

**ST. CHARLES PARISH PUBLIC NOTICES**



Matthew Jewell  
Parish President  
985-783-5000  
[president@stcharlesgov.net](mailto:president@stcharlesgov.net)



La Sandra Darensbourg  
Gordon  
Councilwoman, District I  
985-240-0213  
[lgordon@stcharlesgov.net](mailto:lgordon@stcharlesgov.net)



Mary K. Clulee  
Councilwoman, District II  
504-330-3237  
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Dick Gibbs  
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Nicky Dufrene  
Councilman, District IV  
504-512-3355  
[ndufrene@stcharlesgov.net](mailto:ndufrene@stcharlesgov.net)



Marilyn B. Bellock  
Councilwoman, District V  
504-360-2025  
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Bob Fisher  
Councilman, District VI  
985-240-0172  
[bfisher@stcharlesgov.net](mailto:bfisher@stcharlesgov.net)



Julia Fisher-Cormier  
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[jcomier@stcharlesgov.net](mailto:jcomier@stcharlesgov.net)



Beth Billings  
Councilwoman, Division A  
985-603-4068  
[bbillings@stcharlesgov.net](mailto:bbillings@stcharlesgov.net)



Holly Fonseca  
Councilwoman-At-Large,  
Division B  
985-240-0031  
[hfonseca@stcharlesgov.net](mailto:hfonseca@stcharlesgov.net)

**Public Notice**

**ADVERTISEMENT FOR BID**

**ST. CHARLES PARISH HOSPITAL**

Sealed bids will be received at St. Charles Parish Hospital in Luling, Louisiana until 2:00 PM, Wednesday, April 19, 2023, at which time bids will be opened in public in the Cafeteria at 2:30 for the following items:

20 OFFICE CHAIRS

BIODEX-MAGNETIC CARDIAC DIAGNOSTICS ECHO BED

GE CARDIAC DIAGNOSTICS STRESS MACHINE & TREADMILL

All bids should be submitted in a sealed envelope clearly marked

"BID ON CHAIRS - DO NOT OPEN UNTIL BID OPENING"

Or

"BID ON ECHO BED - DO NOT OPEN UNTIL BID OPENING"

Or

BID ON STRESS MACHINE & TREADMILL - DO NOT OPEN UNTIL BID OPENING"

including bid amount, name, address and telephone number. Address envelope to St. Charles Parish Hospital, P. O. 87, Luling, LA 70070, Attention: Thomas Duplantis.

Any bid received after 2:00 PM - Wednesday, April 19, 2023, shall be returned to the bidder unopened.

St. Charles Parish Hospital reserves the right to reject any, and all bids and to waive any informalities incidental hereto.

Bidders need not be present for opening of bids.

PUBLISH: March 30, 2023  
April 6, 2023  
April 13, 2023

**Public Notice**

**SECTION 00010**

**ADVERTISEMENT FOR BIDS**

The Parish of St. Charles, hereby advertises bids for construction of St. Charles Parish West Bank Spray Park as follows:

Owner: **St. Charles Parish**

Project Title: St. Charles Parish West Bank Spray Park

Project No.: WBSPP2112

Principal Work Location: 274 Judge Edward Dufresne Parkway, Luling, LA 70070

Description of Basic Work: West Bank Spray Park and Parking

Bids: Separate sealed Bids will be received by the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3<sup>rd</sup> Floor, Hahnville, Louisiana, 70057, either by registered or certified mail with return receipt requested, or hand delivered, or electronically submitted at [www.centralbidding.com](http://www.centralbidding.com), **no later than 1:00 p.m. local time on May 4, 2023**. Promptly thereafter, the bids will be publicly opened and read aloud in the Council Chambers of the St. Charles Parish Court House. The Owner reserves the right to reject any and all Bids in accordance with the Public Bid Law, and to disregard all nonconforming, nonresponsive, unbalanced or conditional Bids.

Bidding Documents: The Bidding Documents (Contract Documents, Specifications and Drawings) are available to Contractors who are properly licensed in Louisiana or to bona fide suppliers of materials and equipment for purchase and/or review at the office of the Architect for the contract, Murray Architects, Inc., 13760 River Road, Destrehan, LA 70047.

A payment of \$ 50.00 in cash or check payable to the Architect will be required for each complete set of the Bidding Documents. This payment is refundable as provided in the La.R.S.38:2212(D).

Pre-Bid Conference: A Pre-Bid Conference to discuss the scope of the project and the requirements of the Bidding and Contract Documents will be held on **April 25, 2023 at 10:00 a.m.** the St. Charles Parish Community Center, 274 Judge Edward Dufresne Parkway, Luling, LA 70070. Attendance of the Pre-Bid Conference is **Mandatory**.

Each bidder must deposit with his/her bid, security in the amount equal to five percent (5%) of the total bid in the form of a certified check, cashier's check or bid bond. If the bid is submitted electronically and a certified or cashier's check is used for bid bond, then the actual check shall be delivered to the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3<sup>rd</sup> Floor, Hahnville, Louisiana, 70057. Electronic bids shall contain all the same documents that are required in a physically delivered bid.

The outside of the bid envelope must contain the submitting firm's name, Louisiana Contractors License Number, the St. Charles Parish Project Number, and the St. Charles Parish Project Title.

St. Charles Parish is an Equal Opportunity Employer. We encourage all small and minority-owned firms and women's business enterprises to participate in this solicitation.

Any person with disabilities requiring special accommodations must contact the St. Charles Parish Council Office at 985-783-5000 no later than seven (7) days prior to bid opening.

St. Charles Parish Council  
Matthew Jewell, Parish President

Advertisement Source and Dates:

St. Charles Herald Guide  
St. Charles Parish Website  
Central Auction House  
The Daily Journal of Commerce  
The Times-Picayune/The New Orleans Advocate  
The Advocate (Baton Rouge)  
McGraw-Hill Dodge of Hot Springs  
Construct Connect

Thursday, April 06, 2023  
Thursday, April 13, 2023  
Thursday, April 20, 2023

**Public Notice**

**REQUEST FOR QUALIFICATIONS FOR SUSTAINMENT OF MARITIME OPERATIONS EXISTING SECURITY SYSTEM FOR THE PORT OF SOUTH LOUISIANA**

The Port of South Louisiana is seeking sealed applications from companies/firms who are interested in sustaining (maintaining) the Port of South Louisiana Maritime Operations Security System. The system includes software, hardware, cameras, network communications, etc. The contract will be for a one-year period, with an option to renew for two (2) additional years.

Applications may be picked up at the Port of South Louisiana's Administration Building, 1720 Louisiana Highway 44, Reserve, Louisiana 70084 or downloaded at [www.porsl.com](http://www.porsl.com) or [www.centralbidding.com](http://www.centralbidding.com). Interested persons or companies mailing or delivering their applications must submit three (3) copies.

Sealed applications can be mailed to: Port of South Louisiana, Post Office Box AE, Reserve, Louisiana 70084 or delivered to 1720 Louisiana Highway 44, Reserve, LA 70084. Applications will be accepted until **10:00 a.m. Monday, May 1, 2023**. Please mark all envelopes "Sealed Application - MSOC Security System" - Attention: Paul Matthews. **Applications may also be submitted electronically at [www.centralbidding.com](http://www.centralbidding.com) ONLY.**

An RFQ package will be made available to qualifying firms.

The Port reserves the right to accept or reject any applications, whole or in part and waive any informalities.

If additional information is needed, please contact Brian Cox at (985) 652-9278.

Publish: March 30, April 6 & April 13, 2023

**Public Notice**

**SECTION 00010**

**ADVERTISEMENT FOR BIDS**

The Parish of St. Charles, hereby advertises bids for construction of Destrehan Pump Station (P.S.) No. 2 Conveyance Improvements (P181101) as follows:

Owner: **St. Charles Parish**

Project Title: **Destrehan Pump Station (P.S.) No. 2 Conveyance Improvements**

Project No.: **P181101**

Principal Work Location: **Existing Destrehan Pump Station (P.S.) No. 2, Destrehan, St. Charles Parish, LA 70047**

Description of Basic Work: **Increase pump station sump area, structural modifications to the existing pump station to increase intake water flow, modifications to the proposed additional trash screen bays, modifications to the proposed pump station bridge over trash screen bays and concrete revetment bottom and steel sheet pile bulkhead along Dunleith Canal to increase the basin cross sectional area.**

Bids: Separate sealed Bids will be received by the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3<sup>rd</sup> Floor, Hahnville, Louisiana, 70057, either by registered or certified mail with return receipt requested, or hand delivered, or electronically submitted at [www.centralbidding.com](http://www.centralbidding.com), **no later than 10:00 a.m. local time on Tuesday, April 25<sup>th</sup>, 2023**. Promptly thereafter, the bids will be publicly opened and read aloud in the Council Chambers of the St. Charles Parish Court House. The Owner reserves the right to reject any and all Bids in accordance with the Public Bid Law, and to disregard all nonconforming, nonresponsive, unbalanced or conditional Bids.

Bidding Documents: The Bidding Documents (Contract Documents, Specifications and Drawings) are available to Contractors who are properly licensed in Louisiana or to bona fide suppliers of materials and equipment for purchase and/or review at the office of the Engineer for the contract, Priciola & Associates, Inc., 1904 Ormond Boulevard Suite 201, Destrehan, LA, 70047.

A payment of \$ 100.00 in cash or check payable to the Engineer will be required for each complete set of the Bidding Documents. This payment is refundable as provided in the La.R.S.38:2212(D).

Pre-Bid Conference: A Pre-Bid Conference to discuss the scope of the project and the requirements of the Bidding and Contract Documents will be held on April 11, 2023 at 10 a.m. the St. Charles Parish Department of Public Works and Wastewater, **100 River Oaks Dr., Destrehan, Louisiana**. Attendance of the Pre-Bid Conference is **Mandatory**.

Each bidder must deposit with his/her bid, security in the amount equal to five percent (5%) of the total bid in the form of a certified check, cashier's check or bid bond. If the bid is submitted electronically and a certified or cashier's check is used for bid bond, then the actual check shall be delivered to the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3<sup>rd</sup> Floor, Hahnville, Louisiana, 70057. Electronic bids shall contain all the same documents that are required in a physically delivered bid.

The outside of the bid envelope must contain the submitting firm's name, Louisiana Contractors License Number, the St. Charles Parish Project Number, and the St. Charles Parish Project Title.

St. Charles Parish is an Equal Opportunity Employer. We encourage all small and minority-owned firms and women's business enterprises to participate in this solicitation.

Any person with disabilities requiring special accommodations must contact the St. Charles Parish Council Office at 985-783-5000 no later than seven (7) days prior to bid opening.

St. Charles Parish Council  
Matthew Jewell, Parish President

Advertisement Source and Dates:

St. Charles Herald Guide  
St. Charles Parish Website  
Central Auction House  
The Daily Journal of Commerce  
The Times-Picayune/The New Orleans Advocate  
The Advocate (Baton Rouge)  
McGraw-Hill Dodge of Hot Springs  
Construct Connect

Thursday, March 23, 2023  
Thursday, March 30, 2023  
Thursday, April 06, 2023

**Public Notice**

Anyone knowing the whereabouts of the heirs or legatees of the The Unopened Succession of Curtis J. Perilloux, please contact attorney Lauren Rogers at 504-460-1100.

Publish: April 6 & 13, 2023

**Public Notice**

If anyone knows the whereabouts of Sean Michael Tiller please contact Attorney Alicia McDowell at (985) 359-9100 and/or send a letter to 1935 W. Arline Highway Laplace, LA 70068.

Publish: April 6 & 13, 2023

**Public Notice**

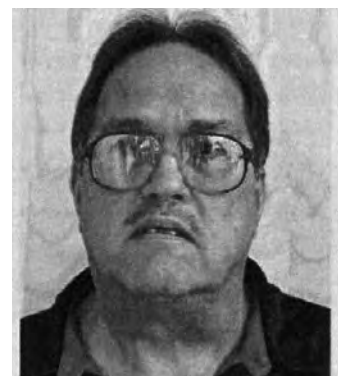


I, **Nicholas James Palmisano**, have been convicted of Oral Sexual Battery, Date of Conviction: 07/03/2019 and Carnal Knowledge of a Juvenile, Date of Conviction 07/03/2019. My address is: 319 Ormond Meadows Dr., Apt Unit B, Destrehan, La. 70047

RACE: White  
SEX: Male  
DOB: 11/04/1979  
HGT: 6'1"  
WGT: 177  
HAIR COLOR: Brown  
EYE COLOR: Brown

PUBLISH: April 6 & 13, 2023

**Public Notice**



I, **Ronnie R. Hayden, Sr.**, have been convicted of Indecent Behavior with Juveniles, Date of Conviction: 01/07/1997; Indecent Behavior with Juveniles, Date of Conviction: 10/17/2000. My address is: 158 Grand Bayou Rd., Des Allemands, La. 70030.

RACE: White  
SEX: Male  
DOB: 04/24/1962  
HGT: 6'0"  
WGT: 250  
HAIR COLOR: Brown  
EYE COLOR: Brown

PUBLISH: April 6 & 13, 2023

**Public Notice**

Monday, February 13, 2023  
9-1-1 Communications Center

**BOARD OF COMMISSIONERS OF THE (9-1-1)  
ST. CHARLES PARISH COMMUNICATIONS DISTRICT**

**PRESENT:**  
Major Sam Zinna, Sheriff's Office Representative  
Armond Bourque, Parish President's Representative  
Chief Oliver Dufrene, Firemen's Association  
EMS Director Huey Marcel, St. Charles Hospital Representative  
Major Donnie Smith, Sheriff's Office Representative  
Amber Walsh, Minute Clerk

**ABSENT:**  
Captain Johnny Bourgeois, Firemen's Association  
Chief Kenny Wenning, Council Representative

**IN ATTENDANCE:**  
Ravenel Mixon / 9-1-1 Director  
Angel Maranto / 9-1-1 Assistant Director  
Ariel Lege / 9-1-1 QA Manager

**CALL TO ORDER:**  
Major Zinna called the Monday, February 13, 2023 meeting of the Board of Commissioners of the St. Charles Parish Communications District to order at 5:01 p.m., which was held at the 9-1-1 Communications Center.

**SILENT PRAYER & PLEDGE:**  
Time for a silent prayer was given followed by the Pledge of Allegiance.

Maj. Zinna announced that the January 9, 2023 meeting was canceled due to the lack of a quorum.

Motion was made by Mr. Marcel and seconded by Maj. Smith approving minutes of the meeting held on Monday, December 12, 2022.  
YEAS: ZINNA, BOURQUE, DUFRENE, MARCEL, SMITH  
NAYS: NONE  
ABSENT: BOURGEOIS, WENNING  
Motion carried.

**REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:**

**A. SECRETARY/TREASURER REPORT:**

Motion was made by Chief Bourque and seconded by Mr. Marcel approving payment of Herald/Guide Invoice # 117317 dated December 31, 2022 in the amount of \$61.50.  
YEAS: ZINNA, BOURQUE, DUFRENE, MARCEL, SMITH  
NAYS: NONE  
ABSENT: BOURGEOIS, WENNING  
Motion carried.

**B. 9-1-1 DIRECTOR'S REPORT:**

Commander Ravenel Mixon gave a brief overview on personnel, maintenance, etc., for the 9-1-1 Communications Center.

