

Public Notice

NOTICE OF REQUEST FOR PROPOSALS (RFP)  
CAMERAS AND ACCESS CONTROL ON MARITIME OPERATIONS CENTER (MOC) (“Project”)

The PORT of South Louisiana (“**PORT**”) is soliciting competitive requests for proposals from qualified responsible Proposers for Cameras and Access Control on Marine Operations Center (MOC). PORT will receive sealed proposals for that purpose, until **January 22, 2024, at 2:00 p.m. Central Standard Time (CST), (“Submission Deadline”)**. Proposals not received by PORT as of the Submission Deadline will not be considered responsive and will not be opened. Proposals not meeting specified delivery and methods of submittal will not be considered responsive and will not be opened. Proposals received via facsimile (fax), or electronic mail (e-mail) shall not be considered. PORT reserves the right to extend the Submission Deadline by issuing an Addendum. Proposers shall refer to the RFP documents for detailed deliverables.

The purpose of this RFP is to solicit competitive proposals for qualified Proposers to purchase, install and configure cameras, computer workstation, monitors, and access control reader at MOC for the PORT.

Port of South Louisiana has been awarded Port Security Grant Number EMW-2021-PU-00028-2 from the Department of Homeland Security (“DHS”) Federal Emergency Management Agency (“FEMA”) Port Security Grant Program (“PSGP”) for FY2021 which will partially be funding the products and services to be provided by Proposer to PORT pursuant to this RFP. Proposer will comply with all applicable local, state and federal law, regulations, executive orders, FEMA policies, procedures, directives and the following:

- [2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,](#)
- [Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#)
- [FEMA Procurement Disaster Assistance Team \(PDAT\) FIELD MANUAL](#)
- [The Department of Homeland Security \(DHS\) Notice of Funding Opportunity \(NOFO\) Fiscal Year 2021 Port Security Grant Program | FEMA.gov](#)
- [Fiscal Year 2021 Preparedness Grants Manual \(fema.gov\)](#)
- [GPD IB No. 400 FEMA’s Implementation of 2 C.F.R. Part 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards \(“Super Circular” or “Omni Circular”](#)
- Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018), as implemented through 2 C.F.R. § 200.216 and FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim) applies to this RFP.
- [List of Equipment and Services Covered by Section 2 of the Security and Trusted Communications Network Act](#)

Proposals are subject to all terms, conditions, and provisions of this document, including Affirmative Action, Equal Employment Opportunity, and Build America Buy America Act (BABAA) regulations. Proposers shall read and understand the requirements of this RFP.

The information contained in this proposal contains Sensitive Security Information as identified in 49 CFR Part 15 – Protection of Sensitive Security Information. Therefore, the PORT requires, a Mutual Non-Disclosure Agreement (MNDA) be executed prior to receiving the RFP. Proposer’s may pick up a copy of the MNDA at the PORT’s Administrative Office at 1720 Louisiana Highway 44, Reserve, LA 70084, download the MNDA from [www.centralbidding.com](http://www.centralbidding.com) or request a copy at [bids@portsl.com](mailto:bids@portsl.com) on or before **December 21, 2023, at 4:00 p.m. CST.**

The PORT will forward the RFP and any Addendums upon receipt of a fully executed MNDA. PORT reserves the right to modify all or any of the same at any time prior to the Submission Deadline through an Addendum.

A Proposer will be selected through a qualification-based selection process. Proposers interested in providing services must submit a Statement of Qualifications (SOQ) that addresses the evaluation criteria defined in the RFP. Information included within the SOQ may be used to evaluate your firm as part of any criteria regardless of where that information is found within the SOQ. Information obtained from the SOQ and from any other relevant source may be used in the evaluation and selection process.

Evaluation of submitted proposals will be based on the following criteria:

No.	Points	Criteria Description
1	40	<b>Overall Experience of Company and Demonstrated Results</b> Our evaluation will include an assessment of the history of your company, your experience as it relates to the requirements within this RFP, evidence of past performance, quality and relevance of past work, references, and related items.
2	20	<b>Ability to meet PORTS schedule for expeditiously completing assignments.</b> Time is of the essence to purchase and install this equipment. <b>Is the Proposer able to order and supply equipment on or before 06/30/2024?</b>
3	15	<b>Cost Effectiveness of Price Quotation</b> Effective and efficient delivery of quality services is demonstrated in relation to the budget allocation. The allocation is reasonable and appropriate.
4	10	<b>Completeness of Proposal and adherence to RFP Instructions</b>
5	5	<b>Value-add plan that includes additional products/services that are relevant to the current scope of work but are outside the current scope of work will be given consideration by the evaluation committee.</b>
6	10	<b>DBE/SBE</b> Qualified small or minority-owned Proposers, women business enterprise or labor surplus area Proposers.

All proposals must be made in the form and on the forms (and contain all certificates, documentation, and information) required by the RFP Documents. Any proposal that does not fully comply with any requirement of the RFP Documents will be considered non-responsive, and PORT shall be entitled to reject. Port further reserves it’s right to reject any and all proposals at any time. PORT reserves the right to waive any minor informality or mere irregularity contained in any proposal.

No proposal will be construed to be binding on PORT unless (i) a Contract first has been awarded by its Board of Commissioners at a public meeting, (ii) the Contract has been duly executed by each of the Contractor and PORT, and (iii) all conditions applicable to such award of the Contract and as otherwise may be set forth in the Contract Documents have been fully satisfied.

Proposals must be received with all required submittals as stated in the RFP, no later than the Submission Deadline. Proposals may be delivered to 1720 Louisiana Highway Reserve, Louisiana 70084 or [www.centralbidding.com](http://www.centralbidding.com) on or before the Submission Deadline.

- The proposal package consists of two (2) sealed packages. Both sealed packages should be submitted online at [www.centralbidding.com](http://www.centralbidding.com) or delivered to the PORT’s Administrative Office.
- The first sealed package should contain an original and two (2) bound, full, complete, and exact copies of the Technical Proposal and an electronic proposal via a Flash Drive in a sealed opaque envelope. The package should be clearly labeled “Cameras and Access Control on MOC” Project # EMW-2021-PU-00028-2” and identify the name and address of the Proposer.
- The second sealed package should contain an original and one (1) full, complete, and exact copies of the Cost Proposal. The package should be clearly labeled– “Cost Proposal for Cameras and Access Control on MOC” Project # EMW-2021-PU-00028-2” that all copies and all electronic media are identical to the Proposer’s hardcopy, original submission. In case of a discrepancy, the hard copy shall govern.

For Request for Information (RFI) regarding any questions or requests for clarifications regarding this proposal, Proposers must submit a written request for information on or before **December 28, 2023, 4:00 p.m. CST** to [bids@psl.com](mailto:bids@psl.com). The Port will provide a response to the Request for Information on or before **January 8, 2024, 4:00 p.m. CST**, in the form of an addendum.

By: Mr. Paul Mathews, Executive Director/CEO  
Dates of Publication:  
11/30/2023  
12/07/2023  
12/14/2023

Sheriff’s Sale

SHERIFF’S SALE  
SHERIFF’S OFFICE  
Suit No: (45) 91765-C  
Date: **Wednesday, September 27, 2023**  
MORTGAGE ASSETS MANAGEMENT, LLC  
vs  
DONNA M. DUHE A/KJA DONNA DUHE, HEIR OF  
CAROLYN LANDECHE DUHE A/KJA CAROLYN L DUHE A/KJA CAROLYN DUHE A/KJA CAROLYN LANDECHE  
GREG CHAMPAGNE, SHERIFF  
P.O. Box 426  
HAHNVILLE, LA 70057  
Parish of St. Charles  
29th Judicial District Court  
State of Louisiana

By virtue of and in obedience to a Writ of SEIZURE AND SALE directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST CHARLES, State of Louisiana, dated:

TUESDAY, MARCH 21, 2023, in the above entitled and numbered cause, I shall proceed to sell at public auction at the principal front door of the Court-house of which the Civil District Court of the Parish of St. Charles is held on WEDNESDAY, DECEMBER 6, 2023, at 10:00 AM., to the last and highest bidder for cash, the following described property, to wit:

The property described in the Act of Mortgage is described as follows:

A certain portion of ground, together with all the improvements thereon and all rights, ways, privileges, servitudes, advantages and appurtenances thereunto belonging or in anywise appertaining, situated in the Parish of St. Charles, State of Louisiana, on the right bank of the Mississippi River, in Section 47, TBS, R21E, and being a portion of Farm Lots 1, 2, 3 and 4 of Lone Star Plantation, said portion of ground is situated in that part known as Mimosa Park Subdivision, in Block “C,” and designated by the Lot No. 59 and One-Half of Lot No. 57, next to and adjoining Lot 59, all in accordance with a revised plan of subdivision by E. M. Collier, dated June 24, 1954, copy of which is filed in the Office of the Clerk of Court for the Parish of St. Charles, Louisiana, for reference; said Lot No. 59 and one-half of Lot No. 57 adjoining Lot 59, together measure 75 feet front on Mimosa Avenue, same width in the rear, by a depth of 131 feet between equal and parallel lines. Property situated in the Parish of St. Charles, State of Louisiana.

And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of:

**ONE HUNDRED NINETY-FIVE THOUSAND TWENTY-ONE AND 45 / 100 (\$195,021.45)**

**DOLLARS**, along with interest and attorney’s fees and all other costs including my own costs and charges.

**TERMS AND CONDITIONS OF SALE: CASH IN THE FORM OF A CASHIER’S CHECK DUE BY 2:00 P.M. DAY OF THE SALE.**  
**GREG CHAMPAGNE-SHERIFF &**

**EX-OFFICIO TAX COLLECTOR ST. CHARLES PARISH**  
**PUBLISH ON: November 02, 2023**  
**November 30, 2023**

**ATTORNEY FOR PLAINTIFF:**  
**Corey J. Giroir**  
**P.O. Box 87379 13541 Tiger Bend**  
**Baton Rouge, LA 70879**  
**225-756-0373**  
**SCSO-CIV-209-0402**



# Your Community, Your News



St. Charles  
**HERALD-GUIDE**  
— and —  
**www.HeraldGuide.com**

Keeping the people of St. Charles Parish connected, since 1873

Delivered weekly to your door

Call 1-800-538-4355 for subscription  
Call 985-758-2795 advertising information.



Public Notice

NOTICE OF REQUEST FOR PROPOSALS (RFP)  
Port Administrative Offices Security Surveillance - Cameras  
("Project")

The PORT of South Louisiana ("PORT") is soliciting competitive request for proposals from qualified responsible Proposers for Port Administrative Offices Security Surveillance – Cameras. PORT will receive sealed proposals for that purpose, until **January 22, 2024, at 1:00 p.m. Central Standard Time (CST)**, ("Submission Deadline"). Proposals not received by PORT as of the Submission Deadline will not be considered responsive and will not be opened. Proposals not meeting specified delivery and methods of submittal will not be considered responsive and will not be opened. Proposals received via facsimile (fax), or electronic mail (e-mail) shall not be considered. PORT reserves the right to extend the Submission Deadline by issuing an Addendum. Proposers shall refer to the RFP documents for detailed deliverables.

The purpose of this RFP is to solicit competitive proposals for qualified Proposers to Purchase, Install and Configure cameras for the PORT.

Port of South Louisiana has been awarded Port Security Grant Number EMW-2020-PU-00077-2 from the Department of Homeland Security ("DHS") Federal Emergency Management Agency ("FEMA") Port Security Grant Program ("PSGP") for FY2020 which will partially be funding the products and services to be provided by Proposer to PORT pursuant to this RFP. Proposer will comply with all applicable local, state and federal law, regulations, executive orders, FEMA policies, procedures, directives and the following:

- [2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#).
- [Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#)
- [FEMA Procurement Disaster Assistance Team \(PDAT\) FIELD MANUAL](#).
- [The Department of Homeland Security \(DHS\) Notice of Funding Opportunity \(NOFO\) Fiscal Year 2020 Port Security Grant Program | FEMA.gov](#)
- [Fiscal Year 2020 Preparedness Grants Manual \(fema.gov\)](#)
- [GPD IB No. 400 FEMA's Implementation of 2 C.F.R. Part 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards \("Super Circular" or "Omni Circular"](#)
- Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018), as implemented through 2 C.F.R. § 200.216 and FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim) applies to this RFP.
- [List of Equipment and Services Covered by Section 2 of the Security and Trusted Communications Network Act](#)

Proposals are subject to all terms, conditions, and provisions of this document, including Affirmative Action, Equal Employment Opportunity, and Build America Buy America Act (BABAA) regulations. Proposers shall read and understand the requirements of this RFP.

The information contained in this proposal contains Sensitive Security Information as identified in 49 CFR Part 15 – Protection of Sensitive Security Information. Therefore, the PORT requires, a Mutual Non-Disclosure Agreement (MNDA) be executed prior to receiving the RFP. Proposer’s may pick up a copy of the MNDA at the PORT’s Administrative Office at 1720 Louisiana Highway 44, Reserve, LA 70084, download the MNDA from [www.centralbidding.com](http://www.centralbidding.com) or request a copy at [bids@portsl.com](mailto:bids@portsl.com) on or before **December 21, 2023, at 4:00 p.m. CST**.

The Port will forward the RFP and any Addendums upon receipt of fully executed MNDA. PORT reserves the right to modify all or any of the same at any time prior to the Submission Deadline through an Addendum.

A Proposer will be selected through a qualification-based selection process. Proposers interested in providing services must submit a Statement of Qualifications (SOQ) that addresses the evaluation criteria defined in the RFP. Information included within the SOQ may be used to evaluate your firm as part of any criteria regardless of where that information is found within the SOQ. Information obtained from the SOQ and from any other relevant source may be used in the evaluation and selection process.

Evaluation of submitted proposals will be based on the following criteria:

No.	Points	Criteria Description
1	40	<b>Overall Experience of Company and Demonstrated Results</b> Our evaluation will include an assessment of the history of your company, your experience as it relates to the requirements within this RFP, evidence of past performance, quality and relevance of past work, references, and related items.
2	20	<b>Ability to meet PORTS schedule for expeditiously completing assignments.</b> Time is of the essence to purchase and install this equipment. Is the Proposer able to order and supply equipment on or before <b>06/30/2024?</b>
3	15	<b>Cost Effectiveness of Price Quotation</b> Effective and efficient delivery of quality services is demonstrated in relation to the budget allocation. The allocation is reasonable and appropriate.
4	10	<b>Completeness of Proposal and adherence to RFP Instructions</b>
5	5	<b>Value-add plan that includes additional products/services that are relevant to the current scope of work but are outside the current scope of work will be given consideration by the evaluation committee.</b>
6	10	<b>DBE/SBE</b> Qualified small or minority-owned Proposers, women business enterprise or labor surplus area Proposers.

All proposals must be made in the form and on the forms (and contain all certificates, documentation, and information) required by the RFP Documents. Any proposal that does not fully comply with any requirement of the RFP Documents will be considered non-responsive, and PORT shall be entitled to reject. Port further reserves it’s right to reject any and all proposals at any time. PORT reserves the right to waive any minor informality or mere irregularity contained in any proposal.

No proposal will be construed to be binding on PORT unless (i) a Contract first has been awarded by its Board of Commissioners at a public meeting, (ii) the Contract has been duly executed by each of the Contractor and PORT, and (iii) all conditions applicable to such award of the Contract and as otherwise may be set forth in the Contract Documents have been fully satisfied.

Proposals must be received with all required submittals as stated in the RFP, no later than the Submission Deadline. Proposals may be delivered to 1720 Louisiana Highway Reserve, Louisiana 70084 or [www.centralbidding.com](http://www.centralbidding.com) on or before the Submission Deadline.

- A. The proposal package consists of two (2) sealed packages. Both sealed packages should be submitted online at [www.centralbidding.com](http://www.centralbidding.com) or delivered to the PORTs Administrative Office.
- B. The first sealed package should contain an original and two (2) bound, full, complete, and exact copies of the Technical Proposal and an electronic proposal via a Flash Drive in a sealed opaque envelope. The package should be clearly labeled "Port Administrative Offices Security Surveillance - Cameras" Project # EMW-2020-PU-00077-2" and identify the name and address of the Proposer.
- C. The second sealed package should contain an original and one (1) full, complete, and exact copies of the Cost Proposal. The package should be clearly labeled– "Cost Proposal for Port Administrative Offices Security Surveillance – Cameras" Project # EMW-2020-PU-00077-2" that all copies and all electronic media are identical to the Proposer’s hardcopy, original submission. In case of a discrepancy, the hard copy shall govern.

For Request for Information (RFI) regarding any questions or requests for clarifications regarding this proposal, Proposers must submit a written request for information on or before **December 28, 2023, 4:00 p.m. CST** to [bids@portsl.com](mailto:bids@portsl.com) [mailto:bids@psl.com](mailto:mailto:bids@psl.com) The Port will provide a response to the Request for Information on or before **January 8, 2024, 4:00 p.m. CST**, in the form of an addendum.

By: Mr. Paul Mathews, Executive Director/CEO  
Dates of Publication:  
11/30/2023  
12/07/2023  
12/14/2023

Public Notice

NOTICE OF REQUEST FOR PROPOSALS (RFP)  
Access Control at Port Main Gate – Inbound and Outbound Automatic Gate Openers  
("Project")

The PORT of South Louisiana ("PORT") is soliciting competitive requests for proposals from qualified responsible Proposers for Access Control at Port Main Gate – Inbound and Outbound Automatic Gate Openers. PORT will receive sealed proposals for that purpose, until **January 22, 2024, at 11:00 a.m. Central Standard Time (CST)**, ("Submission Deadline"). Proposals not received by PORT as of the Submission Deadline will not be considered responsive and will not be opened. Proposals not meeting specified delivery and methods of submittal will not be considered responsive and will not be opened. Proposals received via facsimile (fax), or electronic mail (e-mail) shall not be considered. PORT reserves the right to extend the Submission Deadline by issuing an Addendum. Proposers shall refer to the RFP documents for detailed deliverables.

The purpose of this RFP is to solicit competitive proposals for qualified Proposers to purchase and install Inbound and Outbound Automatic Gate Openers for the PORT.

Port of South Louisiana has been awarded Port Security Grant Number EMW-2020-PU-00077 from the Department of Homeland Security ("DHS") Federal Emergency Management Agency ("FEMA") Port Security Grant Program ("PSGP") for FY2020 which will partially be funding the products and services to be provided by Proposer to PORT pursuant to this RFP. Proposer will comply with all applicable local, state and federal law, regulations, executive orders, FEMA policies, procedures, directives and the following:

- [2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#).
- [Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#)
- [FEMA Procurement Disaster Assistance Team \(PDAT\) FIELD MANUAL](#).
- [The Department of Homeland Security \(DHS\) Notice of Funding Opportunity \(NOFO\) Fiscal Year 2020 Port Security Grant Program | FEMA.gov](#)
- [Fiscal Year 2020 Preparedness Grants Manual \(fema.gov\)](#)
- [GPD IB No. 400 FEMA's Implementation of 2 C.F.R. Part 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards \("Super Circular" or "Omni Circular"](#)
- Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018), as implemented through 2 C.F.R. § 200.216 and FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim) applies to this RFP.
- [List of Equipment and Services Covered by Section 2 of the Security and Trusted Communications Network Act](#)

Proposals are subject to all terms, conditions, and provisions of this document, including Affirmative Action, Equal Employment Opportunity, and Build America Buy America Act (BABAA) regulations. Proposers shall read and understand the requirements of this REP.

The information contained in this proposal contains Sensitive Security Information as identified in 49 CFR Part 15 – Protection of Sensitive Security Information. Therefore, the PORT requires, a Mutual Non-Disclosure Agreement (MNDA) be executed prior to receiving the RFP. Proposer’s may pick up a copy of the MNDA at the PORT’s Administrative Office at 1720 Louisiana Highway 44, Reserve, LA 70084, download the MNDA from [www.centralbidding.com](http://www.centralbidding.com) or request a copy at [bids@portsl.com](mailto:bids@portsl.com) on or before **December 21, 2023, at 4:00 p.m. CST**.

The Port will forward the RFP and any Addendums upon receipt of fully executed MNDA. PORT reserves the right to modify all or any of the same at any time prior to the Submission Deadline through an Addendum.

A Proposer will be selected through a qualification-based selection process. Proposers interested in providing services must submit a Statement of Qualifications (SOQ) that addresses the evaluation criteria defined in the RFP. Information included within the SOQ may be used to evaluate your firm as part of any criteria regardless of where that information is found within the SOQ. Information obtained from the SOQ and from any other relevant source may be used in the evaluation and selection process.