**UNFINISHED OLD BUSINESS:**

**A. Update on Redundant Generator Project**  
1. Notice to Proceed issued on January 19, 2023

9-1-1 COMMUNICATIONS DISTRICT  
February 13, 2023  
Page 2

**NEW BUSINESS:**

**A.** Motion was made by Maj. Smith and seconded by Chief Dufrene to approve an invoice from Riverlands Insurance Services, Inc. for Professional Liability Insurance with Indian Harbor Insurance Co. for the policy term 1-19-2023 through 1-19-2024 in the amount of \$5,216.29.  
YEAS: ZINNA, BOURQUE, DUFRENE, MARCEL, SMITH  
NAYS: NONE  
ABSENT: BOURGEOIS, WENNING  
Motion carried.

**B.** Motion was made by Chief Bourque and seconded by Maj. Smith to approve an invoice from Riverlands Insurance Services, Inc. for Commercial General Liability Insurance with AXIS Surplus Insurance Company for the policy term 1-19-2023 through 1-19-2024 in the amount of \$27,470.70.  
YEAS: ZINNA, BOURQUE, DUFRENE, MARCEL, SMITH  
NAYS: NONE  
ABSENT: BOURGEOIS, WENNING  
Motion carried.

**C.** Motion was made by Mr. Marcel and seconded by Chief Bourque to approve the purchase three (3) HP Elite Book notebook computers for 9-1-1 Center Command Staff (Commander, Assistant Commander, and Quality Assurance Manager) from CDW-G in the total amount of \$5,481.63.  
YEAS: ZINNA, BOURQUE, DUFRENE, MARCEL, SMITH  
NAYS: NONE  
ABSENT: BOURGEOIS, WENNING  
Motion carried.

**D.** Motion was made by Chief Dufrene and seconded by Chief Bourque to approve to send three (3) 9-1-1 Center telecommunicators to the 2023 Navigator Conference in Denver, CO, April 17-20, 2023, in the total amount of \$6,704.51.  
YEAS: ZINNA, BOURQUE, DUFRENE, MARCEL, SMITH  
NAYS: NONE  
ABSENT: BOURGEOIS, WENNING  
Motion carried.

**E.** Motion was made by Chief Bourque and seconded by Mr. Marcel to approve to send four (4) 9-1-1 Center telecommunicators to the 2023 LA NENA/APCO Symposium in Marksville, LA, April 17-19, 2023, in the total amount of \$2,482.00.  
YEAS: ZINNA, BOURQUE, DUFRENE, MARCEL, SMITH  
NAYS: NONE  
ABSENT: BOURGEOIS, WENNING  
Motion carried.

**F.** Motion was made by Mr. Marcel and seconded by Maj. Smith to approve the annual license and maintenance fee for Academy Analytics Dashboard with Priority Dispatch for the period of 1-18-2023 through 1-17-2024, in the amount of \$1,500.00.  
YEAS: ZINNA, BOURQUE, DUFRENE, MARCEL, SMITH  
NAYS: NONE  
ABSENT: BOURGEOIS, WENNING  
Motion carried.

**ANNOUNCEMENTS:**

Maj. Zinna announced that he is working on the 2022 Annual Audit Report for the Legislature.

Chief Bourque wished to thank Angel Maranto, 9-1-1 Assistant Commander, for coming to the Firemen's Association meeting.

The next regular meeting will be held Monday, March 13, 2023 at 5:00 p.m. at the 9-1-1 Communications Center.

9-1-1 COMMUNICATIONS DISTRICT  
February 13, 2023  
Page 3

Motion to adjourn was made by Chief Bourque and seconded by Maj. Smith.  
YEAS: ZINNA, BOURQUE, DUFRENE, MARCEL, SMITH  
NAYS: NONE  
ABSENT: BOURGEOIS, WENNING  
Motion carried.

There being no further business Major Zinna adjourned the meeting at 5:21 p.m.

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

ATTEST:  ATTEST:   
SAM ZINNA, PRESIDENT  
ST. CHARLES PARISH COMMUNICATIONS DISTRICT (9-1-1)  
JOHNNY BOURGEOIS, SECRETARY/TREASURER  
ST. CHARLES PARISH COMMUNICATIONS DISTRICT (9-1-1)

Publish: April 6, 2023

**Public Notice**

**SECTION 00010**

**ADVERTISEMENT FOR BIDS**

The Parish of St. Charles, hereby advertises bids for construction of West Bank Bridge Park Improvements, Phase I as follows:

Owner: St. Charles Parish

Project Title: West Bank Bridge Park Improvements, Phase I

Project No.: RECWB122

Principal Work Location: West Bank Bridge Park, 13825 River Road, Luling, LA 70070

Description of Basic Work: Construction of new synthetic turf fields at the West Bank Bridge Park in Luling, LA 70070.

Bids: Separate sealed Bids will be received by the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3<sup>rd</sup> Floor, Hahnville, Louisiana, 70057, either by registered or certified mail with return receipt requested, or hand delivered, or electronically submitted at www.centralbidding.com, no later than 2:00 p.m. local time on May 9, 2023. Promptly thereafter, the bids will be publicly opened and read aloud in the Council Chambers of the St. Charles Parish Court House. The Owner reserves the right to reject any and all Bids in accordance with the Public Bid Law, and to disregard all nonconforming, nonresponsive, unbalanced or conditional Bids.

Bidding Documents: The Bidding Documents (Contract Documents, Specifications and Drawings) are available to Contractors who are properly licensed in Louisiana or bona fide suppliers of materials and equipment for purchase and/or review at the office of the Engineer for the contract, Civil & Environmental Consulting Engineers, Danny J. Hebert, P.E., LLC, 14433 River Road, Hahnville, LA 70057.

A payment of \$ 100.00 in cash or check payable to the Engineer will be required for each complete set of the Bidding Documents. This payment is refundable as provided in the La.R.S.38:2212(D).

Pre-Bid Conference: A Pre-Bid Conference to discuss the scope of the project and the requirements of the Bidding and Contract Documents will be held on April 25, 2023 at 2:00 p.m. at the Edward A. Dufresne Community Center, 274 Judge Edward Dufresne Parkway, Luling, Louisiana. Attendance of the Pre-Bid Conference is Non-mandatory.

Each bidder must deposit with his/her bid, security in the amount equal to five percent (5%) of the total bid in the form of a certified check, cashier's check or bid bond. If the bid is submitted electronically and a certified or cashier's check is used for bid bond, then the actual check shall be delivered to the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3<sup>rd</sup> Floor, Hahnville, Louisiana, 70057. Electronic bids shall contain all the same documents that are required in a physically delivered bid.

The outside of the bid envelope must contain the submitting firm's name, Louisiana Contractors License Number, the St. Charles Parish Project Number, and the St. Charles Parish Project Title.

St. Charles Parish is an Equal Opportunity Employer. We encourage all small and minority-owned firms and women's business enterprises to participate in this solicitation.

Any person with disabilities requiring special accommodations must contact the St. Charles Parish Council Office at 985-783-5000 no later than seven (7) days prior to bid opening.

St. Charles Parish Council  
Matthew Jewell, Parish President

Advertisement Source and Dates:

St. Charles Herald Guide  
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Central Auction House  
The Daily Journal of Commerce  
The Times-Picayune/The New Orleans Advocate  
The Advocate (Baton Rouge)  
McGraw-Hill Dodge of Hot Springs  
Construct Connect

Thursday, April 06, 2023  
Thursday, April 13, 2023  
Thursday, April 20, 2023

**Public Notice**

School Board Special Meeting (Wednesday, March 29, 2023)

Generated by Shelly Babiniaux on Wednesday, March 29, 2023

**Members present**

Ellis A. Alexander, Arthur A. Aucoin, John L. Smith, Alex L. Suffrin, Becky Weber, Karen Boudreaux, Ray Gregson, Scott Cooby

Meeting called to order at 4:54 PM

**1. Opening Items**

**1.01 Call To Order**

Board President Ari Aucoin called the meeting to order.

**2. Business Items**

**2.01 Renewal of Property Insurance**

With a renewal date of April 15, 2023, Director of Risk Management & Benefits, Darrinisha Gales, has worked with the team from BRK Insurance Group/Riverlands Insurance, Inc. on the District property insurance renewal. Ms. Gales and Rick Grubbs, Kim Piescia and Nolan Louque with BRK/Riverlands Insurance gave an overview of the renewal coverage, deductible, and other details of the insurance.

Approve the renewal of property insurance Quote #1 from BRK Insurance Group/Riverlands Insurance, Inc. at a cost no greater than \$5,350,391.31.

Motion by Alex L. Suffrin, second by John L. Smith.

Final Resolution: Motion Carries

Yes: Ellis A. Alexander, Arthur A. Aucoin, John L. Smith, Alex L. Suffrin, Becky Weber, Karen Boudreaux, Ray Gregson, Scott Cooby

**3. Closing Items**

**3.01 Meeting Adjourn**

Motion to Adjourn

Motion by Karen Boudreaux, second by Ellis A. Alexander.

Final Resolution: Motion Carries

Yes: Ellis A. Alexander, Arthur A. Aucoin, John L. Smith, Alex L. Suffrin, Becky Weber, Karen Boudreaux, Ray Gregson, Scott Cooby

Publish: April 6, 2023

**Sheriff's Sale**

SHERIFF'S SALE  
SHERIFF'S OFFICE  
Suit No: (45)91174-D  
Date: Monday, February 27, 2023  
CITIBANK, N.A., AS TRUSTEE  
FOR CHASE  
FUNDING MORTGAGE LOAN  
ASSET-BACKED  
CERTIFICATES, SERIES 2003-2  
VS  
ADA WHITE CHANEY  
GREG CHAMPAGNE, SHERIFF  
P.O. Box 426  
HAHNVILLE, LA 70057  
Parish of St. Charles  
29th Judicial District Court  
State of Louisiana

By virtue of and in obedience to a Writ of SEIZURE AND SALE directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST. CHARLES, State of Louisiana, dated:

MONDAY, OCTOBER 10, 2022, in the above entitled and numbered cause, I shall proceed to sell at public auction at the principal front door of the Courthouse of which the Civil District Court of the Parish of St. Charles is held on WEDNESDAY, APRIL 12, 2023, at 10:00 A.M. to the last and highest bidder for cash, the following described property, to wit:

A CERTAIN LOT OF GROUND, TOGETHER WITH ALL THE BUILDINGS AND IMPROVEMENTS THEREON AND ALL RIGHTS, WAYS, PRIVILEGES, SERVITUDES, APPURTENANCES AND ADVANTAGES THEREUNTO BELONGING OR IN ANYWISE APPERTAINING, SITUATED IN THE PARISH OF ST. CHARLES, STATE OF LOUISIANA, IN THAT PART THEREOF KNOWN AS RIVERVIEW ESTATES SUBDIVISION PER PLAN BY JOHN F. MARSHALL, DATED JANUARY 10, 1983, APPROVED BY THE ST. CHARLES PARISH COUNCIL PER ORDINANCE NO. 83-12-11. AND ACCORDING TO SAID PLAN, SAID LOT IS DESIGNATED AS LOT 27 AND IS LOCATED AND MEASURES AS FOLLOWS; SAID LOT 27 COMMENCES 55 FEET FROM THE INTERSECTION OF THE NORTHWESTERLY LINE OF CHRISTIAN DRIVE AND THE SOUTHWESTERLY LINE OF RIVERVIEW DRIVE, AS MEASURED ALONG SAID LINE OF RIVERVIEW DRIVE, SAID LOT 27 MEASURES THENCE 50 FEET FRONT OF RIVERVIEW DRIVE, SAME WIDTH IN THE REAR, BY A DEPTH OF 100 FEET BETWEEN EQUAL AND PARALLEL LINES. AND ACCORDING TO A PLAT OF SURVEY BY JOHN F. MARSHALL, DATED SEPTEMBER 18, 1983, AND LAST REVISED \_\_\_\_\_, A COPY OF WHICH IS ATTACHED HERETO AND MADE A PART HEREOF, SAID LOT 27 HAS THE SAME LOCATION AND DIMENSIONS AS SET FORTH ABOVE. NOTWITHSTANDING THE ABOVE DESCRIPTION, SAID ACREAGE IS FOR LEGAL PURPOSES ONLY AND DOES NOT GUARANTEE THE QUANTITY OF LAND DESCRIBED HEREIN, THIS BEING THE SAME PROPERTY CONVEYED BY TLC, BUILDERS, INC. TO ADA WHITE CHANEY DATED 05/06/84 FILED IN BOOK 315, PAGE 375 AND RECORDED IN THE OFFICE OF THE PARISH CLERK OF COURT OF ST. CHARLES PARISH, LOUISIANA, (the "Property")

And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of: FIFTY-FOUR THOUSAND EIGHT HUNDRED ELEVEN AND 73 / 100 (\$54,811.73) DOLLARS, along with interest and attorney's fees and all other costs including my own costs and charges. TERMS AND CONDITIONS OF SALE: CASH IN THE FORM OF A CASHIER'S CHECK DUE BY 2:00 P.M. DAY OF THE SALE. GREG CHAMPAGNE-SHERIFF & EX-OFFICIO TAX COLLECTOR ST. CHARLES PARISH PUBLISH ON: March 09, 2023 April 06, 2023

ATTORNEY FOR PLAINTIFF:  
Cris Jackson  
935 Gravier Street, Suite 1400  
New Orleans, LA 70112  
504-581-9444  
SCSO-CIV-209-0402

**Public Notice**

We are applying to the Commissioner of Alcohol and Tobacco Control of the State of Louisiana for a permit to sell beverages of Low and High alcoholic content at retail in the Parish of St. Charles at the following address:  
**Stampdat Soul & Seafood, LLC**  
109 St. Rose Ave.,  
St. Rose, Louisiana 70087  
Member: Rachad Emery, Owner

PUBLISH: April 6 & 13, 2023

**Public Notice**

Anyone knowing the whereabouts of the heirs or legatees of the The Un-opened Succession of **Curtis J. Perilloux**, please contact attorney Lauren Rogers at 504-468-1100

Publish: April 6 & 13, 2023

**Public Notice**

Anyone knowing the whereabouts of **Ronald Frickey and Rose Frickey**, please contact attorney Lauren Rogers at 504-468-1100.

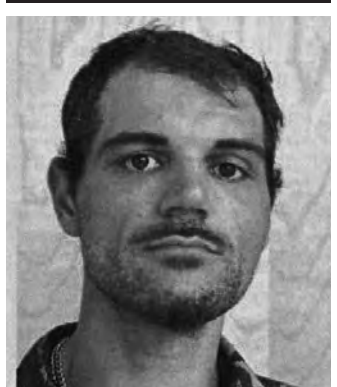
Publish: April 6 & 13, 2023

**Public Notice**

Anyone knowing the whereabouts of **Elsie Z. Petit** or her heirs or legatees, please contact attorney Lauren Rogers at 504-468-1100.

Publish: April 6 & 13, 2023

**Public Notice**

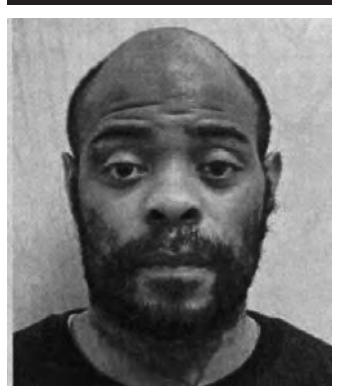


I, **Shane M. Bourgeois**, have been convicted of Pornography Involving Juveniles. Date of Conviction: 01/09/2013. My address is: 110 Vicknair Ln., Montz, La. 70068

RACE: White  
SEX: Male  
DOB: 07/30/1992  
HGT: 6'0"  
WGT: 180  
HAIR COLOR: Brown  
EYE COLOR: Brown

PUBLISH: March 30 & April 6, 2023

**Public Notice**



I, **Christopher Lee Sam**, have been convicted of Sexual Battery, Date of Conviction: 05/10/2007; Indecent Behavior with Juveniles, Date of Conviction 06/04/2011. My address is: 14051 Old Spanish Trail, Boutte, La. 70039

RACE: Black  
SEX: Male  
DOB: 04/17/1986  
HGT: 5'10"  
WGT: 186  
HAIR COLOR: Black  
EYE COLOR: Brown

PUBLISH: March 30 & April 6, 2023

**Public Notice**

FILED  
IN OPEN COURT  
Luling, Louisiana  
March 31, 2023  
**MAR 31 2023**  
Clerk of Court  
ST. CHARLES PARISH LA

FILED: \_\_\_\_\_ D.Y. CLERK: \_\_\_\_\_  
TO: The Honorable Connie M. Aucoin, M. Lauren Lemmon, and Timothy S. Marcel, Judges of the 29th Judicial District Court, Parish of St. Charles.

**September 30, 2022**

The regular Grand Jury was selected, sworn in and were read the duties of each member as a

Grand Juror:

- Jessica Kolb
- Sophia Muentes
- Michael Engolio
- Evan Keller
- Alton James, Jr.
- Theron Hunt
- Wade Breaux
- Nancy Pherigo
- Katie Schouest Devillier
- Amy Griffin
- Mark St. Ament
- Amber Gros

**September 30, 2022**

All members were present.

PURPOSE OF MEETING: To impanel a new Grand Jury.

COMMENTS: A new Grand Jury was impaneled.

**December 9, 2022**

All members were present with the exception of Sophia Muentes.

PURPOSE OF MEETING: To tour Parish Facilities.

COMMENTS: The Grand Jury members were allowed to tour 911

COMMUNICATIONS CENTER, ST. CHARLES PARISH SHERIFF'S OFFICE and the ST. CHARLES PARISH HOSPITAL. No recommendations were made for any facilities that were toured.

**February 2, 2023**

All members were present.

PURPOSE OF MEETING: To hear testimony.

COMMENTS: A True Bill was returned in the following case(s): Ryan Hill, 1 Ct. Aggravated Second Degree Battery, Anthony Goodson, 1 Ct. Aggravated Burglary.

**February 9, 2023**

All members were present with the exception of Sophia Muentes.

PURPOSE OF MEETING: To tour Parish Facilities.

COMMENTS: The Grand Jury members were allowed to tour EOC, LULING

COUNCIL ON AGING and the NELSON COLEMAN CORRECTIONAL CENTER. No recommendations were made for any facilities that were toured. On the day the Grand Jury toured the Nelson Coleman Corrections Center, there were 203 prisoners housed at a cost of:

- Parish - \$30.00 per day
- Other Parish - \$26.39 per day
- DOC - \$26.39 per day
- Federal - \$68.00 per day
- Military - \$80.00 per day
- ICE - \$50.00

**March 31, 2023**

All members were present with the exception of Theron Hunt.

PURPOSE OF MEETING: To discharge the Grand Jury.

COMMENTS:

We request this report be published in its entirety in the St. Charles Parish Herald-Guide.

*Jessica Kolb*  
JESSICA KOLB - SECRETARY

*Sophia Muentes*  
SOPHIA MUENTES

*Michael Engolio*  
MICHAEL ENGOLIO

*Evan Keller*  
EVAN KELLER

*Alton James, Jr.*  
ALTON JAMES, JR.

THON HUNT

*Wade Breaux*  
WADE BREAU

*Nancy Pherigo*  
NANCY PHERIGO

*Katie Schouest Devillier*  
KATIE SCHOUEST DEVILLIER - FOREPERSON

*Amy Griffin*  
AMY GRIFFIN

MARK ST. AMENT

*Amber Gros*  
AMBER GROS

Publish: April 6, 2023

**Public Notice**

**PLANNING & ZONING COMMISSION**

THE ST. CHARLES PARISH PLANNING & ZONING COMMISSION WILL MEET ON APRIL 13, 2023 AT 6:00 P.M. IN THE COUNCIL CHAMBER OF THE PARISH COURTHOUSE LOCATED AT 15045 RIVER ROAD, HAHNVILLE TO HEAR:  
**2023-6-HOP** requested by **Mons Monson** for a home occupation – "Voodoo Construction and Landscaping, LLC" – at **26 Parlange Drive, Destrehan**, Council District 3.  
**2023-7-HOP** requested by **Jeffery Vicknair** for a home occupation – "Climate Control Services, LLC" – at **180 Evangeline Road, Montz**, Council District 6.  
**2023-1-MIN** requested by **Ryan Espey, et al** for a resubdivision of eight lots into six, **Highway 306 (Bayou Gauche Road), between Pine Street and Michael Drive, Bayou Gauche**, Zoning District R-1A, Council District 4.  
**2023-2-MIN** requested by **Dunn Homes, LLC & Jessica Gore** for a resubdivision of two lots into two with a waiver, **19 Mary Street, Norco**, Zoning District R-1A, Council District 6.  
**2023-5-R** requested by **Brandt Dufrene for One Mile, LLC** for a change of zoning from O-L to M-1 on Lots 526, 527, 528, 529, Sunset Drainage District, **837 Highway 306 (Bayou Gauche Road), Paradis**, Council District 4.  
ALTERNATE DATE: None  
PUBLISH: 3/30, 4/6, 4/13

**Public Notice**

School Board Special Meeting (Wednesday, March 29, 2023)  
Generated by Shelby Babiniaux on Wednesday, March 29, 2023  
Members present  
Ellis A Alexander, Arthur A Aucoin, John L Smith, Alex L Sufirin, Becky Weber, Karen Boudreaux, Ray Gregson, Scott Cody  
Meeting called to order at 4:54 PM

**1. Opening Items**

**1.01 Call To Order**

Board President Art Aucoin called the meeting to order.

**2. Business Items**

**2.01 Renewal of Property Insurance**

With a renewal date of April 15, 2023, Director of Risk Management & Benefits, Darrinisha Gales, has worked with the team from BRK Insurance Group/Riverlands Insurance, Inc. on the District property insurance renewal. Ms. Gales and Rick Grubbs, Kim Piesca and Nolan Louque with BRK/Riverlands Insurance gave an overview of the renewal coverage, deductible, and other details of the insurance.

Approve the renewal of property insurance Quote #1 from BRK Insurance Group/Riverlands Insurance, Inc. at a cost no greater than \$6,350,391.31.

Motion by Alex L. Sufirin, second by John L. Smith.

Final Resolution: Motion Carries

Yes: Ellis A Alexander, Arthur A Aucoin, John L Smith, Alex L Sufirin, Becky Weber, Karen Boudreaux, Ray Gregson, Scott Cody

**3. Closing Items**

**3.01 Meeting Adjourn**

Motion to Adjourn

Motion by Karen Boudreaux, second by Ellis A Alexander.

Final Resolution: Motion Carries

Yes: Ellis A Alexander, Arthur A Aucoin, John L Smith, Alex L Sufirin, Becky Weber, Karen Boudreaux, Ray Gregson, Scott Cody

Publish: April 6, 2023

**Public Notice**

**SECTION 00010**

**ADVERTISEMENT FOR BIDS**

The Parish of St. Charles, hereby advertises bids for construction of **BARBER ROAD BANK STABILIZATION P210702** as follows:

Owner: **St. Charles Parish**

Project Title: **BARBER ROAD BANK STABILIZATION**

Project No.: **P210702**

Principal Work Location: Barber Road, Paradis Louisiana

Description of Basic Work: Installation of FRP sheet piles along Barber Road, drainage improvements and related earthwork, with asphalt mill and overlay.

Bids: Separate sealed Bids will be received by the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3<sup>rd</sup> Floor, Hahnville, Louisiana, 70057, either by registered or certified mail with return receipt requested, or hand delivered, or electronically submitted at [www.centralbidding.com](http://www.centralbidding.com), **no later than 10 a.m. local time on April 25, 2023**. Promptly thereafter, the bids will be publicly opened and read aloud in the Council Chambers of the St. Charles Parish Court House. The Owner reserves the right to reject any and all Bids in accordance with the Public Bid Law, and to disregard all nonconforming, nonresponsive, unbalanced or conditional Bids.

Bidding Documents: The Bidding Documents (Contract Documents, Specifications and Drawings) are available to Contractors who are properly licensed in Louisiana or to bona fide suppliers of materials and equipment for purchase and/or review at the office of the Engineer for the contract, Richard C. Lambert Consultants, LLC, 900 W. Causeway Approach Mandeville, LA 70471.

A payment of \$ 100.00 in cash or check payable to the Engineer will be required for each complete set of the Bidding Documents. This payment is refundable as provided in the La.R.S.38:2212(D).

Pre-Bid Conference: A Pre-Bid Conference to discuss the scope of the project and the requirements of the Bidding and Contract Documents will be held on April 11, 2023 at 9 a.m. the St. Charles Parish Department of Public Works and Wastewater, **100 River Oaks Dr., Destrehan, Louisiana**. Attendance of the Pre-Bid Conference is **Non-Mandatory**.

Each bidder must deposit with his/her bid, security in the amount equal to five percent (5%) of the total bid in the form of a certified check, cashier's check or bid bond. If the bid is submitted electronically and a certified or cashier's check is used for bid bond, then the actual check shall be delivered to the ST. CHARLES PARISH COUNCIL RECORDS OFFICE, Parish of St. Charles, 15045 River Road, Courthouse 3<sup>rd</sup> Floor, Hahnville, Louisiana, 70057. Electronic bids shall contain all the same documents that are required in a physically delivered bid.

The outside of the bid envelope must contain the submitting firm's name, Louisiana Contractors License Number, the St. Charles Parish Project Number, and the St. Charles Parish Project Title.

St. Charles Parish is an Equal Opportunity Employer. We encourage all small and minority-owned firms and women's business enterprises to participate in this solicitation.

Any person with disabilities requiring special accommodations must contact the St. Charles Parish Council Office at 985-783-5000 no later than seven (7) days prior to bid opening.

St. Charles Parish Council  
Matthew Jewell, Parish President

Advertisement Source and Dates:

- St. Charles Herald Guide
- St. Charles Parish Website
- Central Auction House
- The Daily Journal of Commerce
- The Times-Picayune/The New Orleans Advocate
- The Advocate (Baton Rouge)
- McGraw-Hill Dodge of Hot Springs
- Construct Connect

Thursday, March 30, 2023  
Thursday, April 06, 2023  
Thursday, April 20, 2023

**Public Notice**

Anyone knowing the whereabouts of Carolyn C. Reddick, Bobby Starks, Sharon Starks, Jessie Ray Starks, Linda Starks, Eula W. Reddick and/or their heirs, successors, legatees, assigns and respective Unopened Successions, please contact attorney Lauren Rogers at 504-468-1100.

Publish: April 6 & 13, 2023

**Public Notice**

**PUBLIC NOTICE  
REMOVAL OF WEEDS, GRASS & OTHER NOXIOUS MATTER**

If the following violations are not rectified within (5) days of this published notice, the parish will proceed in bringing the properties listed in compliance with Chapter 16, Article III Sec. 16-24 through Sec. 16-28, (As amended). The fee for performing these services shall be at a rate of 0.037 per square foot of the lot cleaned. The contractor's fee for performing these services shall be at the rate of 0.029 per square foot of the lot cleaned. In the event a mini-clean up is required prior to performing the above services, a fee of \$58.61 per mini clean up plus actual disposal fees will be assessed, not to exceed then (10) mini-cleanup per property in violation. On property where trash and/or debris accumulation is such that it requires heavy equipment, bulldozer, front-end loaders, etc. a fee of forty-three dollars and ninety six cents (\$43.96) per cubic yard will be assessed. An administration fee of \$36.63 may be assessed on each invoice. The fees in this section shall be increased or decreased on February first of each year by a change in CIP applicable to the US cities average group, all urban consumers, all items published by the US Department of Labor, Bureau of Labor Statistics, for the preceding twelve-month period ending each November. The change shall become effective beginning with the period ending November 30, 2000. The department of finance shall notify the department of planning and zoning in writing annually of the revised fees.

The following lots are in violation of parish ordinance Chapter 16, Article III Sec. 16-24 through Sec. 16-33:

Charles J. Mesmer  
288 Rosedale Drive, Destrehan, LA 70047  
Lot 247  
Subdivision: Red Church Pltn. Estates  
Nature of violation: Grass cutting & removal of debris.

Keith Schenayder  
643 Marino Dr., Norco, LA 70079  
Lot 5A, Block A6  
Subdivision: Good Hope Pltn - E1/2 of Lot B  
Nature of violation: Grass cutting & removal of debris

Pierre A Elliott  
529 Good Hope St., Norco, LA 70079  
Block C  
Subdivision: Goodhope Blks A thru U  
Nature of violation: Grass cutting & removal of debris

Estate of William E Arnold  
51 Dunleith Drive, Destrehan, LA 70047  
Lot 312  
Subdivision: Ormond Country Club - East Side  
Nature of violation: Grass cutting & removal of debris.

Lance E. Dunkelberger  
117 Dianne Drive, St. Rose, LA 70087  
Lot 9, Block 1  
Subdivision: Dianne Place Subd.  
Nature of violation: Grass cutting & removal of debris

PUBLISH: April 6, 2023

**Public Notice**

**ORDINANCES AND RESOLUTIONS INTRODUCED FOR PUBLIC HEARING BY THE ST. CHARLES PARISH COUNCIL, ON MONDAY, APRIL 10, 2023, 6:00 P.M., COUNCIL CHAMBERS, PARISH COURTHOUSE, 15045 RIVER ROAD, HAHNVILLE:**

**2023-0067** (Jewell, M. Albert)  
An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to O-L on Lot K-1B as shown on the resubdivision map by Lucien C. Gassen, PLS dated November 28, 2006, municipal address 165 Vernons Lane, Ama, as requested by Michael Keller.

**2023-0068** (Jewell, M. Albert)  
An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot 18, Block 23 and Lot A-2, Block 24, Townsite of Paradis as shown on the boundary survey by Mitchell L. McDonald, PLS dated December 6, 2022, municipal address 14910 Highway 90, Paradis, as requested by Ricardo Quiroz on behalf of Quinton Mayeux.

**2023-0069** (Jewell, M. Albert)  
An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to O-L totaling approximately 3.6 acres and consisting of a portion of Lot A.R.-1 as shown on the resubdivision map of the Nina Champagne Tract by R.P. Bernard, PLS dated August 25, 2007, an undesignated 78 ft. by 800 ft. portion of the former Nina Champagne Tract, municipal address 141 Crooked R. Lane, Ama, and an approximately 1.5 acre undesignated portion of the former Nina Champagne Tract including a portion of Crooked R. Lane, as requested by Brennen and Melissa Friloux.