Evaluation of submitted proposals will be based on the following criteria:

No.	Points	Criteria Description
1	40	<b>Overall Experience of Company and Demonstrated Results</b> Our evaluation will include an assessment of the history of your company, your experience as it relates to the requirements within this RFP, evidence of past performance, quality and relevance of past work, references, and related items.
2	20	<b>Ability to meet PORTS schedule for expeditiously completing assignments.</b> Time is of the essence to purchase and install this equipment. Is the Proposer able to order and supply equipment on or before <b>06/30/2024?</b>
3	15	<b>Cost Effectiveness of Price Quotation</b> Effective and efficient delivery of quality services as well as equipment cost is demonstrated in relation to the budget allocation. The allocation is reasonable and appropriate.
4	10	<b>Completeness of Proposal and adherence to RFP Instructions</b>
5	5	<b>Value-add plan that includes additional products/services that are relevant to the current scope of work but are outside the current scope of work will be given consideration by the evaluation committee.</b>
6	10	<b>DBE/SBE</b> Qualified small or minority-owned Proposers, women business enterprise or labor surplus area Proposers.

All proposals must be made in the form and on the forms (and contain all certificates, documentation, and information) required by the RFP Documents. Any proposal that does not fully comply with any requirement of the RFP Documents will be considered non-responsive, and PORT shall be entitled to reject. Port further reserves it’s right to reject any and all proposals at any time. PORT reserves the right to waive any minor informality or mere irregularity contained in any proposal.

No proposal will be construed to be binding on PORT unless (i) a Contract first has been awarded by its Board of Commissioners at a public meeting, (ii) the Contract has been duly executed by each of the Contractor and PORT, and (iii) all conditions applicable to such award of the Contract and as otherwise may be set forth in the Contract Documents have been fully satisfied.

Proposals must be received with all required submittals as stated in the RFP, no later than the Submission Deadline. Proposals may be delivered to 1720 Louisiana Highway Reserve, Louisiana 70084 or [www.centralbidding.com](http://www.centralbidding.com) on or before the Submission Deadline.

- A. The proposal package consists of two (2) sealed packages. Both sealed packages should be submitted online at [www.centralbidding.com](http://www.centralbidding.com) or delivered to the PORTs Administrative Office.
- B. The first sealed package should contain an original and two (2) bound, full, complete, and exact copies of the Technical Proposal and an electronic proposal via a Flash Drive in a sealed opaque envelope. The package should be clearly labeled "Access Control at Port Main Gate" Project # EMW-2020-PU-00077-1" and identify the name and address of the Proposer.
- C. The second sealed package should contain an original and one (1) full, complete, and exact copies of the Cost Proposal. The package should be clearly labeled– "Cost Proposal for Access Control at Port Main Gate" Project # EMW-2020-PU-00077-1" that all copies and all electronic media are identical to the Proposer’s hardcopy, original submission. In case of a discrepancy, the hard copy shall govern.

For Request for Information (RFI) regarding any questions or requests for clarifications regarding this proposal, Proposers must submit a written request for information on or before **December 28, 2023, 4:00 p.m. CST** to [bids@psl.com](mailto:bids@psl.com). The Port will provide a response to the Request for Information on or before **January 8, 2024, 4:00 p.m. CST**, in the form of an addendum.

By: Mr. Paul Mathews, Executive Director/CEO  
Dates of Publication:  
11/30/2023  
12/07/2023  
12/14/2023



Public Notice

The Port of South Louisiana Executive Regional Airport (APS) plans to construct a vehicle parking lot expansion, near the existing T-Hangars, in order to meet current parking demands, thus keeping vehicles from parking on airfield pavement and aprons. The proposal includes the following component:

- Construction of approximately 5,400 square feet of asphalt vehicle parking

The proposed project is located on Airport Road in Reserve, Louisiana.

The environmental review, consultation, and other actions required by applicable federal environmental laws for this project are being, or have been, carried out by FAA Order 1050.1F. Per Executive Order 11988, Floodplain Management, the Airport, and the FAA have determined the proposed project components are located within the 100-year floodplain. The Airport and the FAA are presently identifying and evaluating the potential impacts, if any, on the floodplain. The project's impact on the floodplain is anticipated to be negligible; therefore, would not result in an adverse impact on the floodplain's natural and beneficial floodplain values. The encroachment would not impact existing infrastructure, would not have adverse impacts to the floodplain's natural and beneficial values, would not have a substantial probability of loss of human life, safe airport operations will not be affected, and aircraft services will not be interrupted.

If requested, a Public Meeting to review the project and provide comments will be granted in conjunction with FAA policy and floodplain review. If you would like to request a meeting, please contact Mr. Brian Cox, Chief Operating Officer, Port of South Louisiana, by phone at (985) 852-9278 or e-mail at [bc Cox@portsl.com](mailto:bc Cox@portsl.com); or provide written comments through December 15, 2023, or 15 days from the start of the Notice Publication. Written comments may be submitted by mail to Port of South Louisiana, Attention: Mr. Brian Cox, 1720 Louisiana Highway 44, P.O. Box AE, Reserve, LA 70084. Written comments from the public will become part of the project documentation.

PUBLISH: November 30, 2023

Public Notice

NOTICE OF PENDING FORFEITURE

On October 3, 2023, the below described property was taken into evidence, said property was identified as seized and forfeiture of said property is pending, pursuant to Louisiana R.S. 40:2600 et seq., to the St. Charles Parish Sheriff's Office:

ONE (1) 2009 BUICK LUCERNE, 4 DOOR SEDAN, RED IN COLOR, VIN #1G4HD57M09U148972; TEN (10) BLISTER PACKS CONTAINING A TOTAL OF 100 DOSAGE UNITS OF SCHEDULE II CDS-TAPENTADOL HYDROCHLORIDE; DIGITAL WEIGHT SCALE; THREE-THOUSAND THREE-HUNDRED TWENTY-EIGHT DOLLARS IN U.S. CURRENCY (\$3,328.00) and GREEN VEGETABLE MATTER FIELD TESTED POSITIVE FOR MARIJUANA, WEIGHING APPROXIMATELY 0.5 GRAMS

The property was seized with respect to the alleged violation of Section 2603 and Section 2604 of the Seizure and Controlled Dangerous Substances Property Act of 1989 and will be forfeited pursuant to that Act.

If you desire to contest the forfeiture of this property, you must mail a claim, certified mail/return receipt, to the seizing agency, St. Charles Parish Sheriff's Office, P. O. Box 426, Hahnville, LA 70057, AND to the District Attorney's Office of the Twenty-Ninth Judicial District Court for the Parish of St. Charles, State of Louisiana, P. O. Box 680, Hahnville, LA 70057, ATTN: MARK F. LOPEZ, Assistant District Attorney, stating your interest and/or claim in the above described property.

YOU MUST MAIL THIS CLAIM VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED WITHIN THIRTY (30) DAYS FROM November 30, 2023


Under R.S. 40:2610, the claim shall be in affidavit form, signed by the claimant under oath, before one who has the authority to administer the oath, under penalty of perjury or false swearing. It shall set forth: (1) the caption of the forfeiture proceedings; (2) the physical address where the claimant resides and the post office address where the claimant will accept mail; (3) the nature and extent of claimant's interest in the property; (4) the date and identity of the transferor/seller; and the circumstances of the claimant's acquisition of the said property; (5) the specific provisions of this law asserting that the property is not subject to forfeiture; (6) all essential facts supporting the assertion; and (7) the specific relief sought.

The failure to timely mail a claim to the seizing agency and the District Attorney's Office of the Twenty-Ninth Judicial District Court for the Parish of St. Charles, State of Louisiana will result in forfeiture of the property to the State of Louisiana without further notice or hearing.

JOEL T. CHAISSON, II  
DISTRICT ATTORNEY

PUBLISH: November 30, 2023

Public Notice

	<b>St. Charles Parish</b> <b>Meeting Minutes</b>  <b>Parish Council</b>  <b>Budget - Final</b>  <i>Council Chairman Beth A. Billings</i> <i>Councilmembers Holly Fonseca, La Sandra Darenbourg Gordon,</i> <i>Mary K. Clutes, Dick Gibbs, Nicky Duffene, Marilyn B. Bellock,</i> <i>Bob Fisher, Julia Fisher-Cormier</i>	<div>St. Charles Parish Courthouse 15045 Highway 18 P.O. Box 302 Hahnville, LA 70057 985-783-9000 <a href="http://www.stcharlesparish.gov">www.stcharlesparish.gov</a></div>
Tuesday, October 31, 20239:00 AMCouncil Chambers, Courthouse		
<b>Budget Hearing</b>		
<b>ATTENDANCE</b>		
Present 5 - Beth A. Billings, Holly Fonseca, La Sandra Darenbourg Gordon, Mary K. Clutes, and Nicky Duffene		
Absent 4 - Dick Gibbs, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier		
<b>Also Present</b>		
Parish President Matthew Jewell, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Emergency Preparedness Director Jason Tastet, Public Works Director Miles Bingham, Wastewater Director David deGenarés, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Grants Officer Carla Chasson, Waterworks Director Gregory Gordon, Community Services Director Joan Tongiat Diaz, Economic Development & Tourism Director Corey Fauchaux, Parks and Recreation Director Duane Foret, Parks and Recreation Assistant		

Director Anedra Coleman, Risk Management Officer Rechele Champagne, Dayna Parker, Personnel Officer, General Government Buildings Facilities Manager Bob Messerly, WMOA Director Tommy Scott, Luis Martinez, GIS Specialist, Monitoring Specialist Eric Barbeau, Eric Zurcher, Public Information Office, Donna Breaux, Finance Department, Brad Berthelot, Wastewater Department, Nicole Whitney, Public Works Department, David Ferraro, Procurement Agent, Kali Zammitt, Parish Farm Agent, Judge Timothy S. Marcel, Judge Lauren Lemmon, District Attorney Joel T. Chaisson II, Lance Marino, Clerk of Court, Brian Fabre, Clerk of Court's Office, Maurice Bostich, Sheriff's Office, Nicole Henry, Sheriff's Office, Dawn Higdon, Legal Services

CALL TO ORDER

Meeting called to order at 9:07 am

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.  
Mt. Airy Baptist Church, Boutte

Budget Message – 2024 Consolidated Operating & Capital Budget (President Matthew Jewell)

Councilwoman Marilyn B. Bellock arrived in the meeting.

Read

Chairman Billings spoke regarding meeting structure.

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

2023-0121

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

Summary:

Mr. Jewell and Department of Finance

Public Hearing Requirements Satisfied

General Fund:

District Court - Deferred to later in the meeting  
District Court Div. E - Deferred to later in the meeting  
Grand Jury - Deferred to later in the meeting

District Court Div. C - Deferred to Thursday, November 2, 2023

District Court Div. D - Reported - Council Discussion  
Judge Lauren Lemmon spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

District Attorney - Reported - Council Discussion  
District Attorney Joel T. Chaisson spoke on the matter.

Clerk of Court - Reported - Council Discussion  
Clerk of Court Lance Marino spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

Registrar of Voters - Deferred to Thursday, November 2, 2023

Sheriff - Reported

Maurice Bostich, St. Charles Parish Sheriff's Office, reported on behalf of Sheriff Greg Champagne.  
Council Discussion  
Mr. Bostich spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

Parish Farm Agent - Reported

Amendment No. 1

Ad Valorem Tax Increase Based on Assessed Value of 2.2428

General Fund

To Increase 2024 General Fund (Fund 001) Ad Valorem Revenue by \$52,500  
To Increase 2024 General Fund (Fund 001) Account 001-400560 (Taxation Collector) - Cost of Ad Valorem Tax Collection by \$1,500

Fund 123 - Flood Protection Fund

To Increase Ad Valorem Revenues for Fund 123 by \$85,000  
To Increase 2024 Flood Protection Fund (Fund 123) Cost of Ad Valorem Tax Collection by \$1,500

Fund 105 - Road Lighting District No. 1

To Increase Ad Valorem Revenues for Fund 105 by \$15,000

Fund 112 - Drainage

To Increase Ad Valorem Revenues for Fund 112 by \$95,000  
To Increase 2024 Drainage Fund (Fund 112) Cost of Ad Valorem Tax Collection by \$2,000

Fund 113 - Recreation

To Increase Ad Valorem Revenues for Fund 113 by \$49,500  
To Increase 2024 Recreation Fund (Fund 113) Cost of Ad Valorem Tax Collection by \$1,000

Fund 114 - Mosquito Control

To Increase Ad Valorem Revenues for Fund 114 by \$15,500  
To Increase 2024 Mosquito Control Fund (Fund 114) Cost of Ad Valorem Tax Collection by \$250

Fund 401 - Wastewater

To Increase Ad Valorem Revenues for Fund 401 by \$37,500  
To Increase 2024 Wastewater Fund (Fund 401) Account 401-420481 (Wastewater Administration) Cost of Ad Valorem Tax Collection by \$1000

A motion was made by Councilmember Fonseca, seconded by Councilmember Clutes, to approve Amendment No. 1. The motion carried by the following vote:

Yes: 6

Nay: 0

Absent: Gibbs, Fisher, Fisher-Cormier

Amendment No. 2

To implement changes as a result of HRC Amendment Propositions Nos. 1 and 2 approval from the 10/14/2023 Election by increasing the following Personal Services accounts within the General Fund listed below by a total of \$109,040. Individual line items are broken down below:

Council District I 001-400111

Salaries 001-4001114120 \$5,170

Fica 001-4001114151 \$321

Medicare 001-4001114156 \$75

OPEB 001-4001114161 \$181

001-400111

Total \$5,746

Council District II 001-400112

Salaries 001-4001124120 \$5,170

Fica 001-4001124151 \$321

Medicare 001-4001124156 \$75

OPEB 001-4001124161 \$181

001-400112

Total \$5,746

Council District III 001-400113

Salaries 001-4001134120 \$5,170

Fica 001-4001134151 \$321

Medicare 001-4001134156 \$75

OPEB 001-4001134161 \$181

001-400113

Total \$5,746

Council District IV 001-400114

Salaries 001-4001144120 \$5,170

Fica 001-4001144151 \$321

Medicare 001-4001144156 \$75

OPEB 001-4001144161 \$181

001-400114

Total \$5,746

Council District V 001-400115

Salaries 001-4001154120 \$5,170

Fica 001-4001154151 \$321

Medicare 001-4001154156 \$75

OPEB 001-4001154161 \$181

001-400115

Total \$5,746

Council District VI 001-400116

Salaries 001-4001164120 \$5,170

Fica 001-4001164151 \$321

Medicare 001-4001164156 \$75

OPEB 001-4001164161 \$181

001-400116

Total \$5,746

Council District VII 001-400117

Salaries 001-4001174120 \$5,170

Fica 001-4001174151 \$321

Medicare 001-4001174156 \$75

OPEB 001-4001174161 \$181

001-400117

Total \$5,746

Council Division A 001-400118

Salaries 001-4001184120 \$5,292

Fica 001-4001184151 \$339

Medicare 001-4001184156 \$77



OPEB	001-4001184161	\$184
	001-400118	
	Total	\$5,882

Council Division B 001-400119		
Salaries	001-4001194120	\$5,202
Medicare	001-4001194158	\$106
OPEB	001-4001194161	\$185
	001-400119	
	Total	\$5,683

Parish President 001-400310		
Salaries	001-4003104120	\$49,143
Pension	001-4003104152	\$3,651
Medicare	001-4003104158	\$713
Disability	001-4003104157	\$117
OPEB	001-4003104161	\$1,720
	001-400310	
	Total	\$57,343

Total Increase \$109,040  
A motion was made by Councilmember Fonseca, seconded by Councilmember Clutee, to approve Amendment No. 2. The motion carried by the following vote:  
Yes: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

Special Revenue Funds:  
Recreation (Recreation, Recreation-Explanation of Capital Outlay, Summer Camp) - Reported - Council Discussion  
Parks and Recreation Director Duane Foret spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

Amendment No. 3  
Fund 113 - Recreation - to add \$75,000 for improvements other than buildings - Fencing/Bleacher Covers - Monsanto Park

A motion was made by Councilmember Clutee, seconded by Councilmember Dufrene, to approve Amendment No. 3. The motion carried by the following vote:  
Yes: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

Amendment No. 4  
Fund 113 - Recreation - to add \$225,000 for improvements other than buildings - Ama Park Improvements including resurfacing basketball courts

A motion was made by Councilmember Clutee, seconded by Councilmember Dufrene, to approve Amendment No. 4. The motion carried by the following vote:  
Yes: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

Capital Projects Funds:  
Recreation Facilities Construction - Reported - Council Discussion  
Parks and Recreation Director Duane Foret spoke on the matter.

Amendment No. 5  
Fund 113 - Recreation - to add \$83,000 to improvements other than Buildings - Restroom for Ed Reed Park (Parquet)

A motion was made by Councilmember Bellock, seconded by Councilmember Clutee, to approve Amendment No. 5. The motion carried by the following vote:  
Yes: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

General Fund:  
Community Center - Reported

Special Revenue Funds:  
Retired Senior Volunteer Program (Federal, State, Local) - Reported  
Chief Operations Officer Darrin Dufre, reported on behalf of Jeanie Anble.

General Fund:  
Council - Reported - Council Discussion  
Council Secretary Michelle Impastato spoke on the matter.

Council District I - Reported  
Council District II - Reported

Amendment No. 6  
District II - Account 001-400112 - to reduce Life/Health Insurance by \$15,000

A motion was made by Councilmember Clutee, seconded by Councilmember Fonseca, to approve Amendment No. 6. The motion carried by the following vote:  
Yes: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

Council District III - Deferred until Monday, November 6, 2023  
Council District IV - Reported  
Council District V - Reported  
Council District VI - Deferred until later in the meeting  
Council District VII - Deferred until Thursday, November 2, 2023  
Council Division A - Reported  
Council Division B - Reported  
Parish President - Reported - Council Discussion  
Parish President Matthew Jewell spoke on the matter.

Special Revenue Funds:  
Parish Transportation - Reported  
Road Lighting District #1 - Reported - Council Discussion  
Contract Monitoring Specialist Eric Berteau spoke on the matter.

Road & Drainage (Flood Control, Paved Streets, Sidewalks & Crosswalks, Drainage) - Reported - Council Discussion  
Public Works Director Miles Bingham spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

Mosquito Control - Reported - Council Discussion  
Contract Monitoring Specialist Eric Berteau spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

General Fund:  
District Court - Reported - Council Discussion  
Finance Director Grant Dussom spoke on the matter.  
Judge Timothy Marcel spoke on the matter.  
Donna Breaux, Finance, spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

Grand Jury - Reported  
District Court Div. E - Reported

Amendment No. 7  
Sheriff's Office - Account 001-410100 - To reduce feeding and maintenance of prisoners by \$80,000  
To transfer \$60,000 from the General Fund to Fund 116 - RSVP - account 116-430270 - Local - Acquisition of Vehicles - New Van for RSVP

A motion was made by Councilmember Darenbourg Gordon, seconded by Councilmember Fonseca, to approve Amendment No. 7. The motion carried by the following vote:  
Yes: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

Councilwoman Bellock motioned to amend the proposed budget to add \$100,000.00 under Improvements other than Buildings to Account 112-420230 - Road & Drainage - Sidewalks & Crosswalks for sidewalks on Palomino Drive in Bar Nona Subdivision.  
Council Discussion  
Public Works Director Miles Bingham spoke on the matter.  
Motion Withdrawn by Councilwoman Bellock.

Capital Projects Funds:  
GOMESA CONSTRUCTION FUND - Reported - Council Discussion  
Public Works Director Miles Bingham spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

Special Revenue Funds:  
Flood Protection - Reported - Council Discussion  
Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Recess

Capital Projects Funds:  
West Bank Hurricane Protection Levee - Reported

Councilman Bob Fisher arrived in the meeting.

Enterprise Funds:  
Wastewater (Administration, Collection & Maintenance, Treatment) - Reported

Amendment No. 8  
Fund 401 - Wastewater - Wording Change - Page 258 - to change project 3127 Oxidation Pond to Hannville Treatment Plant Expansion

A motion was made by Councilmember Clutee, seconded by Councilmember Darenbourg Gordon, to approve Amendment No. 8. The motion carried by the following vote:  
Yes: 7  
Nay: 0  
Absent: Gibbs, Fisher-Cormier

Enterprise Funds:  
Solid Waste Collection & Disposal (Solid Waste Collection & Disposal, Recycling) - Reported - Council Discussion  
Contract Monitoring Specialist Eric Berteau spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

Consolidated Waterworks District No. 1 (Administration, Billing & Collection, Meter Readers, Distribution, Plant) - Reported - Council Discussion  
Waterworks Director Gregory Gordon spoke on the matter.