**2023-0070** (Jewell, M. Albert)  
An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on approximately 9,104 sq. ft. of the front portion of Lot P-A, and from C-2 and C-3 to M-1 on approximately 25,462 sq. ft. of the rear portion of Lot P-A and all of Tract 33-A, Almedia Plantation as shown on the survey by Cody A. DiMarco, PLS dated December 14, 2022, municipal address 10436 Airline Drive, St. Rose, as requested by Conrad Frey on behalf of Elitestor, LLC.

**2023-0075** (Jewell, M. Bingham)  
An ordinance approving and authorizing the execution of a Contract with Byron E. Talbot Contractor, Inc., for the construction of the Lakewood Dr. Reconstruction, State Project No. H.014051, Federal Aid Project No. H014051, extending from East/West Heather Dr. to Highway 90 in the amount of \$5,979,591.63.

PUBLISH: March 30, 2023  
April 6, 2023

**Sheriff's Sale**

**SHERIFF'S SALE  
SHERIFF'S OFFICE  
Suit No: (45) 91152-C  
Date: Friday, February 10, 2023  
REVERSE MORTGAGE  
FUNDING LLC  
vs  
MARIAN B. OLESIK A/KIA  
MARIAN OLESIK  
GREG CHAMPAGNE, SHERIFF**

**P.O. Box 426  
HAHNVILLE, LA 70057  
Parish of St. Charles  
29th Judicial District Court  
State of Louisiana**

By virtue of and in obedience to a Writ of SEIZURE AND SALE directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST. CHARLES, State of Louisiana, dated: THURSDAY, OCTOBER 6, 2022, in the above entitled and numbered cause, I shall proceed to sell at public auction at the principal front door of the Courthouse of which the Civil District Court of the Parish of St. Charles is held on WEDNESDAY, MAY 10, 2023, at 10:00 AM, to the last and highest bidder for cash, the following described property, to wit:

The property described in the Act of Mortgage is described as follows: Two certain lots or portions of ground, situated in the Parish of St. Charles, State of Louisiana, on the left descending bank of the Mississippi River in what is known as "Extension of subdivision of Lot "C" of Good Hope Plantation," as per plan of survey by E. M. Collier, Surveyor, dated June, 1950, a copy of which plan is on file in the office of the clerk of court & register of conveyances of the Parish of St. Charles for reference. And according to said plan the two certain lots herein conveyed are designated as lots thirty-six (36) and thirty-eight (38), Block "F", adjoin each other and each lots measures fifty (50") feet front on Clayton Drive, same width in the rear, by a depth between equal and parallel lines of eighty-four and 4/10 (84.4") feet. And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of:

**ONE HUNDRED FIFTY-FIVE THOUSAND NINE HUNDRED FIFTY-ONE AND 36 / 100 (\$155,951.36) DOLLARS,** along with interest and attorney's fees and all other costs including my own costs and charges.  
**TERMS AND CONDITIONS OF SALE: CASH IN THE FORM OF A CASHIER'S CHECK BY 2:00 P.M. DAY OF THE SALE.**  
**GREG CHAMPAGNE-SHERIFF & EX-OFFICIO TAX COLLECTOR ST. CHARLES PARISH**  
**PUBLISH ON: April 06, 2023  
May 04, 2023  
ATTORNEY FOR PLAINTIFF:  
Corey J. Giroir  
P.O. Box 87379  
13541 Tiger Bend  
Baton Rouge, LA 70879  
225-756-0373  
SCSO-CIV-209-0402**

**Public Notice**

ORDINANCES AND RESOLUTION ADOPTED AT THE MEETING OF MARCH 13, 2023, COURTHOUSE, HAHNVILLE, HAVE BEEN PUBLISHED AS AN OFFICIAL EXTRACT OF THE MINUTES IN A PREVIOUS EDITION OF THE OFFICIAL JOURNAL.



**St. Charles Parish  
Meeting Minutes  
Parish Council**

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
855-753-5000  
www.stcharlesparish.gov

**Final**

**Council Chairman Beth A. Billings  
Councilmembers Holly Fonseca, La Sandra Darenbourg Gordon,  
Mary K. Cluteo, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,  
Bob Fisher, Julia Fisher-Cormier**

Monday, March 13, 2023 6:00 PM Council Chambers, Courthouse

**ATTENDANCE**

Present: 7 - Beth A. Billings, Holly Fonseca, Mary K. Cluteo, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, and Bob Fisher  
Absent: 2 - La Sandra Darenbourg Gordon, and Julie Fisher-Cormier

**Also Present**

Parish President Matthew Jewell, Legal Services Director Corey Cluteo, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Miss Peasmore, Chief Operations Officer Darin Duha, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dusson, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Forest, R.S.V.P. Director Jeanne Arabic, Alisha Cavaretta, Public Information Office, Eric Zurcher, Public Information Office

**CALL TO ORDER**

**PRAYER / PLEDGE**

Pastor Chris Housewright  
Grace Point Church, Destrehan

**APPROVAL OF MINUTES**

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to approve the minutes from the regular meeting of February 27, 2023. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Cluteo, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Darenbourg Gordon and Fisher-Cormier

Councilwoman Fisher-Cormier arrived in the meeting.

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

**2023-0046**

In Recognition: St. Charles Catholic High School Football, 2022 LHSAA Division III State Champions

**Sponsors:** Mr. Fisher

Read

**2023-0057**

Proclamation: "AmariCorps Week in St. Charles Parish"

**Sponsors:** Mr. Jewell

Read

**2023-0047**

Proclamation: "Retired Teachers Day in St. Charles Parish"

**Sponsors:** Ms. Cluteo

Read

**2023-0048**

Proclamation: United Way of St. Charles 5K Bridge Run Day in St. Charles Parish

**Sponsors:** Ms. Fisher-Cormier

Read

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

**2023-0049**

Department of Parks & Recreation/Edward A. Dufrene Community Center

Parks and Recreation Director Duane Forest reported.

Councilwoman Cluteo spoke on the matter.

Mr. Forest spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Councilwoman Bellock spoke on the matter.

Finance Director Grant Dusson spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Chairman Billings spoke on the matter.

Reported

**2023-0050**

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

Councilman Fisher spoke on the matter.

President Jewell spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MARCH 27, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

**2023-0052**

An ordinance approving and authorizing the execution of a contract with Pintlall Contracting Services, LLC, for the East Bank "C" Plant Filter Upgrade (Project No. WWSK-9B) in the amount of \$2,023,900.00.

**Sponsors:** Mr. Jewell and Department of Wastewater

Published/Scheduled for Public Hearing to the Parish Council on March 27, 2023

**2023-0053**

An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 20-7-7 which approved the Professional Services Agreement with T. Baker Smith, LLC, to perform engineering services for the 2020 West Bank Master Drainage Plan (MDP) (Project No. P200602), in the amount not to exceed \$508,218.25.

**Sponsors:** Mr. Jewell and Department of Public Works

Published/Scheduled for Public Hearing to the Parish Council on March 27, 2023

**2023-0054**

An ordinance to approve a purchase and/or expropriation of a 1,482 sq. ft. perpetual sewer servitude and a 2,223 sq. ft. temporary construction servitude over property owned by John T. Lambert, Jr. and Michael C. Melancon designated as Lot 1A of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

**Sponsors:** Mr. Jewell and Department of Wastewater

Published/Scheduled for Public Hearing to the Parish Council on March 27, 2023

**2023-0055**

An ordinance to approve a purchase and/or expropriation of a 1,477 sq. ft. perpetual sewer servitude and a 2,214 sq. ft. temporary construction servitude over property owned by Martha King Lambert, Edward W. Lambert, Jr., Sally Lambert Schexnayder, and Mary Jane Lambert, and/or all other owners of record, as their interests may appear, designated as Lot 7 of the John Lambert Tract for the St. Rose Sewer

Network Upgrade Project

**Sponsors:** Mr. Jewell and Department of Wastewater

Published/Scheduled for Public Hearing to the Parish Council on March 27, 2023

2023-0051

An ordinance approving and authorizing the execution of a contract with Pintail Contracting Services, LLC, for Hurricane Ida Repairs and Reconstruction, Department of Waterworks, West Bank Facilities (Project Numbers WWKS 107 & WWKS 108-334) in the amount of \$1,432,000.00.

**Sponsors:** Mr. Jewell and Department of Waterworks

Published/Scheduled for Public Hearing to the Parish Council on March 27, 2023

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

2023-0043

An ordinance to amend Ordinance 81-10-6, the St. Charles Parish Zoning Ordinance of 1981, as amended, Section III; Section VI.A.(1).c.; Section VI D.(1).c.; Section VI.D. (1).a.; and Section VII.1. to add definitions, specify permitted primary uses and accessory uses in appropriate Zoning Districts, and add supplemental use and performance regulations for Large Solar Energy Systems (LSES) and Small Solar Energy Systems (SSES) in order to regulate and promote renewable energy production.

**Sponsors:** Ms. Darenbourg Gordon

Reported:  
Councilwoman Darenbourg Gordon Recommended: Approval  
Planning & Zoning Director Michael Albert spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Councilwoman Fonseca motioned to amend the proposed ordinance under SECTION VI. Solar Energy System, Small (SSES), e. to add "with the exception of six (6) feet and under k. to add "shall be used in conjunction with only SSES related equipment".

Councilwoman Fisher-Cormier spoke on the matter.

Councilwoman Fisher-Cormier requested that Councilwoman Fonseca add to the amendment under SECTION VI. Solar Energy System, Small (SSES), e. "limit to six (6) feet in residential zones" only.

Mr. Albert spoke on the matter.

Councilwoman Fonseca amended previous motion to amend the proposed ordinance under SECTION VI. Solar Energy System, Small (SSES), e. to add "with the exception of a six (6) feet maximum height in residential zones" and under k. to add "shall be used in conjunction with only SSES related equipment".

Legal Services Director Corey Oubre spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Mr. Albert spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Chairman Billings requested Councilwoman Fonseca withdraw her motion to allow for public hearing.

Public Hearing Requirements Satisfied

2023-0043

An ordinance to amend Ordinance 81-10-6, the St. Charles Parish Zoning Ordinance of 1981, as amended, Section III; Section VI.A.(1).c.; Section VI D.(1).c.; Section VI.D. (1).a.; and Section VII.1. to add definitions, specify permitted primary uses and accessory uses in appropriate Zoning Districts, and add supplemental use and performance regulations for Large Solar Energy Systems (LSES) and Small Solar Energy Systems (SSES) in order to regulate and promote renewable energy production.

**Sponsors:** Ms. Darenbourg Gordon

Council Discussion  
Mr. Albert spoke on the matter.

Councilwoman Fonseca motioned, seconded by Councilwoman Fisher-Cormier to amend the proposed ordinance under "SECTION VI. Solar Energy System, Small (SSES), e." to revise "A ground-mounted SSES shall not exceed a height of fifteen (15) feet" to state "A ground-mounted SSES shall not exceed a height of fifteen (15) feet with the exception of a six (6) feet maximum height in residential zones," and to amend the proposed ordinance under "SECTION VI. Solar Energy System, Small (SSES), k. to revise "An SSES shall not be used to display advertising, including signage, streamers, pennants, awnings, reflectors, ribbons, flags, balloons, flags, banners, or similar materials," to state "An SSES shall be used in conjunction with only SSES related equipment and shall not be used to display advertising, including signage, streamers, pennants, awnings, reflectors, ribbons, flags, balloons, flags, banners, or similar materials."

Chairman Billings opened public hearing on the Amendment.

Public Hearing Requirements Satisfied

Council Discussion on the Amendment; no Council Discussion

VOTE ON THE AMENDMENT / PROPOSED ORDINANCE AS AMENDED

Yeas: 8 - Billings, Fonseca, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nays: 0

Absent: 1 - Darenbourg Gordon

Enactment No: 23-3-1

2023-0044

An ordinance to authorize the sale by St. Charles Parish for property located at 917 3rd Street, Norco, Louisiana; and to approve and authorize the attached Exclusive Rights of Sale Accelerated Marketing Listing Agreement with SVN/Gilmore Auction & Realty Company to act as St. Charles Parish's designated agent/auctioneer for the sale.

**Sponsors:** Mr. Jewell and Department of Economic Development and Tourism

Reported:  
Economic Development and Tourism Department Recommended: Approval  
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Council Discussion  
Mr. Oubre spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yeas: 8 - Billings, Fonseca, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nays: 0

Absent: 1 - Darenbourg Gordon

Enactment No: 23-3-2

2023-0045

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-1-5 which approved the Professional Services Agreement with Meyer Engineers, Ltd., to perform engineering services for the Destrehan Wastewater Treatment Plant Aeration Basin Rehabilitation (Project No. S211202).

**Sponsors:** Mr. Jewell and Department of Wastewater

Reported:  
Wastewater Department Recommended: Approval  
Wastewater Director David deGenereis spoke on the matter.

Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yeas: 8 - Billings, Fonseca, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nays: 0

Absent: 1 - Darenbourg Gordon

Enactment No: 23-3-3

RESOLUTIONS

2023-0056

A resolution in support of Planning and Zoning Commission Resolution 2022-1, adopting the 10-year update to St. Charles Parish 2030 Comprehensive Plan.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:  
P & Z Department Recommended: Approval  
Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened; no public comment

Council Discussion  
Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yeas: 8 - Billings, Fonseca, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nays: 0

Absent: 1 - Darenbourg Gordon

Enactment No: 6088

APPOINTMENTS

2023-0038

A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District VII Representative.

Nominations:  
Councilwoman Fisher-Cormier nominated Ms. Sarah Saors

Nomination(s) Accepted

A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Fonseca, to Close Nomination(s) for File No. 2023-0038. The motion carried by the following vote:

Yeas: 8 - Billings, Fonseca, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nays: 0

Absent: 1 - Darenbourg Gordon

Nomination(s) Closed

ADJOURNMENT

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to adjourn the meeting at approximately 7:04 pm. The motion carried by the following vote:

Yeas: 8 - Billings, Fonseca, Clutee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nays: 0

Absent: 1 - Darenbourg Gordon

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

*Michelle Impastato*  
Michelle Impastato  
Council Secretary

Publish: April 6, 2023

Public Notice

THE FOLLOWING ORDINANCES AND RESOLUTIONS ARE AN OFFICIAL EXTRACT FROM THE MINUTES OF THE MEETING OF THE PARISH COUNCIL OF THE PARISH OF ST. CHARLES HELD MONDAY, MARCH 27, 2023, COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, LOUISIANA. THE COMPLETE TEXT OF THE ATTACHMENTS TO THESE DOCUMENTS IS AVAILABLE FOR PUBLIC REVIEW AT THE PARISH COUNCIL OFFICE, COURTHOUSE, HAHNVILLE.

2023-0052

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT (DEPARTMENT OF WATERWORKS)

ORDINANCE NO. 23-3-4

An ordinance approving and authorizing the execution of a contract with Pintail Contracting Services, LLC, for the East Bank "C" Plant Filter Upgrade (Project No. WWKS-96) in the amount of \$2,023,900.00.

WHEREAS, Ordinance No. 18-6-5 adopted on June 4, 2018, by the St. Charles Parish Council, approved and authorized the execution of a contract for Engineering Services between St. Charles Parish and GSA Consulting Engineers to perform engineering services for Project No. WWKS-96; and

WHEREAS, Ordinance No. 21-5-5 adopted on May 3, 2021, by the St. Charles Parish Council, approved and authorized Amendment No.1 to Ordinance No. 18-6-5; and,

WHEREAS, Resolution No. 6572 adopted on July 26, 2021, by the St. Charles Parish Council approved McKim & Creed, Inc. as assignee in title of GSA Consulting Engineers in connection with the Engineering Services Contract with GSA Consulting Engineers, for the East Bank C Plant Filter Upgrade (WWKS-96); and,

WHEREAS, sealed bids were received by the Parish on December 15, 2022, for the East Bank "C" Plant Filter Upgrade (Project No. WWKS-96); and,

WHEREAS, McKim & Creed, Inc. has reviewed the bids and recommend that the Contract be awarded to the low bidder, Pintail Contracting Services, LLC, in the amount of \$2,023,900.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the bid of Pintail Contracting Services, LLC, for the East Bank "C" Plant Filter Upgrade (Project No. WWKS-96) is hereby approved and accepted in the amount of \$2,023,900.00.

SECTION II. That the Parish President is hereby authorized to execute said contract documents on behalf of St. Charles Parish.

SECTION III. A final Notice of Contract shall be printed and filed in place of the contract documents with the St. Charles Parish Clerk of Court and in the records of the St. Charles Parish Council.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER, FISHER-CORMIER  
NAYS: NONE  
ABSENT: DARENSBOURG GORDON

And the ordinance was declared adopted this 27th day of March, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Bob Billings*  
SECRETARY: *Michelle Impastato*  
DLVD/PARISH PRESIDENT: *March 28, 2023*

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_  
PARISH PRESIDENT: *Matthew Jewell*  
RET/SECRETARY: *March 29, 2023*  
AT: *9:22 am* RECD BY: \_\_\_\_\_

SECTION 00500

CONTRACT

This agreement entered into this 3rd day of April, 2023, by Pintail Contracting Services, LLC, hereinafter called the "Contractor", whose business address is 13559 River Road, Luling, Louisiana 70070, and the St. Charles Parish, hereinafter called the "Owner".

Owner and Contractor, in consideration of premises and the mutual covenants; consideration and agreement herein contained, agree as follows:

ARTICLE I

STATEMENT OF WORK

- 1.01 Contractor shall furnish all labor and materials and perform all of the work required to build, construct and complete in a thorough and workmanlike manner;
- 1.02 The abovementioned work shall be completed in strict accordance with Contract Documents prepared by: McKim & Creed, Inc.

1.03 It is recognized by the parties herein that said Contract Documents including by way of example and not of limitation, the Drawings and Specifications dated October 2022, Addenda number(s) 1, the Instruction to Bidders, Supplemental Instructions to Bidders, Louisiana Uniform Public Works Bid Form, General Conditions, Supplementary Conditions (if applicable), any Addenda thereto, impose duties and obligations upon the parties herein, and said parties hereby agree that they shall be bound by said duties and obligations. For these purposes, all of the provisions contained in the aforementioned Contract Documents are incorporated herein by reference with the same force and effect as though said Contract Documents were herein set out in full.

The Work for the East Bank "C" Plant Filter Upgrade, Parish Project No. WWKS-96, is generally comprised but necessarily limited to, the removal, disposal, and replacement of the "C" Plant washtroughs and associated hardware, filter media, siphons, vacuum pumps, piping from the vacuum tank to the inlet and backwash siphons, 6" water supply piping, surface sweep rotating bearings, and effluent weir and guide channels. It also includes the removal, disposal, and replacement of the operating and access platforms (to include handrails and kickplates), as well as the filter floor system, which will be replaced with the MonoFlo 1200 HD System. Other work includes pressure washing and roll painting the inside of the "C" Plant Filter building, removal/replacement of various

electrical conduits, removal and disposal of metal frames/doors and exhaust fans and respective replacement with fiberglass frames and doors and new exhaust fans, masonry repair, miscellaneous concrete repair within filter, and miscellaneous metals. For exact details, refer to Plans and Specifications for full scope.

**ARTICLE 2**

**ENGINEER**

2.01 The Project has been designed by McKim & Creed, Inc. who is hereinafter called "Engineer" and who will assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

**ARTICLE 3**

**CONTRACT TIME**

3.01 The Contractor shall complete all of the Work under the Contract within 240 calendar days from the date stated in the Notice to Proceed.

**ARTICLE 4**

**LIQUIDATED DAMAGES**

4.01 Owner and Contractor recognize that the Owner will suffer direct financial loss if Work is not completed within the Contract Time specified plus any extensions thereof allowed in accordance with these General Conditions of this Contract, and therefore, time is of the essence. They also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Contractor and Surety agree to forfeit and pay Owner Seven Hundred and Fifty dollars (\$750 per day) as Liquidated Damages for delay (but not as a penalty). Such Liquidated Damages will be assessed for each calendar day that expires after the Contract Time. This amount represents a reasonable estimate of Owner's expenses for extended delays and the costs associated therein. This provision shall be effective between the parties ipso facto and without demand or putting in default, it being specifically agreed that the Contractor by his mere failure to complete the work on or before the date specified shall be deemed in default.

**ARTICLE 5**

**CONTRACT PRICE**

5.01 The Owner will pay and the Contractor will accept in full consideration for the performance of the Contract the sum of:  
 a) (\$2,023,900.00) Two Million Twenty-Three Thousand, Nine Hundred Dollars and Zero Cents based on unit prices specified within this contract document. Contract price is firm and subject only to modification by written Change Order agreed to and signed by both parties and the Engineer and approved by the St. Charles Parish Council.

**ARTICLE 6**

**PAYMENT PROCEDURES**

6.01 Contractor shall submit Applications for Payment to the Engineer in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.  
 6.02 Progress Payments. Progress payments will be based upon estimated quantities of contract unit price items or upon estimated percentages of completion of the schedule of lump sum values of labor and materials incorporated into the Work or suitably stored, on the last day of each month or other mutually agreed regular monthly date ending the progress payment period, less retainage.  
 6.03 Application for Payment Form. The form of the Application for Payment must be suitable to the Owner. The Owner reserves the right to withhold payment until the form of Application for Payment is deemed acceptable by the Owner.  
 6.04 Retainage. Per Paragraph 15.01.D retainage shall be withheld and payments will be made by the Owner in the payment amount of:  
 a) Ninety percent (90%) of the approved payment applications for projects with contract of less than \$500,000.00; or  
 b) Ninety-five percent (95%) of the approved payment applications for projects with contract prices of \$500,000.01 or greater.  
 6.05 The normal retainage shall not be due the Contractor until after Substantial Completion and expiration of the forty-five (45) day lien period and submission to the Engineer of a clear lien certificate and invoice for retainage.  
 6.06 Final Payment. Upon the final completion of all Work, the Contractor may request a final inspection and may make a final Application for Payment as provided by Paragraph 15.06 of the General Conditions.  
 6.07 Final Acceptance. When Final Acceptance is granted by the Owner, the Owner shall file the certificate with the Recorder of Mortgages for St. Charles Parish.  
 6.08 At the expiration of the lien period the Contractor shall obtain a certificate from the Recorder of Mortgages of the Parish of St. Charles that the contract is clear of any liens or privileges, and said certificate shall be presented to the Owner for final payment and release of retainage, less any such sums as may be lawfully withheld under the Contract.  
 6.09 Claims. Pursuant to La. R.S. 38:2242, when the Owner receives any claim of nonpayment arising out of the Contract, the Owner shall deduct such claim from the Contract Sum. The Contractor, or any interested party, may deposit security, in accordance with La. R.S. 38:2242.2, guaranteeing payment of the claim with the Recorder of Mortgages for St. Charles Parish. When the Owner receives original proof of such guarantee from the Recorder of Mortgages, the claim deduction will be added back to the Contract Sum.

**ARTICLE 7**

**CONTRACTOR'S REPRESENTATIONS**

7.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:  
 7.02 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or finishing of the Work.  
 7.03 Contractor has studied carefully all reports of explorations and tests of subsurface physical conditions and drawings of physical conditions which are identified in the Information Available To Bidders and as provided in the General Conditions.  
 7.04 Contractor has obtained and carefully studied (or assumed responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies (in addition to or to supplement those referred to in Paragraph 2 above) which pertain to the subsurface or physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance or furnishing of the Work as Contractor considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents. In exercising its responsibility with respect to subsurface conditions and physical conditions at the site, Contractor has or will obtain or perform at no additional cost to the Owner such additional examinations, investigations, explorations, tests, reports, studies, or similar information or data as may be required by Contractor for such purposes.

**ARTICLE 8**

**CONTRACT DOCUMENTS**

8.01 The following Contract Documents, which comprise the entire Agreement between Owner and Contractor, are all hereby made a part of that Agreement to the same extent as if incorporated herein in full:  
 a) Contract (Section 00500)  
 b) Performance Bond (Section 00611)  
 c) Payment Bond (Section 00610)  
 d) Insurance Certificates  
 e) Advertisement for Bids (Section 00010)  
 f) Louisiana Uniform Public Works Bid Form (Section 00300)  
 g) Addenda (Number 1 inclusive)

- h) Contract documents bearing the general title "East Bank "C" Plant Filter Upgrade" dated October, 2022.
- i) Drawings, consisting of a cover sheet dated October 21, 2022 and the sheets listed on Drawing Sheet No. 1; each sheet bearing the following general title: "East Bank "C" Plant Filter Upgrade".
- j) General Conditions (Section 00700)
- k) Supplementary Conditions (if applicable for compliance purposes) (Section 0800)

There are no Contract Documents other than those listed above in this Article 8. The Contract may only be amended, modified or supplemented as provided for in the General Conditions.

**ARTICLE 9**

**MISCELLANEOUS**

9.01 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and, unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents. Notwithstanding the foregoing, the Owner may assign this contract to the State of Louisiana or any political subdivision, municipality, special district or authority thereof without Contractor's consent and without recourse.  
 9.02 Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.  
 9.03 It is hereby agreed and understood by the parties hereto that any and all disputes that may result in litigation shall be litigated in the 29th Judicial District Court for the Parish of St. Charles.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement effective as of the date first written above. All portions of the Contract Documents have been signed or identified by Owner and Contractor or by Engineer on their behalf.

OWNER: Parish of St. Charles  
 By: Matthew Jewell  
 Title: Parish President  
 CONTRACTOR  
 By: [Signature]  
 Title: Owner

ATTEST:  
 By: Jennifer Crisp  
 Title: Executive Assistant  
 ATTEST:  
 By: Darlene Keenan  
 Title: Admin

2023-0053  
 INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
 (DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 23-3-5  
 An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 20-7-7 which approved the Professional Services Agreement with T. Baker Smith, LLC, to perform engineering services for the 2020 West Bank Master Drainage Plan (MDP) (Project No. P200602), in the amount not to exceed \$506,218.25.

WHEREAS, on July 6, 2020, the St. Charles Parish Council approved Ordinance No. 20-7-7 to authorize an Agreement between St. Charles Parish and T. Baker Smith, LLC, to perform engineering services for the 2020 West Bank Master Drainage Plan (MDP) (Project No. P200602); and,  
 WHEREAS, the original contract value for the Ama-Sellers, Hahnville 1 and Hahnville 2 watersheds was an amount not to exceed \$218,493.35; and,

WHEREAS, on August 9, 2021, the St. Charles Parish Council approved Ordinance No. 21-8-8 to authorize Amendment No.1 to the Agreement between St. Charles Parish and T. Baker Smith, LLC, in the amount of \$358,516.75 to complete Phase II work which included Mimosa/Willowdale, Luling, and Luling I-310 watersheds; and,

WHEREAS, Amendment No.1 brought the total contract value to an amount not to exceed \$577,010.10; and,  
 WHEREAS, St. Charles Parish now desires for T. Baker Smith, LLC, to complete the existing phases and start Phases IIIB and IV of the Master Drainage Plan which includes the following watersheds: Des Ailemands, Sunset, Paradis, Kilona, and Taft; and,

WHEREAS, St. Charles Parish and T. Baker Smith, LLC have mutually agreed upon a not to exceed fee of \$506,218.25 to complete the work, which brings the total compensation for the 2020 West Bank Master Drainage Plan (MDP) (Project No. P200602) to an amount not to exceed \$1,083,228.35; and,

WHEREAS, the Amendment No. 2 to the Professional Services Agreement between St. Charles Parish and T. Baker Smith, LLC, describes the details of the proposed services and compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:  
 SECTION I. That Amendment No. 2 to the Professional Services Agreement between St. Charles Parish and T. Baker Smith, LLC, for the 2020 West Bank Master Drainage Plan (MDP) (Project No. P200602) in the amount not to exceed \$506,218.25, increasing the overall contract value to an amount not to exceed \$1,083,228.35, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER, FISHER-CORMIER  
 NAYS: NONE  
 ABSENT: DARENSBOURG GORDON

And the ordinance was declared adopted this 27th day of March, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]  
 SECRETARY: [Signature]  
 DLVD/PARISH PRESIDENT: March 28, 2023  
 APPROVED: [Signature] DISAPPROVED:  
 PARISH PRESIDENT: Matthew Jewell  
 RETD/SECRETARY: March 29, 2023  
 AT: 9:22am RECD BY: [Signature]

**AMENDMENT NO. 2  
 TO  
 PROFESSIONAL SERVICES AGREEMENT  
 FOR 2020 WEST BANK MASTER  
 DRAINAGE PLAN (MDP) (PROJECT NO.  
 P200602)**

THIS AMENDMENT NO. 2 is made and entered into on this \_\_\_ day of \_\_\_\_\_, 2023;

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

T. BAKER SMITH, LLC, represented herein by Kenneth Wm. Smith, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "ENGINEER");

WHEREAS, on July 6, 2020, the St. Charles Parish Council approved Ordinance No. 20-7-7 to authorize an Agreement between St. Charles Parish and T. Baker Smith, LLC, to perform engineering services for the 2020 West Bank Master Drainage Plan (Project No. P200602); and,

WHEREAS, the original contract value for the Ama-Sellers, Hahnville 1 and Hahnville 2 watersheds was an amount not to exceed \$218,493.35; and,

WHEREAS, on August 9, 2021, the St. Charles Parish Council approved Ordinance No. 21-8-8 to authorize Amendment No.1 to the Agreement between St. Charles Parish and T. Baker Smith, LLC, in the amount of \$358,516.75 to complete Phase II work

which included Mimosa/Willowdale, Luling, and Luling I-310 watersheds; and,

WHEREAS, Amendment No.1 brought the total contract value to an amount not to exceed \$577,010.10; and,

WHEREAS, St. Charles Parish desires for T. Baker Smith to complete the existing phases and start Phases IIIB and IV of the Master Drainage Plan which includes the following watersheds: Des Allemands, Sunset, Paradis, Killona, and Taft; and,

WHEREAS, St. Charles Parish and T. Baker Smith, LLC have mutually agreed upon a not to exceed fee of \$506,218.25 to complete the work, which brings the total compensation for the 2020 West Bank Master Drainage Plan (Project No. P200602) to an amount not to exceed \$1,083,228.35; and,

Revise the existing contract as follows:

SECTION 8.0 PAYMENTS

Delete subsection 8.1 and replace with the following:

8.1 For performance of Basic Engineering, the Owner shall authorize and pay the Engineer a not-to-exceed fee, based on the hourly rates shown in Attachment C-1, and actual time worked, and charges incurred. For the various phases the Engineer shall be paid as follows:

St. Charles Parish – West Bank Master Drainage Plan Revised Phases II – Luling and Luling I-310 & Phase IIIA – Mimosa/Willowdale Phase IIIB – Des Allemands, Sunset, Paradis & Phase IV Killona/Taft

Table with 2 columns: Phase and Amount. Rows include Phase I (\$218,493.35), Phase II (\$226,431.00), Phase IIIA (\$203,789.00), Phase IIIB (\$223,000.00), Phase IV (\$154,000.00), Master Drainage Plan Compilation (\$17,515.00), Additional Services Request/Modeling Effort Contingency (\$25,000.00), and As-Needed Public Outreach and Public Meetings (\$15,000.00).