Public Hearing Requirements Satisfied

General Fund:  
Public Information - Reported - Council Discussion  
Director of Communications/Public Information Officer Samantha de-Castro spoke on the matter.

Cable TV Administration - Reported  
Purchasing - Reported - Council Discussion  
Procurement Agent David Ferraro spoke on that matter.

Personnel - Reported

Chief Administrative Officer Mike Palamone arrived in the meeting.

Legal Services - Reported - Council Discussion  
Legal Services Director Corey Oubre spoke on the matter.

Planning & Zoning - Reported - Council Discussion  
Planning & Zoning Director Michael Albert spoke on the matter.

Coastal Zone Management - Reported - Council Discussion  
Planning & Zoning Director Michael Albert spoke on the matter.

ICC Building Codes - Reported

Information Technology - Reported - Council Discussion  
Executive Director of Technology and Cybersecurity Anthony Ayo spoke on the matter.

GIS - Reported

General Govt Buildings - Reported - Council Discussion  
General Government Buildings Facilities Manager Bob Messerly spoke on the matter.  
Finance Director Grant Dussom spoke on the matter.

Risk Management - Reported - Council Discussion  
Risk Management Officer Rochell Champagne spoke on the matter.  
Finance Director Grant Dussom spoke on the matter.

Grants Administration - Reported  
Elevation Grant Program - Reported

Capital Projects Funds:  
LCDBG - Reported

General Fund:  
Emergency Preparedness - Reported - Council Discussion  
Emergency Preparedness Director Jason Tastet spoke on the matter.

Emergency Prep. Subsid. - Reported  
EOC - 24 Hours Coverage - Reported  
Animal Control - Reported  
Health & Safety Rehab. - Reported  
Revitalization Fund Program - Reported  
Housing Preservation Grant - Reported  
Community Services - Reported  
Energy Assistance - Reported  
Summer Feeding - Reported  
Community Service Centers - Reported  
Community Services Subgrants - Reported - Council Discussion  
Community Services Director Joan Tonglet Diaz spoke on the matter

LIHEAP Weatherization - Reported  
CSBG - Administration - Reported  
CSBG - Program Activities - Reported  
Home Program - Reported  
CSBG CARES ACT OF 2020 - Reported  
LIHWAP - Low Income Water Asst. - Reported  
Economic Development - Reported - Council Discussion  
Economic Development & Tourism Director Corey Fauchaux spoke on the matter.

Tourist Information Center - Reported - Council Discussion  
Economic Development & Tourism Director Corey Fauchaux spoke on the matter.

Special Revenue Funds:  
Workforce Investment Act - Reported - Council Discussion  
WQA Director Tommy Scott spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.  
Donna Breaux, Finance, spoke on the matter.  
Finance Director Grant Dussom spoke on the matter.

Public Hearing Requirements Satisfied

General Fund:  
Ordinance & Proceedings - Reported  
Police Jury Association - Reported  
Ward Courts - Reported  
Elections - Reported  
Finance - Reported - Council Discussion  
Finance Director Grant Dussom spoke on the matter.

Taxation - Assessor - Reported  
Taxation - Collector - Reported  
Data Processing - Reported  
Research & Investigations - Reported  
Retirement System Contributions - Reported  
Retired Employees Group Insurance - Reported  
Juvenile - Reported - Council Discussion  
Motor Vehicle - Reported  
Veterans Administration - Reported  
Public Housing - Reported  
Debt Service - Reported  
Transfers - Reported

Special Revenue Funds:  
Criminal Court Fund (District Court, District Attorney, Sheriff, Transfers) - Reported  
Governmental Bldgs M&O - Reported

Capital Projects Funds:  
LCDBG Public Facilities Construction - Reported earlier in the meeting  
Front Foot Assessment Capital Projects - Reported - Council Discussion  
Finance Director Grant Dussom spoke on the matter.

General Fund:  
Council District VI - Reported

Public Hearing Requirements Satisfied

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

Sponsors: Mr. Jewell and Department of Finance

Budget Amendments

Amendment No. 1  
Ad Valorem Tax Increase Based on Assessed Value of 2.2426

General Fund  
To Increase 2024 General Fund (Fund 001) Ad Valorem Revenue by \$62,500  
To Increase 2024 General Fund (Fund 001) Account 001-400980 (Taxation Collector) - Cost of Ad Valorem Tax Collection by \$1,600

Fund 123 - Flood Protection Fund  
To increase Ad Valorem Revenues for Fund 123 by \$65,000  
To increase 2024 Flood Protection Fund (Fund 123) Cost of Ad Valorem Tax Collection by \$1,500

Fund 105 - Road Lighting District No. 1  
To increase Ad Valorem Revenues for Fund 105 by \$15,000

Fund 112 - Drainage  
To increase Ad Valorem Revenues for Fund 112 by \$85,000  
To increase 2024 Drainage Fund (Fund 112) Cost of Ad Valorem Tax Collection by \$2,000

Fund 113 - Recreation  
To increase Ad Valorem Revenues for Fund 113 by \$46,500  
To increase 2024 Recreation Fund (Fund 113) Cost of Ad Valorem Tax Collection by \$1,000

Fund 114 - Mosquito Control  
To increase Ad Valorem Revenues for Fund 114 by \$15,500  
To increase 2024 Mosquito Control Fund (Fund 114) Cost of Ad Valorem Tax Collection by \$250

Fund 401 - Wastewater  
To increase Ad Valorem Revenues for Fund 401 by \$37,600  
To increase 2024 Wastewater Fund (Fund 401) Account 401-420451 (Wastewater Administration) - Cost of Ad Valorem Tax Collection by \$1000

A motion was made by Councilmember Fonseca, seconded by Councilmember Clutee, to approve Amendment No. 1. The motion carried by the following vote:  
Yes: 8  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

Amendment No. 2



To implement changes as a result of HRC Amendment Propositions Nos. 1 and 2 approval from the 10/14/2023 Election by increasing the following Personal Services accounts within the General Fund listed below by a total of \$109,040. Individual line items are broken down below:

<b>Council District I 001-400111</b>	
Salaries 001-4001114120	\$5,170
Fica 001-4001114151	\$321
Medicare 001-4001114156	\$75
OPEB 001-4001114161	\$181
001-400111	
Total	\$5,746

<b>Council District II 001-400112</b>	
Salaries 001-4001124120	\$5,170
Fica 001-4001124151	\$321
Medicare 001-4001124156	\$75
OPEB 001-4001124161	\$181
001-400112	
Total	\$5,746

<b>Council District III 001-400113</b>	
Salaries 001-4001134120	\$5,170
Fica 001-4001134151	\$321
Medicare 001-4001134156	\$75
OPEB 001-4001134161	\$181
001-400113	
Total	\$5,746

<b>Council District IV 001-400114</b>	
Salaries 001-4001144120	\$5,170
Fica 001-4001144151	\$321
Medicare 001-4001144156	\$75
OPEB 001-4001144161	\$181
001-400114	
Total	\$5,746

<b>Council District V 001-400115</b>	
Salaries 001-4001154120	\$5,170
Fica 001-4001154151	\$321
Medicare 001-4001154156	\$75
OPEB 001-4001154161	\$181
001-400115	
Total	\$5,746

<b>Council District VI 001-400116</b>	
Salaries 001-4001164120	\$5,170
Fica 001-4001164151	\$321
Medicare 001-4001164156	\$75
OPEB 001-4001164161	\$181
001-400116	
Total	\$5,746

<b>Council District VII 001-400117</b>	
Salaries 001-4001174120	\$5,170
Fica 001-4001174151	\$321
Medicare 001-4001174156	\$75
OPEB 001-4001174161	\$181
001-400117	
Total	\$5,746

<b>Council Division A 001-400118</b>	
Salaries 001-4001184120	\$6,292
Fica 001-4001184151	\$339
Medicare 001-4001184156	\$77
OPEB 001-4001184161	\$184
001-400118	
Total	\$6,892

<b>Council Division B 001-400119</b>	
Salaries 001-4001194120	\$5,292
Medicare 001-4001194156	\$106
OPEB 001-4001194161	\$185
001-400119	
Total	\$5,583

<b>Parish President 001-400310</b>	
Salaries 001-4003104120	\$49,143
Pension 001-4003104152	\$5,851
Medicare 001-4003104156	\$713
Disability 001-4003104157	\$117
OPEB 001-4003104161	\$1,720
001-400310	
Total	\$57,343

Total Increase \$109,040

A motion was made by Councilmember Fonseca, seconded by Councilmember Clulee, to approve Amendment No. 2. The motion carried by the following vote:  
Yea: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

**Amendment No. 3**  
Fund 113 - Recreation - to add \$75,000 for improvements other than buildings - Fencing/Bleacher Covers - Monsanto Park

A motion was made by Councilmember Clulee, seconded by Councilmember Dufrene, to approve Amendment No. 3. The motion carried by the following vote:  
Yea: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

**Amendment No. 4**  
Fund 113 - Recreation - to add \$225,000 for improvements other than buildings - Area Park Improvements including resurfacing basketball courts

A motion was made by Councilmember Clulee, seconded by Councilmember Dufrene, to approve Amendment No. 4. The motion carried by the following vote:  
Yea: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

**Amendment No. 6**  
Fund 113 - Recreation - to add \$63,000 to Improvements other than Buildings - Restroom for Ed Reed Park (Parquet)

A motion was made by Councilmember Bellock, seconded by Councilmember Clulee, to approve Amendment No. 5. The motion carried by the following vote:  
Yea: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

**Amendment No. 6**  
District II - Account 001-400112 - to reduce Life/Health Insurance by \$15,000

A motion was made by Councilmember Clulee, seconded by Councilmember Fonseca, to approve Amendment No. 6. The motion carried by the following vote:  
Yea: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

**Amendment No. 7**  
Sheriff's Office - Account 001-410100 - To reduce feeding and maintenance of prisoners by \$60,000  
To transfer \$60,000 from the General Fund to Fund 116 - RSVP - account 116-430270 - Local - Acquisition of Vehicles - New Van for RSVP

A motion was made by Councilmember Darenbourg Gordon, seconded by Councilmember Fonseca, to approve Amendment No. 7. The motion carried by the following vote:  
Yea: 6  
Nay: 0  
Absent: Gibbs, Fisher, Fisher-Cormier

**Amendment No. 8**  
Fund 401 - Wastewater - Wording Change - Page 258 - to change project 3127 Oxidation Pond to Hahnville Treatment Plant Expansion

A motion was made by Councilmember Clulee, seconded by Councilmember Darenbourg Gordon, to approve Amendment No. 8. The motion carried by the following vote:  
Yea: 7  
Nay: 0  
Absent: Gibbs, Fisher-Cormier

Amendments Recorded

2023-0121

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

**Sponsors:** Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on November 2, 2023

ADJOURNMENT

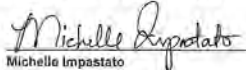
A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to adjourn the meeting at approximately 12:25 pm. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darenbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

  
Michelle Impastato  
Council Secretary

PUBLISH: November 30, 2023

Public Notice



St. Charles Parish

Meeting Minutes

Parish Council

Budget - Final

*Council Chairman Beth A. Billings  
Councilmembers Holly Fonseca, La Sandra Darenbourg Gordon,  
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,  
Bob Fisher, Julia Fisher-Cormier*

Thursday, November 2, 2023

1:00 PM

Council Chambers, Courthouse

Budget Hearing

ATTENDANCE

Present 6 - Beth A. Billings, Holly Fonseca, La Sandra Darenbourg Gordon, Mary K. Clulee, Bob Fisher, and Julia Fisher-Cormier  
Absent 2 - Dick Gibbs, Nicky Dufrene, and Marilyn B. Bellock

Also Present

Parish President Matthew Jewell, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darin Duhe, Director of Communications Samantha de Castro, Finance Director Grant Dussom, Senior Projects Manager Sam Scholle, Economic Development & Tourism Director Corey Faudoux, Francesca Blanchard, Public Information Office, Eric Zurcher, Public Information Office, Donna Breaux, Finance Department, Leann Benedict, Library Director, Victoria Bryant, The Arc of St. Charles Executive Director, Ashley Waguespack, The Arc of St. Charles, Pernell Pellegrin, The Arc of St. Charles, Magen Brutz, The Arc of St. Charles, Retired Major Sam Zinna, President Communications District (911), April Keller, Council on Aging, Community Health Center/Access Health, James Comaux, Brian J. Champagne, Registrar of Voters, Barry Minnich, Coroner's Office, Judge Connie Aucoin, Thomas Duplantis, St. Charles Parish Hospital

CALL TO ORDER

Meeting called to order at 1:01 pm.

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.  
Mt. Airy Baptist Church, Boutte

Councilwoman Marilyn B. Bellock arrived in the meeting.

ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)

2023-0121

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

**Sponsors:** Mr. Jewell and Department of Finance

Public Hearing Requirements Satisfied

General Fund:  
District Court Div. D - Reported - Council Discussion  
Judge Connie Aucoin spoke on the matter.

Registrar of Voters - Reported - Council Discussion  
Mr. Brian J. Champagne, Registrar of Voters spoke on the matter.

Coroner - Reported  
Mr. Barry Minnich, Coroner's Office, reported on behalf of Dr. Brian Brogle.  
Council Discussion  
Mr. Minnich spoke on the matter.

Council District VII - Reported

**Amendment No. 9**  
Name Change - Page 210 - Recreation - WB and EB Bike Path (not park)

A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to approve Amendment No. 9. The motion carried by the following vote:  
Yea: 7  
Nay: 0  
Absent: Gibbs, Dufrene

**Amendment No. 10**  
To reduce the Sheriff's Office Account 001-410100 - Feeding and Maintenance of Prisoners by \$56,046 and to add \$56,046 to the following line items in Risk Management - 001-400675 for a new Administrative Assistant  
Salaries 001-4006754120 \$40,393  
Pension 001-4006754152 \$4,646  
Life & Health 001-4006754153 \$8,739  
Workmans Comp 001-4006754154 \$53  
Medicare 001-4006754156 \$589  
Disability 001-4006754157 \$96  
Dental 001-4006754160 \$120  
OPEB 001-4006754161 \$1,414  
Total \$56,046

A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to approve Amendment No. 10. The motion carried by the following vote:  
Yea: 7  
Nay: 0  
Absent: Gibbs, Dufrene

General Fund:  
Council District VII - Reported earlier in the meeting  
District Court Div. D - Reported earlier in the meeting  
Registrar of Voters - Reported earlier in the meeting  
Coroner - Reported earlier in the meeting

Agencies & Boards:  
Library - Reported - Council Discussion

Ms. Leann Benedict spoke on the matter:  
Arc of St. Charles - Reported  
St. Charles Housing Authority - Deferred to Monday, November 6, 2023  
St. Charles Community Health Center - Reported - Council Discussion  
Finance Director Grant Dussom spoke on the matter.  
Mr. James Comaux, Community Health Center/Access Health, spoke on the matter.

Council on Aging - Reported - Council Discussion  
Ms. April Keller, Council on Aging Executive Director spoke on the matter.

911 Communications District - Reported - Council Discussion  
Retired Major Sam Zinna, President Communications District spoke on the matter.

Hospital Service District - Reported

Public Hearing Requirements Satisfied

2023-0121

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

**Sponsors:** Mr. Jewell and Department of Finance

**Amendment No. 9**  
Name Change - Page 210 - Recreation - WB and EB Bike Path (not park)

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON THURSDAY, NOVEMBER 2, 2023, 1:00 P.M. AND MONDAY, NOVEMBER 6, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:



A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to approve Amendment No. 9. The motion carried by the following vote: Yea: 7 Nay: 0 Absent: Gibbs, Dufrene		
Amendment No. 10 To reduce the Sheriff's Office Account 001-410100 - Feeding and Maintenance of Prisoners by \$58,046 and to add \$58,046 to the following line items in Risk Management - 001-400675 for a new Administrative Assistant: Salaries 001-4006754120 \$40,393 Pension 001-4006754152 \$4,645 Life & Health 001-4006754153 \$8,739 Workmans Comp 001-4006754154 \$53 Medicare 001-4006754156 \$586 Disability 001-4006754157 \$96 Dental 001-4006754160 \$120 OPES 001-4006754161 \$1,414 Total \$58,046		
A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to approve Amendment No. 10. The motion carried by the following vote: Yea: 7 Nay: 0 Absent: Gibbs, Dufrene		
Amendments Recorded		

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, NOVEMBER 6, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2023-0121	An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.
Sponsors:	Mr. Jewell and Department of Finance
Councilwoman Bellock motioned to amend the proposed budget to reduce \$60,000.00 from Account 001-410100 - Sheriff - Feeding and Maintenance of Prisoners to add \$30,000.00 to Account 001-430234 - Community Service Centers for Professional Services for education tutoring services and to add \$30,000.00 to Account 001-430234 - Community Service Centers for Educational, Recreational, and Culture for a partnership with IMTT. Council Discussion Parish President Matthew Jewell spoke on the matter. Finance Director Grant M. Dussom spoke on the matter. Motion withdrawn by Councilwoman Bellock.	
Councilwoman Bellock motioned to amend the proposed budget to add \$300,000.00 to Account 112-420230 - Road & Drains - Improvements other than Buildings - Sidewalks & Crosswalks for sidewalks on Palomino Drive in Bar None Subdivision. Council Discussion Parish President Matthew Jewell spoke on the matter. Motion failed due to lack of a second. Further Council Discussion	
Publish/Scheduled for Public Hearing to the Parish Council on November 6, 2023	


ADJOURNMENT

A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to adjourn the meeting at approximately 1:58 pm. The motion carried by the following vote: Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulow, Bellock, Fisher and Fisher-Cormier Nay: 0 Absent: 2 - Gibbs and Dufrene		
---	--	--

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

  
Michelle Impastato  
Council Secretary

PUBLISH: November 30, 2023



St. Charles Parish

Meeting Minutes

Parish Council

Final

Council Chairman Beth A. Billings

Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulow, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, Julia Fisher-Cormier

St. Charles Parish  
Courthouse  
15046 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
986-763-5000  
www.stcharlesparish.gov

Monday, November 6, 2023

6:00 PM

Council Chambers, Courthouse

Regular Meeting / Budget Hearing

ATTENDANCE

Present:	0 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulow, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier
----------	--

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palmone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Mike Bingham, Wastewater Director David deGennetis, Senior Projects Manager Sam Schutte, Planning & Zoning Director Michael Albert, Grants Officer Carla Chleason, Waterworks Director Gregory Gordon, Economic Development & Tourism Director Corey Fauchoux, Parks and Recreation Director Duane Foret, Elaine Fauchoux, Public Information Office

CALL TO ORDER

Meeting called to order at 6:01 pm.

PRAYER / PLEDGE

Father Stephen Dardis  
Holy Family Catholic Church, Luling

APPROVAL OF MINUTES

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to approve the minutes from the regular meeting of October 23, 2023. The motion carried by the following vote:

Yea:	9 - Billings, Fonseca, Darensbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier
Nay:	0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

2023-0290	Proclamation: "National Adoption Day"
Sponsors:	Ms. Billings
Read	
2023-0291	A resolution providing for canvassing the returns and declaring the results of the special election held in the Parish of St. Charles, State of Louisiana, on Saturday, October 14, 2023, to authorize the renewal of a special tax (ARC) therein.
Sponsors:	Mr. Jewell and Bond Counsel
Reported: Bond Counsel Recommended: Approval Finance Director Grant Dussom spoke on the matter.	
Public comment opened; no public comment	
VOTE ON THE PROPOSED RESOLUTION	
Yea:	9 - Billings, Fonseca, Darensbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier
Nay:	0
Enactment No: 6724	

2023-0292	A resolution providing for canvassing the returns and declaring the results of the special election held in Parish of St. Charles, State of Louisiana, on Saturday, October 14, 2023, to vote upon the adoption of amendments to the current St. Charles Parish Home Rule Charter.
Sponsors:	Mr. Jewell and Bond Counsel
Reported: Bond Counsel Recommended: Approval Finance Director Grant Dussom spoke on the matter.	
Public comment opened; no public comment	
VOTE ON THE PROPOSED RESOLUTION	
Yea:	7 - Billings, Fonseca, Darensbourg Gordon, Clulow, Gibbs, Bellock and Fisher
Nay:	2 - Dufrene and Fisher-Cormier
Enactment No: 6725	
2023-0306	A resolution authorizing the loan application to the Louisiana Department of Environmental Quality by the Parish of St. Charles, State of Louisiana.
Sponsors:	Mr. Jewell and Bond Counsel
Reported: Bond Counsel Recommended: Approval Finance Director Grant Dussom spoke on the matter.	
Public comment opened; no public comment	
VOTE ON THE PROPOSED RESOLUTION	
Yea:	8 - Billings, Fonseca, Darensbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier
Nay:	0
Enactment No: 6726	

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2023-0303	Public Service Commission Public Service Commissioner Eric Skmetta reported. Councilwoman Clulow spoke on the matter. Mr. Skmetta spoke on the matter. Parish President Matthew Jewell spoke on the matter. Reported
2023-0304	Housing Authority Chairman Billings stated that Housing Authority would do their report and also present their budget during the same time. Interim Director Youssouf Prevost reported. Agencies & Boards: St. Charles Housing Authority - Reported - Council Discussion Interim Director Youssouf Prevost spoke on the matter. Housing Authority Board Member Rodney Woods spoke on the matter. Reported
2023-0305	Parish President Remarks/Report Sponsors: Mr. Jewell Parish President Matthew Jewell reported. Councilwoman Fisher-Cormier spoke on the matter. President Jewell spoke on the matter. Finance Director Grant Dussom spoke on the matter. Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, NOVEMBER 20, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2023-0301	An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Ardaman & Associates, Inc. for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), in the amount of 8,500.00.
Sponsors:	Mr. Jewell and Department of Public Works
Publish/Scheduled for Public Hearing to the Parish Council on November 20, 2023	
2023-0307	An ordinance approving and authorizing the execution of Change Order No. 1 for Road Maintenance 2022-23 (Project No. P220501), to increase the contract amount by \$1,012,989.08 and increase the contract time by forty five (45) days.
Sponsors:	Mr. Jewell and Department of Public Works
Publish/Scheduled for Public Hearing to the Parish Council on November 20, 2023	
2023-0308	An ordinance approving and authorizing the execution of a Contract with Industrial & Mechanical Contractors, Inc., for Eastbank Lift Station Rehabilitation (Project No. S211203), in the amount of \$1,587,000.00.
Sponsors:	Mr. Jewell and Department of Wastewater
Publish/Scheduled for Public Hearing to the Parish Council on November 20, 2023	
2023-0309	An ordinance approving and authorizing the execution of Change Order No.1 for the West Bank A Plant Filter Upgrade (VWKS 97), to increase the contract amount by \$14,539.95 and increase the contract time by 252 days.
Sponsors:	Mr. Jewell and Department of Waterworks
Publish/Scheduled for Public Hearing to the Parish Council on November 20, 2023	
2023-0310	An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Alpha Testing and Inspection, Inc., for additional testing services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$19,000.00.
Sponsors:	Mr. Jewell and Department of Public Works
Publish/Scheduled for Public Hearing to the Parish Council on November 20, 2023	
2023-0311	An ordinance approving and authorizing the execution of a Contract with Cycle Construction Company, L.L.C., for Engineer's Canal Phase 1 Bank Stabilization (Project No. P190301) in the amount of \$1,405,350.00.
Sponsors:	Mr. Jewell and Department of Public Works
Publish/Scheduled for Public Hearing to the Parish Council on November 20, 2023	
2023-0312	An ordinance approving and authorizing the execution of a Contract with APC Construction, LLC, for Des Allemands Phase 1 Bulkhead (Project No. P210601) in the amount of \$6,226,986.00.
Sponsors:	Mr. Jewell and Department of Public Works
Publish/Scheduled for Public Hearing to the Parish Council on November 20, 2023	
IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 4, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:	
2023-0302	An ordinance approving and authorizing the exchange of property located at the Bayou Gauche Park with the Bayou Gauche Fire Department.
Sponsors:	Mr. Jewell and Department of Legal Services
Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023	



ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)

2023-0121

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

**Sponsors:** Mr. Jewell and Department of Finance

**Reported:**  
Finance Department Recommended: Approval  
Finance Director Grant Dussom spoke on the matter.  
**Public Hearing Requirements Satisfied**

**General Fund:**  
Council District III - Reported

**Agencies & Boards:**  
St. Charles Housing Authority - Reported earlier in the meeting

Finance Director Grant Dussom spoke on the matter.

**Amendment No. 11**  
To reduce the following 2023 accounts in 001-400111 District 1

Printing, Duplication, typing	001-4001114220	\$2,400
Postage	001-4001114241	\$4,700
Telephone	001-4001114242	\$1,500
Rentals	001-4001114250	\$700
Professional Services	001-4001114280	\$1,500
Office Supplies	001-4001114310	\$1,500
Total		\$12,300

to transfer \$12,300 from the General Fund to Fund 115-430270 RSVP for Recognition

**A motion was made by Councilmember Darenbourg Gordon, seconded by Councilmember Fonseca, to approve Amendment No. 11. Motion carried by the following vote:**

Yea: 9  
Nay: 0  
Absent: 0

**Amendment No. 12**  
To Reduce 001-410100 Sheriff - Feeding and Maintenance of Prisoners by \$300,000 and transfer \$300,000 from the General Fund to Roads and Drainage - 112-420260 - IOTB - Fairfield and Oakland Pump Station

**Council Discussion**  
Finance Director Grant Dussom spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**A motion was made by Councilmember Bellock, seconded by Councilmember Fisher to approve Amendment No. 12. Motion carried by the following vote:**

Yea: 9  
Nay: 0  
Absent: 0

**Amendment No. 13**  
To add \$75,000 in Fund 113 - Recreation - IOTB - Montz Park Bike Path - Good Hope Park Repairs

**Council Discussion**

**A motion was made by Councilmember Fisher, seconded by Councilmember Bellock to approve Amendment No. 13. Motion carried by the following vote:**

Yea: 9  
Nay: 0  
Absent: 0

**Amendment No. 14**  
To add \$100,000 in Fund 112 - Drainage - Account 112-420230 Sidewalks and Crosswalks - IOTB - Montz Levee Bike Path Repairs

**A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca to approve Amendment No. 14. Motion carried by the following vote:**

Yea: 9  
Nay: 0  
Absent: 0

**Amendment No. 15**  
Fund 112-420210 Paved Streets - to remove improvements other than Buildings - Pave Deputy Jeff Watson Blvd (New road to Dog Park) in the amount of \$901,200 and to remove architectural and engineering for the same project in the amount of \$68,275

**Council Discussion**  
Parish President Matthew Jewell spoke on the matter.  
Finance Director Grant Dussom spoke on the matter.

**A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Dufrene to approve Amendment No. 15. Motion carried by the following vote:**

Yea: 5  
Nay: Billings, Fonseca, Clulow, Fisher  
Absent: 0

2023-0121

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

**Sponsors:** Mr. Jewell and Department of Finance

**Amendment No. 11**  
To reduce the following 2023 accounts in 001-400111 District 1

Printing, Duplication, typing	001-4001114220	\$2,400
Postage	001-4001114241	\$4,700
Telephone	001-4001114242	\$1,500
Rentals	001-4001114250	\$700
Professional Services	001-4001114280	\$1,500
Office Supplies	001-4001114310	\$1,500
Total		\$12,300

to transfer \$12,300 from the General Fund to Fund 115-430270 RSVP for Recognition

**A motion was made by Councilmember Darenbourg Gordon, seconded by Councilmember Fonseca, to approve Amendment No. 11. Motion carried by the following vote:**

Yea: 9  
Nay: 0  
Absent: 0

**Amendment No. 12**  
To Reduce 001-410100 Sheriff - Feeding and Maintenance of Prisoners by \$300,000 and transfer \$300,000 from the General Fund to Roads and Drainage - 112-420260 - IOTB - Fairfield and Oakland Pump Station

**A motion was made by Councilmember Bellock, seconded by Councilmember Fisher to approve Amendment No. 12. Motion carried by the following vote:**

Yea: 9  
Nay: 0  
Absent: 0

**Amendment No. 13**  
To add \$75,000 in Fund 113 - Recreation - IOTB - Montz Park Bike Path - Good Hope Park Repairs

**A motion was made by Councilmember Fisher, seconded by Councilmember Bellock to approve Amendment No. 13. Motion carried by the following vote:**

Yea: 9  
Nay: 0  
Absent: 0

**Amendment No. 14**  
To add \$100,000 in Fund 112 - Drainage - Account 112-420230 Sidewalks and Crosswalks - IOTB - Montz Levee Bike Path Repairs

**A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca to approve Amendment No. 14. Motion carried by the following vote:**

Yea: 9  
Nay: 0  
Absent: 0

**Amendment No. 15**  
Fund 112-420210 Paved Streets - to remove improvements other than Buildings - Pave Deputy Jeff Watson Blvd (New road to Dog Park) in the amount of \$901,200 and to remove architectural and engineering for the same project in the amount of \$68,275

**A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Dufrene to approve Amendment No. 15. Motion carried by the following vote:**

Yea: 5  
Nay: Billings, Fonseca, Clulow, Fisher

**Amendments Recorded**

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 23-11-1

2023-0280

An ordinance to approve and authorize the execution of an Intergovernmental Agreement between St. Charles Parish and the River Parish Transit Authority (RPTA) to provide supplemental funding for the operation of a public transit system.

**Sponsors:** Mr. Jewell and Chief Administrative Officer

**Reported:**  
Chief Administrative Officer Recommended: Approval  
Parish President Matthew Jewell spoke on the matter.

**Public Hearing Requirements Satisfied**

VOTE ON THE PROPOSED ORDINANCE

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 23-11-2

2023-0281

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

**Sponsors:** Mr. Jewell

**Reported:**  
Parish President Recommended: Approval  
Deputy Chief Administrative Officer Billy Raymond spoke on the matter.

**Public Hearing Requirements Not Satisfied**

**Council Discussion**  
Mr. Raymond spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 23-11-3

2023-0282

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-3-2, which approved the Professional Services Agreement with Bryant Hammett & Associates, LLC for providing all necessary surveying services for the Primrose Canal Cleaning and Improvements (Parish Project No. P210202).

**Sponsors:** Mr. Jewell and Department of Public Works

**Reported:**  
Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

**Council Discussion**  
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 23-11-4

2023-0285

An ordinance to amend and/or supplement the Code of Ordinances, Chapter 3 Alcoholic Beverages, Article I. In General, Section 3-1(c) - Location restrictions; Section 3-4(c) - Consumption in public buildings prohibited; Section 3-6 - Consumption of alcoholic beverages in parking lots prohibited.

**Sponsors:** Ms. Darenbourg Gordon

**Reported:**  
Councilwoman Darenbourg Gordon Recommended: Approval  
Councilwoman Darenbourg Gordon spoke on the matter.

**Speakers:**  
Ms. Tresa Webb, Assistant Superintendent St. Charles Parish Public School, Luling  
Ms. Tamika Green, Executive Director of Equality & Student Support St. Charles Parish Public School, Luling  
Mr. Christopher Melton, Director of Dr. Rodney R. Laton Performing Arts Center, Luling

**Public Hearing Requirements Satisfied**

VOTE ON THE PROPOSED ORDINANCE

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 23-11-5

2023-0287

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-3-7, which approved the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed \$149,707.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Reported:**  
Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

VOTE ON THE PROPOSED ORDINANCE

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 23-11-6

2023-0288

An ordinance approving and authorizing the execution of an Act of Dedication for Heather Oaks, Phase 2, Luling.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Reported:**  
P & Z Department Recommended: Approval  
Planning & Zoning Director Michael Albert

**Speakers:**  
Mr. Danny Habert, Civil & Environmental Consulting Engineers, Hahnville

**Public Hearing Requirements Satisfied**

**Council Discussion**  
Mr. Habert spoke on the matter.  
Mr. Habert invited Mr. Cliff Guidry, Guidry Land Development, LLC, to the podium to speak on the matter.  
Mr. Guidry spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 23-11-7

2023-0289

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-12-6 which approved the Professional Services Agreement with AIMS Group, Inc., for the Ormond Oaks Channel (Project No. P210203), in the amount not to exceed \$67,403.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Chairman Billings stated that Administration requested that File No. 2023-0288 be postponed indefinitely.

**Public Hearing Requirements Satisfied**

**A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to Postponed Indefinitely File No. 2023-0288. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulow, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Postponed Indefinitely

RESOLUTIONS

2023-0293

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III, Geometric Standards, C. Lots, 1. Size, as requested by Louis G. Authement for Mary Schaubhut, Pam Plaisance, Jessica Cortez, Barbara Folse, Michael Folse, Richard Folse, and Jessie Folse.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Reported:**  
P & Z Department Recommended: Approval  
Planning Commission Recommended: Approval  
Planning & Zoning Director Michael Albert spoke on the matter.

**Public comment opened**  
Mr. Louis Authement, Luling, representing the applicants  
Ms. Faith Frickey, Des Allemands  
Ms. Mary S. Marrot, Des Allemands



	<div>Ms. Lakyn Bordelon, Des Allemands Ms. Peggy M. Frickey, Des Allemands Ms. Nelda S. Woodruff, Des Allemands</div> <div>Council Discussion Councilwoman Fonseca invited Mr. Authement to the podium to speak on the matter. Mr. Authement spoke on the matter. Mr. Albert spoke on the matter. Legal Services Assistant Director Robert Raymond spoke on the matter. Councilwoman Fonseca invited Ms. Bordelon and Ms. Marcel to the podium to speak on the matter. Ms. Bordelon spoke on the matter. Ms. Marcel spoke on the matter. Parish President Matthew Jewell spoke on the matter.</div> <div>VOTE ON THE PROPOSED RESOLUTION</div> <div>Yes: 7 - Billings, Fonseca, Darenssbourg Gordon, Clutee, Gibbs, Fisher and Fisher-Cormier</div> <div>Nay: 2 - Dufrene and Bellock</div> <div>Enactment No: 6727</div>
2023-0294	<div>A resolution approving and authorizing the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$75,000.00 to be utilized for the LaBranche Wetland Watchers Park.</div> <div>Sponsors: Mr. Jewell, Grants Office and Department of Parks and Recreation</div> <div>Reported: Grants Office Recommended: Approval Grants Officer Carla Chlasson spoke on the matter.</div> <div>Public comment opened; no public comment</div> <div>VOTE ON THE PROPOSED RESOLUTION</div> <div>Yes: 8 - Billings, Fonseca, Darenssbourg Gordon, Clutee, Gibbs, Dufrene, Fisher and Fisher-Cormier</div> <div>Nay: 0</div> <div>Absent: 1 - Bellock</div> <div>Enactment No: 6728</div>
2023-0295	<div>A resolution approving and authorizing the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$300,000.00 to be utilized for the repairs of the Des Allemands bulkhead.</div> <div>Sponsors: Mr. Jewell, Grants Office and Department of Public Works</div> <div>Reported: Grants Office Recommended: Approval Grants Officer Carla Chlasson spoke on the matter.</div> <div>Public comment opened; no public comment</div> <div>VOTE ON THE PROPOSED RESOLUTION</div> <div>Yes: 9 - Billings, Fonseca, Darenssbourg Gordon, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier</div> <div>Nay: 0</div> <div>Enactment No: 6729</div>
2023-0296	<div>A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$300,000.00 to be utilized for the Engineers Canal Bank Stabilization Phase I project in Norco.</div> <div>Sponsors: Mr. Jewell, Grants Office and Department of Public Works</div> <div>Reported: Grants Office Recommended: Approval Grants Officer Carla Chlasson spoke on the matter.</div> <div>Public comment opened; no public comment</div> <div>VOTE ON THE PROPOSED RESOLUTION</div> <div>Yes: 9 - Billings, Fonseca, Darenssbourg Gordon, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier</div> <div>Nay: 0</div> <div>Enactment No: 6730</div>
2023-0297	<div>Reported: Grants Office Recommended: Approval Grants Officer Carla Chlasson spoke on the matter.</div> <div>Public comment opened; no public comment</div> <div>Council Discussion</div> <div>VOTE ON THE PROPOSED RESOLUTION</div> <div>Yes: 9 - Billings, Fonseca, Darenssbourg Gordon, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier</div> <div>Nay: 0</div> <div>Enactment No: 6731</div>
2023-0298	<div>A resolution approving and authorizing the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$525,000.00 to be utilized for the West Bank Spray Park.</div> <div>Sponsors: Mr. Jewell, Grants Office and Department of Parks and Recreation</div> <div>Reported: Grants Office Recommended: Approval Grants Officer Carla Chlasson spoke on the matter.</div> <div>Public comment opened; no public comment</div> <div>VOTE ON THE PROPOSED RESOLUTION</div> <div>Yes: 9 - Billings, Fonseca, Darenssbourg Gordon, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier</div> <div>Nay: 0</div> <div>Enactment No: 6732</div>
2023-0299	<div>A resolution approving and authorizing the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$500,000.00 to be utilized for the Des Allemands Boat Launch construction.</div> <div>Sponsors: Mr. Jewell, Grants Office and Department of Public Works</div> <div>Reported: Grants Office Recommended: Approval Grants Officer Carla Chlasson spoke on the matter.</div> <div>Public comment opened; no public comment</div> <div>VOTE ON THE PROPOSED RESOLUTION</div> <div>Yes: 9 - Billings, Fonseca, Darenssbourg Gordon, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier</div> <div>Nay: 0</div> <div>Enactment No: 6733</div>
2023-0300	<div>A resolution approving and authorizing the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$500,000.00 to be utilized for the East Bank Bridge Park Revitalization and Repairs.</div> <div>Sponsors: Mr. Jewell, Grants Office and Department of Parks and Recreation</div> <div>Reported: Grants Office Recommended: Approval Grants Officer Carla Chlasson spoke on the matter.</div> <div>Public comment opened; no public comment</div> <div>Council Discussion Ms. Chlasson spoke on the matter.</div> <div>VOTE ON THE PROPOSED RESOLUTION</div> <div>Yes: 9 - Billings, Fonseca, Darenssbourg Gordon, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier</div> <div>Nay: 0</div> <div>Enactment No: 6734</div>
ADJOURNMENT	<div>A motion was made by Councilmember Darenssbourg Gordon, seconded by Councilmember Bellock, to adjourn the meeting at approximately 8:30 pm. The motion carried by the following vote:</div> <div>Yes: 8 - Billings, Fonseca, Darenssbourg Gordon, Clutee, Gibbs, Bellock, Fisher and Fisher-Cormier</div>

Yay: 0

Absent: 1 - Dufrene

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impestate

Michelle Impestate  
Council Secretary

PUBLISH: November 30, 2023

Public Notice

THE FOLLOWING ORDINANCES AND RESOLUTION ARE AN OFFICIAL EXTRACT FROM THE MINUTES OF THE MEETING OF THE PARISH COUNCIL OF THE PARISH OF ST. CHARLES HELD MONDAY, NOVEMBER 20, 2023, COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, LOUISIANA. THE COMPLETE TEXT OF THE ATTACHMENTS TO THESE DOCUMENTS IS AVAILABLE FOR PUBLIC REVIEW AT THE PARISH COUNCIL OFFICE, COURTHOUSE, HAHNVILLE.

2023-0301

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 23-11-S

An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Ardaman & Associates, Inc. for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), in the amount of \$8,500.00.

WHEREAS, Ordinance No. 21-8-14 adopted on August 23, 2021, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement between St. Charles Parish and Volkert, Inc., to perform engineering services for Evangeline Road & CN Railroad Box Culvert (Project No. P210701).

WHEREAS, On August 18, 2022, St. Charles Parish entered into a Professional Services Agreement with Ardaman & Associates, Inc. for the geotechnical investigation evaluation of the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), for a lump sum amount of \$16,500.00, which is attached hereto and made a part of; and,

WHEREAS, St. Charles Parish requested Ardaman & Associates, Inc. to complete the additional geotechnical work as required by the Canadian National (CN) Railroad, due to the construction scope of work falling within the Zone of Influence and requiring shoring design prior to construction commencement; and,

WHEREAS, St. Charles Parish and Ardaman & Associates, Inc. have mutually agreed upon a lump sum fee of \$8,500.00 to complete the work, bringing the total contract value to \$25,000.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Ardaman & Associates, Inc. for additional geotechnical services for the Evangeline Road & CN Railroad Box Culvert (Parish No. P210701), in the total amount of \$8,500.00, to increase the overall contract value to \$25,000.00, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, DARENSBOURG GORDON, CLUTEE, BELLOCK, FISHER, FISHER-CORMIER

NAYS: NONE

ABSENT: GIBBS, DUFRENE

And the ordinance was declared adopted this 20th day of November, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Billings

SECRETARY: Michelle Impestate

CLVD/PARISH PRESIDENT: November 21, 2023

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell

RET/SECRETARY: November 21, 2023

AT: 3:38pm RECD BY: [Signature]

AMENDMENT NO. 1  
TO  
PROFESSIONAL SERVICES AGREEMENT  
FOR EVANGELINE ROAD & CN  
RAILROAD BOX CULVERT

THIS AMENDMENT NO. 1 is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2023.