Add to the existing contract scope as follows:

Data Gap Analysis – The Owner will provide data as requested by the Engineer within 60 days of request, unless extenuating circumstances elongate this timeline. If the timeline is to be extended, the Owner will provide this extension in writing, and there will be no additional cost borne by the Owner for this delay. The Engineer shall not generate model runs until all necessary data is acquired. The Owner will inform the Engineer of the last data delivery.

Design Meetings – The Owner and Engineer shall meet no more than 3 times in person, one to discuss Existing Conditions, one to discuss Proposed Projects, and one to discuss changes as implemented due to comments from the Proposed Projects meeting. There will also be one meeting with the Administration to present the Final Proposed Projects. Any meetings above and beyond the list above shall be compensated through the Contingency item shown within Section 8.0 Payments. This compensation shall be approved in writing before the Engineer bills for the work.

Master Drainage Plan Compilation – The Engineer shall format the Master Drainage Plan into one report with multiple volumes. Each volume shall represent a separate watershed with the overall introduction to the report explaining methodology and overall assumptions made through plan creation. This task should be ongoing throughout the individual watershed tasks and should be delivered as one package to the Owner within 60 days of acceptance of the final watershed report.

As-Needed Outreach and Public Meetings – Upon Owner request, the Engineer shall attend Council meetings and/or public meetings, be able to display a short presentation and be available for questions in relation to the Master Drainage Plan. The request to attend the meeting shall be in writing and specify a location for the meeting, date and time, approximate duration of the meeting, and limit of representatives from the Engineer that are needed.

THIS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 5/29/23 day of May, 2023.

Witnesses:

Handwritten signature of Matthew Jewell

ST. CHARLES PARISH

By: Matthew Jewell, Parish President

Handwritten signature of Billy Raymond

Date: 5/29/23

T. BAKER SMITH, LLC

By: Kenneth Wm. Smith, Chief Executive Officer

Date:

Attachment C-1



T. BAKER SMITH, LLC A CENTURY OF SOLUTIONS

965.953.1050 (P) 1.888.367.1050 (TF) www.tbbsmith.com 965.600.5543 (F)

LABOR AND EQUIPMENT FEE SCHEDULE St. Charles Parish West Bank MDP Engineering Services Effective: February 2023

PROFESSIONAL STAFF CLASSIFICATIONS:

Table with 3 columns: Classification, Rate, and Description. Rows include Professional Engineer IV (\$200.00/hour), Professional Engineer III (\$175.00/hour), Professional Engineer II (\$155.00/hour), Professional Engineer I (\$130.00/hour), Engineer Intern II (\$105.00/hour), Engineer Intern I (\$85.00/hour), Professional Land Surveyor II (\$160.00/hour), Professional Land Surveyor I (\$130.00/hour), Surveyor Intern II (\$105.00/hour), Surveyor Intern I (\$85.00/hour), Senior Project Manager (\$200.00/hour), Project Manager (\$155.00/hour), Senior Project Technician (\$85.00/hour), Project Technician (\$80.00/hour), Clerical (\$70.00/hour), GIS Project Manager (\$165.00/hour), GIS Lead Developer (\$150.00/hour), GIS Data Analyst / Manager (\$125.00/hour), Lead Professional (\$225.00/hour), and Principal In Charge (\$235.00/hour).

FIELD SURVEY PERSONNEL

Land and Near Shore Survey

Table with 3 columns: Position, Rate, and Description. Rows include Party Chief (\$90.00/hour), Instrument Man (\$75.00/hour), and Survey Aide (\$80.00/hour).

Field Survey Crew includes the following equipment: Mobile Phone with Data transfer plan, Navigation GPS System, Scanner / Printer

- 2-way radios
Tripod(s), bipod(s), tribrach(e), rod(s), range poles
100' tape, chain link, probe rod(s)
Other equipment, including hard hats, vests, markers, calculators, and first aid kit necessary for the safe and efficient operation of a field survey crew

Table with 3 columns: Description, Per Hour, and Rate. Rows include 2 - Person Field Survey Crew (\$160.00), 3 - Person Field Survey Crew (\$205.00), 2 - Person Geospatial 3D Scanner Crew (\$235.00), and 3 - Person Geospatial 3D Scanner Crew (\$295.00).

OVERTIME:

Overtime for field personnel will be charged for work after 10 hours per day, Monday through Friday, weekends and holidays at the regular rate plus 50%. Overtime for professional and technical personnel will be charged for work after nine (9) hours per day, Monday through Friday, weekends and holidays at the regular rate plus 50%. A minimum 8-hour day will be charged for labor and equipment when shut down due to weather, etc., for reasons beyond TBS's control when operating from a headquarters other than our base offices.

Subsistence Expenses

Reasonable expenses shall be applicable charges for professional staff and consultants while conducting Client's business more than 50 miles from the TBS base office.

Subsistence for TBS Field Crew Personnel when on assignment away from base shall be charged @ \$139.00 per work day. (See Federal Per Diem Rates – CONUS) Subsistence for TBS Field Crew personnel when on assignment away from TBS base facility in or near densely populated areas or in response to natural and/or man-made disasters shall be negotiated on a project-specific basis.

UNMANNED AERIAL SYSTEM (UAS)

Table with 2 columns: Equipment and Price available based upon specific project specifications. Rows include Lidar (UAV), Fixed Wing (UAV), and Quad Copter (UAV).

SUBSURFACE UTILITY ENGINEERING (SUE)

Table with 3 columns: Quality Level, Per Day, and Rate. Rows include Quality Level 'A' (\$4,000.00/day) and Quality Level 'B' (\$3,000.00/day).

ELECTRONIC SURVEY EQUIPMENT

Table with 3 columns: Equipment, Per Day, and Rate. Rows include Electronic Metal Detectors (\$70.00/day), Electronic Metal Detectors- RD8000 (\$170.00/day), Digital Level (\$150.00/day), Radio Detection PCM+ Long Range (\$350.00/day), Pipe Locator w/Generator (\$550.00/day), Ground Penetrating Radar (\$550.00/day), Gradient / Magnetometer (\$200.00/day), Conventional Total Station (\$200.00/day), DC Total Station (\$200.00/day), GPS Survey Receiver (\$300.00/day), Differential Global Positioning System (DGPS) (\$340.00/day), Environmental Differential Global Positioning System (\$125.00/day), Robotic Total Station (\$650.00/day), Robotic Laser Scanner (\$800.00/day), GPS Total Station (RTK) System (\$600.00/day), Data Collector / Field Computer System (\$100.00/day), 3D Laser Scanning System (\$1,600.00/day), 3D Matterport Camera (\$250.00/day), and Mobile Lidar.

MARINE TRANSPORTATION EQUIPMENT

Table with 3 columns: Equipment, Per Day, and Rate. Rows include 14' Skiff with outboard (\$175.00/day), 16' Vessel with outboard (\$325.00/day), A/R Boat (\$950.00/day), Marsh Master / Amphibious Vehicle (\$950.00/day), 13'-21' Survey Vessel with dual outboards (\$850.00/day), 28' Survey Vessel with dual outboards (\$750.00/day), 25' Survey Spud / Pipe Probing Vessel / Barge with dual outboards (\$850.00/day).

GEOPHYSICAL / HYDROGRAPHIC SURVEY EQUIPMENT

Table with 3 columns: Equipment, Per Day, and Rate. Rows include Marine Positioning / Navigation / Data Storage Computer System (\$450.00/day), Digital Side Scan Sonar (\$700.00/day), Proton Magnetometer (\$700.00/day), Digital Side-Scan Profiler (\$700.00/day), Digital Fathometer (\$350.00/day), Digital Fathometer (Dual Frequency) (\$400.00/day), Velocity Probe (\$150.00/day), Hydrographic Jet Ski (\$350.00/day), Echowabeat (\$2,000.00/day), 28' Automated Hydrographic Survey Vessel / System (\$2,000.00/day), 28' RZ Sonic Multibeam Survey Vessel / System (\$2,000.00/day), Site Clearance Verification (Trawling Method) (\$2,000.00/day), 110' Offshore Geophysical Survey Vessel / System (\$2,000.00/day), Tiburon – Autonomous Underwater Vehicle (AUV) (\$2,000.00/day), and VibeCone Sampler.

MARINE POSITIONING EQUIPMENT

Table with 3 columns: Equipment, Per Day, and Rate. Rows include Marine Positioning / Navigation / Data Storage Computer System (\$1,100.00/day), Tug Tracking System (\$450.00/day), Scanning Sonar System (\$700.00/day), Gyrocompass (\$400.00/day), Motion Reference Unit (\$350.00/day), USBL Acoustic System (\$1,000.00/day), and Acoustic Pole System (\$300.00/day).

ADDITIONAL EQUIPMENT

Table with 3 columns: Equipment, Per Hour/Day, and Rate. Rows include Vehicle Transportation (\$25.00/hour), Utility Vehicle (UTV) (\$200.00/day), Vacmasters System 4000 Vacuum Excavation Truck (\$2,250.00/day), Vacuum Trailer – 800 Gallon (\$650.00/day), Water Jet Probe System (3/4") (\$75.00/day), Portable Gasoline Hammer / Rod Installation System (\$130.00/day), Geo 2000 Smart Pig Tracking Unit (\$85.00/day), Environmental Sampling Equipment (\$225.00/day), Continuous Recording Water Velocity & Level Meter (\$400.00/day), Continuous Recording Salinity, Temperature and Height Meter (\$350.00/day), Discrete Recording Water Velocity Meter (\$225.00/day), Satellite Hotspot (\$300.00/day), and Four Gas Monitor (\$85.00/day).

NOTE: ALL EQUIPMENT RATES INCLUDE FUEL, LUBE, MILEAGE, AND INSURANCE; however, if the national average gas price (Source: AAA) for regular gasoline exceeds \$3.25 on a workday, a \$50.00 per day per field crew fuel surcharge will be implemented. Equipment charges are for services in support of T. Baker Smith, LLC project-related efforts. Bare equipment, leases are not available.

SPECIAL MATERIALS

Table with 3 columns: Material, Unit, and Rate. Rows include 1" X 2" X 4" (each \$2.15), 1" X 1" X 8" (each \$4.20), 1" X 2" X 13" (each \$0.95), 2" X 2" X 15" (each \$1.55), 2" X 2" X 18" (each \$1.95), Flagging (Per Roll \$2.85), Reflector Taps (Per Foot \$1.30), Cone Poles (each \$9.00), 3/4" G.I.P. (Per Foot \$5.50), 2" PVC Pipe (Per Foot \$9.65), 3" PVC Pipe (Per Foot \$10.55), T-Post (each \$35.00), Buoys (Up to 60") (each \$110.00), Concrete Monuments (each \$205.00), Tide Staffs (each \$140.00), Aerial Targets (each \$95.00), 3D Laser Scan BW Targets (each \$5.20), 3D Laser Scan Retro Targets (each \$3.50), and Stainless Steel Deep Rod Monuments w/ PVC Enclosure (Prices Available Upon Specific Project Requirements).

REPROGRAPHICS AND DIGITAL IMAGING

Reproduction charges are for services in support of T. Baker Smith, LLC project-related efforts.

Paper / Drawing Size	Black & White	Color
Printing / Copy		
11"x17"	\$ 0.10	\$ 1.10
11"x17"	\$ 0.25	\$ 2.25
Plotting		
Paper	\$ 1.50 / R <sup>2</sup>	\$ 2.50 / R <sup>2</sup>
Mylar (film)	\$ 2.25 / R <sup>2</sup>	\$ 3.50 / R <sup>2</sup>

Client History Information Portal (CHIPS) · On-line Client Specific GIS System

Subscription/Sat-Up Fee negotiable based upon specific applications

TERMS AND CONDITIONS

- Invoices will be due for payment upon receipt. Any invoice or any portion of any invoice that is not paid within 30 days shall be subject to an interest charge of 1.5% monthly. T. Baker Smith, LLC shall have the right to suspend services and withhold deliverables until payment in full, including interest, has been made.
- If a fee schedule is forwarded, it is confidential and must not be transmitted in whole, or in part to any T. Baker Smith, LLC competitor, company, organization, or person outside the employment of direct control of the Client without the express written consent of T. Baker Smith, LLC. This fee schedule is valid for 2022.
- Consumables, third-party services, and personnel expenses provided by T. Baker Smith, LLC on the Client's behalf will be invoiced by T. Baker Smith, LLC at cost plus fifteen (15%) percent.
- Loss or damage to underwater equipment or equipment in the water due to unforeseen underwater hazards while performing such surveys in the aftermath of hurricanes or due to client's negligence (or their subcontractor's negligence) will be charged at replacement cost. Client shall maintain adequate insurance coverage to cover loss of T. Baker Smith, LLC equipment.
- Emergency Response by T. Baker Smith, LLC for natural and/or man-made disasters shall be subject to negotiations of special hazard rates for personnel and equipment.
- Expert Testimony about the nature or extent of T. Baker Smith, LLC professional services, preparation thereof, and/or standby time shall be charged at the listed rates, (if provided) plus 50%. If a lump sum fee is provided Expert Testimony rates will be discussed and agreed upon prior to starting such services.
- The Global Positioning (GPS) is the property of (and operated by) the U.S. Department of Defense (DOD). As a result, T. Baker Smith, LLC cannot be held responsible for any positioning degradation or omission of positioning directly attributable to the GPS system.
- When requested, T. Baker Smith, LLC uses conventional survey methods and electronic locating equipment which may include magnetometers, gradiometers, and others in an effort to locate underground and underwater pipelines and other metal objects in advance of drilling, construction, or abandonment activity. While reasonable efforts are made to locate all pipelines, metal objects or other subsurface obstructions in the surveyed area, the equipment used and the characteristics of pipelines themselves make it impossible to guarantee total success. Accordingly, it is incumbent upon the owners, operators and/or contractors conducting operations including dredging and excavation to conduct their operations with extreme caution and recognize that hazards in addition to those detected and marked by T. Baker Smith, LLC may exist.
- The standard of care for all professional services performed or furnished by T. Baker Smith, LLC under this Fee schedule will be the care and skill ordinarily used by members of the profession practicing under similar circumstances at the same time and in the same locality. T. Baker Smith, LLC represents that, to the best of its knowledge, ability, and professional judgment that all work will be performed safely and in a good and workmanlike manner; and that T. Baker Smith, LLC has adequate equipment in good working order and fully trained personnel capable of efficiently and safely operating such equipment and performing services for Client.