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

ARDAMAN & ASSOCIATES, INC., represented herein by Robert E. Jewell, P.E., duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "CONSULTANT"):

WHEREAS, On August 18, 2022, St. Charles Parish entered into an Agreement with Ardaman & Associates, Inc. for the geotechnical investigation evaluation of the Evangeline Road & CN Railroad Box Culvert project (Parish Project No. P210701), for a lump sum amount of \$16,500.00, which is attached hereto and made a part of; and,

WHEREAS, St. Charles Parish requested Ardaman & Associates, Inc. complete the additional geotechnical work as required by the Canadian National (CN) Railroad, due to the construction scope of work falling within the Zone of Influence and requiring shoring design prior to construction commencement; and,

WHEREAS, St. Charles Parish and Ardaman & Associates, Inc. have mutually agreed upon a lump sum fee of \$8,500.00 to complete the work, bringing the total contract value to \$25,000.00.

ATTACHMENT "A" PROJECT SCOPE

Add the verbiage below to the existing Attachment "A".

The supplemental geotechnical investigation will contain recommendations pertinent to:

- Temporary retaining wall-type structures recommendations including settlement;
- Steel sheet pile recommendations;
- Parameters required to design the required shoring per CN Railroad requirements; and
- Slope stability analysis for the proposed excavation.

ATTACHMENT "C" PROJECT COMPENSATION

Delete entire Attachment "C" and replace with the attached.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Witnesses:

[Signature]

ST. CHARLES PARISH

By: Matthew Jewell

Matthew Jewell  
Parish President

Date: 11/21/2023

[Signature]

ARDAMAN & ASSOCIATES, INC.



By: \_\_\_\_\_  
Robert E. Jewell, P.E.  
Project Engineer/Branch Manager

Date: \_\_\_\_\_

ATTACHMENT “C”  
PROJECT COMPENSATION

EVANGELINE ROAD & CN RAILROAD BOX CULVERT  
Project No. (P210701)

OWNER shall pay CONSULTANT on a Lump Sum basis for Geotechnical Services set forth in Attachment A as follows:

- a. The total compensation for geotechnical services as described in Attachment A is estimated to be \$25,000.00, \$16,500.00 of which has already been expended for the Geotechnical Report completed by Ardaman & Associates, Inc. dated March 8, 2023.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT made and effective as of the 18<sup>th</sup> day of August, 2022 by and between ST. CHARLES PARISH acting herein by and through its President, who is duly authorized to act on behalf of said Parish, hereinafter called the OWNER, and ARDAMAN & ASSOCIATES, INC., a corporation and/or limited liability company acting herein by and through its Contracting Officer, hereinafter called CONSULTANT, duly authorized by corporate resolution or certificate of authority attached hereto and made a part hereof. Whereas the Owner desires to employ a professional consulting firm to perform consulting work and services for EVANGELINE ROAD & CN RAILROAD BOX CULVERT Project No. P210701 as described in Ordinance No. \_\_\_\_\_ which is attached hereto and made a part hereof.

1.0 GENERAL TERMS

The Owner agrees to employ the Consultant and the Consultant agrees to perform professional services required for the project described above. Consultant will conform to the requirements of the Owner and to the standards of the agencies participating with the Owner in the Project. The Consultant will coordinate all work between the Owner and all participating agencies and regulating agencies, if needed. Written authorization to begin different phases of the project will be given to the Consultant by the Owner, including Conceptual, Preliminary Design, Final Design, Bidding Assistance and Construction and Services. The Owner may terminate the Contract by written notification and without cause per Section 11.0 during any phase of the project.

The Consultant shall at all times during this Agreement maintain a valid Louisiana Consulting License and any other applicable licenses necessary for performance of the Project.

All work shall be under the direction of the Owner, and all plans, specifications, etc. shall be submitted to the Owner and all approvals and administration of this contract shall be through the Owner.

2.0 PROJECT

- 2.1 The Owner hereby contracts with the CONSULTANT to perform all necessary professional services in connection with the project as defined as follows:

EVANGELINE ROAD & CN RAILROAD BOX CULVERT  
Project No. P210701

- 2.2 The Project consist of the scope of services and work as defined in Attachment “A” hereto.
- 2.3 Consultant shall perform all scope of services and work in accordance with the Schedule as defined in Attachment “B” hereto unless otherwise mutually agreed upon by the parties in writing.
- 2.4 The Consultant agrees to comply with all Federal, State, and Local Laws and Ordinances applicable to the scope of services and work or in entering any other agreement with any another party to complete the work.

3.0 SERVICES OF CONSULTANT

- 3.1 Consultant shall provide Owner professional work and services in all phases of the Project to which this Agreement applies and as hereinafter provided to properly plan and execute the work on the project(s) assigned to the Consultant. These services may include but may not be limited to serving as Owner’s professional consulting representative for the Project, providing professional consultation and advice, and furnishing customary civil, surveying, geotechnical, structural, mechanical, electrical, instrumentation and control consulting services and construction consulting and inspection.
- 3.2 Services provided by the Consultant shall be performed in accordance with generally accepted professional consulting practice at the time and the place where the services are rendered.
- 3.3 Consultant shall obtain from Owner authorization to proceed in writing for each phase of the Project.
- 3.4 Consultant shall provide minutes of all meetings with St. Charles Parish regarding any phase of the Project.
- 3.5 Consultant shall provide work and services to complete the project, including all necessary services described herein or usually implied as a prerequisite for the performance of the services whether or not specifically mentioned in this agreement, including attendance by the Consultant at project conferences and public hearings.
- 3.6 The Phases of the Project are as defined in Attachment “A”.

4.0 OWNERSHIP OF DOCUMENTS

- 4.1 Documents including but not limited to plans, specifications, maps, basic survey notes, sketches, charts, computations and all other data prepared or obtained under the terms of this authorization shall become the property of the Owner and shall be made available for Owner’s inspection at any time during the Project and, shall be delivered to the Owner prior to termination or final completion of the Contract.
- 4.2 Consultant may retain a set of documents for its files.
- 4.3 Reuse of Documents. Any reuse of documents or materials without written authorization or adaptation by Consultant to the specific purpose intended will be at Owner’s sole risk and without liability or legal exposure to Consultant or to Consultant’s independent professional associates, subcontractors, and consultants.
- 4.4 No materials, to include but not limited to reports, maps or other documents produced as a result of this Contract, in whole or in part, shall be available to Consultant for copyright purposes. Any such materials produced as a result of this Contract that might be subject to copyright shall be the property of the Owner and all such rights shall belong to the Owner, and the Owner shall be sole and exclusive entity who may exercise such rights.

5.0 SUPPLEMENTARY SERVICES

The Consultant shall provide, when requested in writing by the Owner, supplementary services not included in the basic work and services.

The compensation to the Consultant for the supplemental services, when performed by the Consultant, shall be in the form of a lump sum, billable hours, or “not to exceed” hourly rate which is mutually agreeable to the Owner and the Consultant in writing.

Such supplementary services may include the following:

- A. Soil investigations
- B. Laboratory inspection of materials and equipment
- C. Right-of-Way, easement and property acquisition surveys, plats, maps and documents
- D. Any major revisions for which the Consultant is not responsible, that are authorized by

- the Owner after the completion and approval of either the preliminary or final plans and specifications
- E. Services concerning replacement of any work damaged by fire or other causes during construction
- F. Services made necessary by the default of the contractor in the performance of the construction contract
- G. Services as an expert witness in connection with court proceedings
- H. Traffic consulting if necessary
- I. Topographic Survey
- J. Preparation of Environmental Assessment documents and/or Environmental Permits
- K. If all or part of the work is to be financed by a Federal or State Grant, the Consultant shall assist the Owner in the preparation of the Grant application and with the Grant Administration, unless otherwise specifically agreed upon previously herein.

6.0 DEFECTIVE WORK

During such visits and on the basis of such observations, Consultant may disapprove of or reject Contractor’s work while it is in progress if Consultant believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents

7.0 NOTICE TO PROCEED

The Owner shall notify the Consultant in writing to undertake the services stated in this Agreement, and the Consultant shall commence the services within ten (10) days after receipt of such notification.

If the Owner desires to divide the Project into various parts, a Notice to Proceed shall be issued for each part, and the Owner and the Consultant shall mutually agree upon the period of time within which services for each part of the Project shall be performed.

The Consultant will be given time extensions for delays beyond their control or for those caused by tardy approvals of work in progress by various official agencies, but no additional compensation shall be allowed for such delays.

8.0 PAYMENTS

- 8.1 Owner shall pay Consultant for the performance of work and services as outlined in Attachment “C” to this Agreement.
- 8.2 Payment for Consultant work and services on projects that do not require construction services, such as feasibility studies or drainage studies, shall be made based upon Consultant’s estimate of the proportion of the services actually completed at the time of billing and shall be made in partial payments at monthly intervals.
- 8.3 If the Project, or any portion thereof, is not completed for any reason, the final fee for consulting work and services shall be negotiated between Owner and Contractor. If the final fee for work and services is not mutually agreed upon, either party may elect in writing to submit the dispute to mediation. If mediation is not mutually agreed upon, written notice will be submitted to the other party of the intent to submit the dispute to the 29<sup>th</sup> Judicial District Court of St. Charles Parish, State of Louisiana.
- 8.4 If authorized in writing by Owner, for the performance of, or for obtaining from others Additional Services which are not considered normal or customary consulting, the Owner shall pay Consultant based on monthly invoices submitted by the Consultant, within sixty (60) days of receipt of Consultant’s invoice. Consultant shall provide written notice to Owner when no services or work have been performed during a given month.
- 8.5 For Additional Authorized Services provided by the Consultant such as, but not limited to, wetlands permitting, land and right-of-way acquisition, surveying, NPDES and LADEQ permit renewal or acquisition work, etc. Owner shall pay Consultant based on an agreed upon hourly rate(s) between the Owner and Consultant. Payment shall be not-to-exceed based on hourly rates and actual hours worked.
- 8.6 The following documentation shall be required for payment to Consultant and shall be attached to the monthly invoice.
  - a. A copy of the Owner’s written authorization to perform the service.
  - b. Timesheets for all hours invoiced.
  - c. Invoice copies, logs or other substantiation of non-salary expenses.
- 8.7 For Additional Authorized Services that Consultant acquires from subcontractors and/or subconsultants, Owner shall pay Consultant a fixed sum previously agreed upon by Owner and Consultant, such sum to be established in each case when the scope of the work involved has been determined and before any of the Additional Services are provided. The use of subcontractors and/or subconsultants shall be subject to the provisions set forth in this Agreement. The following documentation shall be required for payment to Consultant and shall be attached to the monthly invoice:
  - a. A copy of the Owner’s written consent for the subcontractor and/or subconsultant to perform the service stating the Owner’s and Consultant’s agreed upon fixed sum established for the service performed.
  - b. Evidence that the subcontractor and/or subconsultant is insured as required by this Agreement.
- 8.8 For Supplementary Services described in Section 5, Owner shall pay Consultant for the fee negotiated at the time the work is assigned by the method stipulated in the contract amendment.

9.0 BUDGET LIMITATIONS

The construction budget for this Project shall be determined by the Owner, and the Consultant shall be advised of the budget limitation in writing by the Owner and the Consultant shall indicate his acceptance of same in writing to the Owner. Any subsequent budget revisions shall be confirmed in writing.  
If, at the completion of the Preliminary or Design Phase, the Consultant does not concur with the construction budget, he shall so notify the Owner, and the Consultant and Owner shall mutually agree on a revised construction budget prior to any work on the Design Phase.

If no bid is received within the budget limitation and a redesign of the project if required by the Owner, such redesign shall be accomplished by the Consultant at no additional cost to the Owner, provided, however, if the receipt of bids is, for any reason, delayed beyond a period of six (6) months from the date of the completion of the Design Phase the amount stated as the construction budget shall be adjusted, immediately prior to the time bids are received, by use of a construction cost index acceptable to both parties of this agreement.

10.0 FUNDS

No work shall be authorized until funds are established for each individual task.

11.0 TERMINATION OR SUSPENSION

- 11.1 This Agreement may be terminated for any reason by either party upon thirty (30) days written notice.
- 11.2 The Consultant, upon receipt of such notice, shall immediately discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement.
- 11.3 The Consultant shall, as soon as practicable after receipt of notice of termination, submit a statement showing in detail the services performed and payments received under this Agreement to the date of termination.
- 11.4 The Owner shall then pay the Consultant promptly that portion of the prescribed fee to which both parties agree.
- 11.5 Consultant fully acknowledges that no payment will be made for any work performed or expenses incurred after receipt of the termination by either party unless mutually agreed upon in writing.
- 11.6 Failure to meet agreed delivery dates or authorized extensions are considered substantial failures and breach of this contractual agreement by Consultant.
- 11.7 This agreement shall automatically terminate upon satisfactory completion of all services and obligations described herein or three (3) years from the date of its execution, whichever event occurs first.



12.0 INSURANCE

12.1 The Consultant shall secure and maintain at his expense such insurance that will protect him and the Owner, from claims under Workmen's Compensation Acts and from claims for bodily injury, death or property damage which may arise from performance of services under this Agreement. Insurance for bodily injury or death shall be in the unencumbered amount of \$1,000,000.00 for one person and not less than \$1,000,000.00 for all injuries and/or deaths resulting from any one occurrence. The insurance for property damage shall be in the unencumbered amount of \$1,000,000.00 for each accident and not less than \$1,000,000.00 aggregate.

12.2 The Consultant shall also secure and maintain at his expense professional liability insurance in the unencumbered sum of \$1,000,000.00.

12.3 All certificates of insurance SHALL BE FURNISHED TO THE OWNER and shall provide that insurance shall not be cancelled without ten (10) days prior written notice to the Owner. The Owner may examine the policies.

12.4 Consultant shall include all subcontractors and/or subconsultants as insured under its policies or shall furnish separate certificates for each. All coverages for subcontractors and/or subconsultants shall be subject to all the requirements stated herein.

12.5 Contractor shall secure and maintain at his expense Comprehensive Automobile Liability - Bodily Injury Liability \$1,000,000 each person; \$1,000,000 each occurrence. Property Damage Liability \$1,000,000 each occurrence. The Comprehensive Automobile Liability policy must have coverage for loading and unloading and must include owned, hired and leased autos.

12.6 St. Charles Parish shall be named as an additional insured on general liability insurance policies.

12.7 For all purposes under Louisiana law, the principals of this Contract shall be recognized as the statutory employer of all contract employees as provided in LSA-R.S. 23:1061.

12.8 Insurance policies shall be endorsed to provide for a waiver of subrogation in favor of St. Charles Parish for worker's compensation policies. The certificate of insurance shall reference the waiver of subrogation endorsement.

12.9 The Worker's Compensation Policy Territory Coverage must include Louisiana.

13.0 INDEMNIFICATION

Consultant shall indemnify and hold harmless the Owner, its employees, agents and representatives, against any and all claims, demands, suits or judgments for sums of money to any party for loss of life or injury or damages to person or property growing out of, resulting from or by any reason of any negligent act by the Consultant, its employees, agents, servants or representatives, while engaged upon or in connection with the services required or performed hereunder.

14.0 WARRANTY

14.1 Consultant warrants that it will perform its design services with the degree of skill and to the standard of care required of the consulting profession to meet all Federal, State and Local requirements.

14.2 If Consulting Services for project designed by Consultant does not meet those requirements noted herein above, then to the extent that this occurs as a direct result of Consultant's failure to meet the standard of care in its design services, Consultant will indemnify the Parish for Consultant's share of the costs incurred to bring Consulting Services for project to the limitations mandated.

14.3 The obligations expressed in Section 14 above in no way limit the Consultant's obligations expressed elsewhere in this Contract.

15.0 EXCLUSIVE JURISDICTION AND VENUE

For all claims arising out of or related to this agreement, CONSULTANT hereby consents and yields to the exclusive jurisdiction and venue of the Twenty-Ninth Judicial District Court for the Parish of St. Charles, State of Louisiana, and expressly waives any (a) pleas of jurisdiction based upon Consultant's residence and (b) right of removal to Federal Court based upon diversity of citizenship.

16.0 COMPLIANCE WITH FEDERAL AND STATE LAWS

CONSULTANT further agrees to comply with federal and state laws.

17.0 OTHER

This Agreement constitutes the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified within this Agreement. This Agreement may not be modified, supplemented or amended in any manner, except by written agreement signed by both parties.

IN WITNESS WHEREOF, the parties to these presents have hereunto caused these presents to be executed the day, month and year first above mentioned.

WITNESSES:

ST. CHARLES PARISH

Matthew Jewell

By: Matthew Jewell

Parish President

9-18-22

Date:

WITNESSES:

ARDAMAN & ASSOCIATES, INC.

Robert E. Jewell, P.E.

By: Robert E. Jewell, P.E.

Project Engineer/Branch Manager

9/8/22

Date:

ATTACHMENT "A"

PROJECT SCOPE

EVANGELINE ROAD & CN RAILROAD BOX CULVERT

Project No. (P210701)

The Scope of Work is as follows:

The scope of work includes installation of 10'x5' precast concrete box culverts on both the north and south side of Canadian National (CN) Railroad at Evangeline Road in Montz, to improve drainage within the watershed. A geotechnical investigation is required to provide specific foundation recommendations for the box culvert installation.

GEOTECHNICAL INVESTIGATION

- A Licensed Louisiana Geotechnical firm shall complete the work as outlined below after completing a LA One Call. The geotechnical investigation purpose is to determine the properties of the soil in the project area. The geotechnical investigation shall include the following elements:
- (2) two undisturbed soil borings located within proximity to the project location, one on the north side of the tracks and one on the south side of the tracks
  - The borings are to be classified and analyzed as necessary in accordance with accepted industry practices for foundation design
  - Subsurface exploration data to include soil profile, exploration logs, lab or in-situ test results, and ground water conditions
  - Engineering recommendations for design such as bedding thickness, shoring requirements, etc. and recommendations to be project specific
  - The boreholes are to be backfilled and road surfaces patched in accordance with DOTD requirements (Purple book or later).

ATTACHMENT "B"

PROJECT SCHEDULE

EVANGELINE ROAD & CN RAILROAD BOX CULVERT

Project No. (P210701)

The CONSULTANT shall complete the following phases of the project within the number of days shown after Notices to Proceed:

	Number of Days to Complete
Geotechnical Investigation	45

Time for Completion

- If, through no fault of CONSULTANT, such periods of time or dates are changed, or the orderly and continuous progress of CONSULTANT's services is impaired, or CONSULTANT's services are delayed or suspended, then the time for completion of CONSULTANT's services shall be adjusted equitably.
- If OWNER authorizes changes in the scope, extent, or character of the Project or CONSULTANT's services, then the time for completion of CONSULTANT's services, and the rates and amounts of CONSULTANT's compensation, shall be adjusted equitably.
- If CONSULTANT fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then OWNER shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

ATTACHMENT "C"

PROJECT COMPENSATION

EVANGELINE ROAD & CN RAILROAD BOX CULVERT

Project No. (P210701)

OWNER shall pay CONSULTANT on a Lump Sum basis for Geotechnical Services set forth in Attachment A as follows:

- The total compensation for geotechnical services as described in Attachment A is estimated to be \$16,500.00.

2023-0307

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 23-11-9

An ordinance approving and authorizing the execution of Change Order No. 1 for Road Maintenance 2022-23 (Project No. P220501), to increase the contract amount by \$1,012,969.06 and increase the contract time by forty five (45) days.

WHEREAS, Ordinance No. 22-7-2 adopted on July 5, 2022, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$316,728.72; and,

WHEREAS, Ordinance No. 23-6-9 adopted on June 19, 2023, by the St. Charles Parish Council, for the execution of a Contract with Barriere Construction Co., LLC for Road Maintenance 2022-23 (Project No. P220501) in the amount of \$2,499,902.45; and,

WHEREAS, Ordinance No. 23-8-8 adopted on August 28, 2023, by the St. Charles Parish Council, approved and authorized a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$40,000.00; and,

WHEREAS, Ordinance No. 23-9-2 adopted on September 25, 2023, by the St. Charles Parish Council, approved and authorized Amendment No. 1 to the Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the total amount of \$436,180.00; and,

WHEREAS, St. Charles Parish secured the funding to perform maintenance on an additional twenty nine (29) streets in the parish; and,

WHEREAS, the contract with Barriere Construction Co., LLC needs to be amended by change order to adjust the contract quantities with revised quantities resulting in an increase the contract amount by \$1,012,969.06, and increase the contract time by forty five (45) days.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Change Order No. 1 for Road Maintenance 2022-23 (Project No. P220501), to increase the contract amount by \$1,012,969.06 and to increase the contract time by forty five (45) is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, DARENSBOURG GORDON, CLULEE, BELLOCK, FISHER, FISHER-CORMIER

NAYS: NONE

ABSENT: GIBBS, DUFRENE

And the ordinance was declared adopted this 20th day of November, 2023, to become effective five (5) days after this publication in the official journal.

CHAIRMAN: Robert E. Jewell

SECRETARY: Matthew Jewell

CLVD/PARISH PRESIDENT: November 21, 2023

APPROVED: Matthew Jewell DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell

RET/SECRETARY: November 21, 2023

AT: 3:38 pm REGD BY: Matthew Jewell

SECTION 00806

CHANGE ORDER

No. 1

DATE OF ISSUANCE 10/25/2023 EFFECTIVE DATE 11/21/23

OWNER St. Charles Parish

CONTRACTOR Barriere Construction, LLC

Contract: Road Maintenance 2022-23

Project:

OWNER's Contract No. P220501

ENGINEER Digital Engineering and Imaging, Inc.

ENGINEER's Contract No. 22R00001.000

You are directed to make the following changes in the Contract Documents:

Description:

- Delete the Following Work Items:
  - Contract Item 122: Railroad Pavement Markings  
Base Bid- Delete item in its entirety. (-\$4,800.00)  
Alt. 1- Delete item in its entirety. (-\$1,200.00)

Total of Deducted Items = (-\$6,000.00)

2. Revise the Following Work Item Quantities:

- Contract Item 010: Temporary Construction Signs and Barricades  
Alt. 2- 1 LS quantity is to be added to project. (+\$5,000.00)
- Contract Item 020: Cold Plan (2" Thick)  
Base Bid- The quantity is to be increased by 1,302 SY. (+\$3,430.30)  
Alt. 1- The quantity is to be increased by 3,613 SY. (+\$9,574.45)  
Alt. 2- 35,874 SY quantity is to be added to project. (+\$95,066.10)
- Contract Item 030: Asphalt Pavement Overlay  
Base Bid- The quantity is to be increased by 1,302 SY. (+\$23,826.60)  
Alt. 1- The quantity is to be increased by 3,613 SY. (+\$66,117.90)  
Alt. 2- 36,457 SY quantity is to be added to project. (+\$667,163.10)
- Contract Item 040: Asphalt Patching (6" Thick)  
Base Bid- The quantity is to be decreased by 642 TON at the unit price of \$155.15/TON (-\$99,606.30) and increased by 121.8 TON at the unit price of \$370.00/TON (+\$45,066.00). The quantity overall decreased by 520.2 TON (-\$34,540.30).  
Alt. 1- The quantity is to be decreased by 59.6 TON at the unit price of \$155.15/TON (-\$9,246.94) and increased by 44.9 TON at the unit price of \$370.00/TON (+\$16,613.00). The quantity overall decreased by 14.7 TON, however, the price increased by (+\$7,366.06).  
Alt. 2- 340.6 TON quantity is to be added to project. (+\$126,022.00)
- Contract Item 050: Class II Base Course  
Base Bid- The quantity is to be decreased by 324.4 TON at the unit price of \$10/TON (-\$3,244.00) and increased by 61.3 TON at the unit price of \$250.00/TON (+\$15,325.00). The quantity overall decreased by 263.1 TON, however, the price increased by (+\$12,081.00).



Alt. 1- The quantity is to be decreased by 30 TON at the unit price of \$10/TON (-\$300.00) and increased by 22.6 TON at the unit price of \$250.00/TON (+\$5,650.00). The quantity overall decreased by 7.4 TON, however, the price increased by (+\$5,350.00).

Alt. 2- 171.9 CY quantity is to be added to project. (+\$42,975.00)

f. Contract Item 080: *Adjustment of Manholes*

Base Bid- The quantity is to be increased by 3 EA. (+\$315.70)

Alt. 1- The quantity is to be increased by 1 EA. (+\$157.85)

Alt. 2- 13 EA quantity is to be added to project. (+\$2,052.05)

g. Contract Item 081: *Adjustment of Drainage Structures*

Base Bid- The quantity is to be decreased by 2 EA. (-\$5,800.00)

h. Contract Item 082: *Adjustment of Water Valves*

Base Bid- The quantity is to be decreased by 1 EA. (-\$500.00)

Alt. 1- The quantity is to increase by 1 EA. (+\$500.00)

Alt. 2- 2 EA quantity is to be added to project. (+\$1,000.00)

i. Contract Item 090: *Shoulder Material (Stone Fill)*

Base Bid- The quantity is to be decreased by 4,018 LF. (-\$18,683.70)

Alt. 1- The quantity is to be decreased by 435 LF. (-\$2,022.75)

j. Contract Item 091: *Shoulder Material (Reclaimed Asphalt Pavement)*

Base Bid- The quantity is to be decreased by 3,588 LF. (-\$16,684.70)

Alt. 1- The quantity is to be decreased by 286 LF. (-\$1,329.90)

Alt. 2- 935 LF quantity is to be added to project. (+\$4,347.75)

k. Contract Item 092: *Shoulder Material (Earthen)*

Base Bid- The quantity is to be decreased by 4,018 LF. (-\$18,683.70)

Alt. 1- The quantity is to be decreased by 435 LF. (-\$2,022.75)

l. Contract Item 110: *Reflectorized Raised Pavement Markers (Blue)*

Base Bid- The quantity is to be increased by 3 EA. (+\$34.00)

Alt. 1- The quantity is to be increased by 3 EA. (+\$34.00)

Alt. 2- 35 EA quantity is to be added to project. (+\$630.00)

m. Contract Item 120: *Plastic Reflective Pavement Striping (4" Width)*

Base Bid- The quantity is to be decreased by 3,300 MILE. (-\$2,400.00)

n. Contract Item 121: *Plastic Reflective Pavement Striping (24" Width)*

Base Bid- The quantity is to be decreased by 174.5 LF. (-\$3,315.50)

Alt. 1- The quantity is to be decreased by 8.0 LF. (-\$152.00)

o. Contract Item 130: *Mobilization/Demobilization*

Alt. 2- 1 LS quantity is to be added to project. (+\$72,000)

Total of Change in Work Items Quantity = (+\$1,012,969.06)

Reason for Change Order:

1. Deleted Work Items

- a. The streets that needed the railroad pavement markings item were removed from the project. The item is no longer needed because the current streets in the project don't have railroad crossings.

2. Revise Work Item Quantities

- a. Base Bid and Alternative No. 1 work item changes were due to the removal of streets from the project. The removed streets include the following: Adams Street (1), Pirate Drive, Killoma Drive (2), and North Oak Court. Pirate Drive was removed because it is a privately owned street. The others were removed because of work that is occurring in the area that would hinder the construction activities to maintain these roads. This work is proposed to be done in future Road Maintenance contracts. In the attempt to replace the costs removed from Base Bid and Alt. 1, eight (8) streets were added to Base Bid and two (2) were added to Alt. 1.
- b. St. Charles Parish requested that Digital Engineering & Imaging, Inc. add approximately \$1 million of work to Road Maintenance 2022-23. Alternative No. 2 included the addition of 19 streets to the project causing an increase in work item quantities. This with the inclusion of the replacement streets in Base Bid and Alt. 1 provided a total contract price increase of approximately \$1 million.
- c. Contract items Asphalt Patching (6" Thick) and Class II Base Course cost per item increased. The new streets are spread apart and have less patching quantity than the original contract. This difference required an increase in unit price from the original quantities.
- d. Because additional work will be added via this Change Order, the contractor will need an additional 45 days to complete the work.

Attachments:

1. The updated Quantities spreadsheet for the additional asphalt streets has been attached.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price	Original Contract Times:
\$2,499,902.45	Substantial Completion: 90 days
Net Increase (Decrease) from previous Change Orders	Ready for final payment:
No. ____ to ____	(days or dates)
\$0.00	Net change from previous Change Orders No. ____ to
Contract Price prior to this Change Order:	No. ____
\$2,499,902.45	Substantial Completion:
Net Increase of this Change Order:	Ready for final payment:
\$1,012,969.06	(days)
Contract Price with all approved Change Orders:	Contract Times prior to this Change Order:
\$3,512,871.51	Substantial Completion: 90 days
	Ready for final payment:
	(days or dates)
	Net increase (decrease) this Change Order:
	Substantial Completion: 45 days
	Ready for final payment:
	(days)
	Contract Times with all approved Change Orders:
	Substantial Completion: 135 days
	Ready for final payment:
	(days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: *Matthew Jewell*  
ENGINEER (Authorized Signature)

By: *Matthew Jewell*  
OWNER (Authorized Signature)

By: *Matthew Jewell*  
CONTRACTOR (Authorized Signature)

Date: 10/25/23

Date: 11/21/23

Date: 10/25/23

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price	Original Contract Times:
\$2,499,902.45	Substantial Completion: 90 days
Net Increase (Decrease) from previous Change Orders	Ready for final payment:
No. ____ to ____	(days or dates)
\$0.00	Net change from previous Change Orders No. ____ to
Contract Price prior to this Change Order:	No. ____
\$2,499,902.45	Substantial Completion:
Net Increase of this Change Order:	Ready for final payment:
\$1,012,969.06	(days)
Contract Price with all approved Change Orders:	Contract Times prior to this Change Order:
\$3,512,871.51	Substantial Completion: 90 days
	Ready for final payment:
	(days or dates)
	Net increase (decrease) this Change Order:
	Substantial Completion: 45 days
	Ready for final payment:
	(days)
	Contract Times with all approved Change Orders:
	Substantial Completion: 135 days
	Ready for final payment:
	(days or dates)

2023-0308

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF WASTEWATER)

ORDINANCE NO. 73-11-10

An ordinance approving and authorizing the execution of a Contract with Industrial & Mechanical Contractors, Inc., for Eastbank Lift Station Rehabilitation (Project No. S211203), in the amount of \$1,587,000.00.

WHEREAS, Ordinance No. 22-2-6 adopted on February 7, 2022, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Stuart Consulting Group, Inc., to perform engineering services for Eastbank Lift Stations Rehabilitation (Project No.

S211203), in the amount not to exceed \$213,780.00; and,  
WHEREAS, sealed bids were received by St. Charles Parish on October 10, 2023, for Eastbank Lift Station Rehabilitation (Project No. S211203); and,

WHEREAS, Stuart Consulting Group, Inc., has reviewed the only received bid and recommends that the Contract be awarded to the lowest responsive and responsible bidder, Industrial & Mechanical Contractors, Inc., in the amount of \$1,587,000.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the bid of Industrial & Mechanical Contractors, Inc., for the construction of Eastbank Lift Station Rehabilitation (Project No. S211203) is hereby approved and accepted in the amount of \$1,587,000.00.

SECTION II. That the Parish President is hereby authorized to execute said Contract on behalf of St. Charles Parish.

SECTION III. A final Notice of Contract shall be printed and filed in place of the contract documents with the St. Charles Parish Clerk of Court and in the records of the St. Charles Parish Council.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, DARENSBOURG GORDON, CLULEE, BELLOCK, FISHER, FISHER-CORMIER

NAYS: NONE

ABSENT: CHRS. DUFRERE  
And the ordinance was declared adopted this 20th day of November, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN:

SECRETARY:

CLVD/PARISH PRESIDENT: November 21, 2023

APPROVED: DISAPPROVED:

PARISH PRESIDENT:

RETD/SECRETARY: November 21, 2023

AT: 3:38pm RECD BY:

SECTION 00500

CONTRACT

This agreement entered into this \_\_\_\_ day of \_\_\_\_, 20\_\_, by Industrial & Mechanical Contractors, Inc., hereinafter called the "Contractor", whose business address is 757 Central Ave., and the St. Charles Parish, hereinafter called the "Owner".  
Jefferson, LA 70121

Owner and Contractor, in consideration of premises and the mutual covenants; consideration and agreement herein contained, agree as follows:

ARTICLE 1

STATEMENT OF WORK

- 1.01 Contractor shall furnish all labor and materials and perform the work required to build, construct and complete in a thorough and workmanlike manner in connection with the following:

Project Name: Eastbank Lift Station Rehabilitation Project Number: S211203

- 1.02 The abovementioned work shall be completed in strict accordance with Contract Documents prepared by: Stuart Consulting Group, Inc.

- 1.03 It is recognized by the parties herein that said Contract Documents including by way of example and not of limitation, the Drawings and Specifications dated April 19, 2023, Addenda number(s) 1, the Instruction to Bidders, Supplemental Instructions to Bidders, Louisiana Uniform Public Works Bid Form, General Conditions, Supplementary Conditions (if applicable), any Addenda thereto, impose duties and obligations upon the parties herein, and said parties hereby agree that they shall be bound by said duties and obligations. For these purposes, all of the provisions contained in the aforementioned Contract Documents are incorporated herein by reference with the same force and effect as though said Contract Documents were herein set out in full.

- 1.04 The Work is generally described as follows: The scope at Wildcat Lift Station includes installation of a new wet well and valve pit with associated pumps, valves, piping, emergency pump out, and Owner provided control panel and starters with SCADA. The scope at East and Clayton Lift Station includes removal of the existing dry pit and replacement of existing pumps, piping valves, and control panel at the existing station. The new valve manifold is to be above ground atop a new concrete slab equipped with an emergency pump out.

ARTICLE 2

ENGINEER

- 2.01 The Project has been designed by Stuart Consulting Group, Inc., who is hereinafter called "Engineer" and who will assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3

CONTRACT TIME

- 3.01 The Contractor shall complete the Work under the Contract within 180 calendar days from the date stated in the Notice to Proceed.

ARTICLE 4

LIQUIDATED DAMAGES

- 4.01 Owner and Contractor recognize that the Owner will suffer direct financial loss if Work is not completed within the Contract Time specified plus any extensions thereof allowed in accordance with these General Conditions of this Contract, and therefore, time is of the essence. They also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Contractor and Surety agree to forfeit and pay Owner (Five Hundred) dollars \$500.00 per day as Liquidated Damages for delay (but not as a penalty). Such Liquidated Damages will be assessed for each calendar day that expires after the Contract Time. This amount represents a reasonable estimate of Owner's expenses for extended delays and the costs associated therein. This provision shall be effective between the parties ipso facto and without demand or putting in default, it being specifically agreed that the Contractor by his mere failure to complete the work on or before the date specified shall be deemed in default.

ARTICLE 5

CONTRACT PRICE

- 5.01 The Owner will pay and the Contractor will accept in full consideration for the performance of the Contract the sum of:

a) (\$1,587,000.00) One Million Five Hundred Eighty Seven Thousand and NO/100 Dollars based on unit prices specified within this contract document. Contract price is firm and subject only to modification by written Change Order agreed to and signed by both parties and the Engineer and approved by the St. Charles Parish Council.

ARTICLE 6

PAYMENT PROCEDURES

- 6.01 Contractor shall submit Applications for Payment to the Engineer in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

- 6.02 Progress Payments. Progress payments will be based upon estimated quantities of contract unit price items or upon estimated percentages of completion of the schedule of lump sum values of labor and materials incorporated into the Work or suitably stored, on the last day of each month or other mutually agreed regular monthly date ending the progress payment period, less retainage.

- 6.03 Application for Payment Form. The form of the Application for Payment must be suitable to the Owner. The Owner reserves the right to withhold payment until the form of Application for Payment is deemed acceptable by the Owner.

- 6.04 Retainage. Per Paragraph 15.01.D retainage shall be withheld and payments will be made by the Owner in the payment amount of:

a) Ninety percent (90%) of the approved payment applications for projects with contract of less than \$500,000.00; or

b) Ninety-five percent (95%) of the approved payment applications for projects with contract prices of \$500,000.01 or greater.



- 6.05 The normal retainage shall not be due the Contractor until after Substantial Completion and expiration of the forty-five (45) day lien period and submission to the Engineer of a clear lien certificate and invoice for retainage.
- 6.06 Final Payment. Upon the final completion of all Work, the Contractor may request a final inspection and may make a final Application for Payment as provided by Paragraph 15.06 of the General Conditions.
- 6.07 Final Acceptance. When Final Acceptance is granted by the Owner, the Owner shall file the certificate with the Recorder of Mortgages for St. Charles Parish.
- 6.08 At the expiration of the lien period the Contractor shall obtain a certificate from the Recorder of Mortgages of the Parish of St. Charles that the Contract is clear of any liens or privileges, and said certificate shall be presented to the Owner for final payment and release of retainage, less any such sums as may be lawfully withheld under the Contract.
- 6.09 Claims. Pursuant to La. R.S. 38:2242, when the Owner receives any claim of nonpayment arising out of the Contract, the Owner shall deduct such claim from the Contract Sum. The Contractor, or any interested party, may deposit security, in accordance with La. R.S. 38:2242.2, guaranteeing payment of the claim with the Recorder of Mortgages for St. Charles Parish. When the Owner receives original proof of such guarantee from the Recorder of Mortgages, the claim deduction will be added back to the Contract Sum.

ARTICLE 7

CONTRACTOR'S REPRESENTATIONS

- 7.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:
- 7.02 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or finishing of the Work.
- 7.03 Contractor has studied carefully all reports of explorations and tests of subsurface physical conditions and drawings of physical conditions which are identified in the Information Available To Bidders and as provided in the General Conditions.
- 7.04 Contractor has obtained and carefully studied (or assumed responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies (in addition to or to supplement those referred to in Paragraph 2 above) which pertain to the subsurface or physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance or furnishing of the Work as Contractor considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents. In exercising its responsibility with respect to subsurface conditions and physical conditions at the site, Contractor has or will obtain or perform at no additional cost to the Owner such additional examinations, investigations, explorations, tests, reports, studies, or similar information or data as may be required by Contractor for such purposes.

ARTICLE 8

CONTRACT DOCUMENTS

- 8.01 The following Contract Documents, which comprise the entire Agreement between Owner and Contractor, are all hereby made a part of that Agreement to the same extent as if incorporated herein in full:

a) Contract (Section 00500)

b) Performance Bond (Section 00611)

c) Payment Bond (Section 00610)

d) Insurance Certificates

e) Advertisement for Bids (Section 00010)

f) Louisiana Uniform Public Works Bid Form (Section 00300)

g) Addenda (Numbers One - 1 to One - 1 inclusive)

h) Contract documents bearing the general title "Contract Documents and Specifications for SCP Project No. S211203 Eastbank Lift Station Rehabilitation" dated April 19, 2023.

i) Drawings, consisting of a cover sheet dated) April 19, 2023 and the sheets listed on Drawing Title Sheet (T1); each sheet bearing the following general title: Title Sheet; General Notes; Demolition Plan – Ormond at Wildcat; Demolition Plan – Clayton at 3<sup>rd</sup>; Demolition Plan – East St; Site Plan – Ormond at Wildcat; Site Plan – Clayton at 3<sup>rd</sup>; Site Plan – East St; Foundation Plan – Ormond at Wildcat; Mechanical Details – Ormond at Wildcat; Mechanical Details – Clayton at 3<sup>rd</sup>; Mechanical Details – East St; Miscellaneous Details; Miscellaneous Details; Existing Photos – Ormond at Wildcat; Existing Photos – Clayton at 3<sup>rd</sup>; Existing Photos – East St; Electrical Symbolology and Abbreviations; Ormond at Wildcat - Demolition Plan - Electrical; Clayton at 3<sup>rd</sup> - Demolition Plan – Electrical; East St - Demolition Plan – Electrical; Ormond at Wildcat - Site Plan; Clayton at 3<sup>rd</sup> - Site Plan; East St - Site Plan; Lift Station Riser Diagrams; Electrical Panel Schedule; Motor Elementary Diagram – Wildcat Lane; Electrical Details – Grounding, Electrical Details – Panel Layout East Street; Electrical Details – Panel Layout Clayton Street; Electrical Details – Support Racks, Wildcat, East and Clayton Streets; Electrical Details – Power Terminal Strips, Grounding Lug, Float Switch, Duplex Controller; Electrical Details – Support Racks, Wildcat, East and Clayton Streets; Electrical Details – Support Racks, Wildcat, East and Clayton Streets.

j) General Conditions (Section 00700)

k) Supplementary Conditions (if applicable for compliance purposes) (Section 0800)
- There are no Contract Documents other than those listed above in this Article 8. The Contract may only be amended, modified or supplemented as provided for in the General Conditions.

ARTICLE 9

MISCELLANEOUS

- 9.01 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and, unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents. Notwithstanding the foregoing, the Owner may assign this contract to the State of Louisiana or any political subdivision, municipality, special district or authority thereof without Contractor's consent and without recourse.
- 9.02 Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- 9.03 It is hereby agreed and understood by the parties hereto that any and all disputes that may result in litigation shall be litigated in the 29th Judicial District Court for the Parish of St. Charles.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement effective as of the date first written above. All portions of the Contract Documents have been signed or identified by Owner and Contractor or by Engineer on their behalf.