2023-0054  
 INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
 (DEPARTMENT OF WASTEWATER)

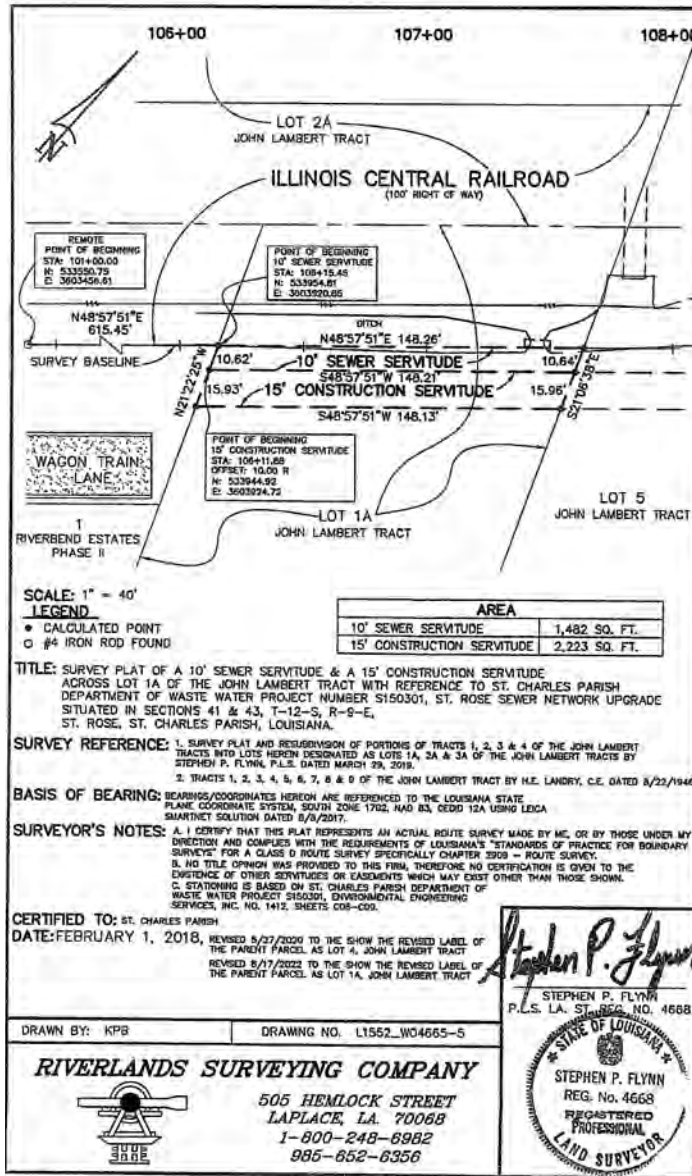
ORDINANCE NO. 23-3-6  
 An ordinance to approve a purchase and/or expropriation of a 1,482 sq. ft. perpetual sewer servitude and a 2,223 sq. ft. temporary construction servitude over property owned by John T. Lambert, Jr. and Michael C. Melancon designated as Lot 1A of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

- WHEREAS, St. Charles Parish is undertaking an upgrade to the St. Rose Sewer Network; and,
- WHEREAS, the St. Rose Sewer Network has a history of problems related to deficiencies in the network; and,
- WHEREAS, the proposed sewer network upgrade requires the acquisition of a temporary construction servitude and a perpetual sewer servitude over Lot 1A of the John Lambert Tract, Sections 41 and 43, Township 12 South, Range 9 East, St. Charles Parish, Louisiana to construct, operate, and maintain a sewer line; and,
- WHEREAS, the sewer network upgrade project and the acquisition of the hereinafter described servitudes are in the public's best interest and is in satisfaction of a public need; and,
- WHEREAS, St. Charles Parish has provided just compensation offers and negotiated in good faith with the landowners, John T. Lambert, Jr. and Michael C. Melancon, to acquire the necessary real estate interest at fair-market value established by a certified independent appraisal; and,
- WHEREAS, in the event the landowners refuse to grant the necessary rights and the required real estate cannot be amicably acquired, St. Charles Parish will have no alternative than to acquire the required real estate through expropriation in accordance with the law; and,
- WHEREAS, the properties are more particularly described on the drawing by Riverlands Surveying Co., LLC, dated February 1, 2018, last revised August 17, 2022, attached hereto and made a part hereof.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:  
 SECTION I. That the purchase and/or expropriation of a 1,482 sq. ft. perpetual sewer servitude and a 2,223 sq. ft. temporary construction servitude over the property owned by John T. Lambert, Jr. and Michael C. Melancon is hereby approved and accepted in the not-to-exceed appraised value of \$813.28.  
 SECTION II. That the Parish President is hereby authorized to execute any and all documents necessary to complete said purchase and/or expropriation on behalf of St. Charles Parish.  
 The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:  
 YEAS: BILLINGS, FONSECA, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER, FISHER-CORMIER  
 NAYS: NONE  
 ABSENT: DARENSBOURG GORDON

And the ordinance was declared adopted the 27th day of March, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Ray Billings*  
 SECRETARY: *Michelle Desjardins*  
 DLVD/PARISH PRESIDENT: *March 28, 2023*  
 APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_  
 PARISH PRESIDENT: *Matthew Jewell*  
 RETD/SECRETARY: *March 29, 2023*  
 AT: 9:22 am RECD BY: \_\_\_\_\_



2023-0055  
 INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
 (DEPARTMENT OF WASTEWATER)

ORDINANCE NO. 23-3-7  
 An ordinance to approve a purchase and/or expropriation of a 1,477 sq. ft. perpetual sewer servitude and a 2,214 sq. ft. temporary construction servitude over property owned by Martha King Lambert, Edward W. Lambert, Jr., Sally Lambert Schexnaydre, and Mary Jane Lambert, and/or all other owners of record, as their interests may appear, designated as Lot 7 of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

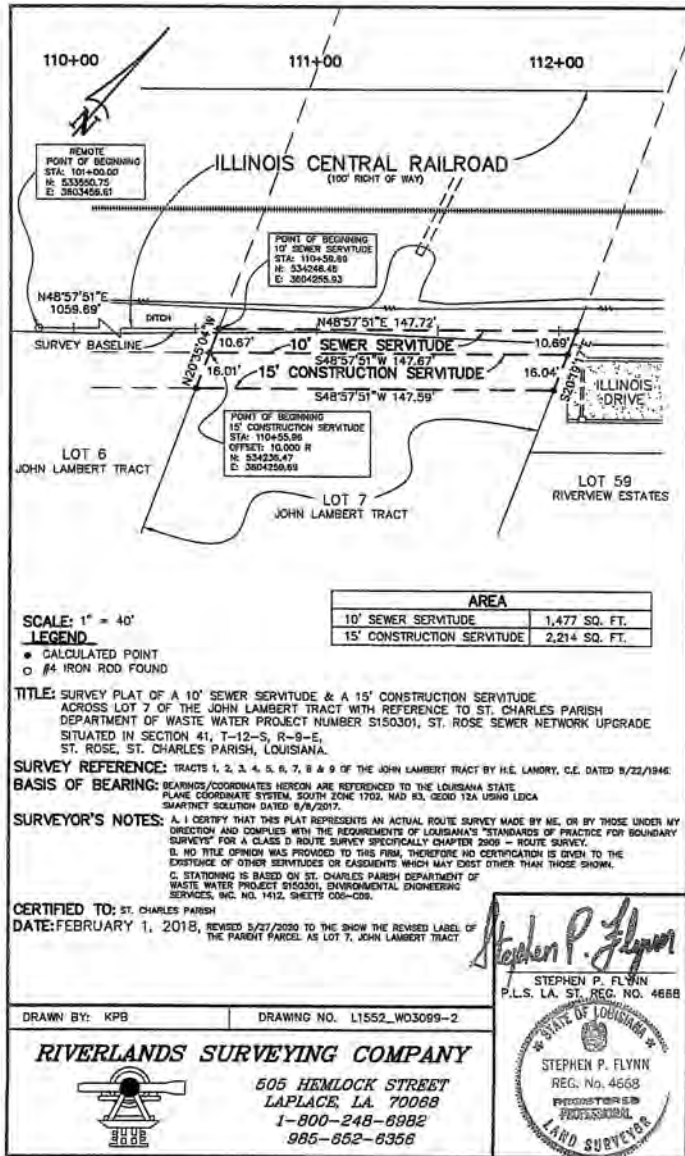
- WHEREAS, St. Charles Parish is undertaking an upgrade to the St. Rose Sewer Network; and,
- WHEREAS, the St. Rose Sewer Network has a history of problems related to deficiencies in the network; and,
- WHEREAS, the proposed sewer network upgrade requires the acquisition of a temporary construction servitude and a perpetual sewer servitude over Lot 7 of the John Lambert Tract, Section 41, Township 12 South, Range 9 East, St. Charles Parish, Louisiana to construct, operate, and maintain a sewer line; and,
- WHEREAS, the sewer network upgrade project and the acquisition of the hereinafter described servitudes are in the public's best interest and is in satisfaction of a public need; and,
- WHEREAS, St. Charles Parish has provided just compensation offers and negotiated in good faith with the landowners, Martha King Lambert, et al., to acquire the necessary real estate interest at fair-market value established by a certified independent appraisal; and,
- WHEREAS, in the event the landowners refuse to grant the necessary rights and the required real estate cannot be amicably acquired, St. Charles Parish will have no alternative than to acquire the required real estate through expropriation in accordance with the law; and,
- WHEREAS, the properties are more particularly described on the drawing by Riverlands Surveying Co., LLC, dated February 1, 2018, revised May 27, 2020, attached hereto and made a part hereof.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:  
 SECTION I. That the purchase and/or expropriation of a 1,477 sq. ft. perpetual sewer servitude and a 2,214 sq. ft. temporary construction servitude over the property owned by Martha King Lambert, Edward W. Lambert, Jr., Sally Lambert Schexnaydre, and Mary Jane Lambert, and/or all other owners of record, as their interests may appear, is hereby approved and accepted in the not-to-exceed appraised value of \$813.28.  
 SECTION II. That the Parish President is hereby authorized to execute any and all documents necessary to complete said purchase and/or expropriation on behalf of St. Charles Parish.  
 The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:  
 YEAS: BILLINGS, FONSECA, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER, FISHER-CORMIER  
 NAYS: NONE  
 ABSENT: DARENSBOURG GORDON

And the ordinance was declared adopted the 27th day of March, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Ray Billings*  
 SECRETARY: *Michelle Desjardins*  
 DLVD/PARISH PRESIDENT: *March 28, 2023*  
 APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_  
 PARISH PRESIDENT: *Matthew Jewell*  
 RETD/SECRETARY: *March 29, 2023*  
 AT: 9:22 am RECD BY: \_\_\_\_\_





2023-0051  
 INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
 (DEPARTMENT OF WATERWORKS)  
 ORDINANCE NO. 23-3-8

An ordinance approving and authorizing the execution of a contract with Pintail Contracting Services, LLC, for Hurricane Ida Repairs and Reconstruction, Department of Waterworks, West Bank Facilities (Project Numbers WWKS 107 & WWKS 108-334) in the amount of \$1,432,000.00.

WHEREAS, sealed bids were received by the Parish on November 3, 2022, for Hurricane Ida Repairs and Reconstruction, Department of Waterworks, West Bank Facilities (Project Numbers WWKS 107 & WWKS 108-334); and,

WHEREAS, Principal Engineering, Inc., has reviewed the bids and recommend that the Contract be awarded to the low bidder, Pintail Contracting Services, LLC, in the amount of \$1,432,000.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:  
 SECTION I. That the bid of Pintail Contracting Services, LLC, for Hurricane Ida Repairs and Reconstruction, Department of Waterworks, West Bank Facilities (Project Numbers WWKS 107 & WWKS 108-334) is hereby approved and accepted in the amount of \$1,432,000.00.

SECTION II. That the Parish President is hereby authorized to execute said contract documents on behalf of St. Charles Parish.

SECTION III. A final Notice of Contract shall be printed and filed in place of the contract documents with the St. Charles Parish Clerk of Court and in the records of the St. Charles Parish Council.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER, FISHER-CORMIER  
 NAYS: NONE  
 ABSENT: DARENSBOURG GORDON

And the ordinance was declared adopted this 27th day of March, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Ray Billings*  
 SECRETARY: *Michelle Dupont*  
 DLYD/PARISH PRESIDENT: *March 28, 2023*  
 APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: *Matthew Jewell*  
 RETD/SECRETARY: *March 29, 2023*  
 AT: 9:22 am RECD BY: \_\_\_\_\_

SECTION 00500

CONTRACT

This agreement entered into this 3rd day of April, 2023, by Pintail Contracting Services, LLC, hereinafter called the "Contractor", whose business address is 13559 River Rd, Luling, LA, and the St. Charles Parish, hereinafter called the "Owner".

Owner and Contractor, in consideration of premises and the mutual covenants; consideration and agreement herein contained, agree as follows:

ARTICLE 1  
 STATEMENT OF WORK

1.01 Contractor shall furnish all labor and materials and perform the work required to build, construct and complete in a thorough and workmanlike manner in connection with the following:

Project Name: Hurricane Ida Repairs and Reconstruction, Department of Waterworks, West Bank Facilities  
 Project Number: WWKS 107 & WWKS 108-334

1.02 The abovementioned work shall be completed in strict accordance with Contract Documents prepared by: Principal Engineering, Inc.

1.03 It is recognized by the parties herein that said Contract Documents including by way of example and not of limitation, the Drawings and Specifications dated July 13, 2022, Addenda number(s) 1 - 2, the Instruction to Bidders, Supplemental Instructions to Bidders, Louisiana Uniform Public Works Bid Form, General Conditions, Supplementary Conditions (if applicable), any Addenda thereto, impose duties and obligations upon the parties herein, and said parties hereby agree that they shall be bound by said duties and obligations. For these purposes, all of the provisions contained in the aforementioned Contract Documents are incorporated herein by reference with the same force and effect as though said Contract Documents were herein set out in full.

1.04 The Work is generally described as follows: The renovation of the existing Waterworks office Building, Replacement of existing storage building, replacement of existing roofing and wall panels.

ARTICLE 2

ENGINEER

2.01 The Project has been designed by Principal Engineering, Inc. who is hereinafter called "Engineer" and who will assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3

CONTRACT TIME

3.01 The Contractor shall complete the Work under the Contract within 300 calendar days from the date stated in the Notice to Proceed.

ARTICLE 4

LIQUIDATED DAMAGES

4.01 Owner and Contractor recognize that the Owner will suffer direct financial loss if Work is not completed within the Contract Time specified plus any extensions thereof allowed in accordance with these General Conditions of this Contract, and therefore, time is of the essence. They also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Contractor and Surety agree to forfeit and pay Owner Seven Hundred Fifty dollars \$750.00 per day as Liquidated Damages for delay (but not as a penalty). Such Liquidated Damages will be assessed for each calendar day that expires after the Contract Time. This amount represents a reasonable estimate of Owner's expenses for extended delays and the costs associated therein. This provision shall be effective between the parties ipso facto and without demand or putting in default, it being specifically agreed that the Contractor by his mere failure to complete the work on or before the date specified shall be deemed in default.

ARTICLE 5

CONTRACT PRICE

5.01 The Owner will pay and the Contractor will accept in full consideration for the performance of the Contract the sum of:  
 a) (\$1,432,000.00) one million four hundred thirty two thousand Dollars based on unit prices specified within this contract document. Contract price is firm and subject only to modification by written Change Order agreed to and signed by both parties and the Engineer and approved by the St. Charles Parish Council.

ARTICLE 6

PAYMENT PROCEDURES

6.01 Contractor shall submit Applications for Payment to the Engineer in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 Progress Payments. Progress payments will be based upon estimated quantities of contract unit price items or upon estimated percentages of completion of the schedule of lump sum values of labor and materials incorporated into the Work or suitably stored, on the last day of each month or other mutually agreed regular monthly date ending the progress payment period, less retainage.