OWNER: Parish of St. Charles

By: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Title: \_\_\_\_\_

CONTRACTOR:

By: Harold Heidingfelder

Title: President

ATTEST:

By: Seana McNeel

Title: Administrative Assistant

**2023-0309**  
**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT**  
**(DEPARTMENT OF WATERWORKS)**  
**ORDINANCE NO. 23-11-11**  
An ordinance approving and authorizing the execution of Change Order No.1 for the West Bank A Plant Filter Upgrade (WWKS 97), to increase the contract amount by \$14,539.95 and increase the contract time by 252 days.

WHEREAS, Ordinance No. 18-6-6, adopted June 4, 2018, by the St. Charles Parish Council, approved and authorized the execution of Contract for Engineering Services with Design Engineering, Inc. for necessary professional engineering services associated with the West Bank A Plant Filter Upgrade (WWKS 97); and,

WHEREAS, Ordinance No. 21-8-12, adopted August 23, 2021, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Pintail Contracting Services, LLC for West Bank A Plant Filter Upgrade (Project No. WWKS 97), in the amount of \$394,304.00; and,

WHEREAS, the Parish undertook the necessary upgrade of the West Bank Water Treatment Plant's A Filter; and,

WHEREAS, it is necessary to amend the construction contract to delete the work item Project Identification Sign, resulting in a decrease to the contract amount by \$1,500.00; and,

WHEREAS, it is necessary to amend the construction contract to add the work item, Removal and Disposal of Existing Asbestos Concrete Block Filter Underdrain System, and increase in the contract amount of \$6,800.85, and increase the contract time by ten (10) calendar days associated with this work; and,

WHEREAS, it is necessary to amend the construction contract to add work item Provide and Install Filter Tank Coating (ANSI/NSF-61 Compliant), resulting in an increase to the contract amount by \$9,239.10 and an increase in the contract time by forty five (45) calendar days; and,

WHEREAS, it is necessary to amend the construction contract by increasing the contract time by one hundred ninety seven (197) days because of the excessive supply chain delays associated with the manufacture, delivery, inspection and rejection, re-manufacture, re-delivery and final installation of the filter underdrain system; and,

WHEREAS, the amended items now reflect the final contract price as \$408,843.95 and the final contract time as 372 days.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**  
**SECTION I.** That Change Order No. 1 for the West Bank A Plant Filter Upgrade (WWKS 97), to increase the contract amount by \$14,539.95 and increase the contract time by 252 days is hereby approved and accepted.  
**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.  
The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:  
YEAS: BILLINGS, FONSECA, DARENSBOURG GORDON, CLULEE, BELLOCK, FISHER, FISHER-CORMIER  
NAYS: NONE  
ABSENT: GIBBS, DUFRENE

And the ordinance was declared adopted this 20<sup>th</sup> day of November, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Billings  
SECRETARY: Michelle Dufrene  
CLVD/PARISH PRESIDENT: November 21, 2023  
APPROVED: \_\_\_\_\_  
PARISH PRESIDENT: Matthew Jewell  
RET/SECRETARY: November 21, 2023  
AT: 3:38pm REC BY: \_\_\_\_\_

SECTION 00806

CHANGE ORDER

No. 01

DATE OF ISSUANCE 11/21/23 EFFECTIVE DATE 11/21/23

OWNER: St. Charles Parish Waterworks  
CONTRACTOR: Pintail Contracting Services, LLC  
Contract: West Bank A Plant Filter Upgrade Project (WWKS 97)  
Project: West Bank A Plant Filter Upgrade Project  
OWNER's Contract No.: WWKS 97  
ENGINEER's Contract No.: 4401  
ENGINEER: Design Engineering, Inc.

You are directed to make the following changes in the Contract Documents:  
**Description:**  
1. Delete the Following Work Items:  
a. Delete Contract Item No. 01580-010: Project Identification Sign  
Delete item in its entirety. (-\$1,500.00)

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	PROJECT IDENTIFICATION SIGN		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
01580-010	1	EACH	\$1,500.00	\$1,500.00

Total of Deducted Items = (-\$1,500.00)

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	REMOVAL OF ASBESTOS CONCRETE BLOCKS.		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
02600-011	1	LUMP	\$6,800.85	\$6,800.85

b. New Contract Item No. 09096-026: Provide and Install Filter Tank Coating (ANSI/NSF-61 Compliant)  
Addition of \$9,239.10. See attached backup for details.

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	PROVIDE AND INSTALL FILTER TANK COATING (ANSI/NSF-61 COMPLIANT)		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
09096-026	1	LUMP	\$9,239.10	\$9,239.10

Total of Added Work Items = (+\$16,039.95)

3. Revise the Following Work Item Quantities:  
Total of Change in Work Items Quantity = (+/- \$0.00)

Reason for Change Order:

1. Deleted Work Items  
a. The Project Identification Sign was not installed for this project. As such, this item is being removed from the project.
2. Add Work Items  
a. The Filter Upgrade Project requires the removal and replacement of the existing filter underdrain system in filter tanks 103 and 104 of the West Bank "A" Plant (Item No. 02600-010 "Removal of Filter Underdrain System").  
  
During the removal of the existing filter underdrain system, the Contractor (Pintail Contracting Services, LLC) informed the St. Charles Parish Waterworks Department that part of the existing filter underdrain system in filter tanks 103 and 104 was comprised of asbestos concrete blocks similar to those found in previous St. Charles Parish filter upgrade projects.  
  
The St. Charles Parish Waterworks Department and the Contractor have determined that this is an unforeseen condition not included in Item No. 02600-010 "Removal of Filter Underdrain System".  
  
Contract item No. 02600-011 is being added to the project for an asbestos abatement subcontractor (Gill Industries, Ltd.) to remove and dispose of approximately twenty-four feet of asbestos concrete blocks from filter tanks 103 and 104, as well as to provide additional compensation for Contractor supervision of asbestos abatement subcontractor.  
  
The Contractor is requesting to add ten (10) calendar days to the Contract Time associated with the removal and disposal of existing asbestos concrete block filter underdrain system.
- b. The West Bank A Plant Filter Upgrade Project requires that all materials in contact with the water supply meet ANSI/NSF 61 potable water requirements (Specification Section 02400, St. Charles Parish Department of Public Works Potable Water Specifications).  
  
The concrete utilized in filter tanks 103 and 104 of the West Bank A Plant for the filter underdrain system (Item No. 11730-010 "Filter Underdrain System") does not meet ANSI/NSF 61 requirements.  
  
In order to meet ANSI/NSF 61 requirements, the Contractor (Pintail Contracting Services, LLC) has requested to install a potable water tank lining over the concrete filter underdrain that meets ANSI/NSF 61 requirements (NovaGuard 840 two part epoxy coating).  
  
Louisiana State Regulators have provided the St. Charles Parish Waterworks Department with guidance relative to the ANSI/NSF 61 standards. The Waterworks Department and the Contractor have determined that the filter tanks will be compliant with ANSI/NSF 61 standards if a suitable potable water tank lining is installed.  
  
The St. Charles Parish Waterworks Department and the Contractor have determined that this is an unforeseen condition not included in Item No. 11730-010 "Filter Underdrain System".  
  
Contract item No. 09096-026 is being added to the project for the Contractor to: provide an ANSI/NSF 61 compliant coating; sand/prepare concrete surfaces for coating installation in filter tanks 103 and 104; and install an ANSI/NSF 61 compliant coating in filter tanks 103 and 104. This item includes all labor, materials, equipment, tools, and incidentals required to install a potable water tank lining that meets ANSI/NSF 61 standards for potable water systems.  
  
The Contractor is requesting to add forty-five (45) calendar days to the Contract Time associated with obtaining guidance from Louisiana State Regulators regarding ANSI/NSF 61 potable water requirements; the complexity of finding a material that meets ANSI/NSF 61 potable water requirements; and the preparation/installation of an ANSI/NSF 61 compliant coating.



St. Charles Parish – Certificate of Substantial Completion

[illegible]

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**  
**SECTION I.** That Amendment No. 1 to the Professional Services Agreement with Alpha Testing and Inspection, Inc., for additional testing services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 project (Project No. P190507), in the total amount of \$19,000.00, to increase the overall contract value to \$45,000.00, is hereby approved and accepted.



**SECTION II.** That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:	BILLINGS, FONSECA, DARENSBOURG GORDON, CLULEE, BELLOCK, FISHER, FISHER-CORMIER
NAYS:	NONE
ABSENT:	GIBBS, DUFRÈNE

And the ordinance was declared adopted this 20th day of November, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]  
SECRETARY: [Signature]  
DLVD/PARISH PRESIDENT: November 21, 2023  
APPROVED: [Signature] DISAPPROVED: \_\_\_\_\_  
PARISH PRESIDENT: [Signature]  
RET'D/SECRETARY: November 21, 2023  
AT: 3:38 pm RECD BY: [Signature]

AMENDMENT NO. 1  
TO  
PROFESSIONAL SERVICES AGREEMENT  
FOR HYDRAULIC BOTTLENECK NEAR  
DESTREHAN P.S. NO. 2

THIS AMENDMENT NO. 1 is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2023;

BY AND BETWEEN:

**ST. CHARLES PARISH**, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

**ALPHA TESTING AND INSPECTION, INC.**, represented herein by Michael A. Devillier, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "CONSULTANT");

WHEREAS, On July 1, 2019, the St. Charles Parish Council adopted Ordinance No. 19-7-1 to authorize an Agreement between St. Charles Parish and Evans-Graves Engineers, Inc., to perform engineering services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$105,160.00; and,

WHEREAS, On December 5, 2022, the St. Charles Parish Council adopted Ordinance No. 22-12-7 to authorize an Agreement between St. Charles Parish and Cycle Construction Company, LLC, for construction services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the amount of \$2,264,960.00; and,

WHEREAS, On May 8, 2023, the St. Charles Parish Council adopted Ordinance No. 23-5-2 to authorize an Agreement between St. Charles Parish and Alpha Testing and Inspection, Inc., for testing services for Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$26,000.00; and,

WHEREAS, due to unforeseen circumstances the project has been extended and therefore testing services must be extended as well, as sheet pile driving is the main scope of work of the project and vibration monitoring is required every day pile driving occurs; and,

WHEREAS, St. Charles Parish and Alpha Testing and Inspection, Inc. have mutually agreed upon a not to exceed fee of \$19,000.00 to complete the work, bringing the total contract value to \$45,000.00.

**ATTACHMENT "C" PROJECT COMPENSATION**  
Delete entire Attachment "C" and replace with the attached.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Witnesses:

<u>[Signature]</u> <u>[Signature]</u>	ST. CHARLES PARISH By: <u>[Signature]</u> Matthew Jewell Parish President Date: <u>11/21/23</u>
_____	ALPHA TESTING AND INSPECTION, INC. By: _____ Michael A. Devillier President Date: _____

**ATTACHMENT "C" – AMENDMENT NO.1  
PROJECT COMPENSATION**

HYDRAULIC BOTTLENECK NEAR DESTREHAN P.S. NO. 2  
Project No. (P190507)

OWNER shall pay CONSULTANT on a Not to Exceed basis for Basic Services set forth in Attachment A as follows:

- The total compensation for vibration monitoring and soil testing services as described in Attachment A is estimated to be \$45,000.00.
- The amounts billed for CONSULTANT's services under this Agreement will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class.
- The Standard Hourly Rates charged by CONSULTANT constitute full and complete compensation for CONSULTANT's services, including labor costs, overhead, and profit.
- CONSULTANT's Standard Hourly Rates are attached to this Agreement as Revised Attachment C-1.

Revised Attachment C-1

**ALPHA TESTING AND INSPECTION, INC.**

338 HIGHWAY 3160, HAHNVILLE, LOUISIANA 70057 TEL: 985-783-0771 FAX: 985-783-0774

March 1, 2023  
Revised October 23, 2023

St. Charles Parish  
Department of Public Works  
100 River Oaks Drive  
Destrehan, LA 70047  
Attn: Ms. Andre R. Ford, P.E.

Re: Hydraulic Bottleneck  
Near Destrehan P.S No.2  
St. Charles Parish, LA

Dear Gentlemen:

We submit, herewith, our schedule of fees covering testing laboratory services on the above referenced project.

1. **Vibration Monitoring:**
- |  |          |
|--|----------|
| a.) Services of Technician and Equipment (one monitor)<br>To perform vibration monitoring during sheet pile driving, Rate/Hour | \$ 50.00 |
|--|----------|

- |                                      |          |
|--------------------------------------|----------|
| b.) Transportation charge, Rate/Trip | \$ 50.00 |
|--------------------------------------|----------|
2. **Soil Testing – Laboratory:**
- |   |           |
|---|-----------|
| a.) Liquid Limit, Plastic Limits & Plasticity Index, Each | \$ 75.00  |
| b.) Moisture Density Relationship Test (Proctor), Each    | \$ 150.00 |
3. **Soil Testing – Field:**
- |   |          |
|---|----------|
| a.) Services of Technician to visit project site and make field<br>Density tests – Nuclear Method 12" Maximum Depth,<br>Rate/Each | \$ 50.00 |
| b.) In place density tests (Nuclear Method), Each   | \$ 15.00 |
| c.) Transportation charge, Rate/Trip  | \$ 50.00 |
4. **Sampling Charge:**
- |   |          |
|---|----------|
| a.) Services of Technician to sample materials for laboratory<br>Testing, Rate/Hour | \$ 50.00 |
| b.) Transportation charge, Rate/Trip  | \$ 50.00 |

**Estimated Job Cost \$45,000.00**

NOTE: Travel time is portal to portal. There is a ¼ day minimum charge for any call out for inspection. Overtime hours are charged at 1 ½ times regular rate for all hours worked in excess of 8 hours per day, Mondays through Fridays, and for all hours worked on Saturdays, Sundays and holidays.

We thank you for the opportunity of quoting you for these services. Your selection of Alpha Testing and Inspection, Inc. to perform these services will be appreciated.

Yours very truly,

ALPHA TESTING & INSPECTION, INC.

[Signature]  
Michael A. Devillier  
President

**2023-0311**  
**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**  
**ORDINANCE NO. 23-11-13**  
An ordinance approving and authorizing the execution of a Contract with Cycle Construction Company, L.L.C., for Engineer's Canal Phase 1 Bank Stabilization (Project No. P190301) in the amount of \$1,405,350.00.

**WHEREAS**, Ordinance No. 19-3-9 adopted on March 25, 2019, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Shread-Kuyrkendall & Associates, Inc., for providing all necessary professional engineering services for an approximately 4,100-foot sheet pile wall along the southeastern-side of Engineer's Canal for Engineer's Canal Bank Stabilization (Project No. P190301), in the not to exceed amount of \$300,554.00; and,

**WHEREAS**, sealed bids were received by St. Charles Parish on October 3, 2023, for Engineer's Canal Phase 1 Bank Stabilization (Project No. P190301); and,

**WHEREAS**, Shread-Kuyrkendall & Associates, Inc. has reviewed the bids and recommends that the Contract be awarded to the low bidder, Cycle Construction Company, L.L.C., in the amount of \$1,405,350.00.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**  
**SECTION I.** That the bid of Cycle Construction Company, L.L.C., for the construction of Engineer's Canal Phase 1 Bank Stabilization (Project No. P190301) is hereby approved and accepted in the amount of \$1,405,350.00.  
**SECTION II.** That the Parish President is hereby authorized to execute said Contract on behalf of St. Charles Parish.  
**SECTION III.** A final Notice of Contract shall be printed and filed in place of the contract documents with the St. Charles Parish Clerk of Court and in the records of the St. Charles Parish Council.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:	BILLINGS, FONSECA, DARENSBOURG GORDON, CLULEE, BELLOCK, FISHER, FISHER-CORMIER
NAYS:	NONE
ABSENT:	GIBBS, DUFRÈNE

And the ordinance was declared adopted this 20th day of November, 2023 to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]  
SECRETARY: [Signature]  
DLVD/PARISH PRESIDENT: November 21, 2023  
APPROVED: [Signature] DISAPPROVED: \_\_\_\_\_  
PARISH PRESIDENT: [Signature]  
RET'D/SECRETARY: November 21, 2023  
AT: 3:38 pm RECD BY: [Signature]

**SECTION 00500**

**CONTRACT**

This agreement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Cycle Construction Company, L.L.C., hereinafter called the "Contractor", whose business address is 6 E. 3rd St., Kenner, LA 70062, and the St. Charles Parish, hereinafter called the "Owner";

Owner and Contractor, in consideration of premises and the mutual covenants; consideration and agreement herein contained, agree as follows:

**ARTICLE 1**

**STATEMENT OF WORK**

1.01 Contractor shall furnish all labor and materials and perform the work required to build, construct and complete in a thorough and workmanlike manner in connection with the following:

Project Name: ENGINEER'S CANAL PHASE 1 BANK STABILIZATION  
Project Number: P190301

1.01.1 The abovementioned work shall be completed in strict accordance with Contract Documents prepared by: Shread-Kuyrkendall & Associates, Inc.

1.02 It is recognized by the parties herein that said Contract Documents including by way of example and not of limitation, the Drawings and Specifications dated March 2023, Addenda number(s) 1, the Instruction to Bidders, Supplemental Instructions to Bidders, Louisiana Uniform Public Works Bid Form, General Conditions, Supplementary Conditions (if applicable), any Addenda thereto, impose duties and obligations upon the parties herein, and said parties hereby agree that they shall be bound by said duties and obligations. For these purposes, all of the provisions contained in the aforementioned Contract Documents are incorporated herein by reference with the same force and effect as though said Contract Documents were herein set out in full.

1.02.1 The Work is generally described as follows: Install a new sheet pile bulkhead along Engineer's Canal.

**ARTICLE 2**

**ENGINEER**

2.01 The Project has been designed by Shread-Kuyrkendall & Associates, Inc., who is hereinafter called "Engineer" and who will assume all duties and responsibilities and



have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3

CONTRACT TIME

- 3.01 The Contractor shall complete the Work under the Contract within 180 calendar days from the date stated in the Notice to Proceed.

ARTICLE 4

LIQUIDATED DAMAGES

- 4.01 Owner and Contractor recognize that the Owner will suffer direct financial loss if Work is not completed within the Contract Time specified plus any extensions thereof allowed in accordance with these General Conditions of this Contract, and therefore, time is of the essence. They also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Contractor and Surety agree to forfeit and pay Owner Five hundred and no/100 dollars \$500.00 per day as Liquidated Damages for delay (but not as a penalty). Such Liquidated Damages will be assessed for each calendar day that expires after the Contract Time. This amount represents a reasonable estimate of Owner's expenses for extended delays and the costs associated therein. This provision shall be effective between the parties ipso facto and without demand or putting in default, it being specifically agreed that the Contractor by his mere failure to complete the work on or before the date specified shall be deemed in default.

ARTICLE 5

CONTRACT PRICE

- 5.01 The Owner will pay and the Contractor will accept in full consideration for the performance of the Contract the sum of:
- a) (\$1,405,350.00) One million, four hundred five thousand, three hundred fifty and no/100 Dollars based on unit prices specified within this contract document. Contract price is firm and subject only to modification by written Change Order agreed to and signed by both parties and the Engineer and approved by the St. Charles Parish Council.

ARTICLE 6

PAYMENT PROCEDURES

- 6.01 Contractor shall submit Applications for Payment to the Engineer in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.
- 6.02 Progress Payments. Progress payments will be based upon estimated quantities of contract unit price items or upon estimated percentages of completion of the schedule of lump sum values of labor and materials incorporated into the Work or suitably stored, on the last day of each month or other mutually agreed regular monthly date ending the progress payment period, less retainage.
- 6.03 Application for Payment Form. The form of the Application for Payment must be suitable to the Owner. The Owner reserves the right to withhold payment until the form of Application for Payment is deemed acceptable by the Owner.
- 6.04 Retainage. Per Paragraph 15.01.D retainage shall be withheld and payments will be made by the Owner in the payment amount of:
- a) Ninety percent (90%) of the approved payment applications for projects with contract of less than \$500,000.00; or
- b) Ninety-five percent (95%) of the approved payment applications for projects with contract prices of \$500,000.01 or greater.
- 6.05 The normal retainage shall not be due the Contractor until after Substantial Completion and expiration of the forty-five (45) day lien period and submission to the Engineer of a clear lien certificate and invoice for retainage.
- 6.06 Final Payment. Upon the final completion of all Work, the Contractor may request a final inspection and may make a final Application for Payment as provided by Paragraph 15.06 of the General Conditions.
- 6.07 Final Acceptance. When Final Acceptance is granted by the Owner, the Owner shall file the certificate with the Recorder of Mortgages for St. Charles Parish.
- 6.08 At the expiration of the lien period the Contractor shall obtain a certificate from the Recorder of Mortgages of the Parish of St. Charles that the Contract is clear of any liens or privileges, and said certificate shall be presented to the Owner for final payment and release of retainage, less any such sums as may be lawfully withheld under the Contract.
- 6.09 Claims. Pursuant to La. R.S. 38:2242, when the Owner receives any claim of nonpayment arising out of the Contract, the Owner shall deduct such claim from the Contract Sum. The Contractor, or any interested party, may deposit security, in accordance with La. R.S. 38:2242.2, guaranteeing payment of the claim with the Recorder of Mortgages for St. Charles Parish. When the Owner receives original proof of such guarantee from the Recorder of Mortgages, the claim deduction will be added back to the Contract Sum.