6.03 Application for Payment Form. The form of the Application for Payment must be suitable to the Owner. The Owner reserves the right to withhold payment until the form of Application for Payment is deemed acceptable by the Owner.

6.04 Retainage. Per Paragraph 15.01.D retainage shall be withheld and payments will be made by the Owner in the payment amount of:

- a) Ninety percent (90%) of the approved payment applications for projects with contract of less than \$500,000.00; or
- b) Ninety-five percent (95%) of the approved payment applications for projects with contract prices of \$500,000.01 or greater.

6.05 The normal retainage shall not be due the Contractor until after Substantial Completion and expiration of the forty-five (45) day lien period and submission to the Engineer of a clear lien certificate and invoice for retainage.

6.06 Final Payment. Upon the final completion of all Work, the Contractor may request a final inspection and may make a final Application for Payment as provided by Paragraph 15.06 of the General Conditions.

6.07 Final Acceptance. When Final Acceptance is granted by the Owner, the Owner shall file the certificate with the Recorder of Mortgages for St. Charles Parish.

6.08 At the expiration of the lien period the Contractor shall obtain a certificate from the Recorder of Mortgages of the Parish of St. Charles that the Contract is clear of any liens or privileges, and said certificate shall be presented to the Owner for final payment and release of retainage, less any such sums as may be lawfully withheld under the Contract.

6.09 Claims. Pursuant to La. R.S. 38:2242, when the Owner receives any claim of nonpayment arising out of the Contract, the Owner shall deduct such claim from the Contract Sum. The Contractor, or any interested party, may deposit security, in accordance with La. R.S. 38:2242.2, guaranteeing payment of the claim with the Recorder of Mortgages for St. Charles Parish. When the Owner receives original proof of such guarantee from the Recorder of Mortgages, the claim deduction will be added back to the Contract Sum.

ARTICLE 7

CONTRACTOR'S REPRESENTATIONS

7.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

7.02 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or finishing of the Work.

7.03 Contractor has studied carefully all reports of explorations and tests of subsurface physical conditions and drawings of physical conditions which are identified in the Information Available To Bidders and as provided in the General Conditions.

7.04 Contractor has obtained and carefully studied (or assumed responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies (in addition to or to supplement those referred to in Paragraph 2 above) which pertain to the subsurface or physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance or furnishing of the Work as Contractor considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents. In exercising its responsibility with respect to subsurface conditions and physical conditions at the site, Contractor has or will obtain or perform at no additional cost to the Owner such additional examinations, investigations, explorations, tests, reports, studies, or similar information or data as may be required by Contractor for such purposes.

ARTICLE 8

CONTRACT DOCUMENTS

8.01 The following Contract Documents, which comprise the entire Agreement between Owner and Contractor, are all hereby made a part of that Agreement to the same extent as if incorporated herein in full:

- a) Contract (Section 00500)
- b) Performance Bond (Section 00611)
- c) Payment Bond (Section 00610)
- d) Insurance Certificates
- e) Advertisement for Bids (Section 00010)
- f) Louisiana Uniform Public Works Bid Form (Section 00300)
- g) Addenda (Numbers 1 to 2 inclusive)

Contract documents bearing the general title "Hurricane Ida Repair and Reconstruction, Waterworks West Bank Facilities" dated July 13, 2022.

- b) Drawings, consisting of a cover sheet dated July 13, 2022 and the sheets listed on Drawing A001, each sheet bearing the following general title: per sheet A001.
- i) General Conditions (Section 00700)
- j) Supplementary Conditions (if applicable for compliance purposes) (Section 0800)

There are no Contract Documents other than those listed above in this Article 8. The Contract may only be amended, modified or supplemented as provided for in the General Conditions.

ARTICLE 9

MISCELLANEOUS

- 9.01 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and, unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents. Notwithstanding the foregoing, the Owner may assign this contract to the State of Louisiana or any political subdivision, municipality, special district or authority thereof without Contractor's consent and without recourse.
- 9.02 Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- 9.03 It is hereby agreed and understood by the parties hereto that any and all disputes that may result in litigation shall be litigated in the 29th Judicial District Court for the Parish of St. Charles.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement effective as of the date first written above. All portions of the Contract Documents have been signed or identified by Owner and Contractor or by Engineer on their behalf.

OWNER: Parish of St. Charles  
 By: Matthew Jewell  
 Title: Parish President

CONTRACTOR:  
 By: [Signature]  
 Title: Owner

ATTEST:  
 By: [Signature]  
 Title: Project Manager

**2023-0073**  
 INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT (DEPARTMENT OF FINANCE)  
 RESOLUTION NO. 6659  
 A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish's annual financial and compliance audit.

WHEREAS, the Legislative Auditor requires that a Louisiana Compliance Questionnaire be completed by the Parish and adopted by the Parish Council; and,  
 WHEREAS, the questionnaire must be presented to the auditor at the beginning of the annual audit; and,  
 WHEREAS, the auditor will test the accuracy of the response to the questionnaire during the course of his audit.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL, do hereby resolve that the attached Louisiana Compliance Questionnaire for St. Charles Parish be and is hereby adopted.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:  
 YEAS: BILLINGS, FONSECA, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER, FISHER-CORMIER  
 NAYS: NONE  
 ABSENT: DARENSBOURG GORDON

And the resolution was declared adopted this 27th day of March, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]  
 SECRETARY: Michelle Impastato  
 DLVD/PARISH PRESIDENT: March 28, 2023  
 APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell  
 RETD/SECRETARY: March 29, 2023  
 AT: 9:22 am RECD BY: [Signature]

**2023-0038**  
 RESOLUTION NO. 6690  
 A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District VII Representative.

WHEREAS, there exists a vacancy on the ST. CHARLES PARISH LIBRARY BOARD OF CONTROL due to the expiration of the term of Ms. Celeste Uzee on April 1, 2023; and,  
 WHEREAS, it is the desire of the Parish Council to fill this vacancy,  
 NOW, THEREFORE, BE IT RESOLVED, that Ms. Sarah H. Sacra 219 Lake Catherine Dr. Luling LA 70070 is hereby appointed to the ST. CHARLES PARISH LIBRARY BOARD OF CONTROL as the District VII Representative.

BE IT FURTHER RESOLVED, that this appointment shall be effective as of APRIL 1, 2023 and expire APRIL 1, 2028.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:  
 YEAS: BILLINGS, FONSECA, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER, FISHER-CORMIER  
 NAYS: NONE  
 ABSENT: DARENSBOURG GORDON

And the resolution was declared adopted this 27th day of March, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]  
 SECRETARY: Michelle Impastato  
 DLVD/PARISH PRESIDENT: March 28, 2023  
 APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell  
 RETD/SECRETARY: March 29, 2023  
 AT: 9:22 am RECD BY: [Signature]

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato  
 MICHELLE IMPASTATO  
 COUNCIL SECRETARY

Publish: April 6, 2023

**Sheriff's Sale**  
**SHERIFF'S SALE**  
**SHERIFF'S OFFICE**  
**Suit No: (45) 91176-E**  
**Date: Friday, March 17, 2023**  
**LOANDEPOT.COM, LLC**  
**VS**  
**ALBERT DOUGLAS KORN-**  
**RUMPF**  
**GREG CHAMPAGNE, SHER-**  
**IFF**  
**P.O. Box 426**  
**HAHNVILLE, LA 70057**  
**Parish of St. Charles**  
**29th Judicial District Court**  
**State of Louisiana**

By virtue of and in obedience to a Writ of SEIZURE AND SALE directed to me by the Honorable 29TH JUDICIAL DISTRICT COURT in and for the PARISH OF ST. CHARLES, State of Louisiana, dated: MONDAY, OCTOBER 10, 2022, in the above entitled and numbered cause, I shall proceed to sell at public auction at the principal front door of the Courthouse of which the Civil District Court of the Parish of St. Charles is held on WEDNESDAY, MAY 10, 2023, at 10:00 A.M., to the last and highest bidder for cash, the following described property, to wit: Plaintiffs mortgage and/or privilege affects the following described property, to-wit: Section 28, T13S, R20E, Parish of St. Charles, State of Louisiana, all as more fully shown on survey entitled River Park Estates, drawn by E. M. Collier, Surveyor, dated October 30, 1967, and according to said plan, the lot conveyed herein is designated as Lot No. Thirty (30) and southern half of Lot 28 and more fully described as follows: Lot No. 30 measures 80 feet front on River Park Drive by a depth of 124.37 feet on a line common with Lot No. 32 and a depth of 125.89 feet on alme common with Lot No. 28, and a rear width of 80.02 feet. The southern half of Lot 28 measures 40 feet front on River Park Drive by a depth of 125.89 feet on a common line with Lot 30 and a depth of approximately 126.16 feet on its northern line and with a rear width of 40.005 feet; subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property. And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of: **ONE HUNDRED SEVENTY-EIGHT THOUSAND SIX HUNDRED THIRTY-NINE AND 59 / 100 (\$178,639.59) DOLLARS**, along with interest and attorney's fees and all other costs including my own costs and charges.

**TERMS AND CONDITIONS OF SALE: CASH IN THE FORM OF A CASHIER'S CHECK DUE BY 2:00 P.M. DAY OF THE SALE.**  
**GREG CHAMPAGNE-SHERIFF & EX-OFFICIO TAX COLLECTOR ST. CHARLES PARISH**  
**PUBLISH ON: April 06, 2023**  
**May 04, 2023**  
**ATTORNEY FOR PLAINTIFF:**  
**Ashley E. Morris**  
**1505 North 19th Street P.O. Box 2867**  
**Monroe, LA 71207-2867**  
**318-388-1440**  
**SCSO-CIV-209-0402**

**Public Notice**

**St. Charles Parish School Board Retreat (Friday, March 24, 2023)**  
 Generated by Shelly Babinoux on Monday, March 27, 2023

**Members present:**  
 Ellis A Alexander, Arthur A Aucouin, John L Smith, Alex L Suffrin, Becky Weber, Karen Boudreaux, Ray Gregson (by phone), Scott Cody

**Meeting called to order at 8:02 AM**

**1. Opening Items**

**1.01 Call to Order**  
 Board President Art Aucouin called the Board retreat to order.

**1.02 Roll Call**  
 All eight Board members (R. Gregson by phone) the Executive Secretary and members of the Executive Staff were present:  
 Motion by A. Suffrin; Second by B. Weber to go into Executive Session per L.R.S. 42:16-17.  
 Motion by B. Weber; Second by A. Suffrin to return to regular session.

**2. Business Items**

**INTRODUCTION**  
 Dr. Ken Oertling reviewed the retreat agenda and read the district Mission Statement.

**LEGISLATIVE UPDATE**  
 Director of Public Information Regina McMillan and Legislative lobbyist Lenny Knapowski gave an update to the Board and presented a Legislative Bill spreadsheet to review. President of the Legislative Committee J. Smith reviewed some of the legislative frameworks as it relates to the school board.

**PHASE X LONG RANGE STRATEGIC ACTION PLAN UPDATE**  
 Dr. Oertling reviewed the LRASAP presentation.

**Goal F - Stakeholder Investment**  
 Director of Public Information Regina McMillan and Executive Director of Elementary Schools Angelle Babin presented their Needs Assessment Strengths, Challenges, Priorities and Preliminary Action Steps. Discussions were held including family hurricane designs & roofs, school site visits with Board, enrollment capacity, use of existing district land and facility lighting.

**Goal E - Facilities Management**  
 Chief Plant Services & Security Officer John Rome and Administrator of Safety, Security & Athletics Kade Rogers presented Needs Assessment Strengths, Challenges, Priorities and Preliminary Action Steps. Discussions were held on coach training, activity credits and student athlete injuries.

**Goal D - Resource Allocation**  
 Chief Financial Officer Ronald White and Risk Manager Darrinisha Gales presented Needs Assessment Strengths, Challenges, Priorities and Preliminary Action Steps. No questions or discussions.

**Director of Technology Stephanie Slab presented Technology Needs Assessment Strengths, Challenges, Priorities and Preliminary Action Steps. A discussion was held on cloud storage areas, data collection, inventory, and school status.**

**Goal C - Diverse, Effective, and Engaged Employees**  
 Assistant Superintendent of Human Resources & Administrative Services Tresa Webb presented Needs Assessment Strengths, Challenges, Priorities and Preliminary Action Steps. Discussions were held on the ESS substitute system, student outcome & instructional models, legislature affecting education, and survey participation.

**Goal B - Student Well-being and Belonging**  
 Director of Ancillary Services Tereza Brown presented Needs Assessment Strengths, Challenges, Priorities and Preliminary Action Steps. Transportation - A discussion was held on seatbelt data, mechanics, bus tracking data and student bus behavior.  
 Child Nutrition - A discussion was held on free & reduced meal projection, and a culinary pilot program.

**Goal A - Student Achievement**  
 Assistant Superintendent of Curriculum, Instruction & Assessment Erin Granier presented Needs Assessment Strengths, Challenges, Priorities, Challenges and Preliminary Action Steps. No questions or discussions.

**Student Support - Executive Director of Equity and Student Support Tanika Green presented Needs Assessment Strengths, Challenges, Priorities, Challenges and Preliminary Action Steps. A discussion was held on student data, tracker systems and tiers.**

**Student Services - Executive Director of Child Welfare & Attendance and Student Services Jerry Smith presented Needs Assessment Strengths, Challenges, Priorities and Preliminary Action Steps. A discussion was held on attendance, used data and exceptionalities, separating data, average daily attendance and comparison to overall data and responsive classroom trainings. Mental health and wellness professionals were also discussed and the Board requested a new proposal with needs listed to be presented at an upcoming meeting.**

**Extra Curricular Activities - Administrator of Safety, Security & Athletics Kade Rogers presented Needs Assessment Strengths, Challenges, Priorities and Preliminary Action Steps. A discussion was held on coach training, activity credits and student athlete injuries.**

**Bus Tier Update - Director of Ancillary Services Tereza Brown presented an update on Westbank bus tier proposal. A discussion was held including the 2019 bus tier study, proposal, communication plan and timeline of said proposal.**

**Mental Health Professionals Staffing Update - Executive Director of Child Welfare & Attendance and Student Services Jerry Smith presented an update on trend research, trauma and social-emotional issues, interventions and screenings, discipline data, events and responses. Mental Health Professionals roles & responsibilities and universal screenings were also discussed. A WFL video clip interviewing SCPPS students on mental health professionals in the schools was shown to the Board. A proposal to expand MHP program was presented and discussed. The Board was supportive and a comprehensive plan will be discussed and presented at a future Committee meeting of the Board.**

**Budget Surplus Considerations - Chief Financial Officer Ronald White presented general fund revenues and expenditures. A discussion was held on recruitment and retention payments, insurance, building assessments and considerations relative to the salary study.**


**3. Closing**

**3.01 Motion to Adjourn**  
 Motion to adjourn.

Motion by Alex L Suffrin, second by Karen Boudreaux.  
 Final Resolution: Motion Carries  
 Yes: Ellis A Alexander, Arthur A Aucouin, John L Smith, Alex L Suffrin, Becky Weber, Karen Boudreaux, Ray Gregson, Scott Cody

**Publish: April 6, 2023**

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