ARTICLE 7

CONTRACTOR'S REPRESENTATIONS

- 7.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:
- 7.02 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or finishing of the Work.
- 7.03 Contractor has studied carefully all reports of explorations and tests of subsurface physical conditions and drawings of physical conditions which are identified in the Information Available To Bidders and as provided in the General Conditions.
- 7.04 Contractor has obtained and carefully studied (or assumed responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies (in addition to or to supplement those referred to in Paragraph 2 above) which pertain to the subsurface or physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance or furnishing of the Work as Contractor considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents. In exercising its responsibility with respect to subsurface conditions and physical conditions at the site, Contractor has or will obtain or perform at no additional cost to the Owner such additional examinations, investigations, explorations, tests, reports, studies, or similar information or data as may be required by Contractor for such purposes.

ARTICLE 8

CONTRACT DOCUMENTS

- 8.01 The following Contract Documents, which comprise the entire Agreement between Owner and Contractor, are all hereby made a part of that Agreement to the same extent as if incorporated herein in full:
- a) Contract (Section 00500)
- b) Performance Bond (Section 00611)
- c) Payment Bond (Section 00610)
- d) Insurance Certificates
- e) Advertisement for Bids (Section 00010)
- f) Louisiana Uniform Public Works Bid Form (Section 00300)
- g) Addenda (Numbers 1 to 1 inclusive)
- h) Contract documents bearing the general title "ENGINEER'S CANAL PHASE 1 BANK STABILIZATION" dated March 2023.
- i) Drawings, consisting of a cover sheet dated March 2023 and the sheets listed on Drawing Title ; each sheet bearing the following general title: ENGINEER'S CANAL PHASE 1 BANK STABILIZATION
- j) General Conditions (Section 00700)
- k) Supplementary Conditions (if applicable for compliance purposes) (Section 0800)

There are no Contract Documents other than those listed above in this Article 8. The Contract may only be amended, modified or supplemented as provided for in the General Conditions.

ARTICLE 9

MISCELLANEOUS

- 9.01 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and, unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents. Notwithstanding the foregoing, the Owner may assign this contract to the State of Louisiana or any political subdivision, municipality, special district or authority thereof without Contractor's consent and without recourse.
- 9.02 Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- 9.03 It is hereby agreed and understood by the parties hereto that any and all disputes that may result in litigation shall be litigated in the 29th Judicial District Court for the Parish of St. Charles.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement effective as of the date first written above. All portions of the Contract Documents have been signed or identified by Owner and Contractor or by Engineer on their behalf.

OWNER: Parish of St. Charles

By: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Title: \_\_\_\_\_

CONTRACTOR:  
Cycle Construction Company, LLC

By: \_\_\_\_\_

Title: Vice President

ATTEST:

By: Betty Odinet

Title: Contract Administrator

2023-0312

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 23-11-14

An ordinance approving and authorizing the execution of a Contract with APC Construction, LLC, for Des Allemands Phase 1 Bulkhead (Project No. P210601) in the amount of \$6,226,996.00.

WHEREAS, Ordinance No. 21-8-13 adopted on August 23, 2021, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with All South Consulting Engineers, LLC., to perform engineering services for Des Allemands Bulkhead (Project No. P210601), in the amount not to exceed \$404,707.00; and,

WHEREAS, Ordinance No. 22-1-8 adopted on January 24, 2022, by the St. Charles Parish Council, approved and authorized the execution of a Contract with APC Construction, LLC, to perform construction services for Des Allemands Emergency Bulkhead (Project No. P210601), in the amount of \$1,808,019.20; and,

WHEREAS, Ordinance No. 22-3-6 adopted on March 7, 2022, by the St. Charles Parish Council, approved and authorized the execution of Amendment No. 1 to Ordinance 21-8-13, which approved the Professional Services Agreement with All South Consulting Engineers, LLC, to perform engineering services for the Des Allemands Bulkhead (Parish Project No. P210601), to increase the overall design contract by \$322,238.00, bringing the overall contract value to \$726,945.00; and,

WHEREAS, Ordinance No. 22-9-4 adopted on September 19, 2022, by the St. Charles Parish Council, approved and authorized the execution of Change Order No. 1 to the Contract for Des Allemands Emergency Bulkhead (Project No. P210601), decreasing the overall contract by \$135,101.22 and 36 calendar days, resulting in an overall contract value of \$1,772,917.98 and 144 calendar days; and,

WHEREAS, Ordinance No. 23-10-5 adopted on October 9, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for Des Allemands Bulkhead (Project No. P210601), in the not to exceed amount of \$57,000.00; and,

WHEREAS, sealed bids were received by St. Charles Parish on October 24, 2023, for Des Allemands Phase 1 Bulkhead (Project No. P210601); and,

WHEREAS, All South Consulting Engineers, LLC has reviewed the bids and recommends that the Contract be awarded to the lowest responsive and responsible bidder, APC Construction, LLC, in the amount of \$6,226,996.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the bid of APC Construction, LLC, for the construction of Des Allemands Phase 1 Bulkhead (Project No. P210601) is hereby approved and accepted in the amount of \$6,226,996.00.

SECTION II. That the Parish President is hereby authorized to execute said Contract on behalf of St. Charles Parish.

SECTION III. A final Notice of Contract shall be printed and filed in place of the contract documents with the St. Charles Parish Clerk of Court and in the records of the St. Charles Parish Council.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, DARENSBOURG GORDON, CLULEE, BELLOCK, FISHER, FISHER-CORMIER

NAYS: NONE

ABSENT: GLBBS, DUFRENE

And the ordinance was declared adopted this 20th day of November, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: B. Billings

SECRETARY: Nichelle Dapostola

CLERK/PARISH PRESIDENT: November 21, 2023

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell

RET'D SECRETARY: November 21, 2023

AT: 3:38 pm RECD BY: [Signature]

SECTION SCP-R-00500

CONTRACT

This agreement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by APC Construction, LLC, hereinafter called the "Contractor", whose business address is 1500 Peters Road, Harvey, LA 70058, and the St. Charles Parish, hereinafter called the "Owner".

Owner and Contractor, in consideration of premises and the mutual covenants; consideration and agreement herein contained, agree as follows:

ARTICLE 1

STATEMENT OF WORK

- 1.01 Contractor shall furnish all labor and materials and perform the work required to build, construct and complete in a thorough and workmanlike manner in connection with the following:
- Project Name: Des Allemands Phase 1 Bulkhead Project Number: 210601
- 1.02 The abovementioned work shall be completed in strict accordance with Contract Documents prepared by: All South Consulting Engineers, LLC located at 652 Papworth Ave., Metairie, Louisiana 70005
- 1.03 It is recognized by the parties herein that said Contract Documents including by way of example and not of limitation, the Drawings and Specifications dated August 28, 2023 Addenda number(s) 1-2, the Instruction to Bidders, Supplemental Instructions to Bidders, Louisiana Uniform Public Works Bid Form, General Conditions, Supplementary Conditions (if applicable), any Addenda thereto, impose duties and obligations upon the parties herein, and said parties hereby agree that they shall be bound by said duties and obligations. For these purposes, all of the provisions contained in the aforementioned Contract Documents are incorporated herein by reference with the same force and effect as though said Contract Documents were herein set out in full.
- 1.04 The Work is generally described as follows: The Base Bid is comprised of installing a permanent steel sheet pile bulkhead; select demolition and replacement of existing



structures; excavation; backfill; installation of aluminum stop logs; and miscellaneous necessary work to construct the project as described in the plans and specifications. The project includes one Alternate (Crab Shack Alternative 1) which is comprised of installing a permanent sheet pile bulkhead; removal and replacement of concrete; installation of aluminum stop logs; and miscellaneous necessary work to construct the Alternative as described in plans and specifications.

ARTICLE 2

ENGINEER

2.01 The Project has been designed by All South Consulting Engineers, LLC who is hereinafter called "Engineer" and who will assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3

CONTRACT TIME

3.01 The Contractor shall complete the Work under the Contract within 180 calendar days from the date stated in the Notice to Proceed.

ARTICLE 4

LIQUIDATED DAMAGES

4.01 Owner and Contractor recognize that the Owner will suffer direct financial loss if Work is not completed within the Contract Time specified plus any extensions thereof allowed in accordance with these General Conditions of this Contract, and therefore, time is of the essence. They also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Contractor and Surety agree to forfeit and pay Owner One Thousand dollars \$1,000.00 per day as Liquidated Damages for delay (but not as a penalty). Such Liquidated Damages will be assessed for each calendar day that expires after the Contract Time. This amount represents a reasonable estimate of Owner's expenses for extended delays and the costs associated therein. This provision shall be effective between the parties ipso facto and without demand or putting in default, it being specifically agreed that the Contractor by his mere failure to complete the work on or before the date specified shall be deemed in default.

ARTICLE 5

CONTRACT PRICE

5.01 The Owner will pay and the Contractor will accept in full consideration for the performance of the Contract the sum of:

a) (\$ 6,226,996.00 ) Six Million, Two Hundred Twenty-Six Thousand, Nine Hundred Ninety-Six Dollars based on unit prices specified within this contract document. Contract price is firm and subject only to modification by written Change Order agreed to and signed by both parties and the Engineer and approved by the St. Charles Parish Council.

ARTICLE 6

PAYMENT PROCEDURES

6.01 Contractor shall submit Applications for Payment to the Engineer in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 Progress Payments. Progress payments will be based upon estimated quantities of contract unit price items or upon estimated percentages of completion of the schedule of lump sum values of labor and materials incorporated into the Work or suitably stored, on the last day of each month or other mutually agreed regular monthly date ending the progress payment period, less retainage.

6.03 Application for Payment Form. The form of the Application for Payment must be suitable to the Owner. The Owner reserves the right to withhold payment until the form of Application for Payment is deemed acceptable by the Owner.

6.04 Retainage. Per Paragraph 15.01.D retainage shall be withheld and payments will be made by the Owner in the payment amount of:

a) Ninety percent (90%) of the approved payment applications for projects with contract of less than \$500,000.00; or

b) Ninety-five percent (95%) of the approved payment applications for projects with contract prices of \$500,000.01 or greater.

6.05 The normal retainage shall not be due the Contractor until after Substantial Completion and expiration of the forty-five (45) day lien period and submission to the Engineer of a clear lien certificate and invoice for retainage.

6.06 Final Payment. Upon the final completion of all Work, the Contractor may request a final inspection and may make a final Application for Payment as provided by Paragraph 15.06 of the General Conditions.

6.07 Final Acceptance. When Final Acceptance is granted by the Owner, the Owner shall file the certificate with the Recorder of Mortgages for St. Charles Parish.

6.08 At the expiration of the lien period the Contractor shall obtain a certificate from the Recorder of Mortgages of the Parish of St. Charles that the Contract is clear of any liens or privileges, and said certificate shall be presented to the Owner for final payment and release of retainage, less any such sums as may be lawfully withheld under the Contract.

6.09 Claims. Pursuant to La. R.S. 38:2242, when the Owner receives any claim of nonpayment arising out of the Contract, the Owner shall deduct such claim from the Contract Sum. The Contractor, or any interested party, may deposit security, in accordance with La. R.S. 38:2242.2, guaranteeing payment of the claim with the Recorder of Mortgages for St. Charles Parish. When the Owner receives original proof of such guarantee from the Recorder of Mortgages, the claim deduction will be added back to the Contract Sum.

ARTICLE 7

CONTRACTOR'S REPRESENTATIONS

7.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

7.02 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or finishing of the Work.

7.03 Contractor has studied carefully all reports of explorations and tests of subsurface physical conditions and drawings of physical conditions which are identified in the Information Available To Bidders and as provided in the General Conditions.

7.04 Contractor has obtained and carefully studied (or assumed responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies (in addition to or to supplement those referred to in Paragraph 2 above) which pertain to the subsurface or physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance or furnishing of the Work as Contractor considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents. In exercising its responsibility with respect to subsurface conditions and physical conditions at the site, Contractor has or will obtain or perform at no additional cost to the Owner such additional examinations, investigations, explorations, tests, reports, studies, or similar information or data as may be required by Contractor for such purposes.

ARTICLE 8

CONTRACT DOCUMENTS

8.01 The following Contract Documents, which comprise the entire Agreement between Owner and Contractor, are all hereby made a part of that Agreement to the same extent as if incorporated herein in full:

a) Contract (Section 00500)

b) Performance Bond (Section 00611)

c) Payment Bond (Section 00610)

d) Insurance Certificates

e) Advertisement for Bids (Section 00010)

f) Louisiana Uniform Public Works Bid Form (Section 00300)

g) Addenda (Numbers 1 to 2 inclusive)

h) Contract documents bearing the general title "Des Allemands Phase 1 Bulkhead" dated August 28, 2023

i) Drawings, consisting of a cover sheet dated August 28, 2023 and the sheets listed on Drawing No. 1; each sheet bearing the following general title: Des Allemands Phase 1 Bulkhead

j) General Conditions (Section 00700)

k) Supplementary Conditions (if applicable for compliance purposes) (Section 0800)

There are no Contract Documents other than those listed above in this Article 8. The Contract may only be amended, modified or supplemented as provided for in the General Conditions.

ARTICLE 9

MISCELLANEOUS

9.01 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and, unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents. Notwithstanding the foregoing, the Owner may assign this contract to the State of Louisiana or any political subdivision, municipality, special district or authority thereof without Contractor's consent and without recourse.

9.02 Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

9.03 It is hereby agreed and understood by the parties hereto that any and all disputes that may result in litigation shall be litigated in the 29th Judicial District Court for the Parish of St. Charles.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement effective as of the date first written above. All portions of the Contract Documents have been signed or identified by Owner and Contractor or by Engineer on their behalf.

OWNER: Parish of St. Charles	CONTRACTOR:
By: _____	By: <u>Keith Porta</u>
Title: _____	Title: <u>Managing Member</u>
ATTEST:	ATTEST:
By: _____	By: <u>Jacqueline Ballew</u>
Title: _____	Title: <u>Executive Vice President</u>

**2023-0320**  
**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT**  
**RESOLUTION NO. 6735**

A resolution supporting Keep Louisiana Beautiful, Inc. Organization in the Parish of St. Charles, State of Louisiana and establishing a Keep St. Charles Parish Beautiful Committee.

**WHEREAS**, the Parish of St. Charles, State of Louisiana (the "Parish") desires to improve the physical quality of community life; and,

**WHEREAS**, a clean environment contributes to the emotional, physical, and economic well-being of our citizens; and,

**WHEREAS**, the Affiliate Program, developed by Keep Louisiana Beautiful, Inc. will assist greatly in reducing the improper handling of waste, and thereby reduce litter; and,

**WHEREAS**, Keep St. Charles Parish Beautiful will be a formal committee with bylaws and accountable to the Parish President; and,

**WHEREAS**, the Keep St. Charles Parish Beautiful committee will elect its board members.

**NOW, THEREFORE, BE IT RESOLVED** that the St. Charles Parish Council, acting as the governing authority of the Parish hereby establishes the Keep St. Charles Parish Beautiful Committee ("Committee") and endorses the Committee's affiliation with Keep Louisiana Beautiful, Inc.

**BE IT FURTHER RESOLVED** the committee shall be comprised of no less than five members appointed by the St. Charles Parish President, plus one seat for each Councilmember At-Large to appoint a community member at their discretion.

**BE IT FURTHER RESOLVED** the committee shall develop and maintain priorities for the Parish regarding the litter reduction, waste reduction, and community beautification guidelines of Keep Louisiana Beautiful, Inc.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, DARENSBOURG GORDON, CLULEE, BELLOCK, FISHER, FISHER-CORMIER  
NAYS: NONE  
ABSENT: GIBBS, DUFRENE

And the resolution was declared adopted on this 20th day of November, 2023, to become effective immediately upon adoption.

CHAIRMAN: Bob Billings  
SECRETARY: Michelle Impastato  
DLVD/PARISH PRESIDENT: November 21, 2023  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: November 21, 2023  
AT: 3:30pm REGD BY: [Signature]

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

Michelle Impastato  
**MICHELLE IMPASTATO**  
**COUNCIL SECRETARY**

PUBLISH: November 30, 2023

Public Notice

The Risk Management & Insurance Committee Meeting met on Friday, November 17, 2023.

**Members Present:**  
Arthur "Art" Aucoin-Chair, Karen L. Boudreaux, Alex "Al" Suffrin

**Members Absent:**  
None

Meeting called to order by Arthur "Art" Aucoin at 10:02 AM

1. Opening Items

1. Roll Call

2. Business Items

2.01 Blue Cross Presentation  
2.02 United Healthcare Presentation

3. Closing Items

Motion to adjourn by Art Aucoin at 12:00PM  
Second by Karen Boudreaux

PUBLISH: November 30, 2023



Public Notice

TWENTY-NINTH JUDICIAL DISTRICT COURT

PARISH OF ST. CHARLES

STATE OF LOUISIANA

DOCKET NO. P13650

SUCCESSION OF ELIZABETH FRITSCHÉ WOODBURN

FILED: \_\_\_\_\_

NOTICE OF FILING TABLEAU OF DISTRIBUTION

Notice is hereby given to the creditors of this estate and all other persons herein interested to show cause within seven (7) days from the publication of this notice, if any they have or can, why the Tableau of Distribution filed by Connie Woodburn White, Independent Executrix, should not be approved and homologated and the funds distributed in accordance therewith.

Brandie H. Adair

DEPUTY CLERK

DIVISION: E

NOV 29 2023

CLERK'S OFFICE

PUBLISH: November 30, 2023

Public Notice

ST. CHARLES PARISH SCHOOL BOARD  
ON-LINE AUCTION OF  
SCHOOL BUSES, VEHICLES,  
AND CAFETERIA SURPLUS

St. Charles Parish Public Schools will begin auctioning surplus school buses, vehicles, and cafeteria surplus (kitchen equipment, as well as tables, desk, chairs) through the online auction service, [publicsurplus.com](http://publicsurplus.com), beginning Thursday, November 16, 2023 through Wednesday, November 29, 2023. Registration on the site is required to bid and registration is free.

Specific information solely for St. Charles Parish Public Schools can be found by typing <http://www.publicsurplus.com/sms/stcharlesisd/la/browse/cataucs?catid=804> in the internet browser.

Additional information about vehicles may also be obtained by calling the Transportation Service Department at (985) 785-7202. Additional information about cafeteria supplies and other equipment may be obtained by calling the Distribution Center at (985) 785-7212.

Ad to Run: Thursday, November 16, 2023  
Wednesday, November 29, 2023

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

PUBLISH: November 16 & 30, 2023

# SUBSCRIBE NOW!

Your subscription to the **St. Charles Herald-Guide** brings you **MORE** news and information about **your** parish than ever before!

## What Do You Get?

- Immediate, daily access to our news, features, sports and lifestyles stories
- Years of archived content at your fingertips
- St. Charles Herald-Guide delivered to your mailbox weekly
- Digital edition delivered to your inbox every Thursday morning

Lifestyles

3B

August 23 - 24, 2023

Des Allemands painter loves telling the story

Anna Thibodeaux

Thibodeaux is a painter who loves telling the story of her family and the community. She is a member of the St. Charles Parish School Board and is a member of the St. Charles Parish Public Schools. She is a member of the St. Charles Parish Public Schools and is a member of the St. Charles Parish Public Schools.

Sports

1B

September 12 - 13, 2023

Wildcats hit road for first time

Stephen Hightower

Wildcats hit road for first time

HERALD-GUIDE

ST. CHARLES PARISH SCHOOL BOARD

COMMUNITY COLLEGE coming to St. Charles

Get to know DHS' homecoming court

Father's untimely death inspires scholarship

St. Rose woman goes public with horrifying story

3 rescued after spending 16 hours in the marsh